



Minutes of April 6, 2026, Budget Committee Meeting (virtual via Zoom)

Agenda Item 1 – Call to Order and Introduction

Clerk Stacy Butterfield, Chair of the Budget Committee, called the meeting to order at 1:42 PM (delayed due to meeting interruption).

Agenda Item 2 – Roll Call

Griffin Kolchakian, CCOC Budget and Communications Director, conducted the roll call.

Present via Zoom: Chair Stacy Butterfield, Clerk Nikki Alvarez-Sowles, Clerk Matt Brooks, Clerk Mike Caruso, Clerk Pam Childers, Clerk Nadia Daughtrey, Clerk Brenda Forman, Clerk Greg Godwin, Clerk Tara Green, Clerk Greg James, Clerk Crystal Kinzel, Clerk Grant Maloy, Clerk Michelle Miller, Clerk Kellie Hendricks Rhoades, Clerk Carolyn Timmann.

Absent from Meeting: Clerk Ken Burke, Clerk Gary Cooney, Clerk Juan Fernandez-Barquin, Clerk Laura Roth, Clerk Clayton Rooks, III, Clerk Tiffany Moore Russell.

Agenda Item 3 – Public Comment

Chair Butterfield opened the floor for public comment; there was none.

Agenda Item 4 – Approve Minutes from 2/4/26 Meeting

The minutes of the February 4, 2026, meeting were presented for approval.

Clerk Daughtrey motioned to approve the minutes. The motion was seconded by Clerk Miller. The motion was adopted without objection.

Agenda Item 5 – Revenue and Expenditures Update

Mr. Kolchakian provided an update on CFY 2025-26 court-related revenues and expenditures to date. Through the first five months of the fiscal year, clerks collected \$225.5 million, which is 10% above the Revenue Estimating Conference (REC) estimate to date. Through the first four months of the fiscal year, court-related expenditures totaled \$163.4 million, which is almost 8% below the year-to-date straight-line projection.

Agenda Item 6 – Workgroups Update

Jury Management Workgroup:

Clerk Maloy provided an update on the Jury Management Workgroup. The workgroup is currently drafting a revised Jury Management Policy and Procedures document

based on the Jury Report that was updated by the committee last year. The workgroup is also working with the FCCC on potentially drafting a Best Practices document to provide additional guidance to promote consistency and efficiency in the juror management process.

There was committee discussion on potential ways to reduce costs, including working with the judiciary.

Additional Budget Components (ABC) Workgroup:

Mr. Kolchakian provided an update on the Additional Budget Components (ABC) Workgroup, including the ongoing review of cost-of-living and multiple courthouses/branch locations. Mr. Kolchakian thanked clerks and staff who responded to the survey sent out on behalf of the workgroup. Regarding the cost-of-living component, the workgroup is moving forward with implementing a three-year average of a 50%/50% split of MIT living wage data and the Florida Price Level Index (FPLI) data that was presented to the committee previously.

Clerk Kinzel noted her concerns with the current budget allocation process, specifically regarding the committee's interpretation of what is considered a "balanced budget."

Reserve Fund Policy Workgroup:

Mr. Kolchakian, on behalf of Clerk Russell, provided an update on the Reserve Fund Policy Workgroup. The workgroup is finalizing proposed updates to the policy as well as potential allocations proposals for committee consideration.

Vacancies Review Workgroup:

Clerk Green stated that this workgroup is being postponed to allow staff to serve on the other various workgroups that are currently meeting. The workgroup plans to hold its organizational meeting later this year.

Agenda Item 7 – Other Business

Jason L. Welty, CCOC Executive Director, provided an update on the CCOC Policy & Procedures updates.

Mr. Kolchakian provided an update on the annual Budget Issue Requests forms as well as the upcoming Budget Training in Tallahassee on May 14.

The meeting was adjourned at 2:25 PM.