

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Alachua
Contact: Lois Ann Priscott
E-Mail Address: lab@alachuaclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$171,137	\$171,137	\$57,041	\$28,520	\$11,393	\$11,393	\$28,520	\$57,041	\$34,217	\$570,399
Operating										\$0
Capital										\$0
TOTAL	\$171,137	\$171,137	\$57,041	\$28,520	\$11,393	\$11,393	\$28,520	\$57,041	\$34,217	\$570,399

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... This issue requests funding for a 10% COLA increase for court staff. For years, salaries for the court staff have failed to keep pace with the local cost of living. We continue to lose high performing staff to other government agencies that can offer a better salary, and an increasing number of employees have had to take on second jobs just to meet basic living needs. The court system continues to experience an increased workload within a revenue limited budget. To retain qualified staff members to perform the work, the court staff budget needs to remain locally competitive. This increase will assist in an effort to work toward being able to eventually offer a living wage as outlined in the MIT Living Wage Calculation for Alachua County. BOCC staff is expected to receive a 5% salary increase this year for COLA and merit with a starting minimum salary 6% higher than what the Clerk's Office offers. If this is not funded, the Clerk will be unable to provide the COLA increase and would further hinder the Clerk's ability to remain competitive, retain qualified staff, and hire staff for existing vacancies within the office. This issue does not request an additional, newly created FTE.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

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County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Alachua
Contact: Lois Ann Priscott
E-Mail Address: lab@alachuaclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$10,898	\$10,898	\$3,633	\$1,816	\$726	\$726	\$1,816	\$3,633	\$2,179	\$36,325
Operating										\$0
Capital										\$0
TOTAL	\$10,898	\$10,898	\$3,633	\$1,816	\$726	\$726	\$1,816	\$3,633	\$2,179	\$36,325

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... This issue requests funding for annual increases to employer health insurance premiums. The BOCC health insurance premiums for FY2027 will be a 4% increase over the PY 4% absorbed by employer and 4% absorbed by employee. BOCC and Constitutional Officers change coverages remain the same 90% employer covered for employee only and 80% employer funded for Employee + 1 and Family coverage. Prior coverage was 87.5% for employee only and 75% for Employee +1 and Family coverage. If this is not funded, the health insurance costs will have to be absorbed within the Clerk's FY2027 existing budget. The court funded required increase would be \$36,325. This request does not request an additional, newly created FTE.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Alachua
Contact: Lois Ann Priscott
E-Mail Address: lab@alachuaclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: FRS Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... As of budget issue preparation the Florida Legislature has not passed the upcoming July 1, 2026, FRS rates. We ask that the committee continue to hold harmless the Clerk's Offices for any rate increases we may experience as these rates effect our court-side budget and outside our control. At the time of preparation, these rates have not been set, thus are unknown. If this is not funded, we would have to absorb within our existing budget. This request does not request an additional, newly created FTE.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Alachua
Contact: Lois Ann Priscott
E-Mail Address: lab@alachuaclerk.org

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel									\$6,340	\$6,340
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,340	\$6,340

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... F.S. § 145.051 (1) states that each clerk of the circuit court and each county comptroller shall receive a salary based upon population. The above is an estimate of the increase to the Clerks annual salary for FY2027 for the court portion based upon the April 2025 population estimate via EDR and an estimate of the certified annual factor and certified cumulative annual factor annually provided by DMS. If this item is not funded, these costs will have to be absorbed within our existing FY2027 court budget. This request does not request an additional, newly created FTE.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

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County Fiscal Year 2026-2027



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 Created 04/08/2026

County: Alachua
Contact: Lois Ann Priscott
E-Mail Address: lab@alachuaclerk.org

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$182,035	\$182,035	\$60,674	\$30,336	\$12,119	\$12,119	\$30,336	\$60,674	\$42,736	\$613,064
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$182,035	\$182,035	\$60,674	\$30,336	\$12,119	\$12,119	\$30,336	\$60,674	\$42,736	\$613,064

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Baker
Contact: MICHAELA MERCER
E-Mail Address: CLERKFINANCE@BAKERCLERK.COM

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance Services

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE						1.00				1.00
Personnel						\$75,000				\$75,000
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$75,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... New FTE for compliance and coding specialist to support increasing operational demands, maintaining regulatory compliance, and improving coding accuracy.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Baker
Contact: MICHAELA MERCER
E-Mail Address: CLERKFINANCE@BAKERCLERK.COM

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

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	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$2,612	\$2,612	\$2,612	\$2,612	\$2,612	\$2,612	\$2,612	\$2,612	\$2,612	\$23,508
Operating										\$0
Capital										\$0
TOTAL	\$2,612	\$2,612	\$2,612	\$2,612	\$2,612	\$2,612	\$2,612	\$2,612	\$2,612	\$23,508

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Personnel Cost Increase Due to Market Adjustment

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Baker
Contact: MICHAELA MERCER
E-Mail Address: CLERKFINANCE@BAKERCLERK.CON

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$978	\$978	\$978	\$978	\$978	\$978	\$978	\$978	\$978	\$8,802
Operating										\$0
Capital										\$0
TOTAL	\$978	\$978	\$978	\$978	\$978	\$978	\$978	\$978	\$978	\$8,802

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Health Insurance Cost Increase

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Baker
Contact: MICHAELA MERCER
E-Mail Address: CLERKFINANCE@BAKERCLERK.COM

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00
Personnel	\$3,590	\$3,590	\$3,590	\$3,590	\$3,590	\$78,590	\$3,590	\$3,590	\$3,590	\$107,310
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,590	\$3,590	\$3,590	\$3,590	\$3,590	\$78,590	\$3,590	\$3,590	\$3,590	\$107,310

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Bay
Contact: Michael Remick
E-Mail Address: mremick@baycoclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$21,277	\$21,277	\$21,277	\$21,277			\$21,277		\$21,276	\$127,661
Operating										\$0
Capital										\$0
TOTAL	\$21,277	\$21,277	\$21,277	\$21,277	\$0	\$0	\$21,277	\$0	\$21,276	\$127,661

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Personnel - COLA 5%

This issue requests funding for... 5% cost of living adjustment of \$127,660.79. To include \$118,568.94 in Wages; and \$9,091.85 in FICA. This calculation includes only Courtside employees.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Bay
Contact: Michael Remick
E-Mail Address: mremick@baycoclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
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	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$13,386	\$13,386	\$13,386	\$13,386			\$13,386		\$13,384	\$80,314
Operating										\$0
Capital										\$0
TOTAL	\$13,386	\$13,386	\$13,386	\$13,386	\$0	\$0	\$13,386	\$0	\$13,384	\$80,314

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Personnel - Health Insurance Increase

This issue requests funding for... Projected insurance adjustment of \$80,314.03. This represents a projected increase of 10.00% from FY26 insurance.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Bay
Contact: Michael Remick
E-Mail Address: mremick@baycoclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: FRS Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$4,267	\$4,267	\$4,266	\$4,266			\$4,266		\$4,266	\$25,598
Operating										\$0
Capital										\$0
TOTAL	\$4,267	\$4,267	\$4,266	\$4,266	\$0	\$0	\$4,266	\$0	\$4,266	\$25,598

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Personnel - FRS increase

This issue requests funding for... Increase in FRS funding, due to 5% COLA increase. Not taking into account any increase/decrease in FRS rates, the increase in salaries would result in an increase in FRS of \$25,597.98.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Bay
Contact: Michael Remick
E-Mail Address: mremick@baycoclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE			1.72							1.72
Personnel			\$252,095							\$252,095
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$252,095	\$0	\$0	\$0	\$0	\$0	\$0	\$252,095

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Personnel - New allocations of payroll expenses; from Non-Court to Court for 8.

This issue requests funding for... \$252,095.64 in Court-Related payroll expense, to include \$178,798.42 in Wages; \$13,249.24 in FICA; \$44,953.69 in FRS; \$15,052.98 in Insurance; \$41.31 in payroll professional services. This calculation includes only the Courtside portion of total salaries.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Bay
Contact: Michael Remick
E-Mail Address: mremick@baycoclerk.com

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$10,259	\$10,259	\$10,259	\$10,259			\$10,259		\$10,260	\$61,555
Operating										\$0
Capital										\$0
TOTAL	\$10,259	\$10,259	\$10,259	\$10,259	\$0	\$0	\$10,259	\$0	\$10,260	\$61,555

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Personnel - Increase of starting wages from \$17.00 per hour to \$20.00 per hour, relating

This issue requests funding for... Increase of \$61,555.74 in Salary Expense, consisting of \$52,769.60 in Wages, \$4,036.87 in FICA; and \$4,749.26 in FRS.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

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CCOC Form Version 1
 Created 04/08/2026

County: Bay
Contact: Michael Remick
E-Mail Address: mremick@baycoclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	1.72	0.00	0.00	0.00	0.00	0.00	0.00	1.72
Personnel	\$49,189	\$49,189	\$301,283	\$49,188	\$0	\$0	\$49,188	\$0	\$49,186	\$547,223
Operating	\$0	\$16,260	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,260
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$49,189	\$65,449	\$301,283	\$49,188	\$0	\$0	\$49,188	\$0	\$49,186	\$563,483

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating		\$16,260								\$16,260
Capital										\$0
TOTAL	\$0	\$16,260	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,260

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Bay
Contact: Michael Remick
E-Mail Address: mremick@baycoclerk.com

Priority: 6
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
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	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating			\$16,260							\$16,260
Capital										\$0
TOTAL	\$0	\$0	\$16,260	\$0	\$0	\$0	\$0	\$0	\$0	\$16,260

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Office of Inspector General - 30% allocation of allowable expenses to Court

This issue requests funding for... Total amount of \$16,260. This includes \$14,400 in professional services essential to Clerk functions; \$1,050 for attendance of FCCC conferences; \$300 in various memberships essential to Clerk functions; \$510 in miscellaneous expenses.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

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County: Bay
Contact: Michael Remick
E-Mail Address: mremick@baycoclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating	\$0	\$0	\$16,260	\$0	\$0	\$0	\$0	\$0	\$0	\$16,260
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$16,260	\$0	\$0	\$0	\$0	\$0	\$0	\$16,260

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Bradford
Contact: Dana LaFollette
E-Mail Address: dana_lafollette@bradfordcountyfl.gov

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$23,727	\$4,745	\$4,350					\$2,372	\$4,350	\$39,544
Operating										\$0
Capital										\$0
TOTAL	\$23,727	\$4,745	\$4,350	\$0	\$0	\$0	\$0	\$2,372	\$4,350	\$39,544

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Pay & Benefits / COLA

This issue requests funding for... It has not been determined if the BOCC will be granting raises this year, however they have been given the information for a 3 - 5% increase for their employees for FY26/27. Since most of our staff is part Court, part non-Court, we need to be able to give all of our employees the potential 3 - 5% COLA raise equally. Our current funding for "court-related" Pay & Benefits is \$790,878 and our projected "court-related" Pay & Benefits cost is \$830,422 for a difference of \$39,544. If this request is not funded, we would have to rely on the County to fund the difference.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Bradford
Contact: Dana LaFollette
E-Mail Address: dana_lafollette@bradfordcountyfl.gov

