

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Lake
Contact: Gary J. Cooney
E-Mail Address: gcooney@lakecountclerkfl.gov

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$122,648	\$16,353	\$20,441	\$8,177	\$4,088	\$12,265	\$4,088	\$6,132	\$10,221	\$204,413
Operating										\$0
Capital										\$0
TOTAL	\$122,648	\$16,353	\$20,441	\$8,177	\$4,088	\$12,265	\$4,088	\$6,132	\$10,221	\$204,413

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Increase

This issue requests funding for... the increase in my health insurance rates. The Lake County Board of County Commissioners has informed me this rate is increasing by \$2,070 (15%) per budgeted FTE. I currently have 98.75 total court FTE's, resulting in a required increase of \$204,413. If this request is not approved, the net result is a cut from my CFY 26/27 budget as other expenditures will have to be reduced to cover this amount.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

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County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Lake
Contact: Gary J. Cooney
E-Mail Address: gcooney@lakecountclerkfl.gov

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$324,380	\$43,251	\$54,063	\$21,625	\$10,813	\$32,438	\$10,813	\$16,219	\$27,032	\$540,634
Operating										\$0
Capital										\$0
TOTAL	\$324,380	\$43,251	\$54,063	\$21,625	\$10,813	\$32,438	\$10,813	\$16,219	\$27,032	\$540,634

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Minimum Wage and Salary Adjustment

This issue requests funding for... pay increases to bring my lowest pay grade up to the constitutionally required minimum wage of \$15.00 per hour, and adjust other pay ranges proportionally across the board to avoid compression. This is the final step of the constitutional amendment providing for incremental increases to Florida's minimum wage. Further, the Lake County Board of County Commissioners is including a 4% or \$1.00 per hour, whichever is greater, raise in their FY 26/27 budget. Not keeping pace for my employees will result in the continued loss of seasoned staff to higher paying positions, especially to Court Administration and the County, and our continued struggle to attract and hire qualified applicants.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

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County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Lake
Contact: Gary J. Cooney
E-Mail Address: gcooney@lakecountclerkfl.gov

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	3.90	0.60	0.30	0.30	0.30	0.00	0.30	0.00	0.30	6.00
Personnel	\$248,360	\$38,207	\$19,105	\$19,105	\$19,105	\$0	\$19,105	\$0	\$19,105	\$382,092
Operating										\$0
Capital										\$0
TOTAL	\$248,360	\$38,207	\$19,105	\$19,105	\$19,105	\$0	\$19,105	\$0	\$19,105	\$382,092

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional FTE's to Accommodate Upsurge of New Cases

This issue requests funding for... additional staff to keep up with the significant increases we have seen in case filings over the last two years. Of particular note, we are on pace to see a 30% increase in Circuit Civil case filings, a more than 50% increase in Small Claims and County Civil case filings, and more than a 70% increase in Civil Traffic cases in CFY 25/26 compared to CFY 23/24. Further, the number of Civil Traffic hearings has increased a shocking 90% over the number heard in 2024. We anticipate continued increases in the coming year, as Lake was listed among the top ten fastest growing counties in Florida.

The additional FTE's will ease the burden on our overworked staff, reduce burnout and the resulting turnover, and allow my office to reinstitute some of our much-needed quality control measures.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 Salary \$36,174 + \$27,408 Benefits = \$63,682 per FTE

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County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Lake
Contact: Gary J. Cooney
E-Mail Address: gcooney@lakecountclerkfl.gov

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance Services

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.50	1.30	0.20							2.00
Personnel	\$31,841	\$82,787	\$12,736	\$0	\$0	\$0	\$0	\$0	\$0	\$127,364
Operating										\$0
Capital										\$0
TOTAL	\$31,841	\$82,787	\$12,736	\$0	\$0	\$0	\$0	\$0	\$0	\$127,364

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Compliance Clerks in Branch Offices

This issue requests funding for... adding one FTE to each of my two branch offices to enhance ongoing efforts to increase collections. Putting a compliance clerk at each branch office will not only allow additional staff to work on compliance issues, but will aid in our continuing effort to find ways to make it more convenient for customers to pay. There are currently no court staff at these locations. The primary job duties for the new positions would be collections and compliance, supplemented by case processing work as time allows. Failure to receive funding will prevent further expansion of my collections/compliance efforts.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 Salary \$36,174 + \$27,408 Benefits = \$63,682 per FTE

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Lake
Contact: Gary J. Cooney
E-Mail Address: gcooney@lakecountclerkfl.gov

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$302,946	\$0	\$0	\$302,946	\$0	\$67,321	\$0	\$0	\$0	\$673,213
Operating										\$0
Capital										\$0
TOTAL	\$302,946	\$0	\$0	\$302,946	\$0	\$67,321	\$0	\$0	\$0	\$673,213

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Cost Shift from County to Clerk's Court Budget

This issue requests funding for... shifting the eight court personnel currently being funded by the County, due to the shortfall in CCOC expenditure authority, back to the Court budget where they should be statutorily funded.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

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County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Lake
Contact: Gary J. Cooney
E-Mail Address: gcooney@lakecountclerkfl.gov

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	4.40	1.90	0.50	0.30	0.30	0.00	0.30	0.00	0.30	8.00
Personnel	\$1,030,175	\$180,598	\$106,345	\$351,853	\$34,006	\$112,024	\$34,006	\$22,351	\$56,358	\$1,927,716
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,030,175	\$180,598	\$106,345	\$351,853	\$34,006	\$112,024	\$34,006	\$22,351	\$56,358	\$1,927,716

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Lee
Contact: Alicia Gonzalez
E-Mail Address: Agonzalez@leeclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	4.00	2.00		4.00	2.00					12.00
Personnel	\$266,400	\$133,200		\$266,400	\$133,200					\$799,200
Operating										\$0
Capital										\$0
TOTAL	\$266,400	\$133,200	\$0	\$266,400	\$133,200	\$0	\$0	\$0	\$0	\$799,200

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Expansion of service and new service center

This issue requests funding for... As Lee county continues to grow, the BOCC is opening a location East Lee county to provide services to an underserved population. This request is to provide the funding for 12 additional FTEs that will be needed to hire new positions to serve the community. The office is opening November 9, 2026

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Lee
Contact: Alicia Gonzalez
E-Mail Address: Agonzalez@leeclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance Services

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	6.00									6.00
Personnel	\$399,600									\$399,600
Operating										\$0
Capital										\$0
TOTAL	\$399,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$399,600

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Compliance with Timeliness Standards

This issue requests funding for... This budget issues is for positions in case processing but to assist us with our mandated reporting and compliance. As our population continues to surge, we see our case counts continuing to grow in County Court specifically. These six FTEs would be to assist in the timely opening of County Civil and Criminal new cases and assist with the timely docketing of subsequent filings.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Lee
Contact: Alicia Gonzalez
E-Mail Address: Agonzalez@leeclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: AO/Court Order/Rule Change

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	2.00				1.00					3.00
Personnel	\$133,200				\$66,600					\$199,800
Operating					\$7,098					\$7,098
Capital										\$0
TOTAL	\$133,200	\$0	\$0	\$0	\$73,698	\$0	\$0	\$0	\$0	\$206,898

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Creation of new docket and support via local directive

This issue requests funding for... At the direction of the Judiciary, our county is standing up a special set Evictions docket for all eviction and unlawful detainer cases. The need for timely notices to be mailed will shift work from the Administrative Office of the Courts (AOC) to the clerk. As we continue to see our eviction cases increase, these FTEs will be needed to man this new docket AND monitor these cases to ensure the notices of hearing are mailed in a timely manner. The operating expense represents the expense to mail out notices that typically would be the responsibility of parties or the judiciary.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Lee
Contact: Alicia Gonzalez
E-Mail Address: Agonzalez@leeclerk.org

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	12.00	2.00	0.00	4.00	3.00	0.00	0.00	0.00	0.00	21.00
Personnel	\$799,200	\$133,200	\$0	\$266,400	\$199,800	\$0	\$0	\$0	\$0	\$1,398,600
Operating	\$0	\$0	\$0	\$0	\$7,098	\$0	\$0	\$0	\$0	\$7,098
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$799,200	\$133,200	\$0	\$266,400	\$206,898	\$0	\$0	\$0	\$0	\$1,405,698

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Leon
Contact: Monik Nelson
E-Mail Address: smnelson@leoncountyfl.gov

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel									\$233,967	\$233,967
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$233,967	\$233,967

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: COLA

This issue requests funding for... The Leon County Clerk of the Circuit Court respectfully requests a 5% Cost of Living Adjustment (COLA) for FY 2026-27 to help address ongoing recruitment and retention challenges. Despite previous salary adjustments, the office continues to experience employee turnover as staff accept higher-paying positions with other local government agencies and state employers. Current compensation levels remain below many comparable employers, making it difficult to attract and retain qualified employees. While a 5% COLA will not fully eliminate the compensation gap, it will help bridge the disparity between the Clerk's office and competing employers. This investment will support workforce stability, reduce turnover and training costs, and help ensure the continued delivery of efficient, high-quality service to the courts and citizens of Leon County.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Leon
Contact: Monik Nelson
E-Mail Address: smnelson@leoncountyfl.gov

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel									\$101,810	\$101,810
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$101,810	\$101,810

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance

This issue requests funding for... We are requesting additional funding to support an anticipated 6% increase in health insurance costs projected by the County's Health Plan. This increase reflects higher healthcare costs as well as changes in employee coverage elections and staffing levels. Additional funding is needed to maintain employee health insurance benefits and ensure adequate budgetary support for these rising costs.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Leon
Contact: Monik Nelson
E-Mail Address: smnelson@leoncountyfl.gov

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	3.00			2.00						5.00
Personnel	\$219,654			\$146,436						\$366,090
Operating										\$0
Capital										\$0
TOTAL	\$219,654	\$0	\$0	\$146,436	\$0	\$0	\$0	\$0	\$0	\$366,090

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Court Attendance Clerks and Records & Redaction Specialists

This issue requests funding for... The Leon County Clerk of the Circuit Court and Comptroller requests funding for additional FTE Court Attendance Clerks, effective October 1, 2026, to support two Senior Judges who have been reactivated and assigned to the Second Judicial Circuit. Each Senior Judge assigned to conduct court proceedings requires a dedicated Court Attendance Clerk, a non-delegable statutory duty under s. 28.35(3)(a), F.S. The determinative operational fact is that the Senior Judges' proceedings will occur simultaneously with existing active courtroom proceedings. Because all current Court Attendance Clerks are already assigned to concurrent active courtrooms, there is no existing staff capacity to absorb this responsibility without creating immediate timeliness and compliance failures. Two new FTE are the minimum resource necessary to fulfill this obligation.

