



MINUTES OF THE EXECUTIVE COUNCIL MEETING

FLORIDA CLERKS OF COURT OPERATIONS CORPORATION (CCOC)

DATE: August 19, 2025

TIME: 12:00 – 12:25 PM

LOCATION: Virtual

CALL TO ORDER

Chair Green called the meeting to order at 12:00 PM.

ROLL CALL

Secretary/Treasurer Clerk Michelle R. Miller conducted the roll call.

Present:

Chair Tara Green

Vice-Chair Todd Newton

Secretary/Treasurer Michelle R. Miller

Clerk Stacy M. Butterfield

Clerk Tiffany Moore Russell

Clerk Nadia K. Daughtrey

Clerk Victoria L. Rogers

Clerk Ken Burke

Clerk Juan Fernandez-Barquin

Clerk Jody Phillips

Judge Bertila Soto

A quorum was established.

1. Public Comment

- Chair Green opened the floor for public comment.
- Clerk Kinzel inquired whether she should provide comments during public comment or under the budget item; she opted to wait for the budget discussion.

2. Approval of Minutes (June 16, 2025)

- Motion to approve: Clerk Butterfield.
- Second: Clerk Russell.

- Vote: Approved unanimously.

3. CCOC Office Budget Correction

- Jason Welty presented an explanation of a correction related to the Guardianship Data Transparency appropriation.
- Due to timing of the state budget and clerks' budget approval process, an error had been made in calculating the appropriation.
- Request: Adjust the FY 25–26 budget to \$2,609,763 to correct the error.

Action Taken:

- Motion to amend: Clerk Newton.
- Second: Clerk Daughtrey.
- Vote: Approved unanimously.

4. CFY 2025-26 Revenue-Limited Budget

- Chair Green presented the recommended Revenue-Limited Budget of \$532.5 million.
 - Includes 1 FTE for each of the 37 new judges (\$2.9 million).
 - Accounts for FRS increase (\$1 million).
 - Adds \$9.8 million in weighted case allocations above the Base Budget.
 - Represents a \$13.7 million increase year-over-year (2.6%).
 - All 67 clerk offices will see funding increases.

Action Taken:

- Motion to approve: Clerk Butterfield.
- Second: Clerk Newton.
- Vote: Approved unanimously.

Public Comment (Post-Vote):

- Clerk Kinzel expressed strong concerns about the budget process:
 - Reliance on potentially outdated/invalidated case weighting data.
 - Insufficient funding for statutory requirements (e.g., juror funding).
 - Urged the Council to reject the budget and push for legislative action.

- Chair Green and members acknowledged concerns, emphasizing:
 - Approval of budget does not equate to adequate funding.
 - Legislative advocacy remains critical.
 - The Budget Committee (chaired by Clerk Butterfield) will begin early meetings in October to review formulas, factors (e.g., cost of living, additional courthouses), and potential improvements.

Additional comments:

- Clerk Miller stressed need for earlier budget processes and stronger communication with the legislature.
- Clerk Munz expressed concerns about funding disparities between similar sized counties.
- Discussion highlighted importance of the Additional Budget Components (ABC) Workgroup under the Budget Committee.

5. Other Business

- No additional business was raised.

6. Adjournment

- Chair Green adjourned the meeting at 12:25 PM.