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$12,647	\$2,529	\$2,319					\$1,264	\$2,319	\$21,078
Operating										\$0
Capital										\$0
TOTAL	\$12,647	\$2,529	\$2,319	\$0	\$0	\$0	\$0	\$1,264	\$2,319	\$21,078

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Healt Insurance Additional Funding

This issue requests funding for... Our current funding for "court-related" health insurance cost is \$221,871 and our projected "court-related" health insurance cost is \$242,949 for a difference of \$21,078. If this request is not funded, we would have to rely on the County to fund the difference.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Bradford
Contact: Dana LaFollette
E-Mail Address: dana_lafollette@bradfordcountyfl.gov

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$5,000								\$5,000	\$10,000
Capital										\$0
TOTAL	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$10,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Cost Shift from County

This issue requests funding for... Our attorney's retainer and fees are currently being funded by the BOCC at no more than \$10,000 per year. If this request is not funded, we would continue to rely on the County to fund this expenditure.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Bradford
Contact: Dana LaFollette
E-Mail Address: dana_lafollette@bradfordcountyfl.gov

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$36,374	\$7,274	\$6,669	\$0	\$0	\$0	\$0	\$3,636	\$6,669	\$60,622
Operating	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$10,000
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$41,374	\$7,274	\$6,669	\$0	\$0	\$0	\$0	\$3,636	\$11,669	\$70,622

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Brevard
Contact: Michael Salvatore
E-Mail Address: michael.salvatore@brevardclerk.us

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$358,200	\$90,000	\$57,900	\$38,000	\$72,300	\$4,000	\$30,100	\$15,000	\$84,500	\$750,000
Operating										\$0
Capital										\$0
TOTAL	\$358,200	\$90,000	\$57,900	\$38,000	\$72,300	\$4,000	\$30,100	\$15,000	\$84,500	\$750,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: COLA Increase

This issue requests funding for... The County has voted to bust the cap. This will lead to larger raises than originally projected. Salaries will increase closr to \$1.50 an hour. For us to follow suit will mean an increase to salaries and benefits of \$750,000. Even though we have already achieved a minimum hourly rate of \$15/hour, we continue to lag behind the other constitutional offices within the County. This will help get us closer and be more competitive.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Brevard
Contact: Michael Salvatore
E-Mail Address: michael.salvatore@brevardclerk.us

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$71,600	\$18,000	\$11,500	\$7,500	\$14,500	\$900	\$6,200	\$3,100	\$16,700	\$150,000
Operating										\$0
Capital										\$0
TOTAL	\$71,600	\$18,000	\$11,500	\$7,500	\$14,500	\$900	\$6,200	\$3,100	\$16,700	\$150,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Increase

This issue requests funding for... We use the County health plan. They have told us it will increase by 6% for FY27. Total health increase = \$150,000.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Brevard
Contact: Michael Salvatore
E-Mail Address: michael.salvatore@brevardclerk.us

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Performance Measures/Efficiencies

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	250,000.00									250,000.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional FTE's

This issue requests funding for... Adding 4 FTE's to become fully staffed with court clerks and reduce backlog in processing. Total salaries & benefits for 4 FTE's = \$250,000

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Brevard
Contact: Michael Salvatore
E-Mail Address: michael.salvatore@brevardclerk.us

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	250,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00
Personnel	\$429,800	\$108,000	\$69,400	\$45,500	\$86,800	\$4,900	\$36,300	\$18,100	\$101,200	\$900,000
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$429,800	\$108,000	\$69,400	\$45,500	\$86,800	\$4,900	\$36,300	\$18,100	\$101,200	\$900,000

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Broward
Contact: Chantel Pivotte
E-Mail Address: cpivotte@browardclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel									\$1,100,968	\$1,100,968
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,968	\$1,100,968

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... A 3% across-the-board increase to salaries in order to be competitive in the current labor market, and to provide current staff an adjustment for the increased Cost of Living.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

FY2026 Court Operational Budget for Salaries, FICA and FRS is \$36,698,914.57. Proposed needs for a 3% across the board increase for FY2027 is $\$36,698,914.57 \times 3\% = \$1,100,968$.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Broward
Contact: Chantel Pivotte
E-Mail Address: cpivotte@browardclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel									\$659,193	\$659,193
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$659,193	\$659,193

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Estimated 10% increase for Health Insurance premium rates for FY2027.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

FY2026 Court Operational Budget for Health Insurance was \$6,591,930, we are estimating a 10% increase in health insurance premium costs for FY2027. Proposed needs based health insurance for FY2027 is \$6,591,930 x 10% = \$659,193.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Broward
Contact: Chantel Pivotte
E-Mail Address: cpivotte@browardclerk.org

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,760,161	\$1,760,161
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,760,161	\$1,760,161

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Calhoun
Contact: Wendy M Doyal
E-Mail Address: wdoyal@calhounclerk.com

Priority: 1
Recurring: No

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$734	\$734	\$734	\$734	\$734	\$734	\$734	\$734	\$732	\$6,604
Operating										\$0
Capital										\$0
TOTAL	\$734	\$734	\$734	\$734	\$734	\$734	\$734	\$734	\$732	\$6,604

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Health Insurance- The esimated increase in health insance premiums for Court employees is estimed at \$6,603.52. The Clerk of Court provides Employee coverage and 50% dependant coverage. Also, the Clerk offers and alternative option for employees who have proof of other qualifying health coverage and offers a health insurance subsidy. The subsidy is \$400 monthly with three employees participating. Total health/medical cost increase is \$6,603.52.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Calhoun
Contact: Wendy M Doyal
E-Mail Address: wdoyal@calhounclerk.com

Priority:
Recurring:

Issue Type:
Issue Category:

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$13,584	\$1,016	\$1,020	\$1,016	\$1,016	\$1,016	\$1,016	\$485	\$7,000	\$27,169
Operating										\$0
Capital										\$0
TOTAL	\$13,584	\$1,016	\$1,020	\$1,016	\$1,016	\$1,016	\$1,016	\$485	\$7,000	\$27,169

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Raises/COLA- Calhoun County needs to provide raises to Clerk of Court employees to retain its qualified and experienced staff. With the cost of living increases throughout Florida, raises are to retain staff, limit turnover and the related expenditures of time and resources on training new staff. This issue cost is \$27,169.00 which includes FICA, Retirement and Workers Comp.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Calhoun
Contact: Wendy M Doyal
E-Mail Address: wdoyal@calhounclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$9,000	\$670	\$3,000	\$600	\$500	\$500	\$480	\$250	\$3,000	\$18,000
Capital										\$0
TOTAL	\$9,000	\$670	\$3,000	\$600	\$500	\$500	\$480	\$250	\$3,000	\$18,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Improving Court Technology-- The cost of technology is continuing to be a larger portion of court-related expenditure. Chapter 2024-153, approved by the Governor May 6, 2024, addressed the need and funding for improving cour technology. The Clerk of Court's IT issues are estimated to be around \$18,000 after being reduced by PRMTF fees.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Calhoun
Contact: Wendy M Doyal
E-Mail Address: wdoyal@calhounclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$14,318	\$1,750	\$1,754	\$1,750	\$1,750	\$1,750	\$1,750	\$1,219	\$7,732	\$33,773
Operating	\$9,000	\$670	\$3,000	\$600	\$500	\$500	\$480	\$250	\$3,000	\$18,000
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$23,318	\$2,420	\$4,754	\$2,350	\$2,250	\$2,250	\$2,230	\$1,469	\$10,732	\$51,773

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Charlotte
Contact:
E-Mail Address:

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$31,007			\$7,131				\$408		\$38,546
Operating										\$0
Capital										\$0
TOTAL	\$31,007	\$0	\$0	\$7,131	\$0	\$0	\$0	\$408	\$0	\$38,546

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Increase in County Health Insurance 5%

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Charlotte
Contact:
E-Mail Address:

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$55,950			\$12,869				\$1,296		\$70,115
Operating										\$0
Capital										\$0
TOTAL	\$55,950	\$0	\$0	\$12,869	\$0	\$0	\$0	\$1,296	\$0	\$70,115

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 3% Increase of Court staff wages to provide for cost of living

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Charlotte
 Contact:
 E-Mail Address:

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$86,957	\$0	\$0	\$20,000	\$0	\$0	\$0	\$1,704	\$0	\$108,661
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$86,957	\$0	\$0	\$20,000	\$0	\$0	\$0	\$1,704	\$0	\$108,661

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Citrus
Contact: Susan Sullivan
E-Mail Address: ssullivan@citrusclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$15,116	\$1,163	\$3,488	\$1,163	\$2,326	\$775	\$775	\$0	\$13,953	\$38,759
Operating										\$0
Capital										\$0
TOTAL	\$15,116	\$1,163	\$3,488	\$1,163	\$2,326	\$775	\$775	\$0	\$13,953	\$38,759

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Increase

This issue requests funding for... a projected 7% increase in health insurance premiums for the upcoming plan year, additional funding is required to maintain current employee coverage levels. Without supplemental funding, the organization would face either a reduction in benefits or a cost shift to employees, both of which could negatively impact retention, recruitment, and overall workforce stability. Additional funding ensures parity across funding sources and maintains equitable treatment of all team members.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Citrus
Contact: Susan Sullivan
E-Mail Address: ssullivan@citrusclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Performance Measures/Efficiencies

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00									1.00
Personnel	\$52,415									\$52,415
Operating										\$0
Capital										\$0
TOTAL	\$52,415	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$52,415

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional Traffic Clerk

This issue requests funding for... one additional FTE to address significant and sustained increases in workload related to traffic and infraction case processing. Over the past year, the department has experienced an 8% increase in traffic citation and a 5% increase in infraction hearings. The two existing FTEs responsible for processing these cases are not able to keep pace with the volume. They require assistance with citation loading and customer call handling for approximately 40% of the total workload, indicating that current staffing levels are insufficient to meet operational demands. Adding one FTE will ensure timely processing of citations, reduce backlogs, maintain service quality for the public, and support the department's ability to meet statutory and operational requirements.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 Salary \$32,886, FICA/Med \$2,515, Retirement \$4,469, Health/Life Insurance \$11,686, Other insurance \$859

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Citrus
Contact: Susan Sullivan
E-Mail Address: ssullivan@citrusclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$38,165	\$2,936	\$8,807	\$2,936	\$5,872	\$1,957	\$1,957	\$0	\$35,230	\$97,860
Operating										\$0
Capital										\$0
TOTAL	\$38,165	\$2,936	\$8,807	\$2,936	\$5,872	\$1,957	\$1,957	\$0	\$35,230	\$97,860