Section 28.35(3)(a), F.S. enumerates court preparation and attendance as a core court-related function of the Clerk of Court. Article V of the Florida Constitution and s. 25.073, F.S. authorize the Chief Justice to assign retired judges to temporary duty in any court. Once assigned, a Senior Judge exercises full judicial authority and must be supported by Clerk's

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Leon
Contact: Monik Nelson
E-Mail Address: smnelson@leoncountyfl.gov

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance Services

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE									1.00	1.00
Personnel									\$107,943	\$107,943
Operating									\$22,000	\$22,000
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$129,943	\$129,943

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: ADA Coordinator

This issue requests funding for... Amended Rule 2.540 substantially expands ADA accommodation obligations for the Clerk's Office. Key new requirements include: (1) accommodation processing reduced from 14 to 5 business days; (2) expanded accommodation categories (communication formats, technology access, physical access); (3) mandatory designated ADA Coordinator with documented responsibilities; (4) enhanced ADA Notice on all filings, websites, and case communications; and (5) accommodation log-keeping and reporting obligations. The Clerk currently has no dedicated ADA coordination staff, handling requests ad hoc through administrative personnel whose primary duties are court-related in other categories. The amended rule makes a dedicated FTE operationally necessary. The requested operating budget will support ADA compliance and accessibility initiatives, including interpreter services, accessible document and screen-reader software, ADA Coordinator training, and accommodation equipment and supplies. These resources are necessary to ensure equal access to court programs, services, and communications for individuals with disabilities

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

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CCOC Form Version 1
 Created 04/08/2026

County: Leon
Contact: Monik Nelson
E-Mail Address: smnelson@leoncountyfl.gov

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	3.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	1.00	6.00
Personnel	\$219,654	\$0	\$0	\$146,436	\$0	\$0	\$0	\$0	\$443,720	\$809,810
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,000	\$22,000
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$219,654	\$0	\$0	\$146,436	\$0	\$0	\$0	\$0	\$465,720	\$831,810

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Levy
Contact: Faith Southard
E-Mail Address: southard-faith@levyclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$5,000	\$3,000	\$4,000	\$1,000	\$1,000		\$3,000	\$2,000	\$6,000	\$25,000
Operating										\$0
Capital										\$0
TOTAL	\$5,000	\$3,000	\$4,000	\$1,000	\$1,000	\$0	\$3,000	\$2,000	\$6,000	\$25,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... COLA increase of 3% to match what the County is planning and to help with employee retention.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Levy
Contact: Faith Southard
E-Mail Address: southard-faith@levyclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$3,000	\$2,000	\$2,000	\$2,000	\$1,000	\$1,000	\$1,500	\$3,000	\$4,000	\$19,500
Operating										\$0
Capital										\$0
TOTAL	\$3,000	\$2,000	\$2,000	\$2,000	\$1,000	\$1,000	\$1,500	\$3,000	\$4,000	\$19,500

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Estimated Health Insurance increase of 10%. We have our insurance with the County and don't have an exact figure yet. I can update once we receive it.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Levy
Contact: Faith Southard
E-Mail Address: southard-faith@levyclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$8,000	\$5,000	\$6,000	\$3,000	\$2,000	\$1,000	\$4,500	\$5,000	\$10,000	\$44,500
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$8,000	\$5,000	\$6,000	\$3,000	\$2,000	\$1,000	\$4,500	\$5,000	\$10,000	\$44,500

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Liberty
Contact: Melissa Potter
E-Mail Address: mpotter@libertyclerk.com

Priority: 1
Recurring: No

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$1,068	\$1,068	\$1,068	\$1,068	\$1,067	\$1,067	\$1,067	\$1,067	\$1,067	\$9,607
Operating										\$0
Capital										\$0
TOTAL	\$1,068	\$1,068	\$1,068	\$1,068	\$1,067	\$1,067	\$1,067	\$1,067	\$1,067	\$9,607

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@ficcoc.org.

Issue Title:

This issue requests funding for... additional funding to offset a projected 6% increase in group health insurance premiums for the Liberty County Clerk of the Circuit Court & Comptroller's office. Health insurance costs represent a mandatory, employer-driven expenditure over which the office has no discretionary control. The anticipated premium adjustment reflects statewide trends in healthcare cost escalation and is consistent with projections communicated by the State Group Insurance Program. The total personnel cost impact for CFY 2026-27 is \$9607.96, distributed across all nine statutory duty areas at \$1,908 per area. No new FTE, operating, or capital expenditures are associated with this request.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Liberty
Contact: Melissa Potter
E-Mail Address: mpotter@libertyclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$1,688	\$1,688	\$1,688	\$1,688	\$1,688	\$1,688	\$1,688	\$1,688	\$1,688	\$15,192
Operating										\$0
Capital										\$0
TOTAL	\$1,688	\$1,688	\$1,688	\$1,688	\$1,688	\$1,688	\$1,688	\$1,688	\$1,688	\$15,192

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@ficcoc.org.

Issue Title:

This issue requests funding for... personnel funding to support a 2.23% cost-of-living adjustment (COLA) for all staff of the Liberty County Clerk of the Circuit Court & Comptroller's office, along with a 3% merit-based salary adjustment for the Clerk consistent with statutory authority. The COLA is necessary to maintain competitive compensation in a challenging rural labor market and to retain experienced staff across the office's statutory duty areas. Adjusted FICA employer contributions resulting from the salary increases are included in this request. The total personnel cost impact is \$15,192, allocated equally across all nine duty areas at \$1,688 per area. This is a recurring budget issue. No new FTE, operating, or capital expenditures are requested.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Liberty
Contact: Melissa Potter
E-Mail Address: mpotter@libertyclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$12,000	\$12,000	\$12,000	\$2,000			\$4,000	\$4,000	\$12,000	\$58,000
Capital										\$0
TOTAL	\$12,000	\$12,000	\$12,000	\$2,000	\$0	\$0	\$4,000	\$4,000	\$12,000	\$58,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@ficcoc.org.

Issue Title:

This issue requests funding for... We are in desperate need of a new server. Our server is entering into its 8th year of life. We have exceeded the hardware's end of life cycle. The replacement cost for a new server is estimated at \$20,000 along with \$20,000 cost in storage. We are also needing new laptops. Our laptops are not holding battery life and there are no parts available for replacement. Windows 11 also requires more storage to run. We are estimating \$18,000 for new laptops.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Liberty
Contact: Melissa Potter
E-Mail Address: mpotter@libertyclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$2,756	\$2,756	\$2,756	\$2,756	\$2,755	\$2,755	\$2,755	\$2,755	\$2,755	\$24,799
Operating	\$12,000	\$12,000	\$12,000	\$2,000	\$0	\$0	\$4,000	\$4,000	\$12,000	\$58,000
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$14,756	\$14,756	\$14,756	\$4,756	\$2,755	\$2,755	\$6,755	\$6,755	\$14,755	\$82,799

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Madison
Contact: Billy Washington
E-Mail Address: bwashington@madisonclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$6,260		\$696							\$6,956
Operating										\$0
Capital										\$0
TOTAL	\$6,260	\$0	\$696	\$0	\$0	\$0	\$0	\$0	\$0	\$6,956

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Madison County BOCC is seeking a 3% COLA for Board employees. This is a request for the 3% for my clerkside employees.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Madison
Contact: Billy Washington
E-Mail Address: bwashington@madisonclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$1,325	\$1,325	\$1,325	\$1,325			\$1,325	\$1,325	\$1,325	\$9,275
Operating										\$0
Capital										\$0
TOTAL	\$1,325	\$1,325	\$1,325	\$1,325	\$0	\$0	\$1,325	\$1,325	\$1,325	\$9,275

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Health Insurance increase.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Madison
Contact: Billy Washington
E-Mail Address: bwashington@madisonclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance Services

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.75									0.75
Personnel	\$45,273									\$45,273
Operating										\$0
Capital										\$0
TOTAL	\$45,273	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,273

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... a 30-hour employee for compliance and collections. This covers the cost of salary, FICA, FRS, and health insurance. This is an area where my office has been lacking. There is low-hanging fruit, but due to the size of my office, I just don't have anyone to harvest it.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Madison
Contact: Billy Washington
E-Mail Address: bWASHINGTON@madisonclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.75
Personnel	\$52,858	\$1,325	\$2,021	\$1,325	\$0	\$0	\$1,325	\$1,325	\$1,325	\$61,504
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$52,858	\$1,325	\$2,021	\$1,325	\$0	\$0	\$1,325	\$1,325	\$1,325	\$61,504

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Manatee
Contact: Eric Deibel
E-Mail Address: eric.deibel@manateeclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$32,881	\$32,881	\$32,881			\$32,881	\$32,881		\$32,881	\$197,286
Operating										\$0
Capital										\$0
TOTAL	\$32,881	\$32,881	\$32,881	\$0	\$0	\$32,881	\$32,881	\$0	\$32,881	\$197,286

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 4% COLA to align with the County's proposed COLA increases.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Manatee
Contact: Eric Deibel
E-Mail Address: eric.deibel@manateeclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$15,180	\$15,180	\$15,180			\$15,180	\$15,180		\$15,179	\$91,079
Operating										\$0
Capital										\$0
TOTAL	\$15,180	\$15,180	\$15,180	\$0	\$0	\$15,180	\$15,180	\$0	\$15,179	\$91,079

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 8% health insurance cost increase that is being passed on by the County.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Manatee
Contact: Eric Deibel
E-Mail Address: eric.deibel@manateeclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	3.00									3.00
Personnel	\$199,827									\$199,827
Operating										\$0
Capital										\$0
TOTAL	\$199,827	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$199,827

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Request to fill three positions held vacant during FY25-26 due to budget deficiency. These positions are needed to adequately support all court divisions allowing our office to maintain the workload and timeliness of the divisions. These positions are regular front line clerks (one each for Juvenile, Criminal, and Court Input).

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Manatee
Contact: Eric Deibel
E-Mail Address: eric.deibel@manateeclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00
Personnel	\$247,888	\$48,061	\$48,061	\$0	\$0	\$48,061	\$48,061	\$0	\$48,060	\$488,192
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$247,888	\$48,061	\$48,061	\$0	\$0	\$48,061	\$48,061	\$0	\$48,060	\$488,192

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Marion
Contact: Staci Winston
E-Mail Address: Staci@marioncountyclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$159,705	\$33,360	\$3,194	\$1,064	\$1,064	\$1,064	\$3,193	\$3,276	\$7,020	\$212,940
Operating										\$0
Capital										\$0
TOTAL	\$159,705	\$33,360	\$3,194	\$1,064	\$1,064	\$1,064	\$3,193	\$3,276	\$7,020	\$212,940

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Increase

This issue requests funding for... The increase to health benefits for the clerk employees within the CCOC budget for FY27 is \$212,940.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Marion
Contact: Staci Winston
E-Mail Address: Staci@marioncountyclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$129,243	\$36,904	\$14,502	\$3,446	\$1,037	\$1,723	\$6,210	\$3,212	\$30,646	\$226,923
Operating										\$0
Capital										\$0
TOTAL	\$129,243	\$36,904	\$14,502	\$3,446	\$1,037	\$1,723	\$6,210	\$3,212	\$30,646	\$226,923

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Pay & Benefits Regarding COLA

This issue requests funding for... (A) A 3% COLA, which is consistent with County BCC and other local Constitutional Officer's employee increases, is included at a cost of \$172,328 to Clerk employees within the CCOC budget and does not include the shared cost employees. This increase will continue to aid in the retention of current employees as it relates to the competitive labor market. The increase will also aid the Clerk employees with the increase to their health insurance costs.

(B) This issue request also includes a corresponding increase to the shared cost employees in the amount of \$54,595. These positions are paid by the Clerk Fee budget and pro rata shared cost FTE's for their duties in Finance, Payroll and Administration within the CCOC Court budget. The shared percentage per CCOC budget is 57.5%.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Marion
Contact: Staci Winston
E-Mail Address: Staci@marioncountyclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00									1.00
Personnel	\$46,377	\$8,696		\$2,742						\$57,815
Operating										\$0
Capital										\$0
TOTAL	\$46,377	\$8,696	\$0	\$2,742	\$0	\$0	\$0	\$0	\$0	\$57,815

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional 1.0 FTE Clerk I Courts Funded

This issue requests funding for... An additional Clerk I Courts (1.0 FTE) position and operating expenses to support FTE.

