

CFY 2025 - 2026 REPORTS CALENDAR

Created: 10/1/2025

FIRST QUARTER

OCTOBER						
WK	Su	Mo	Tu	We	Th	Fr
1				1	2	3
2	5	6	7	8	9	10
3	12	13	14	15	16	17
4	19	20	21	22	23	24
5	26	27	28	29	30	31

November

WK	Su	Mo	Tu	We	Th	Fr
5						1
6	2	3	4	5	6	7
7	9	10	11	12	13	14
8	16	17	18	19	20	21
9	23	24	25	26	27	28
10	30					

December

WK	Su	Mo	Tu	We	Th	Fr
10		1	2	3	4	5
11	7	8	9	10	11	12
12	14	15	16	17	18	19
13	21	22	23	24	25	26
14	28	29	30	31		

= "Oct "&RIGHT(C9,2) Columbus Day
 Nov 11 Veterans Day
 Nov 25-26 Thanksgiving
 Dec 25 Christmas Day

M Monthly Reports:
 Expenditure and Collections (EC)
 Outputs/Subcases
 Civil Indigence Tracking
 Payment Plan

SECOND QUARTER

JANUARY						
WK	Su	Mo	Tu	We	Th	Fr
14					1	2
15	4	5	6	7	8	9
16	11	12	13	14	15	16
17	18	19	20	21	22	23
18	25	26	27	28	29	30

February

WK	Su	Mo	Tu	We	Th	Fr
19	1	2	3	4	5	6
20	8	9	10	11	12	13
21	15	16	17	18	19	20
22	22	23	24	25	26	27
23						

March

WK	Su	Mo	Tu	We	Th	Fr
23	1	2	3	4	5	6
24	8	9	10	11	12	13
25	15	16	17	18	19	20
26	22	23	24	25	26	27
27	29	30	31			

Jan 1 New Year's Day
 Jan 19 M L King Day
 Feb 16 President's Day

Q Quarterly Reports:
 (Oct, Jan, Apr, Jul)
 Collections Performance
 Outputs Timeliness Performance

Q (Due on 15th of Oct, Jan, Apr, Jul)
 Jury Management Reimbursement

THIRD QUARTER

APRIL						
WK	Su	Mo	Tu	We	Th	Fr
27				1	2	3
28	5	6	7	8	9	10
29	12	13	14	15	16	17
30	19	20	21	22	23	24
31	26	27	28	29	30	

May

WK	Su	Mo	Tu	We	Th	Fr
31						1
32	3	4	5	6	7	8
33	10	11	12	13	14	15
34	17	18	19	20	21	22
35	24	25	26	27	28	29
36	31					

June

WK	Su	Mo	Tu	We	Th	Fr
36		1	2	3	4	5
37	7	8	9	10	11	12
38	14	15	16	17	18	19
39	21	22	23	24	25	26
40	28	29	30			

Apr 3 Good Friday
 Apr 5 Easter
 May 25 Memorial Day
 Jun 19 Juneteenth Independence Day

Q Quarterly s. 318.18(14), F.S. (30th day after end of Qtr)

A Annual Reports:
 Annual Financial Receipts (on Sep Outputs report)
 Annual Continuous Case Workload (Dec 1)
 Annual Collection Agent (Dec 1)
 Annual Financial Audit Report - Complete by Jun 30 (Jul 20 to CCOC)
 Fiscal Management Performance Measures (Sep 30)

FOURTH QUARTER

JULY						
WK	Su	Mo	Tu	We	Th	Fr
40				1	2	3
41	5	6	7	8	9	10
42	12	13	14	15	16	17
43	19	20	21	22	23	24
44	26	27	28	29	30	31

August

WK	Su	Mo	Tu	We	Th	Fr
44						1
45	2	3	4	5	6	7
46	9	10	11	12	13	14
47	16	17	18	19	20	21
48	23	24	25	26	27	28
49	30	31				

September

WK	Su	Mo	Tu	We	Th	Fr
49		1	2	3	4	5
50	6	7	8	9	10	11
51	13	14	15	16	17	18
52	20	21	22	23	24	25
53	27	28	29	30		

Jul 03 Independence Day
 Sep 7 Labor Day

CFY 2025 - 2026 REPORTS DUE BY MONTH

Created: 10/1/2025

October:

Expenditure and Collections (EC)
Outputs/Subcases + **Financial Receipts**
Civil Indigence Tracking
Payment Plan

Quarterly Collections Performance
Quarterly Outputs Timeliness Performance
Jury Management Reimbursement
Quarterly s. 318.18(14), F.S.

Annual Financial Receipts
(Cell "O7" on Outputs Monthly Worksheet)

January:

Expenditure and Collections (EC)
Outputs/Subcases
Civil Indigence Tracking
Payment Plan

Quarterly Collections Performance
Quarterly Outputs Timeliness Performance
Jury Management Reimbursement
Quarterly s. 318.18(14), F.S.

April:

Expenditure and Collections (EC)
Outputs/Subcases
Civil Indigence Tracking
Payment Plan

Quarterly Collections Performance
Quarterly Outputs Timeliness Performance
Jury Management Reimbursement
Quarterly s. 318.18(14), F.S.

July:

Expenditure and Collections (EC)
Outputs/Subcases
Civil Indigence Tracking
Payment Plan

Quarterly Collections Performance
Quarterly Outputs Timeliness Performance
Jury Management Reimbursement
Quarterly s. 318.18(14), F.S.

Annual Financial Audit Report
(Submit to CCOC with July Reports)

November:

Expenditure and Collections (EC)
Outputs/Subcases
Civil Indigence Tracking
Payment Plan

February:

Expenditure and Collections (EC)
Outputs/Subcases
Civil Indigence Tracking
Payment Plan

May:

Expenditure and Collections (EC)
Outputs/Subcases
Civil Indigence Tracking
Payment Plan

August:

Expenditure and Collections (EC)
Outputs/Subcases
Civil Indigence Tracking
Payment Plan

December:

Expenditure and Collections (EC)
Outputs/Subcases
Civil Indigence Tracking
Payment Plan

March:

Expenditure and Collections (EC)
Outputs/Subcases
Civil Indigence Tracking
Payment Plan

June:

Expenditure and Collections (EC)
Outputs/Subcases
Civil Indigence Tracking
Payment Plan

September:

Expenditure and Collections (EC)
Outputs/Subcases
Civil Indigence Tracking
Payment Plan

Annual Continuous Case Workload (Dec 1)
Annual Collection Agent (Dec 1)

Annual Financial Audit Report
(Completed and AG filed by Jun 30)

Fiscal Mgmnt Performance (Sep 30)

NOTES:

1. Reports are due in the months shown above but the data included in the reports is for the reporting period ending in the previous month.
2. Beginning with County Fiscal Year 2025-2026 (CFY2526) the following reports are no longer submitted separately but have been absorbed into another report. The data is still reported but the document for submission is different because the data is collected on a different report form under that report's name.
 - (a). **Collections to General Revenue** data is now reported on: **Expenditure and Collections (EC)**
 - (b). **Juror Management Performance** data is now reported on: **Jury Management Reimbursement**
3. This calendar does not include annual Budget Issues Requests, Operational Budget Actuals, Operational Budget Projections, Revenue Projections, Budget Certification Letters document due dates established in statute or by the Budget Committee and CCOC Executive Council.