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Cost of Living Adjustment

This issue requests funding for... The office is requesting funding to provide employees with a cost of living adjustment (COLA) in the upcoming fiscal year. This adjustment is necessary to help employees keep pace with rising living costs and to maintain competitive compensation. Providing a COLA also ensures parity with other constitutional officers and the Board of County Commissioners, both of whom are implementing similar adjustments. Without this funding, employees within our department would fall behind their peers across the county, creating inequities in compensation and challenges in recruitment and retention.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Citrus
Contact: Susan Sullivan
E-Mail Address: ssullivan@citrusclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$216,471	\$16,651	\$49,954	\$16,651	\$33,303	\$11,101	\$11,101	\$0	\$199,818	\$555,050
Operating	\$5,096	\$392	\$1,176	\$392	\$784	\$261	\$261	\$0	\$4,704	\$13,066
Capital										\$0
TOTAL	\$221,567	\$17,043	\$51,130	\$17,043	\$34,087	\$11,362	\$11,362	\$0	\$204,522	\$568,116

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Shortfall from FY26

This issue requests funding for... The department is requesting additional funding to address a FY 2026 shortfall of \$568,116. This deficit has required the office to rely on alternative funding sources to maintain essential operations; however, this approach is not sustainable as the shortfall continues to grow each year. Ongoing reliance on other funding streams creates operational instability and diverts resources from their intended purposes. Restoring full funding is necessary to ensure the office can meet statutory obligations, maintain service levels, and operate without shifting costs or operational burdens onto unrelated programs.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Citrus
Contact: Susan Sullivan
E-Mail Address: ssullivan@citrusclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$64,051	\$4,927	\$14,781	\$4,927	\$9,854	\$3,285	\$3,285	\$0	\$59,124	\$164,234
Operating	\$1,507	\$116	\$348	\$116	\$232	\$77	\$77	\$0	\$1,392	\$3,865
Capital										\$0
TOTAL	\$65,558	\$5,043	\$15,129	\$5,043	\$10,086	\$3,362	\$3,362	\$0	\$60,516	\$168,099

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... to cover the remaining \$168,101 deficit for FY 2027. This shortfall reflects ongoing structural funding gaps that have compounded over multiple fiscal years. Without additional support, the department would again be required to draw from other funding sources to meet essential operational expenses, an approach that is neither sustainable nor aligned with the intended use of those funds.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Citrus
Contact: Susan Sullivan
E-Mail Address: ssullivan@citrusclerk.org

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Personnel	\$386,218	\$25,677	\$77,030	\$25,677	\$51,355	\$17,118	\$17,118	\$0	\$308,125	\$908,318
Operating	\$6,603	\$508	\$1,524	\$508	\$1,016	\$338	\$338	\$0	\$6,096	\$16,931
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$392,821	\$26,185	\$78,554	\$26,185	\$52,371	\$17,456	\$17,456	\$0	\$314,221	\$925,249

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Clay
Contact: Amber Leininger
E-Mail Address: leininger@clayclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$52,919	\$8,799	\$6,587	\$10,301	\$6,234	\$4,578	\$2,239	\$1,370	\$19,415	\$112,442
Operating										\$0
Capital										\$0
TOTAL	\$52,919	\$8,799	\$6,587	\$10,301	\$6,234	\$4,578	\$2,239	\$1,370	\$19,415	\$112,442

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 3% cost of living increase for employees including related payroll taxes and FRS.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Clay
Contact: Amber Leininger
E-Mail Address: leininger@clayclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$51,554		\$14,794			\$8,670			\$21,266	\$96,284
Operating										\$0
Capital										\$0
TOTAL	\$51,554	\$0	\$14,794	\$0	\$0	\$8,670	\$0	\$0	\$21,266	\$96,284

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Additional increases requested by managers.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Clay
Contact: Amber Leiningner
E-Mail Address: leiningera@clayclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE			0.80							0.80
Personnel			\$54,243							\$54,243
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$54,243	\$0	\$0	\$0	\$0	\$0	\$0	\$54,243

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... FTE for Staff Accountant to assist with budgeting, recording and reconciling financial transactions. ☐

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Clay
Contact: Amber Leiningner
E-Mail Address: leiningera@clayclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$316,162	\$52,567	\$39,352	\$61,542	\$37,247	\$27,351	\$13,376	\$8,186	\$115,993	\$671,776
Operating										\$0
Capital										\$0
TOTAL	\$316,162	\$52,567	\$39,352	\$61,542	\$37,247	\$27,351	\$13,376	\$8,186	\$115,993	\$671,776

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... salary increases to increase all employees to the living wage in Clay County including compression issues.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Clay
Contact: Amber Leininger
E-Mail Address: leininger@clayclerk.com

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$419,072	\$69,678	\$52,161	\$81,574	\$49,371	\$36,254	\$17,731	\$10,851	\$153,749	\$890,441
Operating										\$0
Capital										\$0
TOTAL	\$419,072	\$69,678	\$52,161	\$81,574	\$49,371	\$36,254	\$17,731	\$10,851	\$153,749	\$890,441

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... health insurance premiums currently funded by our County Board of County Commissioners.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Clay
Contact: Amber Leiningner
E-Mail Address: leiningnera@clayclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.80	0.00	0.00	0.00	0.00	0.00	0.00	0.80
Personnel	\$839,707	\$131,044	\$167,137	\$153,417	\$92,852	\$76,853	\$33,346	\$20,407	\$310,423	\$1,825,186
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$839,707	\$131,044	\$167,137	\$153,417	\$92,852	\$76,853	\$33,346	\$20,407	\$310,423	\$1,825,186

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Collier
Contact: Donald Holder
E-Mail Address: Don.Holder@collierclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$563,810	\$0	\$24,880	\$2,880	\$0	\$0	\$0	\$14,390	\$34,740	\$640,700
Operating										\$0
Capital										\$0
TOTAL	\$563,810	\$0	\$24,880	\$2,880	\$0	\$0	\$0	\$14,390	\$34,740	\$640,700

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 1. For FY 2027, Collier County has a balanced budget of \$8,474,700 for Courts.
 2. The proposed base budget allocated for Collier County is \$7,608,908, a difference of \$865,792 dollars from the balanced budget (projected expenditures=projected revenues).
 3. This operational request reflects the compound impacts of insufficient spending authority for the past several years.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

- At current funding levels, without the BOCC aid, we are unable to sustain necessary staff for court functions.
- Court staff has been cut 48% since 2008. The staffing level is at a point where if we do not get the proper funding to close the gap, we will not be able to staff court operations.
- Collier County is largest by landmass at over 2,305 square miles.
- The cost of living in Collier ranks among the highest counties in Florida year after year. The Florida Price Level Index recognized Collier County as having the state's second highest cost of labor in 2025, after having been highest for 2022, 2023, and 2024.
- County's population has increased by 30% in the last 12 years to over 450,000 full-time residents in 2026.
- Collier County meets timeliness and collection standards but continues to be cut in budget. The budget for our Clerk's office has been cut \$2.5 million since 2008.
- Collier continues to collect millions in funds that are distributed to other counties despite being unable to properly fund our Courts. In 2025 alone, Collier County returned \$1,536,644 to the CCOC.
- In 2026 we received an increase to our budget of \$131,677, this is inadequate to fund the Collier County Clerk of Court's operations.
- Court costs are to be fully funded by the State, currently local tax payers subsidize court operations by \$1,153,600.
- Over the last 12 years, you have taken \$14,031,612 from Collier and distributed it to fund other counties.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Collier
Contact: Donald Holder
E-Mail Address: Don.Holder@collierclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$75,600	\$0	\$11,600	\$940	\$0	\$0	\$0	\$8,540	\$7,712	\$104,392
Operating										\$0
Capital										\$0
TOTAL	\$75,600	\$0	\$11,600	\$940	\$0	\$0	\$0	\$8,540	\$7,712	\$104,392

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 1. Starting in FY 2022, the county instituted multiple pay plan increases including an 8.5% adjustment for all salaries and a \$1,000 COLA for all employees as well as a \$1 an hour raise for non-director level staff.
 2. In FY 2023, an 8.0% salary increase for staff and 6.5% increase for Directors was implemented by the County.
 3. In FY 2024 includes a 7.0% adjustment in employee pay for Collier County staff.
 4. For FY 2025 the BOCC guidance is 5.0% adjustment in employee pay for Cost of Living and 3.5% for Operations.
 5. For FY 2026 & FY 2027 the BOCC guidance is 3.0% adjustment in employee pay for Cost of Living and 3.0% for Operations. The Clerk's office has to match the Board to retain and hire staff, in a county that the Florida Price Level Index indicates had the highest cost of labor in the State of Florida for 2022, 2023, and 2024.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Collier
Contact: Donald Holder
E-Mail Address: Don.Holder@collierclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$112,940	\$0	\$2,710	\$260	\$0	\$0	\$0	\$1,270	\$3,520	\$120,700
Operating										\$0
Capital										\$0
TOTAL	\$112,940	\$0	\$2,710	\$260	\$0	\$0	\$0	\$1,270	\$3,520	\$120,700

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 1. In FY 2024 includes a 5.0% increase in medical cost for Collier County staff, in which had to be subsidized by other funding.
 2. For FY 2025 the BOCC guidance is 7.0% increase in Healthcare Benefits for all employees regardless of non-Court or Court funding.
 3. For FY 2026 the BOCC guidance is 9.0% increase in Healthcare Benefits for all employees regardless of non-Court or Court funding.
 3. For FY 2027 the BOCC guidance is 9.0% increase in Healthcare Benefits for all employees regardless of non-Court or Court funding.

Pursuant to Board policy the cost of healthcare is split, with 80% paid by the employer and 20% paid by the employee.
 This policy is outside the control of the Clerk of Courts and Comptroller.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Collier
Contact: Donald Holder
E-Mail Address: Don.Holder@collierclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$752,350	\$0	\$39,190	\$4,080	\$0	\$0	\$0	\$24,200	\$45,972	\$865,792
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$752,350	\$0	\$39,190	\$4,080	\$0	\$0	\$0	\$24,200	\$45,972	\$865,792

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Columbia
Contact: Amy Crews
E-Mail Address: acrews@columbiaclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$24,290		\$3,184					\$910	\$2,920	\$31,304
Operating										\$0
Capital										\$0
TOTAL	\$24,290	\$0	\$3,184	\$0	\$0	\$0	\$0	\$910	\$2,920	\$31,304

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Cost Increase

This issue requests funding for... Additional funding to cover a 15% increase in employee health insurance premiums for FY 26-27. This increase cannot be absorbed within the current budget without impacting operations or staff. If not funded, it will impact employees, operations, and recruitment. Employees may face higher out-of-pocket costs, reducing morale and retention. Funds may need to be diverted from essential services, causing delays and reduced public services. Reduced benefit competitiveness may hinder hiring and retention of qualified staff. Full funding is critical to maintain staff coverage, operational effectiveness, and public service delivery. Thank you for your consideration and continued support of the Clerk of Court's Office

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Columbia
Contact: Amy Crews
E-Mail Address: acrews@columbiaclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$20,673		\$2,706					\$1,404	\$6,697	\$31,480
Operating										\$0
Capital										\$0
TOTAL	\$20,673	\$0	\$2,706	\$0	\$0	\$0	\$0	\$1,404	\$6,697	\$31,480

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Cost of Living

This issue requests funding for... Implementing a 3% Cost of Living Adjustment (COLA) for all eligible staff for FY 26-27. This adjustment is essential to help employees keep pace with inflation and rising living costs. If not funded, it will impact employee retention, morale, and competitiveness. Without a COLA, staff may seek higher-paying opportunities elsewhere, increasing turnover, which can negatively impact employee morale and job satisfaction, and the office may struggle to remain competitive in attracting and retaining qualified personnel. The 3% COLA is a necessary investment in our workforce to maintain service levels and support staff stability.