This position is necessary to support the growing operational demands and maintain efficient daily functions within the Traffic - Court Department and support the consistent increase in Civil Traffic (TR) case filings and court proceedings related to these cases. Below please find the information from FY23 through current date.
 Totals of Civil Traffic (TR) Cases filed:

- FY2324 - 20,674 total cases filed - 21% increase from previous fiscal year – 3,619 more cases filed
- FY2425 - 27,353 total cases filed - 32% increase from previous fiscal year – 6,679 more cases filed
- FY2526 (partial year) - 15,919 total cases filed so far

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

1.0 FTE Clerk I Courts - salary and benefits \$57,815

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Marion
Contact: Staci Winston
E-Mail Address: Staci@marioncountyclerk.org

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Personnel	\$335,325	\$78,960	\$17,696	\$7,252	\$2,101	\$2,787	\$9,403	\$6,488	\$37,666	\$497,678
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$335,325	\$78,960	\$17,696	\$7,252	\$2,101	\$2,787	\$9,403	\$6,488	\$37,666	\$497,678

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Martin
Contact: Kaleana Williams
E-Mail Address: Kwilliams@martinclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$122,236		\$12,327	\$10,570			\$22,153		\$24,994	\$192,280
Operating										\$0
Capital										\$0
TOTAL	\$122,236	\$0	\$12,327	\$10,570	\$0	\$0	\$22,153	\$0	\$24,994	\$192,280

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Salary Adjustments

This issue requests funding for... a salary adjustment that is proposed to support the recruitment and retention of qualified staff and to maintain compensation levels that are competitive with those of the County, Court Administration, judicial partners, and other constitutional offices. The proposed increase is consistent with the cost-of-living adjustment (COLA) recommended by the Board of County Commissioners (BOCC). Investing in a highly trained and skilled workforce strengthens organizational oversight, enhances service delivery, and supports continued advancements in technology, operational efficiencies, and process improvements.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Martin
Contact: Kaleana Williams
E-Mail Address: Kwilliams@martinclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$44,674	\$8,517	\$3,244	\$6,078		\$5,782			\$8,134	\$76,429
Operating										\$0
Capital										\$0
TOTAL	\$44,674	\$8,517	\$3,244	\$6,078	\$0	\$5,782	\$0	\$0	\$8,134	\$76,429

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Rate Increase

This issue requests funding for... a projected health insurance premium increase. We participate within the BOCC's plan and are subject to all rate increases of the associated plan.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Martin
Contact: Kaleana Williams
E-Mail Address: Kwilliams@martinclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.50									1.50
Personnel	\$75,927									\$75,927
Operating										\$0
Capital										\$0
TOTAL	\$75,927	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,927

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional Staffing

This issue requests funding for... an additional 1.5 FTEs to address sustained workload growth and maintain service levels.

- The request includes 1 FTE position for the Traffic Division, where case filings have increased by 46% since January 2025 and have remained at elevated levels. This position will support increased processing demands and customer service needs.
- The request also includes a 0.5 FTE for the Domestic Relations Division. This position will be cross-trained to support both Civil and Domestic Relations case types, improving counter coverage for walk-in customers and assisting with specialized services such as Domestic Violence, Baker Act, and Marchman Act cases.

These additional staffing changes will enhance operational flexibility and support timely case processing.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Salary \$62,400
 Taxes \$4,772
 FRS \$8,755

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Martin
Contact: Kaleana Williams
E-Mail Address: Kwilliams@martinclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel								\$64,945		\$64,945
Operating								\$3,200		\$3,200
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$68,145	\$0	\$68,145

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Jury Deficit

This issue requests funding for... the deficit in Jury reimbursements compared to actual costs.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Martin
Contact: Kaleana Williams
E-Mail Address: kwilliams@martinclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.50
Personnel	\$242,837	\$8,517	\$15,571	\$16,648	\$0	\$5,782	\$22,153	\$64,945	\$33,128	\$409,581
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,200	\$0	\$3,200
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$242,837	\$8,517	\$15,571	\$16,648	\$0	\$5,782	\$22,153	\$68,145	\$33,128	\$412,781

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Miami-Dade
Contact: Liza Saboya-Fernandez
E-Mail Address: Liza.Saboya-Fernandez@miamidade

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$1,994,400		\$88,500					\$25,000	\$147,800	\$2,255,700
Operating										\$0
Capital										\$0
TOTAL	\$1,994,400	\$0	\$88,500	\$0	\$0	\$0	\$0	\$25,000	\$147,800	\$2,255,700

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Increased health & dental insurance premiums for FY 27:

FY 25/26	FY 26/27	Premium increase per FTE
\$19,200	\$21,700	\$2,500
FY 27 operational budget net Court FTEs = 902.29		902.29*\$2,500 = \$2,255,700

If this request is not funded, we will need to reduce other personnel expenditures to cover this cost, which would negatively impact our ability to perform all of our statutory duties.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Miami-Dade
Contact: Liza Saboya-Fernandez
E-Mail Address: Liza.Saboya-Fernandez@miamidade

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$445,700		\$60,700					\$8,500	\$107,000	\$621,900
Operating										\$0
Capital										\$0
TOTAL	\$445,700	\$0	\$60,700	\$0	\$0	\$0	\$0	\$8,500	\$107,000	\$621,900

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... To cover the cost of merit increase that is part of our collective bargaining agreements. If this request is not funded, we will need to reduce other personnel expenditures to cover this cost, which would negatively impact our ability to perform all of our statutory duties.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Miami-Dade
Contact: Liza Saboya-Fernandez
E-Mail Address: Liza.Saboya-Fernandez@miamidade

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	83.44		8.03					2.00	9.15	102.62
Personnel	\$7,311,200		\$827,000					\$151,600	\$1,003,100	\$9,292,900
Operating										\$0
Capital										\$0
TOTAL	\$7,311,200	\$0	\$827,000	\$0	\$0	\$0	\$0	\$151,600	\$1,003,100	\$9,292,900

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Restoring FTEs that were previously eliminated due to revenue limited budgets in prior years, as well as adding new FTEs to support new judges allocated to Miami-Dade County, to assist processing increased workloads and new administrative functions associated with the implementation of Amendment 10 and to focus on improving our collection efforts. Not funding these FTEs will result not having sufficient staff to support new judges and in delays in processing new and increased workloads.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Miami-Dade
Contact: Liza Saboya-Fernandez
E-Mail Address: Liza.Saboya-Fernandez@miamidade

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$5,258,100		\$233,900					\$66,000	\$401,300	\$5,959,300
Operating										\$0
Capital										\$0
TOTAL	\$5,258,100	\$0	\$233,900	\$0	\$0	\$0	\$0	\$66,000	\$401,300	\$5,959,300

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... As part of the implementation of Amendment 10, our office conducted a compensation study to establish a new pay plan, separate from the County pay plan. Based on the study results, this is the projected cost to bring our pay up to the 50th percentile of market rates. If we cannot implement these increases, we will continue to lose staff to the other local constitutional offices that offer higher pay rates. This will continue to negatively impact our ability to attract and retain qualified staff and will lead to delays in processing times, increased errors and longer customer wait times.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Miami-Dade
Contact: Liza Saboya-Fernandez
E-Mail Address: Liza.Saboya-Fernandez@miamidade

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital						\$390,000				\$390,000
TOTAL	\$0	\$0	\$0	\$0	\$0	\$390,000	\$0	\$0	\$0	\$390,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Implementation of Robotic Process Automation (RPA) to reduce manual processing times and improve data accuracy. The system will support increasing workload demands by automating repetitive tasks, improving turnaround times, and reducing processing errors. Without this funding, the department may experience delays in processing documents and increased reliance on manual workflows resulting in higher risk of data entry errors, and reduced operational efficiencies.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Miami-Dade
Contact: Liza Saboya-Fernandez
E-Mail Address: Liza.Saboya-Fernandez@miamidade

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	83.44	0.00	8.03	0.00	0.00	0.00	0.00	2.00	9.15	102.62
Personnel	\$15,009,400	\$0	\$1,210,100	\$0	\$0	\$0	\$0	\$251,100	\$1,659,200	\$18,129,800
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$390,000	\$0	\$0	\$0	\$390,000
TOTAL	\$15,009,400	\$0	\$1,210,100	\$0	\$0	\$390,000	\$0	\$251,100	\$1,659,200	\$18,519,800

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Monroe
Contact: Christee Montague
E-Mail Address: Cmontague@Monroe-Clerk.com

Priority: 1
Recurring: No

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$19,778	\$19,778	\$19,778	\$19,778	\$19,777	\$19,778	\$19,778	\$19,778	\$19,777	\$178,000
Operating										\$0
Capital										\$0
TOTAL	\$19,778	\$19,778	\$19,778	\$19,778	\$19,777	\$19,778	\$19,778	\$19,778	\$19,777	\$178,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Annual pay adjustments that reflect the anticipated percentage increase being proposed to the Monroe County Board of County Commissioners' staff for the FY 2027 budget (5%). It is the Clerk's policy to set his budget request to correspond with the Board's proposal in the hopes that the Clerk will be competitive in attracting qualified employees as well as retaining current employees. It is also the Clerk's policy to adjust his budget request to correspond with the Board's final decision concerning annual salary increases.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Monroe
Contact: Christee Montague
E-Mail Address: Cmontague@Monroe-Clerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$19,778	\$19,778	\$19,778	\$19,778	\$19,777	\$19,778	\$19,778	\$19,778	\$19,777	\$178,000
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$19,778	\$19,778	\$19,778	\$19,778	\$19,777	\$19,778	\$19,778	\$19,778	\$19,777	\$178,000

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Nassau
Contact: Michael Freeman
E-Mail Address: mfreeman@nassauclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	2.00									2.00
Personnel	\$106,906									\$106,906
Operating										\$0
Capital										\$0
TOTAL	\$106,906	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$106,906

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 2 new FTEs - Full time Judge now in office at satellite office location, requiring support.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Salary and benefits for each position comes out to \$53,453 for a total of \$106,906. For each new position, the salary is \$36,400. Benefits broken out as follows: Social Security - \$2,257, Medicare - \$528, Retirement - \$4,779, Health Insurance - \$9,424, Life Insurance - \$11, Workers Comp - \$54, for a benefits total of \$17,053. Equaling the total of \$53,453 per new position. This issue requests 2 additional, newly created FTEs.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Nassau
Contact: Michael Freeman
E-Mail Address: mfreeman@nassauclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$30,445		\$650				\$449	\$449	\$5,927	\$37,920
Operating										\$0
Capital										\$0
TOTAL	\$30,445	\$0	\$650	\$0	\$0	\$0	\$449	\$449	\$5,927	\$37,920

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Additional Health Insurance funding.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Nassau
Contact: Michael Freeman
E-Mail Address: mfreeman@nassauclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$40,074		\$2,573				\$1,413	\$2,059	\$3,055	\$49,174
Operating										\$0
Capital										\$0
TOTAL	\$40,074	\$0	\$2,573	\$0	\$0	\$0	\$1,413	\$2,059	\$3,055	\$49,174

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Included are cost of living adjustments that have been incorporated as essential tools in maintaining competitive wages throughout the State of Florida.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Nassau
Contact: Michael Freeman
E-Mail Address: mfreeman@nassauclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$584									\$584
Capital										\$0
TOTAL	\$584	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$584

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Small increase in operating costs for Court departments.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Nassau
Contact: Michael Freeman
E-Mail Address: mfreeman@nassauclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Personnel	\$177,425	\$0	\$3,223	\$0	\$0	\$0	\$1,862	\$2,508	\$8,982	\$194,000
Operating	\$584	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$584
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$178,009	\$0	\$3,223	\$0	\$0	\$0	\$1,862	\$2,508	\$8,982	\$194,584

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Okaloosa
Contact: Johnna Vafides
E-Mail Address: jvafides@okaloosaclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$363,871									\$363,871
Capital										\$0
TOTAL	\$363,871	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$363,871