Thank you for your continued support and consideration of this request.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Columbia
Contact: Amy Crews
E-Mail Address: acrews@columbiaclerk.com

Priority: 3
Recurring: No

Issue Type: Funding Issue
Issue Category: FRS Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$4,084		\$3,553							\$7,637
Operating										\$0
Capital										\$0
TOTAL	\$4,084	\$0	\$3,553	\$0	\$0	\$0	\$0	\$0	\$0	\$7,637

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional FRS Funding

This issue requests funding for... FRS increase for two court FTE employees who are entering DROP.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Columbia
Contact: Amy Crews
E-Mail Address: acrews@columbiaclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$49,047	\$0	\$9,443	\$0	\$0	\$0	\$0	\$2,314	\$9,617	\$70,421
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$49,047	\$0	\$9,443	\$0	\$0	\$0	\$0	\$2,314	\$9,617	\$70,421

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: DeSoto
Contact: Nadia K. Daughtrey
E-Mail Address: ndaughtrey@desotoclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$3,305	\$3,305	\$3,305	\$3,305	\$3,306	\$3,306	\$3,306	\$3,306	\$3,306	\$29,750
Operating										\$0
Capital										\$0
TOTAL	\$3,305	\$3,305	\$3,305	\$3,305	\$3,306	\$3,306	\$3,306	\$3,306	\$3,306	\$29,750

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: 3.5 % COLA

This issue requests funding for... a 3.5% COLA to all court-related employees. We are one of the smaller counties in the 5 surrounding ares, this office has an obligation to remain competitive so that we can retain the knowledgable and already trained personnel that will be processing the important work of the judicial system. The community needs to remain safe in the mission essential cases that are done by the employees of the DeSoto County Clerk's Office on a daily basis. It takes approximately 4 plus years to train a deputy clerk due to the amount of cross training that must be done due to the fact that the office is a small office.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: DeSoto
Contact: Nadia K. Daughtrey
E-Mail Address: ndaughtrey@desotoclerk.com

Priority: 2
Recurring: No

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$2,334	\$2,333	\$2,334	\$2,333	\$2,333	\$2,333	\$2,333	\$2,333	\$2,334	\$21,000
Operating										\$0
Capital										\$0
TOTAL	\$2,334	\$2,333	\$2,334	\$2,333	\$2,333	\$2,333	\$2,333	\$2,333	\$2,334	\$21,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Performance Based Incentive

This issue requests funding for... If a COLA is not able to be given, I would like to give employees a performance based incentive of \$1500.00 per employee. This will help this office remain competitive with surrounding counties and agencies in order to boost employee morale and retain already trained court employees. This would be non-recurring funding.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: DeSoto
Contact: Nadia K. Daughtrey
E-Mail Address: ndaughtrey@desotoclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.20	0.20	0.20	0.20	0.20					1.00
Personnel	\$10,633	\$10,633	\$10,633	\$10,633	\$10,635					\$53,167
Operating										\$0
Capital										\$0
TOTAL	\$10,633	\$10,633	\$10,633	\$10,633	\$10,635	\$0	\$0	\$0	\$0	\$53,167

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... I additional employee for court-related functions. This employee would start out at \$16.50/hr for an annual salary amount of \$34,320.00, \$2626.00 FICA, \$11,544.00 health insurance and \$4677.00 FRS for a total salary of \$53167.00 per year. DeSoto County is rapidly growing, there is a need of at least a part-time employee to help the office with phones, customers and court functions. We have a rising number of court cases, court dates and population which adds to the daily caseload. This would be a dedicated court-related function to help with closing out cases and continuing cases that are on the court dockets.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: DeSoto
Contact: Nadia K. Daughtrey
E-Mail Address: ndaughtrey@desotoclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.20	0.20	0.20	0.20	0.20	0.00	0.00	0.00	0.00	1.00
Personnel	\$16,272	\$16,271	\$16,272	\$16,271	\$16,274	\$5,639	\$5,639	\$5,639	\$5,640	\$103,917
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$16,272	\$16,271	\$16,272	\$16,271	\$16,274	\$5,639	\$5,639	\$5,639	\$5,640	\$103,917

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Dixie
Contact: Brenda Royal
E-Mail Address: broyal@dixieclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$3,570	\$3,570	\$3,570				\$3,570	\$3,570	\$3,570	\$21,420
Operating										\$0
Capital										\$0
TOTAL	\$3,570	\$3,570	\$3,570	\$0	\$0	\$0	\$3,570	\$3,570	\$3,570	\$21,420

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Salary increase for employees

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Dixie
Contact: Brenda Royal
E-Mail Address: broyal@dixieclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$1,000	\$1,000	\$1,000				\$1,000	\$1,000	\$1,000	\$6,000
Operating										\$0
Capital										\$0
TOTAL	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000	\$6,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for...

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Dixie
Contact: Brenda Royal
E-Mail Address: broyal@dixieclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$4,570	\$4,570	\$4,570	\$0	\$0	\$0	\$4,570	\$4,570	\$4,570	\$27,420
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$4,570	\$4,570	\$4,570	\$0	\$0	\$0	\$4,570	\$4,570	\$4,570	\$27,420

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Duval
Contact: Jennifer Spinelli
E-Mail Address: Jennifer.Spinelli@DuvalClerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$408,820	\$89,493	\$14,238	\$4,068	\$0	\$0	\$0	\$8,136	\$34,577	\$559,332
Operating										\$0
Capital										\$0
TOTAL	\$408,820	\$89,493	\$14,238	\$4,068	\$0	\$0	\$0	\$8,136	\$34,577	\$559,332

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: 3% Salary Increase

This issue requests funding for... 3% salary increase contractually required by the current collective bargaining agreement.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Duval
Contact: Jennifer Spinelli
E-Mail Address: Jennifer.Spinelli@DuvalClerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: FRS Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$1,837,223	\$657,173	\$95,113	\$0	\$0	\$0	\$0	\$83,258	\$154,049	\$2,826,816
Operating										\$0
Capital										\$0
TOTAL	\$1,837,223	\$657,173	\$95,113	\$0	\$0	\$0	\$0	\$83,258	\$154,049	\$2,826,816

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional Funding for Pension Increase

This issue requests funding for... Duval County is the only Clerk not part of FRS because of our consolidated city/county structure and as a charter county. Duval County Clerk employees are City of Jacksonville employees and fall under the City pension. The pension costs are out of our control. This request represents the difference between the FRS contribution rate and the City Pension contribution rate. This is an actual cost of performing our required court related functions and is not providing funding for something over and above other Clerks.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Duval
Contact: Jennifer Spinelli
E-Mail Address: Jennifer.Spinelli@DuvalClerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$140,705	\$30,801	\$4,900	\$1,400	\$0	\$0	\$0	\$2,800	\$11,900	\$192,506
Operating										\$0
Capital										\$0
TOTAL	\$140,705	\$30,801	\$4,900	\$1,400	\$0	\$0	\$0	\$2,800	\$11,900	\$192,506

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Cost Increase

This issue requests funding for... Health Insurance cost increase for FY 27.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Duval
Contact: Jennifer Spinelli
E-Mail Address: Jennifer.Spinelli@DuvalClerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance Services

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE		6.00								6.00
Personnel		\$479,393								\$479,393
Operating										\$0
Capital										\$0
TOTAL	\$0	\$479,393	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$479,393

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Compliance Service Employees

This issue requests funding for... Salaries and benefits for six additional team members for the Court Fees Resolution Unit (Compliance Services). These team members will be part of a mobile unit inside the Courthouse responsible for encouraging payment in full or enrolling defendants in payment plans on the day of sentencing and directing overflow defendants to the Court Fee Resolution Unit Office for the same services. The staff will work with those defendants and others with suspended licenses to reinstate their driving privileges.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Duval
Contact: Jennifer Spinelli
E-Mail Address: Jennifer.Spinelli@DuvalClerk.com

Priority: 5
Recurring: No

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$92,000									\$92,000
Capital										\$0
TOTAL	\$92,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$92,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: IT Security

This issue requests funding for... IT security needs to keep cybersecurity defenses current.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Duval
Contact: Jennifer Spinelli
E-Mail Address: Jennifer.Spinelli@DuvalClerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	4.00	7.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	12.00
Personnel	\$2,735,495	\$1,334,109	\$114,251	\$5,468	\$0	\$0	\$0	\$178,257	\$200,526	\$4,568,106
Operating	\$828,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$828,800
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,564,295	\$1,334,109	\$114,251	\$5,468	\$0	\$0	\$0	\$178,257	\$200,526	\$5,396,906

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	4.00	1.00						1.00		6.00
Personnel	\$348,747	\$77,249						\$84,063		\$510,059
Operating	\$736,800									\$736,800
Capital										\$0
TOTAL	\$1,085,547	\$77,249	\$0	\$0	\$0	\$0	\$0	\$84,063	\$0	\$1,246,859

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Duval
Contact: Jennifer Spinelli
E-Mail Address: Jennifer.Spinelli@DuvalClerk.com

Priority: 6
Recurring: No

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$200,000									\$200,000
Capital										\$0
TOTAL	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Case Management System Updates

This issue requests funding for... Updates to the Case Management System for In-Court Processing, updates to case information presented on the web, and other modifications (i.e. online payments, workflows, etc.).

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Duval
Contact: Jennifer Spinelli
E-Mail Address: Jennifer.Spinelli@DuvalClerk.com

Priority: 7
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$536,800									\$536,800
Capital										\$0
TOTAL	\$536,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$536,800

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Automation

This issue requests funding for... Implementation of an Enterprise-level automation that will enable the Clerk's office to systematically automate routine tasks using Artificial Intelligence (AI) and Robotic Process Automation (RPA). These efforts will streamline the processes and, in some cases, eliminate the need for direct intervention in basic tasks. Process optimization will allow for significantly improved service to the public. In addition, Data and Analytics enhancements will be implemented give the Clerk's Office's ability to provide better data governance and collaboration between teams.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Duval
Contact: Jennifer Spinelli
E-Mail Address: Jennifer.Spinelli@DuvalClerk.com

Priority: 8
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	4.00	1.00						1.00		6.00
Personnel	\$348,747	\$77,249						\$84,063		\$510,059
Operating										\$0
Capital										\$0
TOTAL	\$348,747	\$77,249	\$0	\$0	\$0	\$0	\$0	\$84,063	\$0	\$510,059

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional Staff

This issue requests funding for... Additional staff for accurate and timely case processing, revenue collection and jury management.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Duval
Contact: Jennifer Spinelli
E-Mail Address: Jennifer.Spinelli@DuvalClerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	4.00	7.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	12.00
Personnel	\$2,735,495	\$1,334,109	\$114,251	\$5,468	\$0	\$0	\$0	\$178,257	\$200,526	\$4,568,106
Operating	\$828,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$828,800
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,564,295	\$1,334,109	\$114,251	\$5,468	\$0	\$0	\$0	\$178,257	\$200,526	\$5,396,906

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE		6.00								6.00
Personnel	\$2,386,748	\$1,256,860	\$114,251	\$5,468	\$0	\$0	\$0	\$94,194	\$200,526	\$4,058,047
Operating	\$92,000									\$92,000
Capital										\$0
TOTAL	\$2,478,748	\$1,256,860	\$114,251	\$5,468	\$0	\$0	\$0	\$94,194	\$200,526	\$4,150,047

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Escambia
Contact: Heather Mason
E-Mail Address: hmason@escambiaclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$286,089			\$11,836						\$297,925
Operating										\$0
Capital										\$0
TOTAL	\$286,089	\$0	\$0	\$11,836	\$0	\$0	\$0	\$0	\$0	\$297,925

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 3% merit increase to support the hiring of new employees while ensuring the sustainability and retention of current employees. Maintaining a skilled and experienced staff is important to continuing consistent performance.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Escambia
Contact: Heather Mason
E-Mail Address: hmason@escambiaclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$165,500									\$165,500
Capital										\$0
TOTAL	\$165,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$165,500

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... IT costs related to vendor-driven rate increases from vital software providers (including Microsoft, Adobe, and CMS), as well as the rising hardware and storage infrastructure costs necessary to maintain expanding court records and support daily technical operations.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Escambia
Contact: Heather Mason
E-Mail Address: hmason@escambiaclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating				\$60,000						\$60,000
Capital										\$0
TOTAL	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... a multiyear Juvenile Scanning project that will require digitization of 3.5 years of court record documents. Current staffing constraints prevent this project from being completed timely.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Escambia
Contact: Heather Mason
E-Mail Address: hmason@escambiaclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$286,089	\$0	\$0	\$11,836	\$0	\$0	\$0	\$0	\$0	\$297,925
Operating	\$165,500	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$225,500
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$451,589	\$0	\$0	\$71,836	\$0	\$0	\$0	\$0	\$0	\$523,425

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Flagler
Contact: Jennifer Barker
E-Mail Address: jbarker@flaglerclerk.gov

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	3.00	1.00								4.00
Personnel	\$218,175	\$78,180	\$5,900						\$29,600	\$331,855
Operating										\$0
Capital										\$0
TOTAL	\$218,175	\$78,180	\$5,900	\$0	\$0	\$0	\$0	\$0	\$29,600	\$331,855

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... (4) newly created Full-Time Equivalent Employees with Benefits; 3 @ \$72,725 (3 @ (\$45,760 (\$22.00/hr) Wages + \$3,500 FICA + \$6,220 FRS Regular + 73 Workers' Comp + \$17,172 Health Insurance) & 1 @ \$78,178 (\$50,253 (\$24.16/hr) Wages + \$3,844 FICA + \$6,829 FRS Regular + \$80 Workers' Comp + \$17,172 Health Insurance; plus approx 2% financial processing; plus approx 10% administration.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Flagler
Contact: Jennifer Barker
E-Mail Address: jbarker@flaglerclerk.gov

Priority: 2
Recurring:

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$47,300		\$1,000						\$4,750	\$53,050
Operating										\$0
Capital										\$0
TOTAL	\$47,300	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$4,750	\$53,050

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Countywide Cost of Living Adjustment of 3.0% for all employees.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Flagler
Contact: Jennifer Barker
E-Mail Address: jbarker@flaglerclerk.gov

Priority:
Recurring: ☒ Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$35,900		\$700						\$3,600	\$40,200
Operating										\$0
Capital										\$0
TOTAL	\$35,900	\$0	\$700	\$0	\$0	\$0	\$0	\$0	\$3,600	\$40,200

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 2% Merit Adjustment

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Flagler
Contact: Jennifer Barker
E-Mail Address: jbarker@flaglerclerk.gov

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$221,050	\$8,600	\$5,750	\$8,600			\$8,600	\$8,600	\$25,800	\$287,000
Operating										\$0
Capital										\$0
TOTAL	\$221,050	\$8,600	\$5,750	\$8,600	\$0	\$0	\$8,600	\$8,600	\$25,800	\$287,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Cost shift from County. An accumulation of personnel related cost short-falls compounding over years for Cost of Living, Health Insurance, FRS.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Flagler
Contact: Jennifer Barker
E-Mail Address: jbarker@flaglerclerk.gov

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$22,700									\$22,700
Operating										\$0
Capital										\$0
TOTAL	\$22,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,700

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Title IVD Funding isn't sufficient to cover the costs of FTE dedicated to processing cases.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Flagler
Contact: Jennifer Barker
E-Mail Address: jbarker@flaglerclerk.gov

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	3.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00
Personnel	\$545,125	\$86,780	\$13,350	\$8,600	\$0	\$0	\$8,600	\$8,600	\$63,750	\$734,805
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$545,125	\$86,780	\$13,350	\$8,600	\$0	\$0	\$8,600	\$8,600	\$63,750	\$734,805

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Franklin
Contact: Linda C. Phillips
E-Mail Address: lphillips@franklinclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$725	\$725	\$725	\$725	\$725	\$725	\$725	\$165	\$728	\$5,968
Operating										\$0
Capital										\$0
TOTAL	\$725	\$725	\$725	\$725	\$725	\$725	\$725	\$165	\$728	\$5,968

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... an 8% increase in annual health insurance expenditures in the amount of \$5,968.00. If not funded, we may have to reduce hours for one of our positions making it difficult to maintain workflow.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Franklin
Contact: Linda C. Phillips
E-Mail Address: lphillips@franklinclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$2,198	\$2,198	\$2,198	\$2,198	\$2,198	\$2,198	\$2,198	\$269	\$2,195	\$17,850
Operating										\$0
Capital										\$0
TOTAL	\$2,198	\$2,198	\$2,198	\$2,198	\$2,198	\$2,198	\$2,198	\$269	\$2,195	\$17,850

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... a 3% COLA in the amuont of \$17,850.00. If not funded, we take a chance of losing experienced workers to other county and government agencies.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Franklin
Contact: Linda C. Phillips
E-Mail Address: lphillips@franklinclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$2,923	\$2,923	\$2,923	\$2,923	\$2,923	\$2,923	\$2,923	\$434	\$2,923	\$23,818
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,923	\$2,923	\$2,923	\$2,923	\$2,923	\$2,923	\$2,923	\$434	\$2,923	\$23,818

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gadsden
Contact: Rachel Harris
E-Mail Address: rharris@gadsdenclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$42,456		\$6,304					\$571	\$14,658	\$63,989
Operating										\$0
Capital										\$0
TOTAL	\$42,456	\$0	\$6,304	\$0	\$0	\$0	\$0	\$571	\$14,658	\$63,989

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional Funding to Support Employee COLA and Clerk est 2.5% salary increase

This issue requests funding for... Over the past fiscal year, our organization has faced increasing challenges in retaining and supporting qualified employees due to rising living expenses and competitive wage pressures within the region. While the County approved and implemented employee raises during the last fiscal year — including several substantial increases in certain departments — our organization was unfortunately unable to provide any salary adjustments for staff during that same period.

As a result, employee compensation has fallen further behind both local government benchmarks and the increasing cost of living. This disparity has created concerns regarding employee morale, retention, recruitment, and overall organizational stability. Staff members continue to demonstrate dedication and high performance despite inflationary pressures affecting housing, transportation, food, healthcare, and other everyday expenses.

The requested additional funding would allow us to implement a modest cost-of-living adjustment for employees in order to remain competitive, recognize employee contributions,

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gadsden
Contact: Rachel Harris
E-Mail Address: rharris@gadsdenclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$49,923		\$7,078					\$255	\$3,850	\$61,106
Operating										\$0
Capital										\$0
TOTAL	\$49,923	\$0	\$7,078	\$0	\$0	\$0	\$0	\$255	\$3,850	\$61,106

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Request for Additional Funding for Increased Employee Health Insurance and Benefit

This issue requests funding for... We are requesting an additional funding to address rising health insurance expenses. The increase is driven by higher overall insurance premiums, changes in employee benefit selections during the enrollment period, adjustments to employee court charge-out percentages that occurred after the operational budget was submitted, and associated cost shifts from the Jury Department to Court Departments.

Healthcare costs continue to rise industry-wide, resulting in increased premium rates for employer-sponsored coverage. In addition, several employees elected different insurance plans and coverage levels that carry higher employer contribution costs than originally budgeted. Furthermore, changes to employee court charge-out percentages after budget submission altered the allocation of personnel-related expenses, creating additional unbudgeted costs within the health insurance line item. This includes a cost shift from the Jury Department to various Court Departments, which further increased the financial responsibility assigned to those operational budgets.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gadsden
Contact: Rachel Harris
E-Mail Address: rharris@gadsdenclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$25,214									\$25,214
Operating										\$0
Capital										\$0
TOTAL	\$25,214	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,214

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Request for Additional Funding to Reallocate Jury Personnel Costs to Court Divisions

This issue requests funding for... We are requesting funding to reallocate certain personnel costs currently assigned to the Jury Department back to their respective Court Divisions. This adjustment is necessary because the personnel expenses assigned to the Jury Department are not being fully reimbursed, resulting in the unrecovered costs ultimately being absorbed by the Court Fund. Under the proposed adjustment, the Jury Department Full-Time Equivalent (FTE) allocation will decrease from .45 to .15, with the remaining personnel costs reassigned to the divisions where the employees primarily perform their duties and provide operational support. This change more accurately reflects the actual distribution of staff responsibilities and aligns budget allocations with operational realities.

The current structure has created ongoing funding discrepancies, as expenditures initially charged to the Jury Department are not fully recoverable through reimbursement processes. Consequently, these unreimbursed costs shift back to the Court Fund, creating budget inefficiencies and reducing transparency in departmental cost allocation.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Gadsden
Contact: Rachel Harris
E-Mail Address: rharris@gadsdenclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$72,368									\$72,368
Operating										\$0
Capital										\$0
TOTAL	\$72,368	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$72,368

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Additional Funding to Align Court and Non-Court Personnel Costs with Actual Workloads

This issue requests funding for... We are requesting additional funding to shift personnel-related costs from the non-court fund to the court fund in order to more accurately align employee expenses with actual workloads and operational responsibilities. Over time, certain employee costs associated with court-related functions have been absorbed by the non-court fund due to insufficient funding on the court side, despite the employees primarily performing court-related duties. These costs do not include insurance costs as those are included in the health increase budget issue.