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Costs associated with upgraded case management software that the County has assisted with in previous years

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Okaloosa
Contact: Johnna Vafides
E-Mail Address: jvafides@okaloosaclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating	\$363,871	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$363,871
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$363,871	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$363,871

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Okeechobee
Contact: Panagiotis Pete Nikolakakis
E-Mail Address: pnikolakakis@myokeeclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$43,000	\$38,000					\$22,000	\$14,796		\$117,796
Operating										\$0
Capital										\$0
TOTAL	\$43,000	\$38,000	\$0	\$0	\$0	\$0	\$22,000	\$14,796	\$0	\$117,796

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Annual COLA

This issue requests funding for... Annual Cost of Living adjustment for all employees. The BoCC has indicated that they are setting a 2.8% COLA with up to 2% Merit adjustments for the fiscal year 2026/27.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Okeechobee
Contact: Panagiotis Pete Nikolakakis
E-Mail Address: pnikolakakis@myokeeclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$7,800	\$6,500					\$2,000	\$2,900		\$19,200
Operating										\$0
Capital										\$0
TOTAL	\$7,800	\$6,500	\$0	\$0	\$0	\$0	\$2,000	\$2,900	\$0	\$19,200

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Increase

This issue requests funding for... Health insurance premium increase

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Okeechobee
Contact: Panagiotis Pete Nikolakakis
E-Mail Address: pnikolakakis@myokeeclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: FRS Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Estimated FRS Increases

This issue requests funding for... Estimated Annual FRS increases

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Okeechobee
Contact: Panagiotis Pete Nikolakakis
E-Mail Address: pnikolakakis@myokeeclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$40,000	\$60,000					\$20,000	\$10,550		\$130,550
Operating										\$0
Capital										\$0
TOTAL	\$40,000	\$60,000	\$0	\$0	\$0	\$0	\$20,000	\$10,550	\$0	\$130,550

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Reduced Funding Source - Title IV-D

This issue requests funding for... the reduction of the Title IV-D covered positions. During the 23/24 fiscal year we received a change in the indirect cost percentage from 92% down to 33% today. This is funding positions directly associated with the Child Support enforcement, compliance, collection and distribution.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Okeechobee
Contact: Panagiotis Pete Nikolakakis
E-Mail Address: pnikolakakis@myokeeclerk.com

Priority: 5
Recurring: No

Issue Type: Funding Issue
Issue Category: Performance Measures/Efficiencies

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$28,450	\$35,800					\$18,000	\$16,610		\$98,860
Operating										\$0
Capital										\$0
TOTAL	\$28,450	\$35,800	\$0	\$0	\$0	\$0	\$18,000	\$16,610	\$0	\$98,860

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Salary Study / Compensation alignment with other constitutional's staff

This issue requests funding for... compensation levels at our office have not kept pace with those in other Clerk Offices, nor with other Constitutional Officers in our county. Our goal is to achieve competitive compensation levels that will allow us to recruit and retained skilled professionals thereby strengthening our organizational capacity and community impact

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Okeechobee
Contact: Panagiotis Pete Nikolakakis
E-Mail Address: pnikolakakis@myokeeclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$119,250	\$140,300	\$0	\$0	\$0	\$0	\$62,000	\$44,856	\$0	\$366,406
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$119,250	\$140,300	\$0	\$0	\$0	\$0	\$62,000	\$44,856	\$0	\$366,406

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Orange
Contact: Chuck Crigler
E-Mail Address: chuck.crigler@myorangeclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$7,487,442									\$7,487,442
Operating										\$0
Capital										\$0
TOTAL	\$7,487,442	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,487,442

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... This issue aims to ensure fair and competitive compensation across the organization by aligning the lowest wage levels with 90 percent of the MIT Standard Living Wage of \$25.25 for Orange County. Under this approach, the minimum starting wage would increase from \$17.00 per hour to \$22.725 per hour.

Implementing this adjustment requires a comprehensive review of the entire pay structure. Simply increasing the starting wage would place new employees at or near the pay rate of long tenured staff whose experience, institutional knowledge, and demonstrated efficiencies significantly exceed those of new hires. To maintain internal equity and uphold the value of employee tenure and expertise, corresponding adjustments must be made throughout the organization to prevent and correct wage compression.

This methodology ensures both market competitiveness and organizational fairness while preserving the integrity of our compensation system.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Orange
Contact: Chuck Crigler
E-Mail Address: chuck.crigler@myorangeclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$2,367,588									\$2,367,588
Capital										\$0
TOTAL	\$2,367,588	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,367,588

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... The Records Modification Fund continues to be inadequate to support our current and future IT needs. The \$1.90 fee established in 2003 has never been increased, and it no longer covers the operating costs or innovation requirements for essential software and hardware.

While the addition of the \$6.25 fee has reduced the deficit, it does not eliminate it. Our technology demands have grown significantly since these fees were originally set, and the gap between available funding and required investment continues to widen.

In addition to baseline operational needs, we require increased funding to address critical areas such as cybersecurity enhancements and the implementation of artificial intelligence capabilities. These initiatives are essential to maintaining system reliability, protecting sensitive information, and supporting long term organizational efficiency.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Orange
Contact: Chuck Crigler
E-Mail Address: chuck.crigler@myorangeclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	11.00									11.00
Personnel	\$1,135,960									\$1,135,960
Operating										\$0
Capital										\$0
TOTAL	\$1,135,960	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,135,960

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 3 IT positions - (Business systems Analyst. IT Solutions Architect, AI Solutions Architect); 1 Communications position - (Outreach specialist); 4 Base level Operations positions- (1 compliance, 1 Winter Park front counter, 2 Ocoee front counter); 2 Operations Quality Analyst / Internal Audit); 1 Legal (Legal Assistant)

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Orange
Contact: Chuck Crigler
E-Mail Address: chuck.crigler@myorangeclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$889,338									\$889,338
Operating										\$0
Capital										\$0
TOTAL	\$889,338	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$889,338

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Match the County's Merit increase of 4%

This issue requests funding for... To remain competitive and ensure our compensation practices align with local market standards, I recommend that we match Orange County's recently announced merit increase of 4%. Aligning our adjustment with the County's benchmark will support employee retention, reinforce our commitment to recognizing performance, and maintain parity within our regional labor market.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Orange
Contact: Chuck Crigler
E-Mail Address: chuck.crigler@myorangeclerk.com

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$195,998									\$195,998
Capital										\$0
TOTAL	\$195,998	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$195,998

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Due to the continued rise in health insurance premiums provided through the county, our organization is facing significantly higher coverage costs in the upcoming fiscal year. These increases exceed the levels that can be absorbed within our existing budget allocation.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Orange
Contact: Chuck Crigler
E-Mail Address: chuck.crigler@myorangeclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	11.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.00
Personnel	\$9,512,740	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,512,740
Operating	\$2,563,586	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,563,586
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$12,076,326	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,076,326

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Osceola
Contact: Diana Rodriguez
E-Mail Address: Diana.Rodriguez@osceolaclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$59,280	\$59,280	\$5,211						\$6,514	\$130,285
Operating										\$0
Capital										\$0
TOTAL	\$59,280	\$59,280	\$5,211	\$0	\$0	\$0	\$0	\$0	\$6,514	\$130,285

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... A 3% salary increase for all courtside funded staff members. This annual increase will increase the probability of recruiting capable staff for vacancies, while still being below the average market rate for entry level positions in the area in both the private and public sectors. This increase will partially address the effects of inflation and the rising cost of living to retain current employees. This is critical to this office's ability to continue to provide necessary services.

While a review of the prior year and year to date expenditures will reflect an excess, that is the result of both a coordinated effort to determine minimal viable staffing levels to ensure appropriate future compensation packages and due to an inability to recruit new employees within the confines of our current budget allocation.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Osceola
Contact: Diana Rodriguez
E-Mail Address: Diana.Rodriguez@osceolaclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$77,455	\$77,455	\$6,809						\$8,512	\$170,231
Operating										\$0
Capital										\$0
TOTAL	\$77,455	\$77,455	\$6,809	\$0	\$0	\$0	\$0	\$0	\$8,512	\$170,231

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... The Osceola County Clerk of the Circuit Court & Comptroller has employee benefits such as Health, Dental, Life, and LTD on a fully insured plan independent of the Osceola County Board of County Commissioners. Our insurance broker has projected an approximate 15% increase in health benefits and 8% increase in dental due to continually increasing claims saturation in the state of Florida.

The employer average annual cost per employee for health and dental is \$11,047.38 and a increase in each respective benefit is not an expense that the office can absorb for the upcoming fiscal year without additional funding. Passing this cost along to employees would undermine efforts at providng a raise and degrade one of the prime points of competitiveness in our recruiting process.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Palm Beach
Contact: Rita Rodriguez
E-Mail Address: RMRodriguez@mypalmbeachclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$2,716,377	\$299,106	\$141,948	\$420,776	\$171,905	\$31,339	\$99,087	\$150,244	\$577,931	\$4,608,713
Operating										\$0
Capital										\$0
TOTAL	\$2,716,377	\$299,106	\$141,948	\$420,776	\$171,905	\$31,339	\$99,087	\$150,244	\$577,931	\$4,608,713

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Request to fund cost to bring all employees to the full FY26 living wage

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Palm Beach
Contact: Rita Rodriguez
E-Mail Address: RMRodriguez@mypalmbeachclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$1,278,996	\$140,833	\$66,836	\$198,121	\$80,941	\$14,756	\$46,655	\$70,742	\$272,116	\$2,169,996
Operating										\$0
Capital										\$0
TOTAL	\$1,278,996	\$140,833	\$66,836	\$198,121	\$80,941	\$14,756	\$46,655	\$70,742	\$272,116	\$2,169,996

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Request to fund a 3-5% COLA since the LW is as of FY26 this will account for additional increases in FY27.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Palm Beach
Contact: Rita Rodriguez
E-Mail Address: RMRodriguez@mypalmbeachclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$6,376,297	\$702,107	\$333,203	\$987,709	\$403,522	\$73,564	\$232,593	\$352,676	\$1,356,611	\$10,818,282
Operating										\$0
Capital										\$0
TOTAL	\$6,376,297	\$702,107	\$333,203	\$987,709	\$403,522	\$73,564	\$232,593	\$352,676	\$1,356,611	\$10,818,282

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Compression impact of going to the Living Wage.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Palm Beach
Contact: Rita Rodriguez
E-Mail Address: RMRodriguez@mypalmbeachclerk.org

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$189,594	\$20,876	\$9,907	\$29,369	\$11,998	\$2,187	\$6,916	\$10,486	\$40,338	\$321,671
Operating										\$0
Capital										\$0
TOTAL	\$189,594	\$20,876	\$9,907	\$29,369	\$11,998	\$2,187	\$6,916	\$10,486	\$40,338	\$321,671

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Projected increase in Health insurance

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Palm Beach
Contact: Rita Rodriguez
E-Mail Address: RMRodriguez@mypalmbeachclerk.c

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$10,561,264	\$1,162,922	\$551,894	\$1,635,975	\$668,366	\$121,846	\$385,251	\$584,148	\$2,246,996	\$17,918,662
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$10,561,264	\$1,162,922	\$551,894	\$1,635,975	\$668,366	\$121,846	\$385,251	\$584,148	\$2,246,996	\$17,918,662

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Pasco
Contact: Rick Costolo
E-Mail Address: rcostolo@pascoclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$2,551,403									\$2,551,403
Operating										\$0
Capital										\$0
TOTAL	\$2,551,403	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,551,403

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Pay Increases

This issue requests funding for... Our Office offers a minimum starting wage of \$19/hr. According to the Massachusetts Institute of Technology (MIT), the living wage for Pasco County is \$23.82/hr. The cost to pay all teammates the MIT living wage (23.82/hr) and address compression for those teammates making over the living wage would require an additional \$2,551,403 in funding for our Office over the FY26 personnel budget.