These costs are not and have never been specifically funded by the Board and were instead covered by available revenues within the non-court fund to maintain operational continuity. While this approach allowed operations to continue without interruption, it resulted in the non-court fund subsidizing court-related activities beyond its intended purpose. Current workload distributions demonstrate that a greater portion of employee time and services directly supports court operations. As a result, approximately 1.05 equivalent FTE

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gadsden
Contact: Rachel Harris
E-Mail Address: rharris@gadsdenclerk.com

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$15,000									\$15,000
Capital										\$0
TOTAL	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Request for Additional Funding for Increased Operating Costs

This issue requests funding for... We are requesting additional funding to address increases in operating costs. These increases are primarily driven by inflationary pressures affecting goods and services, rising vendor and contractual costs, and higher expenses required to maintain essential day-to-day operations. Like many public-sector entities, the organization continues to experience upward cost adjustments across multiple operational areas, including supplies, services, maintenance, and other necessary expenditures. Maintaining adequate operating resources is essential to ensure uninterrupted service delivery, support staff productivity, and preserve the quality and reliability of core functions. Without additional funding, the organization may face constraints that could impact service levels, delay necessary maintenance or procurement, and reduce overall operational efficiency.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gadsden
Contact: Rachel Harris
E-Mail Address: rharris@gadsdenclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$189,961	\$0	\$13,382	\$0	\$0	\$0	\$0	\$826	\$18,508	\$222,677
Operating	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$204,961	\$0	\$13,382	\$0	\$0	\$0	\$0	\$826	\$18,508	\$237,677

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gilchrist
Contact: Kaci McCagh
E-Mail Address: kmccagh@gilchrist.fl.us

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$2,056	\$1,983	\$184	\$661	\$1,395	\$73	\$499	\$110	\$602	\$7,563
Operating										\$0
Capital										\$0
TOTAL	\$2,056	\$1,983	\$184	\$661	\$1,395	\$73	\$499	\$110	\$602	\$7,563

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Health Insurance benefits provided to employees per BOCC policy. Insurance is expected to increase by 7.5% for the upcoming fiscal year. This is for 10.30 FTE

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Gilchrist
Contact: Kaci McCagh
E-Mail Address: kmccagh@gilchrist.fl.us

Priority: 2
Recurring: No

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$150	\$100		\$25	\$75				\$50	\$400
Operating										\$0
Capital										\$0
TOTAL	\$150	\$100	\$0	\$25	\$75	\$0	\$0	\$0	\$50	\$400

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Longevity pay per BOCC policy for one employee. This includes \$500 for one employee with 5 years of service The employee receives 80% of the 500\$ out of the court budget.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gilchrist
Contact: Kaci McCagh
E-Mail Address: kmccagh@gilchrist.fl.us

Priority: 3
Recurring: No

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$4,530	\$4,368	\$404	\$1,456	\$3,074	\$162	\$1,100	\$243	\$1,327	\$16,664
Operating										\$0
Capital										\$0
TOTAL	\$4,530	\$4,368	\$404	\$1,456	\$3,074	\$162	\$1,100	\$243	\$1,327	\$16,664

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Salary increases reflect a 3% increase for all employees which is consistent with the state of Florida proposed increases. This includes FRS in the amount of \$396.23, FICA in the amount of \$1156.05 and salaries in the amount of \$15111.79, totaling \$16664.07

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gilchrist
Contact: Kaci McCagh
E-Mail Address: kmccagh@gilchrist.fl.us

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$6,736	\$6,451	\$588	\$2,142	\$4,544	\$235	\$1,599	\$353	\$1,979	\$24,627
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$6,736	\$6,451	\$588	\$2,142	\$4,544	\$235	\$1,599	\$353	\$1,979	\$24,627

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Glades
Contact: Anita Sauls
E-Mail Address: asauls@gladesclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$50,671	\$3,580	\$6,276	\$2,324			\$5,114	\$3,254	\$7,531	\$78,750
Capital										\$0
TOTAL	\$50,671	\$3,580	\$6,276	\$2,324	\$0	\$0	\$5,114	\$3,254	\$7,531	\$78,750

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Civitek application/Services Maintenance required IT, Clericus management system, Clericus official records system, Jury software and service, Mentis - Redaction software, TAPS, Watchguard, Microsoft 365, Bitdefender Antivirus, Adobe, Server licenses, Data vaulting, Microfilm storage, (FY25/26 budget did not fully fund salaries and benefits, child support and jury funds added to cover what was not in the approved budget for all expenses. Our Child support rate decreased affecting our funding for 25/26 and 26/27).

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Glades
Contact: Anita Sauls
E-Mail Address: asauls@gladesclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$50,468	\$3,565	\$6,251	\$2,315			\$5,093	\$3,241	\$7,501	\$78,434
Operating										\$0
Capital										\$0
TOTAL	\$50,468	\$3,565	\$6,251	\$2,315	\$0	\$0	\$5,093	\$3,241	\$7,501	\$78,434

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 4% COLA salary increase added to current employees salary rate including new FRS rates (FY25/26 salaries and benefits were \$ 707,079 for a total of \$ 17,545 but we were only budgeted \$ 646,188 resulting in the salary increase being \$ 724,624 minus \$ 646,188 equally the increase of 78,433, we rely on additional funds from Child Support and Jury Funds - our child support funds maybe greatly reduced)

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Glades
Contact: Anita Sauls
E-Mail Address: asauls@gladesclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$50,468	\$3,565	\$6,251	\$2,315	\$0	\$0	\$5,093	\$3,241	\$7,501	\$78,434
Operating	\$50,671	\$3,580	\$6,276	\$2,324	\$0	\$0	\$5,114	\$3,254	\$7,531	\$78,750
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$101,139	\$7,145	\$12,527	\$4,639	\$0	\$0	\$10,207	\$6,495	\$15,032	\$157,184

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gulf
Contact: Leo Bebeau
E-Mail Address: lbebeau@gulfclerk.com

Priority: 1
Recurring: No

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$24,652									\$24,652
Operating										\$0
Capital										\$0
TOTAL	\$24,652	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,652

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... This amount increases Clerk personnel compensation with and equity pay increase. This increase entry level to \$20.00 per hour which is still 17% below the Florida living wage rate for a single person while preserving pay equity for length of employment.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 Compensation - \$20,336; Payroll Taxes - \$1,556; FRS- \$2,760

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Gulf
Contact: Leo Bebeau
E-Mail Address: lbebeau@gulfclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$21,946									\$21,946
Operating										\$0
Capital										\$0
TOTAL	\$21,946	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,946

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Cost of Living Increase and employee benefit increase

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 Compensation - \$11,645; taxes - \$832; FRS - \$1,549; Insurance \$7,920

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Gulf
Contact: Leo Bebeau
E-Mail Address: lbebeau@gulfclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance Services

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE									0.25	0.25
Personnel									\$40,213	\$40,213
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,213	\$40,213

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Requests 1/4 FTE for Compliance Officer

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 Compensation - \$26,000; Taxes - \$1,858; FRS - \$8,975 Insurance \$3,380

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gulf
Contact: Leo Bebeau
E-Mail Address: lbebeau@gulfclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE		1.00								1.00
Personnel		\$73,701								\$73,701
Operating										\$0
Capital										\$0
TOTAL	\$0	\$73,701	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$73,701

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... One FTE for Collections

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 Compensation - \$49,920; Taxes - \$3,567; FRS - \$6,774; Insurance \$13,440

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gulf
Contact: Leo Bebeau
E-Mail Address: lbebeau@gulfclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating									\$130,000	\$130,000
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130,000	\$130,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Funding to start a multi-year program to digitize court records. This is for Court records only. Recording and Clerk to Board fundiong requests have been submitted to the Board of County Commissioners. Need expected for up to 5 years.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Gulf
Contact: Leo Bebeau
E-Mail Address: lbebeau@gulfclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25	1.25
Personnel	\$46,598	\$73,701	\$0	\$0	\$0	\$0	\$0	\$0	\$40,213	\$160,512
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130,000	\$130,000
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$46,598	\$73,701	\$0	\$0	\$0	\$0	\$0	\$0	\$170,213	\$290,512

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hamilton
Contact: Sheri Davis
E-Mail Address: daviss@hamiltoncountyfl.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$6,000	\$4,500		\$1,325					\$4,000	\$15,825
Operating										\$0
Capital										\$0
TOTAL	\$6,000	\$4,500	\$0	\$1,325	\$0	\$0	\$0	\$0	\$4,000	\$15,825

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Our office received a 3% raise for FY26 and are projected to receive an additional 3% raise for FY27.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Hamilton
Contact: Sheri Davis
E-Mail Address: daviss@hamiltoncountyfl.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$2,000	\$2,000							\$1,546	\$5,546
Operating										\$0
Capital										\$0
TOTAL	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,546	\$5,546

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Our projection for Health Insurance is a 5% increase.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hamilton
Contact: Sheri Davis
E-Mail Address: daviss@hamiltoncountyfl.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating						\$61,694				\$61,694
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$61,694	\$0	\$0	\$0	\$61,694

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... The cost estimate of IT Services for our office for the 26/27 fiscal year will be approximately \$57,026.00. Our office is requesting additional funding of \$30,600 to replace our Court Server with a Cloud based system. Of this amount \$9,000.00 will be the installation cost with an annual amount of \$21,600. This will allow our office to replace the existing server and move to a more modern Cloud based system.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hamilton
Contact: Sheri Davis
E-Mail Address: daviss@hamiltoncountyfl.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$8,000	\$6,500	\$0	\$1,325	\$0	\$0	\$0	\$0	\$5,546	\$21,371
Operating	\$0	\$0	\$0	\$0	\$0	\$61,694	\$0	\$0	\$0	\$61,694
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$8,000	\$6,500	\$0	\$1,325	\$0	\$61,694	\$0	\$0	\$5,546	\$83,065

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Hardee
Contact: Victoria Rogers
E-Mail Address: vrogers@hardeeclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$17,413	\$2,488	\$2,488	\$2,488	\$2,488		\$2,488	\$846	\$9,101	\$39,800
Operating										\$0
Capital										\$0
TOTAL	\$17,413	\$2,488	\$2,488	\$2,488	\$2,488	\$0	\$2,488	\$846	\$9,101	\$39,800

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Increased employee personnel costs. The County will be increasing by a 2% COLA and 3% Merit, in order to stay competitive with the our partner agencies and government counterparts, retain our current employees, and to keep up with inflation, we request additional funding to increase our employees wages with this 2% COLA and 3% Merit. However, an increase in this personnel costs would result in a deficit in our CCOC Budget.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hardee
Contact: Victoria Rogers
E-Mail Address: vrogers@hardeeclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$19,534	\$2,791	\$2,791	\$2,791	\$2,791		\$2,791	\$949	\$10,212	\$44,650
Operating										\$0
Capital										\$0
TOTAL	\$19,534	\$2,791	\$2,791	\$2,791	\$2,791	\$0	\$2,791	\$949	\$10,212	\$44,650

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Increased employee personnel costs. The County Government (BOCC) has projected at least 10% increase in premiums and pays into each Employees Health Savings Account as part of the insurance benefits package in the amount of \$1,000 for Single Coverage and \$2,000 for All other Coverages. In order to stay competitive with the our partner agencies and government counterparts, and retain our current seasoned employees, we request additional funding to increase our employees health insurance benefits. However, an increase in this personnel cost would result in a deficit in our CCOC Budget.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hardee
Contact: Victoria Rogers
E-Mail Address: vrogers@hardeeclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$36,947	\$5,279	\$5,279	\$5,279	\$5,279	\$0	\$5,279	\$1,795	\$19,313	\$84,450
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$36,947	\$5,279	\$5,279	\$5,279	\$5,279	\$0	\$5,279	\$1,795	\$19,313	\$84,450