The current CCOC budget does not support a living wage, and our Office faces local competition. Over the past few fiscal years, the BCC has approved an average salary increase of 5.8% for County employees. To stay competitive and retain talent, the Pasco County Clerk & Comptroller's Office needs CCOC support to fund living wage increases for court staff.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Pasco
Contact: Rick Costolo
E-Mail Address: rcostolo@pascoclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$347,924									\$347,924
Operating										\$0
Capital										\$0
TOTAL	\$347,924	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$347,924

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Matching State of Florida Insurance Premiums

This issue requests funding for... Investing in competitive benefits is crucial for attracting top talent and maintaining high-quality service and operational efficiency. As with most Clerk's offices, one major competitor for our Office is the State of Florida.

Aligning our insurance premiums with the 2026 State of Florida rates would show support for our team, boosting morale, satisfaction, and retention while making us more competitive as an employer. The state charges \$50/month for individual and \$180/month for family coverage under the standard plan, and \$15/month and \$64.30/month under the high-deductible plan. This change would cost our Office \$347,924.00.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Pasco
Contact: Rick Costolo
E-Mail Address: rcostolo@pascoclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$3,644,988							\$83,764		\$3,728,752
Operating	\$46,926							\$1,078		\$48,004
Capital										\$0
TOTAL	\$3,691,915	\$0	\$0	\$0	\$0	\$0	\$0	\$84,842	\$0	\$3,776,757

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Annex of Full-Service Courthouse in New Port Richey

This issue requests funding for... On January 17, 2024, the Second District Court of Appeals rendered a decision in case #2D23-0305, affirming that under Section 29.008 of the Florida Statutes, an annex courthouse was not called out as an express statutory directive in Florida Statutes and therefore did not constitute a local requirement. Consequently, without a legislative change to 29.008 the County has no statutory obligation to finance the operational expenses of the annex courthouse. Based on this judicial ruling, our Office has developed draft amendments to revise Section 29.008(3) of the Florida Statutes to recognize an annex courthouse as a local requirement. Until legislation changes, the incremental costs for the NPR Courthouse Annex must be covered within existing clerk funding. In Pasco, the incremental cost is \$3,776,757. The CCOC continues to develop a method to address shortfalls related to incremental costs for all Clerk's Offices across the state of Florida through the Additional Budget Components workgroup.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Pasco
Contact: Rick Costolo
E-Mail Address: rcostolo@pascoclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	2.00									2.00
Personnel	\$115,937									\$115,937
Operating										\$0
Capital										\$0
TOTAL	\$115,937	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,937

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: New Civil positions to meet operational demands

This issue requests funding for... See below -

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Since 2022, our Office has reduced FTEs by 13.86. The Civil Department requests two additional positions to address sustained increases in operational workload and growing case volume demands. Civil case filings increased approximately 35% between 2022 and 2025. Current economic conditions, including rising costs of living, increased consumer debt, housing-related disputes, and broader financial pressures affecting individuals and businesses, have contributed to increased civil litigation activity. Combined with current filing trends, these factors indicate that case volumes are expected to continue increasing.

Despite ongoing efforts to streamline workflows and improve operational efficiencies, sustained filing growth has significantly impacted daily operations and placed demands on existing staff resources beyond current capacity. Increased workload pressures include expanded responsibilities related to case intake and processing, customer service, docket management, hearing and scheduling coordination, judicial support functions, and overall case administration. Going forward, current staffing levels will no longer be sufficient to effectively manage the increasing volume of filings while maintaining timely processing standards.

Without additional staffing resources, the Office's ability to support judicial operations, meet statutory obligations, and maintain efficient public service delivery will be adversely affected. The addition of two positions is necessary to sustain operational effectiveness, preserve service quality, and ensure the Office can efficiently manage continued growth in civil filings while fulfilling its statutory and administrative responsibilities.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Pasco
Contact: Rick Costolo
E-Mail Address: rcostolo@pascoclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Personnel	\$6,660,252	\$0	\$0	\$0	\$0	\$0	\$0	\$83,764	\$0	\$6,744,016
Operating	\$46,926	\$0	\$0	\$0	\$0	\$0	\$0	\$1,078	\$0	\$48,004
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$6,707,179	\$0	\$0	\$0	\$0	\$0	\$0	\$84,842	\$0	\$6,792,021

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Pinellas
Contact: Dacia Wright
E-Mail Address: dwright@mypinellasclerk.gov

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$210,400	\$145,491	\$12,863	\$27,088	\$58,605	\$0	\$58,435	\$8,518	\$21,807	\$543,207
Operating										\$0
Capital										\$0
TOTAL	\$210,400	\$145,491	\$12,863	\$27,088	\$58,605	\$0	\$58,435	\$8,518	\$21,807	\$543,207

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: General Increase - 3%

This issue requests funding for... A general pay increase of 3 percent. The total amount requested includes includes FICA and estimated FRS. The Pinellas Clerk is a participant in Pinellas County's Unified Personnel System (UPS), established in 1975 by the Legislature. The Clerk is one of 10 appointing authorities of the UPS and complies with approved changes to pay plan adjustments. Pinellas County is considering a range of employee compensation increase issues.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Pinellas
Contact: Dacia Wright
E-Mail Address: dwright@mypinellasclerk.gov

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$838,565	\$579,866	\$51,265	\$107,961	\$233,576	\$0	\$232,897	\$33,950	\$86,912	\$2,164,992
Operating										\$0
Capital										\$0
TOTAL	\$838,565	\$579,866	\$51,265	\$107,961	\$233,576	\$0	\$232,897	\$33,950	\$86,912	\$2,164,992

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Increase - 3%

This issue requests funding for... Medical Benefit increase. The Pinellas Clerk is a participant in Pinellas County's Unified Personnel System (UPS), established in 1975 by the Legislature. Pinellas County's Uniform Personnel System (UPS) participates in the county's health insurance program that is funded by the sum of employee and employer contributions. For budgeting purposes, the Clerk estimates an average medical benefit cost of \$25,068 per full-time equivalent (FTE), reflecting an increase of \$6,790 compared to prior estimates. This budget is based on the average cost across the four medical plan options available to Clerk employees.

To offset this substantial rise in medical expenditures, the Clerk's Office was forced to reduce overall headcount and operating expenses. While this step was necessary to maintain comprehensive health coverage for remaining staff, it has made it increasingly difficult to meet operational demands and sustain service levels with fewer resources.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Pinellas
Contact: Dacia Wright
E-Mail Address: dwright@mypinellasclerk.gov

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Performance Measures/Efficiencies

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	8.00	3.00		3.00						14.00
Personnel	\$723,216	\$271,206		\$271,206						\$1,265,628
Operating										\$0
Capital										\$0
TOTAL	\$723,216	\$271,206	\$0	\$271,206	\$0	\$0	\$0	\$0	\$0	\$1,265,628

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Vacant Positions needing funding

This issue requests funding for... The Pinellas County Clerk's Office is currently facing significant challenges due to the presence of multiple vacant positions within our Court and Operational Division. These vacancies, totaling three Assistant Manager positions and eleven Court staff positions, have remained unfilled due to budget constraints. However, the impact of these vacancies on our ability to maintain high standards of service delivery and operational efficiency cannot be overstated. The timely filling of these vacant positions is critical for restoring operational efficiency, maintaining high standards of service delivery, and enhancing the overall citizen experience.

3 Assistant managers/1 Court Clerk/3 Customer Information Specialist/1 Fiscal Records Specialist/6 Records Specialist

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Pinellas
Contact: Dacia Wright
E-Mail Address: dwright@mypinellasclerk.gov

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Performance Measures/Efficiencies

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.75	1.75		1.75			1.75		1.00	8.00
Personnel	\$199,617	\$199,617		\$199,617		\$0	\$199,617	\$0	\$114,067	\$912,537
Operating										\$0
Capital										\$0
TOTAL	\$199,617	\$199,617	\$0	\$199,617	\$0	\$0	\$199,617	\$0	\$114,067	\$912,537

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional FTE - Analyst/Admin

This issue requests funding for... 1 Data Analyst

The Court and Operational Services Division has a need for at least one team member with Business intelligence (BI) skills. This person would work with the Business Analysts and other key staff to interpret the enormous amounts of data available throughout the county and state systems. This data would then be used to assist in making sound business decisions. Data can be used to understand trends and patterns that aid in resource allocation and provide context to key court statistics. Managing this data requires someone with the skills and knowledge to gather and manipulate data from multiple sources in an accurate and secure manner. This data is very important for decision-making, and having incorrect or incomplete data can be detrimental.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Pinellas
Contact: Dacia Wright
E-Mail Address: dwright@mypinellasclerk.gov

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$31,362	\$0	\$0	\$9,904	\$0	\$0	\$0	\$0	\$0	\$41,266
Operating										\$0
Capital										\$0
TOTAL	\$31,362	\$0	\$0	\$9,904	\$0	\$0	\$0	\$0	\$0	\$41,266

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Career Ladders/Paths

This issue requests funding for... Dedicated funding is needed to implement career path and career ladder programs in the Clerk's Office, providing a structured and transparent framework for employee development and advancement. These programs are essential to attracting, retaining, and motivating a skilled workforce capable of meeting the growing and evolving demands of court operations. Career paths allow employees to grow within their current roles through targeted training, education, and skill development, while career ladders offer promotional opportunities within a job family based on organizational need and clearly defined criteria. By investing in these initiatives, the Clerk's Office will enhance employee performance, reduce turnover, and ensure continued delivery of efficient, high-quality service to the public and the courts. For FY26, leadership identified 76 employees that are eligible for a career path or a ladder.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Pinellas
Contact: Dacia Wright
E-Mail Address: dwright@mypinellasclerk.gov

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	9.75	4.75	0.00	4.75	0.00	0.00	1.75	0.00	1.00	22.00
Personnel	\$2,003,160	\$1,196,181	\$64,127	\$615,776	\$292,181	\$0	\$490,949	\$42,468	\$222,786	\$4,927,629
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,003,160	\$1,196,181	\$64,127	\$615,776	\$292,181	\$0	\$490,949	\$42,468	\$222,786	\$4,927,629

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Pinellas
Contact: Dacia Wright
E-Mail Address: dwright@mypinellasclerk.gov

Priority: 6
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$1,162,328	\$0	\$6,055	\$244,968	\$0	\$0	\$0	\$11,618	\$14,047	\$1,439,016
Operating										\$0
Capital										\$0
TOTAL	\$1,162,328	\$0	\$6,055	\$244,968	\$0	\$0	\$0	\$11,618	\$14,047	\$1,439,016

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Living Wage

This issue requests funding for... The living wage for an individual with "0 Children" is a rate of \$24.09 per hour. This was from a study that finds any individual in a household must earn at least \$24.09 to support themselves, working full-time or 2080 hours per year. This request contains an increase to all positions below the rate of \$24.09. This request does not include compression.
 Reference: MIT Living Wage Calculation for Florida

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Pinellas
Contact: Dacia Wright
E-Mail Address: dwright@mypinellasclerk.gov

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	9.75	4.75	0.00	4.75	0.00	0.00	1.75	0.00	1.00	22.00
Personnel	\$3,165,488	\$1,196,181	\$70,182	\$860,744	\$292,181	\$0	\$490,949	\$54,086	\$236,833	\$6,366,644
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,165,488	\$1,196,181	\$70,182	\$860,744	\$292,181	\$0	\$490,949	\$54,086	\$236,833	\$6,366,644

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	9.75	4.75		4.75			1.75		1.00	22.00
Personnel	\$2,003,160	\$1,196,181	\$64,127	\$615,776	\$292,181		\$490,949	\$42,468	\$222,786	\$4,927,628
Operating										\$0
Capital										\$0
TOTAL	\$2,003,160	\$1,196,181	\$64,127	\$615,776	\$292,181	\$0	\$490,949	\$42,468	\$222,786	\$4,927,628

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Polk
Contact: Dan Bowden
E-Mail Address: dbowden@polkclerkfl.gov

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$51,449	\$12,862	\$12,862	\$6,431	\$6,431	\$12,862	\$6,430	\$12,862	\$6,431	\$128,620
Operating										\$0
Capital										\$0
TOTAL	\$51,449	\$12,862	\$12,862	\$6,431	\$6,431	\$12,862	\$6,430	\$12,862	\$6,431	\$128,620

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Increase

This issue requests funding for... Our Board of County Commissioners has told us to expect a 5% increase in employer cost for health insurance for fiscal year 26/27. This is the additional amount that we'll need to cover that increase.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Polk
Contact: Dan Bowden
E-Mail Address: dbowden@polkclerkfl.gov

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$1,073,378	\$268,349	\$268,349	\$134,163	\$134,163	\$268,349	\$134,155	\$268,349	\$134,161	\$2,683,416
Operating										\$0
Capital										\$0
TOTAL	\$1,073,378	\$268,349	\$268,349	\$134,163	\$134,163	\$268,349	\$134,155	\$268,349	\$134,161	\$2,683,416

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Pay adjustments to align our pay with our market

This issue requests funding for... We contracted with a third-party consultant to do an evaluation to align our jobs and analyze pay in order to create a new job and pay framework. The purpose of this project was to:

- gather data on our current state of compensation plans and practices
- compare us to market data and practices
- outline a plan to move us to the desired competitive stance in our local market

The new framework strengthens internal equity, improves market competitiveness, supports fiscal responsibility, and provides clear guidance for pay administration and long-term maintenance.

This budget issue request is to fund the needed changes to implement the new compensation plan. This amount includes \$2,205,306 in wages and \$478,110 in FICA/FRS.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Polk
Contact: Dan Bowden
E-Mail Address: dbowden@polkclerkfl.gov

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$1,124,827	\$281,211	\$281,211	\$140,594	\$140,594	\$281,211	\$140,585	\$281,211	\$140,592	\$2,812,036
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,124,827	\$281,211	\$281,211	\$140,594	\$140,594	\$281,211	\$140,585	\$281,211	\$140,592	\$2,812,036

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Putnam
Contact: Matt Reynolds
E-Mail Address: matt.reynolds@putnam-fl.gov

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$900	\$121,401	\$31,402	\$49,311	\$27,104	\$49,311	\$86,384	\$80,278	\$2,530	\$448,621
Operating										\$0
Capital										\$0
TOTAL	\$900	\$121,401	\$31,402	\$49,311	\$27,104	\$49,311	\$86,384	\$80,278	\$2,530	\$448,621

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... eliminating the portion of funding from the Putnam County BOCC that will be used to support court operations. Currently \$221,158 from our annual County appropriation is available to be used to offset the total amount shown above, leaving \$227,467 unfunded. If an increase is not realized in our funding from the CCOC, or the BOCC is not able to increase their appropriation to cover the unfunded amount, we will be forced to reduce our FTE count for court operations which will impact case processing timeliness, data quality measures, and our ability to meet statutory deadlines.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Putnam
Contact: Matt Reynolds
E-Mail Address: matt.reynolds@putnam-fl.gov

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$900	\$121,401	\$31,402	\$49,311	\$27,104	\$49,311	\$86,384	\$80,278	\$2,530	\$448,621
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$900	\$121,401	\$31,402	\$49,311	\$27,104	\$49,311	\$86,384	\$80,278	\$2,530	\$448,621

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Saint Johns
Contact: Dwala Anderson
E-Mail Address: danderson@stjohnsclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$1,391,741									\$1,391,741
Operating										\$0
Capital										\$0
TOTAL	\$1,391,741	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,391,741

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Cost Shift from County

This issue requests funding for... This request is for funding court-related staff whose costs are shifed to county funding due to the state budget deficit. Salaries- \$950,000, FICA/Medicare \$73,000, Retirement \$193,000, Health Insurance \$175,000, Worker's comp \$741, for a total of \$1,391,741.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Saint Johns
Contact: Dwala Anderson
E-Mail Address: danderson@stjohnsclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$398,346									\$398,346
Operating										\$0
Capital										\$0
TOTAL	\$398,346	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$398,346

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: COLA increase for court-related staff- Cost shift from County

This issue requests funding for... This request is to cover county-matched COLA increase for court-related staff to ensure equitable pay among constitutional offices. Salaries- \$315,000, FICA/Medicare \$24,100, Retirement \$59,000, Worker's Comp \$246, for a total of \$398,346. This would also be a shift from county cost.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Saint Johns
Contact: Dwala Anderson
E-Mail Address: danderson@stjohnsclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance Services

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00									1.00
Personnel	\$95,444									\$95,444
Operating										\$0
Capital										\$0
TOTAL	\$95,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,444

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Funding for a Guardianship Auditor to review financial filings in cases

This issue requests funding for... This request is for funding for an FTE to audit guardianship financial filings in court cases.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 Salary- \$65,000, FICA/Medicare \$4,973, Retirement \$9,120, Health Insurance- \$16,300, Worker's comp- \$51, for a total of \$95,444

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Saint Johns
Contact: Dwala Anderson
E-Mail Address: danderson@stjohnsclerk.com

Priority: 4
Recurring: No

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$49,000									\$49,000
Operating										\$0
Capital										\$0
TOTAL	\$49,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Estimated 5% increase to health insurance costs

This issue requests funding for... This funding request is to cover the increase to health insurance cost for court-related staff.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Saint Johns
Contact: Dwala Anderson
E-Mail Address: danderson@stjohnsclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Personnel	\$1,934,531	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,934,531
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,934,531	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,934,531

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Saint Lucie
Contact: Mike Brockway
E-Mail Address: brockwaym@stlucieclerk.gov

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$140,473	\$32,112	\$7,177	\$5,324	\$0	\$0	\$15,278	\$3,974	\$11,607	\$215,945
Operating										\$0
Capital										\$0
TOTAL	\$140,473	\$32,112	\$7,177	\$5,324	\$0	\$0	\$15,278	\$3,974	\$11,607	\$215,945

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Additional funding for Health insurance increase of 12% for FY2027.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Saint Lucie
Contact: Mike Brockway
E-Mail Address: brockwaym@stlucieclerk.gov

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Performance Measures/Efficiencies

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	4.00									4.00
Personnel	\$391,591									\$391,591
Operating	\$8,000									\$8,000
Capital										\$0
TOTAL	\$399,591	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$399,591

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Four additional FTE's-Two for Criminal and Two for Civil. We used the adjusted living wage (90% of MIT) of \$23.92 as starting pay. FTE's are needed for increased workload including additional senior judges. We continue to mitigate multiple errors as our current staff is newly trained and is unable to keep up with workload. We have several other departments helping these departments stay up to date on docketing and opening cases. We cannot sustain this workload without additional staff. The operating costs reflect workstation setup for the 4 new employees.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Saint Lucie
Contact: Mike Brockway
E-Mail Address: brockwaym@stlucieclerk.gov

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$811,344	\$174,209	\$64,275	\$25,525	\$0	\$0	\$67,013	\$41,121	\$54,205	\$1,237,692
Operating										\$0
Capital										\$0
TOTAL	\$811,344	\$174,209	\$64,275	\$25,525	\$0	\$0	\$67,013	\$41,121	\$54,205	\$1,237,692

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: % of MIT 26.58

This issue requests funding for... Living Wage adjustment using \$23.92 (90% of MIT \$26.58) with low rate compression. Two adults working with two children per MIT living wage calculation. We continue to lose our trained staff to other positions in our county, specifically Court Administration and BOCC. Our turn over rate for 2025 was 30.6%, following 2024 25.9%, 2023 30.9%. We continue to struggle to keep trained staff due to hourly wages being so low. (Note: Living Wage adjustment without compression totals \$825,736.)

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Saint Lucie
Contact: Mike Brockway
E-Mail Address: brockwaym@stlucieclerk.gov

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$543,635									\$543,635
Operating	\$20,842									\$20,842
Capital										\$0
TOTAL	\$564,477	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$564,477

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Currently our Scanning and Warehouse court records staff is being funded by the BOCC. We are asking for funding to move the funding to Courts.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Saint Lucie
Contact: Mike Brockway
E-Mail Address: brockwaym@stlucieclerk.gov

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00
Personnel	\$1,887,043	\$206,321	\$71,452	\$30,849	\$0	\$0	\$82,291	\$45,095	\$65,812	\$2,388,863
Operating	\$28,842	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,842
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,915,885	\$206,321	\$71,452	\$30,849	\$0	\$0	\$82,291	\$45,095	\$65,812	\$2,417,705

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Santa Rosa
Contact: Julie Richardson
E-Mail Address: richardsonj@santarosaclerks.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$126,725									\$126,725
Operating										\$0
Capital										\$0
TOTAL	\$126,725	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$126,725

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... County mandated pay increase

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 Salaries \$101,603, FICA/Medicare \$7,773, FRS \$17,349. County mandated pay increase

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Santa Rosa
Contact: Julie Richardson
E-Mail Address: richardsonj@santarosaclerks.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$518,112									\$518,112
Operating	\$188,380									\$188,380
Capital										\$0
TOTAL	\$706,492	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$706,492

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Amount County has been funding

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Amount County has been funding for payroll that courts should have been funding. Salaries \$326,562, FICA/Medicare \$25,841, FRS \$55,855, Worker's Comp \$439, Health Insurance \$109,415, Operating Expenses \$188,380.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Santa Rosa
Contact: Julie Richardson
E-Mail Address: richardsonj@santarosaclerks.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$29,182									\$29,182
Operating										\$0
Capital										\$0
TOTAL	\$29,182	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,182

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Promotional advancements

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 Salaries \$23,386, FICA/Medicare \$1,789, FRS \$4,007.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Santa Rosa
Contact: Julie Richardson
E-Mail Address: richardsonj@santarosaclerks.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00									1.00
Personnel	\$74,864									\$74,864
Operating										\$0
Capital										\$0
TOTAL	\$74,864	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$74,864

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Additional FTE to hire a replacement employee in advance of the anticipated retirement date so the incoming employee may receive hands-on training and institutional knowledge transfer from the retiring employee.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 Salaries \$40,123, FICA/Medicare \$3,069, Insurance \$26,043, FRS \$5,629.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Santa Rosa
Contact: Julie Richardson
E-Mail Address: richardsonj@santarosaclerks.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Personnel	\$748,883	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$748,883
Operating	\$188,380	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$188,380
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$937,263	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$937,263

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Sarasota
Contact: Felicia Ionita
E-Mail Address: fionita@sarasotaclerkandcomptrolle

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE						7.25				7.25
Personnel						\$899,697				\$899,697
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$899,697	\$0	\$0	\$0	\$899,697

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Performance Management staff. These expenditures are currently being funded from Court IT revenues due to the limited budget in Courts.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Salaries = \$649,000
 FICA = \$46,658
 FRS = \$95,088
 Health Ins = \$101,527
 Life Ins = \$1,817
 Dental Ins= \$3,696
 Disability Ins = \$649
 Workers Comp = \$1,262

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Sarasota
Contact: Felicia Ionita
E-Mail Address: fionita@sarasotaclerkandcomptrolle