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hendry
Contact: Steve Clark
E-Mail Address: sclark@hendryclerk.org

Priority: 1
Recurring: No

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$4,400	\$4,400	\$2,800	\$2,800	\$7,000		\$2,800		\$7,100	\$31,300
Operating										\$0
Capital										\$0
TOTAL	\$4,400	\$4,400	\$2,800	\$2,800	\$7,000	\$0	\$2,800	\$0	\$7,100	\$31,300

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... 3% COLA

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Hendry
Contact: Steve Clark
E-Mail Address: sclark@hendryclerk.org

Priority: 2
Recurring: No

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$5,000	\$5,000	\$3,000	\$3,000	\$7,500		\$3,000		\$7,000	\$33,500
Operating	\$7,500									\$7,500
Capital										\$0
TOTAL	\$12,500	\$5,000	\$3,000	\$3,000	\$7,500	\$0	\$3,000	\$0	\$7,000	\$41,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Health Insurance Expecting a 12% Increase in Insurance ost

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Hendry
Contact: Steve Clark
E-Mail Address: sclark@hendryclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE				0.75		0.25				1.00
Personnel				\$42,665		\$14,222				\$56,887
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$42,665	\$0	\$14,222	\$0	\$0	\$0	\$56,887

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Reports Clerk \$18 Per Hour - Salary \$35,100 Benefits \$21,787 \$56,887 Total Cost

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hendry
Contact: Steve Clark
E-Mail Address: sclark@hendryclerk.org

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.20	0.20	0.20		0.20		0.20			1.00
Personnel	\$11,377	\$11,377	\$11,377		\$11,377		\$11,379			\$56,887
Operating										\$0
Capital										\$0
TOTAL	\$11,377	\$11,377	\$11,377	\$0	\$11,377	\$0	\$11,379	\$0	\$0	\$56,887

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Court Clerk \$18 Per Hour - Salary \$35,100 Benefits \$21,787 \$56,887 Total Cost

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hendry
Contact: Steve Clark
E-Mail Address: sclark@hendryclerk.org

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.20	0.20	0.20	0.75	0.20	0.25	0.20	0.00	0.00	2.00
Personnel	\$20,777	\$20,777	\$17,177	\$48,465	\$25,877	\$14,222	\$17,179	\$0	\$14,100	\$178,574
Operating	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$28,277	\$20,777	\$17,177	\$48,465	\$25,877	\$14,222	\$17,179	\$0	\$14,100	\$186,074

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Hernando
Contact: Jeff Gordon
E-Mail Address: jgordon@hernandoclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$16,581	\$16,581	\$16,581	\$16,581	\$16,581		\$16,581	\$16,581	\$16,582	\$132,649
Operating										\$0
Capital										\$0
TOTAL	\$16,581	\$16,581	\$16,581	\$16,581	\$16,581	\$0	\$16,581	\$16,581	\$16,582	\$132,649

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Requesting Salary, FICA, FRS increase for staff to keep up with the board and free enterprise wages that are up at \$23.00 per hour. Increase would be equal to Salary & Wages of \$108,915, FICA of \$8,332, FRS of \$15,303 and Workers Comp of \$99.00 for a total of \$132,649.00.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 No additional FTE's

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hernando
Contact: Jeff Gordon
E-Mail Address: jgordon@hernandoclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$20,683	\$20,683	\$20,683	\$20,683	\$20,683		\$20,684	\$20,684	\$20,684	\$165,467
Operating										\$0
Capital										\$0
TOTAL	\$20,683	\$20,683	\$20,683	\$20,683	\$20,683	\$0	\$20,684	\$20,684	\$20,684	\$165,467

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... We were advised that we would be receiving a 20% increase to our County health plan by CIGNA, this would result in an increase of \$165,467. This is the most significant increase we have seen to our benefits.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 No additional FTE's

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Hernando
Contact: Jeff Gordon
E-Mail Address: jgordon@hernandoclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	2.00									2.00
Personnel	\$143,152									\$143,152
Operating										\$0
Capital										\$0
TOTAL	\$143,152	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$143,152

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Increase courtroom services personnel by 2.0 FTE for 2026 New County Judge assigned to us as one FTE does not allow for the full coverage that the county judges require us to staff. FTE's paid \$40,000 each at hire = \$80,000 Salary, \$6,120 FICA, Retirement (FRS) \$10,872, Life & Health \$46,088, WC of \$72, for a total of \$143,152.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
 It has been included in the above description.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hernando
Contact: Jeff Gordon
E-Mail Address: jgordon@hernandoclerk.org

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Personnel	\$180,416	\$37,264	\$37,264	\$37,264	\$37,264	\$0	\$37,265	\$37,265	\$37,266	\$441,268
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$180,416	\$37,264	\$37,264	\$37,264	\$37,264	\$0	\$37,265	\$37,265	\$37,266	\$441,268

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Highlands
Contact: Jackie Hill
E-Mail Address: jhill@hcclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel									\$27,717	\$27,717
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,717	\$27,717

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Increase

This issue requests funding for... the annual increases to health insurance expenditures required by the County maintained health insurance plan. The amount is calculated utilizing the CCOC provided FRS Calculation Tool methodology (see attachment Highlands 1.1).

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Highlands
Contact: Jackie Hill
E-Mail Address: jhill@hcclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel									\$65,833	\$65,833
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,833	\$65,833

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: COLA/Merit Increase

This issue requests funding for... the cost of a 3% Cost of Living Adjustment (COLA) and Merit Increase, including FICA, FRS, and Worker's Comp, for Highlands County's court-related personnel. This increase is necessary to offset the inflation of consumer goods and services, as well as, retain valuable staff members remaining after 2020's furloughs and layoffs. Over the past 12-months, the Consumer Price Index (CPI) for Urban and Clerical Workers has increased 3.8% (see attachment Highlands 2.1). In FY 2020, employees were required to take on additional tasks to compensate for the staffing reduction. With an increased number of cases pending, employees are required to work even harder to meet performance measures and maintain the customer service standards of the Clerk of Courts. The amount is calculated utilizing the CCOC provided FRS Calculation Tool methodology (see attachment Highlands 2.2).

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Highlands
Contact: Jackie Hill
E-Mail Address: jhill@hcclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00									1.00
Personnel	\$61,768									\$61,768
Operating										\$0
Capital										\$0
TOTAL	\$61,768	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,768

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Court Specialist - Guardianship/Juvenile Dependency

This issue requests funding for... One full-time Court Specialist position to handle increased Guardianship and Juvenile Dependency caseloads—the two highest weighted divisions per CCOC. Since January-April 2025, guardianship cases have doubled compared to the same period in 2026 (See attachment Highlands 3.1), many requiring extra Clerk time for Guardian Advocacy duties and attorney ad litem appointments. Ongoing regulatory changes and database updates further strain resources, with active and reopened cases needing updates back to 2015 for the FLGDT project. Mental health case numbers are also rising. Daily court attendance has led current staff to absorb more responsibilities, affecting productivity and morale. An additional team member will improve coverage, service, and help address the local mental health crisis. This request is for (1) Court Specialist (Base Salary \$39,031 + Benefits \$22,737).

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Highlands
Contact: Jackie Hill
E-Mail Address: jhill@hcclerk.org

Priority: 4
Recurring: Yes

Issue Type: Reduction Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	1.00									1.00
Personnel	\$61,768									\$61,768
Operating										\$0
Capital										\$0
TOTAL	\$61,768	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,768

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Court Specialist - Civil

This issue requests funding for... One full-time Civil Court Specialist position including benefits. The Civil Division has been deeply impacted with Case Management after the implementation of the Tort Reform Legislation and the increase in County Civil Filings due to the \$50,000 jurisdictional limit increase. Additionally, this division doesn't have enough personnel to cover the office while court is in session. Our Court Calendar has changed altering the Circuit Civil Jury Trial Blocks to two weeks instead of one. Another major concern is that a lot of those blocks don't coincide with the County Court Civil Jury Trial Week. This results in the County Judge holding Small Claims Pre-trial while Circuit Civil is in Jury Trial. That means the 2 Small Claims Clerks that are needed in that court can't act as Circuit Civil Jury Trial Clerks anymore. We currently have 8 employees who cover 3 different offices for different court case types. This past year we did encounter instances when 2 clerks were needed in court for Injunctions, while 2 were needed in Small Claims, 1 was needed in Child Support and 1 was in Jury Trial. This forces us to close our offices and route the public to other offices that don't have enough personnel to serve the public. This request is for (1) Civil Court Specialist

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Highlands
Contact: Jackie Hill
E-Mail Address: jhill@hcclerk.org

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE							1.00			1.00
Personnel							\$79,266			\$79,266
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$79,266	\$0	\$0	\$79,266

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Guardianship Auditor

This issue requests funding for... (1) full-time Guardianship Auditor Position. The FL statutes mandate a review of all accountings, plans, and inventories of each guardianship each year. This is true for both professional guardianships as well as plenary guardianships. The quantity of Guardianship cases in Highlands county that require this review every year is over 230 (See attachment Highlands 5.1). An extended trial in performing this review reveals that this effort requires one full time position in Highlands County beyond the day to day court and case work that Guardianships require. This request is for (1) Guardianship Auditor (Base Salary \$55,242 + Benefits \$24,024).

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Highlands
Contact: Jackie Hill
E-Mail Address: jhill@hcclerk.org

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	2.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	3.00
Personnel	\$123,536	\$0	\$0	\$0	\$0	\$0	\$79,266	\$0	\$93,550	\$296,352
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$123,536	\$0	\$0	\$0	\$0	\$0	\$79,266	\$0	\$93,550	\$296,352

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hillsborough
Contact: Kris Compton
E-Mail Address: comptonk@hillsclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$141,811	\$141,811	\$141,811	\$141,810	\$141,810		\$141,810		\$141,810	\$992,673
Operating										\$0
Capital										\$0
TOTAL	\$141,811	\$141,811	\$141,811	\$141,810	\$141,810	\$0	\$141,810	\$0	\$141,810	\$992,673

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Pay increase for FY27

This issue requests funding for... a COLA pay increase for all Court-funded positions.

\$ 814,000 salary cost
 \$ 54,945 FICA taxes estimate on additional pay
 \$ 123,728 FRS estimate
 \$ 992,673 total requested for this issue

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

The amount we're requesting has been evenly spread across the activities described in cells C13 through K13 (Case Processing, Administration, etc) because we don't track or budget expenditures according to these activities. We follow the state UAS in our budget and GL systems for financial reporting.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hillsborough
Contact: Kris Compton
E-Mail Address: comptonk@hillsclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$204,143	\$204,143	\$204,143	\$204,143	\$204,143		\$204,143		\$204,142	\$1,429,000
Operating										\$0
Capital										\$0
TOTAL	\$204,143	\$204,143	\$204,143	\$204,143	\$204,143	\$0	\$204,143	\$0	\$204,142	\$1,429,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Medical insurance increase in FY27

This issue requests funding for... an increase in the employer's portion of medical insurance over the FY26 cost. Medical insurance plans are administered by the Hillsborough County government.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

The amount we're requesting has been evenly spread across the activities described in cells C13 through K13 (Case Processing, Administration, etc) because we don't track or budget expenditures according to these activities. We follow the state UAS in our budget and GL systems for financial reporting.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hillsborough
Contact: Kris Compton
E-Mail Address: comptonk@hillscclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel								\$111,887		\$111,887
Operating								\$84,670		\$84,670
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$196,557	\$0	\$196,557

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Unreimbursed Jury Cost FY27

This issue requests funding for... the anticipated unreimbursed Jury Cost for FY27. Our total Jury cost is 655,357 and we anticipate being reimbursed for 458,800 (~70%). This is the average reimbursement over the most recent 4 quarters. The remaining 30% would need to be funded from our CCOC budget.