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$39,305	\$39,305	\$39,305	\$39,305					\$39,305	\$196,525
Operating										\$0
Capital										\$0
TOTAL	\$39,305	\$39,305	\$39,305	\$39,305	\$0	\$0	\$0	\$0	\$39,305	\$196,525

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... a performance based salary increase. The amount requested includes related FRS, FICA, life ins and long term disability.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Sarasota
Contact: Felicia Ionita
E-Mail Address: fionita@sarasotaclerkandcomptroller.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	7.25	0.00	0.00	0.00	7.25
Personnel	\$39,305	\$39,305	\$39,305	\$39,305	\$0	\$899,697	\$0	\$0	\$39,305	\$1,096,222
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$39,305	\$39,305	\$39,305	\$39,305	\$0	\$899,697	\$0	\$0	\$39,305	\$1,096,222

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Seminole
Contact: Vanessa Royko
E-Mail Address: vroyno@seminoleclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$168,891	\$63,067	\$25,360	\$53,067	\$13,017	\$0	\$52,295	\$12,747	\$53,237	\$441,681
Operating										\$0
Capital										\$0
TOTAL	\$168,891	\$63,067	\$25,360	\$53,067	\$13,017	\$0	\$52,295	\$12,747	\$53,237	\$441,681

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Seminole County Clerk of Court is part of the Orlando metro/urban area. We are in a highly competitive job market with neighboring government agencies as well as private businesses, which makes it difficult to attract and retain talent. The high cost of living in Seminole County makes it difficult for an employee to choose Seminole County Clerk of Court as an employer based on salary. Per MIT's living wage calculator living wage for Florida for 1 adult with no children is \$24.09 per hour. Due to budget constraints, a modest salary adjustments of \$0.50 per hour was made to increase the starting pay to \$18.50. With a starting salary of \$18.50 we are still struggling to attract qualified employees to fill vacancies and retain experienced employees. The main issue we hear from potential candidates is the salary. Neiborghing Constitutional Officers starting pay is \$20.00 per hour. This Budget Issue Request will help Seminole County Clerk of Court attract new hires to fill vacancies as well as retain current staff that have already been trained and have valuable institutional knowledge. We are requesting our salary budget issue of \$441,681 to increase our starting pay and address salary compression.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Seminole
Contact: Vanessa Royko
E-Mail Address: vroynko@seminoleclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$41,798	\$14,155	\$5,938	\$12,098	\$3,325	\$0	\$11,919	\$3,959	\$10,374	\$103,566
Operating										\$0
Capital										\$0
TOTAL	\$41,798	\$14,155	\$5,938	\$12,098	\$3,325	\$0	\$11,919	\$3,959	\$10,374	\$103,566

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Health insurance costs for Seminole County Clerk of Court continue to rise despite efforts to promote employee wellness and informed healthcare decision-making. To help manage costs, the Clerk's Office has conducted several virtual meetings to educate employees about available healthcare options and strategies for maintaining their health. Due to recent catastrophic health insurance claims, employer premium costs are projected to increase by 12% to 20%. This budget issue request is to address the anticipated increase in employer health insurance premiums.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Seminole
Contact: Vanessa Royko
E-Mail Address: vroynko@seminoleclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$368,577									\$368,577
Operating										\$0
Capital										\$0
TOTAL	\$368,577	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$368,577

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... During CFY 24-25 the CCOC Fund received \$430,092 to fully fund expenditures incurred for court staff. Similarly, during CFY 23-24 the CCOC Fund received \$307,061 to fully fund expenditures incurred for court staff. An average of the last two fiscal years funding subsidies of \$368,577 is being requested as a budget issue to cover expected costs to be incurred for the ensuing CFY 26-27.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Seminole
Contact: Vanessa Royko
E-Mail Address: vroyko@seminoleclerk.org

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$579,266	\$77,222	\$31,298	\$65,165	\$16,342	\$0	\$64,214	\$16,706	\$63,611	\$913,824
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$579,266	\$77,222	\$31,298	\$65,165	\$16,342	\$0	\$64,214	\$16,706	\$63,611	\$913,824

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
Created 04/08/2026

County: Sumter
Contact: Erin C. Munz
E-Mail Address: emunz@sumterclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$70,669	\$1,573	\$17,441				\$3,266	\$6,534	\$2,420	\$101,903
Operating										\$0
Capital										\$0
TOTAL	\$70,669	\$1,573	\$17,441	\$0	\$0	\$0	\$3,266	\$6,534	\$2,420	\$101,903

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@ficcoc.org.

Issue Title: Health Insurance Premium Increase

This issue requests funding for... for health insurance premiums set forth by the BOCC as they continue to increase for all groups by an average of 15.5%. The increase for court staff is \$101,903 for the 26-27 budget year.

Employer annual rates are: Employee Only: \$11,680; Employee & Spouse: \$24,219; Employee & Child: \$22,080; Full Family: \$36,771.

Being able to offer comprehensive health insurance is a key factor in retaining qualified staff, as it strengthens our overall benefits package.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
Created 04/08/2026

County:
Contact:
E-Mail Address:

Priority:
Recurring:

Issue Type:
Issue Category:

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$46,208	\$7,240	\$6,976				\$2,712	\$4,339	\$4,341	\$71,817
Operating										\$0
Capital										\$0
TOTAL	\$46,208	\$7,240	\$6,976	\$0	\$0	\$0	\$2,712	\$4,339	\$4,341	\$71,817

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@ficcoc.org.

Issue Title:

Cost of Living Adjustment

This issue requests funding for...

for a 3% COLA determined by the BOCC totaling \$71,817 is necessary to ensure employee compensation increases as current economic conditions increase and to reduce turnover by supporting staff retention. Without this funding, the office has an increased risk of employee turnover, reduced morale, and difficulty retaining experienced staff. Losing trained personnel both disrupts operations and increases long-term costs associated with new recruitment and training.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.



County: Sumter

Contact: Erin C. Munz

E-Mail Address: emunz@sumterclerk.com

Priority: 3

Recurring: No

Issue Type: Funding Issue

Issue Category: FRS Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$5,306	\$5,270								\$10,576
Operating										\$0
Capital										\$0
TOTAL	\$5,306	\$5,270	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,576

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@ficcoc.org.

Issue Title: FRS Reclassification to DROP

This issue requests funding for...

is for two employees that have entered DROP resulting in an additional \$10,576 needed for the FRS Classification percentage difference. If this request is not funded, the additional \$10,576 required to cover the FRS classification percentage increase for two the employees that have entered DROP would have to be absorbed using other personnel-designated funds. Redirecting those funds would reduce the resources available for existing positions and could force the office to absorb additional workload across already strained staff.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
Created 04/08/2026

County: Sumter

Contact: Erin C. Munz

E-Mail Address: emunz@sumterclerk.com

Priority: 4

Recurring: No

Issue Type: Funding Issue

Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$92,922		\$35,185					\$6,713		\$134,820
Operating										\$0
Capital										\$0
TOTAL	\$92,922	\$0	\$35,185	\$0	\$0	\$0	\$0	\$6,713	\$0	\$134,820

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@ficcoc.org.

Issue Title: Wage & Class Study

This issue requests funding for... as the County recently completed a comprehensive Wage & Classification Study, which identified several state-funded positions within our office as significantly underpaid relative to their assigned classifications. To bring these employees to the recommended pay levels and address resulting compression, an additional \$134,820 is required for salary and benefits. Failure to implement these adjustments would place our state-funded employees at a continued disadvantage and may lead to the loss of experienced, high-quality personnel.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
Created 04/08/2026

County:
Contact:
E-Mail Address:

Priority:
Recurring:

Issue Type:
Issue Category:

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$524,340	\$11,680	\$67,520				\$24,219	\$48,451	\$17,950	\$694,160
Operating										\$0
Capital										\$0
TOTAL	\$524,340	\$11,680	\$67,520	\$0	\$0	\$0	\$24,219	\$48,451	\$17,950	\$694,160

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@ficcoc.org.

Issue Title:

County Funding

This issue requests funding for... to allow the cost shift from the County back to the State where it statutorily belongs. Each year, the BOCC has graciously supplemented the budget in order to cover personnel costs for state-funded employees. This funding is never guaranteed and could stop at any time. If this request is not funded, the \$694,160 would have to be absorbed using other personnel-designated funds and would result in immediate budget shortfall leading to layoffs. Without sufficient funding, positions would have to be eliminated which would place even greater strain on an already overstretched staff. This would ultimately reduce our operational capacity, increase burnout, and negatively affect our ability to maintain compliance.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.



County: Sumter

Contact: Erin C. Munz

E-Mail Address: emunz@sumterclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$739,445	\$25,763	\$127,122	\$0	\$0	\$0	\$30,198	\$66,037	\$24,711	\$1,013,275
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$739,445	\$25,763	\$127,122	\$0	\$0	\$0	\$30,198	\$66,037	\$24,711	\$1,013,275

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and Reports	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Suwannee
Contact: Gwen Deas
E-Mail Address: gwend@suwgov.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$65,700	\$7,635							\$2,290	\$75,625
Operating										\$0
Capital										\$0
TOTAL	\$65,700	\$7,635	\$0	\$0	\$0	\$0	\$0	\$0	\$2,290	\$75,625

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Court Related Employees' 1% longevity increase, .50 cent per hour increase, and increase for employees on the low end of pay scale to be more in line with other constitutional offices and general public employers. Our BOCC did a compensation study resulting in an increase in salaries and we have to be comparable with them to retain employees.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Suwannee
Contact: Gwen Deas
E-Mail Address: gwend@suwgov.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$29,845	\$3,520							\$2,400	\$35,765
Operating										\$0
Capital										\$0
TOTAL	\$29,845	\$3,520	\$0	\$0	\$0	\$0	\$0	\$0	\$2,400	\$35,765

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... This is a 15% increase for Health Insurance increase for court related employee's only and a slight increase, \$833.70, in disability insurance for court related employee's only

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Suwannee
Contact: Gwen Deas
E-Mail Address: gwend@suwgov.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00									1.00
Personnel	\$59,500									\$59,500
Operating										\$0
Capital										\$0
TOTAL	\$59,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$59,500

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... we have several court related employees that will be retiring in the next 12-18 months or possibly sooner and would like to hire a F/T employee to start training for civil and criminal duties to be able to replace employee to retire. We would like to advertise at \$18.00 per hour plus benefits.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Suwannee
Contact: Gwen Deas
E-Mail Address: gwend@suwgov.org

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$12,850									\$12,850
Operating										\$0
Capital										\$0
TOTAL	\$12,850	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,850

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... we have a current p/t position at 16 hrs a week and would like to increase to 27.5 hrs a week to handle court related duties.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Suwannee
Contact: Gwen Deas
E-Mail Address: gwend@suwgov.org

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Personnel	\$167,895	\$11,155	\$0	\$0	\$0	\$0	\$0	\$0	\$4,690	\$183,740
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$167,895	\$11,155	\$0	\$0	\$0	\$0	\$0	\$0	\$4,690	\$183,740

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Taylor
Contact: Laura Brock
E-Mail Address: lbrock@taylorclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00									1.00
Personnel	\$20,483									\$20,483
Operating										\$0
Capital										\$0
TOTAL	\$20,483	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,483

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... This budget issue requests funding for one additional court-related FTE which is currently funded by the Clerk's board-side budget. The total annual personnel cost is \$58,239.29, however the actual amount needed over our current revenue limited budget to fully fund this position is \$20,483.00

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Taylor
Contact: Laura Brock
E-Mail Address: lbrock@taylorclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$26,866									\$26,866
Operating										\$0
Capital										\$0
TOTAL	\$26,866	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,866