Note that cell J8 is locked and won't allow us to enter a description for the issue.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Hillsborough
Contact: Kris Compton
E-Mail Address: comptonk@hillsclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$345,954	\$345,954	\$345,954	\$345,953	\$345,953	\$0	\$345,953	\$111,887	\$345,952	\$2,533,560
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,670	\$0	\$84,670
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$345,954	\$345,954	\$345,954	\$345,953	\$345,953	\$0	\$345,953	\$196,557	\$345,952	\$2,618,230

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Holmes
Contact: Lea M. Bryant
E-Mail Address: lbryant@holmesclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$8,878	\$8,878	\$8,878	\$8,878	\$8,878		\$8,740		\$11,036	\$64,166
Operating										\$0
Capital										\$0
TOTAL	\$8,878	\$8,878	\$8,878	\$8,878	\$8,878	\$0	\$8,740	\$0	\$11,036	\$64,166

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: 7% COLA and Estimated Elected Clerk's Salary Increase & Benefits

This issue requests funding for... Clerk's Salary Increase @ 10%=\$10,899 & Staff Salary Increase @ 7% COLA and budgeting 40hrs per week (increased work load)=\$64,166

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Issue Type:	Funding Issue
Issue Category:	Health Insurance Additional Funding

CCOC Form Version 1
Created 04/08/2026

Holmes CFY2627 Budget Issue Ver1 0529261406

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Holmes
Contact: Lea M. Bryant
E-Mail Address: lbryant@holmesclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating								\$7,325		\$7,325
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,325	\$0	\$7,325

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Jury Expense Increase

This issue requests funding for... We have had more Jury expense this FY due to our Circuit Judge requesting double the summons sent out for every trial. And we have had more trials than previous years. I have figured up that our Jury expense for FY25-26 will be around \$35,736 so I'm requesting more funds to cover these costs.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Holmes
Contact: Lea M. Bryant
E-Mail Address: lbryant@holmesclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$10,824	\$10,824	\$10,824	\$10,824	\$10,824	\$0	\$10,686	\$0	\$12,982	\$77,788
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,325	\$0	\$7,325
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$10,824	\$10,824	\$10,824	\$10,824	\$10,824	\$0	\$10,686	\$7,325	\$12,982	\$85,113

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Indian River
Contact: Elissa Nagy
E-Mail Address: enagy@indianriverclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$146,536									\$146,536
Operating										\$0
Capital										\$0
TOTAL	\$146,536	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$146,536

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... health insurance increases. The Clerk is on the County health plan, and due to a projected shortfall in the Health Insurance Fund, coupled with no increases in the last 5 years, the County is planning to increase the Employer cost for single plan by 32% (from 700.00 to 923.00) and the family plan by 34% (from 1,105.00 to 1,480.00).

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Indian River
Contact: Elissa Nagy
E-Mail Address: enagy@indianriverclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$13,864									\$13,864
Operating										\$0
Capital										\$0
TOTAL	\$13,864	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,864

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... additional mandatory OPEB contributions to the County. Based on the most recent actuarial study completed, the County has tripled the required contribution per FTE (from \$149 to \$441).

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Indian River
Contact: Elissa Nagy
E-Mail Address: enagy@indianriverclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$381,597									\$381,597
Operating										\$0
Capital										\$0
TOTAL	\$381,597	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$381,597

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... pay equity. Current starting pay for a BOCC Staff Assistant I position (similar to our Court Specialist I position) is \$18.96 per hour with an automatic 5% increase after 6 months. Our current starting rate is \$15.47 an hour and no increase after 6 months is offered. The amount reported on this budget issue is the total cost to match the BOCC starting wage for entry level new positions as well as increasing other staff due to the compression issues this increase would create. In addition, the living wage reported for Indian River County for 1 adult/0 kids is \$24.09, of which our current starting wage is only 64% of that. These wage disparities continue to create problems in finding and retaining staff.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Indian River
Contact: Elissa Nagy
E-Mail Address: enagy@indianriverclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel					\$154,809					\$154,809
Operating					\$400					\$400
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$155,209	\$0	\$0	\$0	\$0	\$155,209

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... our ProSe department that is currently funded by a grant from the United Way. These funds are not guaranteed annually and these court services should be funded by our CCOC budget.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Indian River
Contact: Elissa Nagy
E-Mail Address: enagy@indianriverclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$541,997	\$0	\$0	\$0	\$154,809	\$0	\$0	\$0	\$0	\$696,806
Operating	\$0	\$0	\$0	\$0	\$400	\$0	\$0	\$0	\$0	\$400
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$541,997	\$0	\$0	\$0	\$155,209	\$0	\$0	\$0	\$0	\$697,206

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Jackson
Contact: KRYSTAL GRAHAM
E-Mail Address: klgraham@jacksonclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$38,000	\$6,375	\$4,220	\$2,875	\$2,230	\$0	\$3,600	\$0	\$8,400	\$65,700
Operating										\$0
Capital										\$0
TOTAL	\$38,000	\$6,375	\$4,220	\$2,875	\$2,230	\$0	\$3,600	\$0	\$8,400	\$65,700

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... a 5% salary increase for court staff. The requested increase is necessary to support employee retention and improve recruitment efforts. If additional funding is not provided, the County would be required to subsidize the additional personnel costs associated with court employees.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Jackson
Contact: KRYSTAL GRAHAM
E-Mail Address: klgraham@jacksonclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$10,167	\$9,000			\$1,707		\$1,389		\$1,633	\$23,896
Operating										\$0
Capital										\$0
TOTAL	\$10,167	\$9,000	\$0	\$0	\$1,707	\$0	\$1,389	\$0	\$1,633	\$23,896

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... Additional funding is requested to cover a projected 10% increase in employee health insurance premiums for FY 2026–2027. If additional funding is not provided, the County would be required to subsidize the increased cost for our court employees.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Jackson
Contact: KRYSTAL GRAHAM
E-Mail Address: klgraham@jacksonclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$48,167	\$15,375	\$4,220	\$2,875	\$3,937	\$0	\$4,989	\$0	\$10,033	\$89,596
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$48,167	\$15,375	\$4,220	\$2,875	\$3,937	\$0	\$4,989	\$0	\$10,033	\$89,596

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Jefferson
Contact: Sherry Sears
E-Mail Address: ssears@jeffersonclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.50									0.50
Personnel	\$20,152									\$20,152
Operating										\$0
Capital										\$0
TOTAL	\$20,152	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,152

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... a part-time data entry assistant to support court staff with timely and accurate entry of case-related information. This position will help maintain processing standards, reduce delays, and ensure staff can continue meeting required court service obligations as workload demands increase.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Jefferson
Contact: Sherry Sears
E-Mail Address: sssears@jeffersonclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel								\$13,000		\$13,000
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,000	\$0	\$13,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... the annual recurring cost of JuryFlex, the Clerk's jury management system. This system supports efficient juror summons processing, juror communication, attendance tracking, and overall jury management, helping the office meet statutory jury-related responsibilities in a timely and organized manner.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Jefferson
Contact: Sherry Sears
E-Mail Address: sssears@jeffersonclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other (Described Below)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating									\$7,900	\$7,900
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,900	\$7,900

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... the annual cost of Vista redaction software for court records. This software is necessary to help protect confidential and exempt information, support accurate redaction of court documents, and allow the Clerk's office to continue providing timely public access to records while maintaining compliance requirements.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Jefferson
Contact: Sherry Sears
E-Mail Address: ssears@jeffersonclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$2,500	\$2,500	\$2,500			\$2,500	\$2,500		\$2,500	\$15,000
Operating										\$0
Capital										\$0
TOTAL	\$2,500	\$2,500	\$2,500	\$0	\$0	\$2,500	\$2,500	\$0	\$2,500	\$15,000

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... a 3% cost-of-living adjustment for court-side employees, consistent with the COLA being provided by the County for other employees. This request supports equitable compensation, employee retention, and continued staffing stability for mandated court services.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Jefferson
Contact: Sherry Sears
E-Mail Address: sssears@jeffersonclerk.com

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift to/from County

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating	\$16,614	\$16,614	\$16,614			\$16,614	\$16,614		\$16,614	\$99,684
Capital										\$0
TOTAL	\$16,614	\$16,614	\$16,614	\$0	\$0	\$16,614	\$16,614	\$0	\$16,614	\$99,684

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title:

This issue requests funding for... the court-side employee health insurance cost currently funded by the County. This request reflects the transfer of that recurring expense to the Clerk's court-side budget so the budget accurately captures the full personnel-related cost of providing mandated court services.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Jefferson
Contact: Sherry Sears
E-Mail Address: ssears@jeffersonclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50
Personnel	\$22,652	\$2,500	\$2,500	\$0	\$0	\$2,500	\$2,500	\$13,000	\$2,500	\$48,152
Operating	\$16,614	\$16,614	\$16,614	\$0	\$0	\$16,614	\$16,614	\$0	\$24,514	\$107,584
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$39,266	\$19,114	\$19,114	\$0	\$0	\$19,114	\$19,114	\$13,000	\$27,014	\$155,736

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Lafayette
Contact: Steve Land
E-Mail Address: sland@lafayetteclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel	\$6,397									\$6,397
Operating										\$0
Capital										\$0
TOTAL	\$6,397	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,397

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Compression Pay

This issue requests funding for... compression pay. With the increase to minimum wage this will help us retain our current employees.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Lafayette
Contact: Steve Land
E-Mail Address: sland@lafayetteclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Health Insurance Additional Funding

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel									\$4,563	\$4,563
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,563	\$4,563

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Health Insurance Increases

This issue requests funding for... increase in health insurance costs.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



County: Lafayette
Contact: Steve Land
E-Mail Address: sland@lafayetteclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefits/COLA

CCOC Form Version 1
 Created 04/08/2026

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel									\$3,634	\$3,634
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,634	\$3,634

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org.

Issue Title: Clerk's salary increases.

This issue requests funding for... Clerk's salary increases. The COLA increases given by the state.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Clerk of Court Annual Budget Issues Request Form
County Fiscal Year 2026-2027



CCOC Form Version 1
 Created 04/08/2026

County: Lafayette
Contact: Steve Land
E-Mail Address: sland@lafayetteclerk.com

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$6,397	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,197	\$14,594
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$6,397	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,197	\$14,594

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM if More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0