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... The BOCC directed CO's to calculate the impact of providing a \$1.00/hour increase for all employees. The amount in this request is the total cost to the clerk to provide employees who perform court-related duties the \$1.00/hour increase.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Taylor
Contact: Laura Brock
E-Mail Address: lbrock@taylorclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance Services

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE		1.00								1.00
Personnel		\$67,470								\$67,470
Operating										\$0
Capital										\$0
TOTAL	\$0	\$67,470	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$67,470

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... The issue requests funding for a Compliance Clerk position. This position's main responsibility will be to review cases with outstanding balances, contacting individuals regarding these outstanding accounts, receiving and processing payments.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Taylor
Contact: Laura Brock
E-Mail Address: lbrock@taylorclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Personnel	\$47,349	\$67,470	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$114,819
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$47,349	\$67,470	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$114,819

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Union
Contact: Kellie Rhoades
E-Mail Address: rhoadesk@unionclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$11,652									\$11,652
Operating										\$0
Capital										\$0
TOTAL	\$11,652	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,652

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: BOCC Funding Replacement

This issue requests funding for... The BOCC has had to supplement both salaries for normal operations. This would correct that.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Union
Contact: Kellie Rhoades
E-Mail Address: rhoadesk@unionclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$24,543									\$24,543
Capital										\$0
TOTAL	\$24,543	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,543

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... The BOCC has had to pay for all Clerk technology. This cost is only for Clericus maintenance fees and does not include any other technology needs.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Union
Contact: Kellie Rhoades
E-Mail Address: rhoadesk@unionclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$15,312								\$2,784	\$18,096
Operating										\$0
Capital										\$0
TOTAL	\$15,312	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,784	\$18,096

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... The BOCC anticipates a 20% increase in health insurance premiums.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Union
Contact: Kellie Rhoades
E-Mail Address: rhoadesk@unionclerk.com

Priority: 4
Recurring: No

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00									1.00
Personnel	\$62,357									\$62,357
Operating										\$0
Capital										\$0
TOTAL	\$62,357	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$62,357

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... I am anticipating that 2 of 6 deputy clerks will be retiring next year. One of which is by far the most senior deputy clerks in the office. Without duplicate funding of the position, it will be very difficult to train a replacement. Without her having 6-8 months to train her replacement, many key activities will suffer.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Union
Contact: Kellie Rhoades
E-Mail Address: rhoadesk@unionclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Personnel	\$89,321	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,784	\$92,105
Operating	\$24,543	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,543
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$113,864	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,784	\$116,648

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Volusia
Contact: Laura Roth
E-Mail Address: lroth@clerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance Services

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE		2.00								2.00
Personnel		\$124,134								\$124,134
Operating		\$0								\$0
Capital		\$0								\$0
TOTAL	\$0	\$124,134	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$124,134

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Compliance Staffing

This issue requests funding for... Total revenue available for Clerks state-wide is dependent on each offices' ability to collect fines, fees, and costs. Volusia needs additional staff dedicated to compliance and collections efforts so that we can ensure that we are meeting the goals set for us by the CCOC. The amount requested covers all wages and benefits for two FTEs.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Volusia
Contact: Laura Roth
E-Mail Address: lroth@clerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	10.00									10.00
Personnel	\$624,140									\$624,140
Operating										\$0
Capital										\$0
TOTAL	\$624,140	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$624,140

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional FTES for Trials and Court Processing

This issue requests funding for... A new judicial position was provided to Volusia that needs a clerk. The volume of trials has increased significantly and civil filings have increase 6% from the prior year. The amount requested covers all wages and benefiti for ten FTEs.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Volusia
Contact: Laura Roth
E-Mail Address: lroth@clerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	4.00									4.00
Personnel	\$248,680									\$248,680
Operating										\$0
Capital										\$0
TOTAL	\$248,680	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$248,680

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: HB 513 Staffing

This issue requests funding for... Clerks are now required to provide round-the-clock processing and service of judicial ex parte orders, petitions, notices of hearing and other documents to the Sheriff's offices in three case categories under HB 513. In Volusia, more than eighty orders were entered after business hours and on weekends in a 15-month period, which previously would have been processed the next business day. With the new law requiring services within six hours of execution of all orders in these case categories, the cost to perform this service using overtime for existing employees is expensive and inefficient. This amount represents four additional FTEs who would be permanently available to work after business hours and weekend hours without a loss of FTEs available during business hours. All wages and benefits are included.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Volusia
Contact: Laura Roth
E-Mail Address: lroth@clerk.org

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$492,200	\$242,425	\$2,278	\$0	\$0	\$5,002	\$0	\$2,467	\$6,408	\$750,780
Operating										\$0
Capital										\$0
TOTAL	\$492,200	\$242,425	\$2,278	\$0	\$0	\$5,002	\$0	\$2,467	\$6,408	\$750,780

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Competitive Starting Pay Rate

This issue requests funding for... Volusia has not had sufficient budget authority or confidence in the reliability of revenue streams to pay employees competitively with rapidly increasing starting wages in our area, and we have been unable to give needed promotions or replace high-level positions when we have lost key staff. Attrition has been a consistent problem, with high turnover, and our offers rejected by potential new hires because we have a lower starting wage than McDonald's restaurants, which locally start at \$18. We are unable to bring the starting wages to a reasonable living wage due to the lack of funds needed to respectively adjust pay scales upstream. Universal pay scale adjustment are required to avoid wage compression and minimize experienced employee resignations. This amount represents an increase in our starting wages to \$21.74 per hour, an increase for all hourly and salaried employees, as well as overdue promotions and merit increases, which brings all of our employees to at least the amount MIT calculates as the living wage for Volusia County.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Volusia
Contact: Laura Roth
E-Mail Address: lroth@clerk.org

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE									2.00	2.00
Personnel									\$201,560	\$201,560
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$201,560	\$201,560

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Court Operations Managers

This issue requests funding for... During a season of extremely tight budgets the court manager positions we consolidated, hampering our training and improvement efforts, as well as quality control in these areas. Do to the increase in trials and case filings we can no longer function under this model and need to replace two of the manager positions. The amount requested covers all wages and benefits for two managers.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Volusia
Contact: Laura Roth
E-Mail Address: lroth@clerk.org

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	14.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	18.00
Personnel	\$1,365,020	\$366,559	\$2,278	\$0	\$0	\$5,002	\$0	\$2,467	\$207,968	\$1,949,294
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,365,020	\$366,559	\$2,278	\$0	\$0	\$5,002	\$0	\$2,467	\$207,968	\$1,949,294

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Wakulla
Contact: Greg James
E-Mail Address: gjames@wakullaclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$17,874	\$3,805						\$565	\$2,136	\$24,380
Operating										\$0
Capital										\$0
TOTAL	\$17,874	\$3,805	\$0	\$0	\$0	\$0	\$0	\$565	\$2,136	\$24,380

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Cost of Living Adjustment

This issue requests funding for... a 5% COLA for all court employees (10 FTE's). The COLA's cost is \$22,648 and the FICA associated with it is \$1,732. No FRS increase is included here.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Wakulla
Contact: Greg James
E-Mail Address: gjames@wakullaclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$55,255	\$11,765						\$1,746	\$6,603	\$75,369
Operating										\$0
Capital										\$0
TOTAL	\$55,255	\$11,765	\$0	\$0	\$0	\$0	\$0	\$1,746	\$6,603	\$75,369

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... A Pay increase to elevate 7 court employees to the MIT Living Wage. The living wage is \$24.09 and the average of the 7 employees hourly wage is \$19.15. \$70,013 is associated with the living wage and \$5,356 is the FICA associated with it. No FRS increased is included here.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Wakulla
Contact: Greg James
E-Mail Address: gjames@wakullaclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$3,396	\$723						\$107	\$406	\$4,632
Operating										\$0
Capital										\$0
TOTAL	\$3,396	\$723	\$0	\$0	\$0	\$0	\$0	\$107	\$406	\$4,632

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... An estimated increase in health insurance of 8% and a 5% increase in dental, life, and short term disability.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Wakulla
Contact: Greg James
E-Mail Address: gjames@wakullaclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: FRS Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$10,394	\$2,213						\$328	\$1,242	\$14,177
Operating										\$0
Capital										\$0
TOTAL	\$10,394	\$2,213	\$0	\$0	\$0	\$0	\$0	\$328	\$1,242	\$14,177

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... proposed FRS increases for 1) the COLA identified in Budget Issue #1 of \$3,863 and 2) the living wage identified in Budget Issue #2 of \$10,314. Since the FRS estimating tool has not been released yet, I have not included any additional amount for FRS increases across the board.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Wakulla
Contact: Greg James
E-Mail Address: gjames@wakullaclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$86,919	\$18,506	\$0	\$0	\$0	\$0	\$0	\$2,746	\$10,387	\$118,558
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$86,919	\$18,506	\$0	\$0	\$0	\$0	\$0	\$2,746	\$10,387	\$118,558

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Walton
Contact: Holli Anderson
E-Mail Address: hollia@waltonclerkfl.gov

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$13,320	\$13,320	\$13,319							\$39,959
Operating										\$0
Capital										\$0
TOTAL	\$13,320	\$13,320	\$13,319	\$0	\$0	\$0	\$0	\$0	\$0	\$39,959

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... vendor advised of a 10% increase for FY2027.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Walton
Contact: Holli Anderson
E-Mail Address: hollia@waltonclerkfl.gov

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$30,021	\$30,021	\$30,021							\$90,063
Operating										\$0
Capital										\$0
TOTAL	\$30,021	\$30,021	\$30,021	\$0	\$0	\$0	\$0	\$0	\$0	\$90,063

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... salary and benefits associated with a 5% COLA.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Walton
Contact: Holli Anderson
E-Mail Address: hollia@waltonclerkfl.gov

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$153,719			\$153,719						\$307,438
Operating										\$0
Capital										\$0
TOTAL	\$153,719	\$0	\$0	\$153,719	\$0	\$0	\$0	\$0	\$0	\$307,438

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... budget funding from WCBCC is being reduced which impacts this department.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Walton
Contact: Holli Anderson
E-Mail Address: holli@waltonclerkfl.gov

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$197,060	\$43,341	\$43,340	\$153,719	\$0	\$0	\$0	\$0	\$0	\$437,460
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$197,060	\$43,341	\$43,340	\$153,719	\$0	\$0	\$0	\$0	\$0	\$437,460

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Washington
Contact: Glenna Hammack
E-Mail Address: ghammack@washintonclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$17,208	\$6,220	\$3,634	\$32,253				\$3,166	\$3,069	\$65,550
Operating										\$0
Capital										\$0
TOTAL	\$17,208	\$6,220	\$3,634	\$32,253	\$0	\$0	\$0	\$3,166	\$3,069	\$65,550

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... actual health insurance rate increase in 2026. We have not received any information on the increase for 2027 as of yet.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Washington
Contact: Glenna Hammack
E-Mail Address: ghammack@washintonclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$9,091	\$2,609	\$5,383	\$5,823				\$775	\$3,306	\$26,987
Operating										\$0
Capital										\$0
TOTAL	\$9,091	\$2,609	\$5,383	\$5,823	\$0	\$0	\$0	\$775	\$3,306	\$26,987

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... a 5.0% increase in salaries which will make us more competitive in the job market and keep our current staff.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Washington
Contact: Glenna Hammack
E-Mail Address: ghammack@washintonclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$26,299	\$8,829	\$9,017	\$38,076	\$0	\$0	\$0	\$3,941	\$6,375	\$92,537
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$26,299	\$8,829	\$9,017	\$38,076	\$0	\$0	\$0	\$3,941	\$6,375	\$92,537

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0