SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
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 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

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 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Lafayette	Priority:	1	Issue Type:	Funding Issue
Contact:	Steve Land				
E-Mail Address:	<u>sland@lafayetteclerk.com</u>	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		·		="	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$7,757									\$7,757
Operating										\$0
Capital										\$0
TOTAL	\$7,757	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,757

ISSUE REQUEST DETAIL

Issue Title: Compression Pay
This issue requests funding for compression pay. With the increase to minimum wage this will help us retain our current employees.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Lafayette	Priority:	2	Issue Type:	Funding Issue
Contact:	Steve Land	_		_	
-Mail Address:	sland@lafayetteclerk.com	Recurring:	Yes	Issue Category: H	ealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										4
Personnel									\$5,147	\$5,147
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,147	\$5,147

ISSUE REQUEST DETAIL

Issue Title: Health Insurance Increases
This issue requests funding for increase in health insurance costs.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Lafayette	Priority:	3	Issue Type:	Funding Issue
Contact:	Steve Land				
E-Mail Address:	sland@lafayetteclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		·		· ·	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										4.5 - 1.5
Personnel									\$3,713	\$3,713
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,713	\$3,713

ISSUE REQUEST DETAIL

Issue little: Clerk's salary increases.
This issue requests funding for Clerk's salary increases. The COLA increases given by the state.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Lafayette	Priority:	Issue Type:
Contact:	Steve Land	•	· · · · · · · · · · · · · · · · · · ·
E-Mail Address:	sland@lafayetteclerk.com	Recurring:	Issue Category:
	olana olana yottoolonii ooni	noodiiiigi	10000 0010501)1



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If a supplied additional FTF along include all paleted and a including a length in this insurance that
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Lafayette	Priority:	Issue Type:
Contact:	Steve Land	•	· · · · · · · · · · · · · · · · · · ·
E-Mail Address:	sland@lafayetteclerk.com	Recurring:	Issue Category:
	olana olana yottoolonii ooni	noodiiiigi	10000 0010501)1



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If a supplied additional FTF along include all paleted and a including a length in this insurance that
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Lafayette
Contact: Steve Land
E-Mail Address: sland@lafayetteclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$7,757	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,860	\$16,617
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$7,757	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,860	\$16,617

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

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 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
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 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

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 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
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- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Lake	Priority:	1	Issue Type:	Funding Issue
Contact:	Gary J. Cooney	_			
E-Mail Address:	gcooney@lakecountyclerkfl.gov	Recurring:	Yes	Issue Category:	Health Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
		4		40.000	41.010			44.00	40.000	407.704
Personnel	\$39,303	\$5,240	\$6,551	\$2,620	\$1,310	\$3,930	\$1,310	\$1,965	\$3,275	\$65,504
Operating										\$0
Capital										\$0
TOTAL	\$39,303	\$5,240	\$6,551	\$2,620	\$1,310	\$3,930	\$1,310	\$1,965	\$3,275	\$65,504

ISSUE REQUEST DETAIL

ı	Issue Title: — nealth insurance
	This issue requests funding for an increase in my health insurance rates. The Lake County Board of County Commissioners has informed me this rate is increasing by \$660 (5%) per budgeted FTE. I currently have 99.25 total court FTE's, resulting in a required increase of \$65,504. If this request is not approved, the net result is a cut from my CFY 2024/2025 budget as other expenditures will have to be reduced to cover this amount.
l	If requesting additional ETE, please include all related acete including calon, and ALL banefits in this issue total
	If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Lake	Priority:	2	Issue Type:	Funding Issue
Contact:	Gary J. Cooney	_			
E-Mail Address:	gcooney@lakecountyclerkfl.gov	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		-		-	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$332,063	\$44,275	\$55,344	\$22,138	\$11,069	\$33,206	\$11,069	\$16,603	\$27,672	\$553,439
Operating										\$0
Capital										\$0
TOTAL	\$332,063	\$44,275	\$55,344	\$22,138	\$11,069	\$33,206	\$11,069	\$16,603	\$27,672	\$553,439

ISSUE REQUEST DETAIL

Issue Title: Minimum Wage	e and Salary Adjustment/Living Wage									
This issue requests funding for	pay increases to bring my lowest pay grade up to the constitutionally required minimum wage, and to adjust the other pay ranges accordingly. Further, the legislature previously raised the minimum wage of state workers to \$15.00 per hour. It is critical to increase pay proportionally across the board to avoid compression. Not doing so will result in continued loss of seasoned staff to higher paying positions, especially to Court Administration, and the continued struggle to attract and hire qualified applicants.									
If requesting additional FTE, pl	equesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.									

County:	Lake	Priority:	3	Issue Type:	Funding Issue
Contact:	Gary J. Cooney			·	
E-Mail Address:	gcooney@lakecountyclerkfl.gov	Recurring:	Yes	Issue Category:	Cost Shift to/from County
				- -	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										·
Personnel	\$252,892			\$252,892		\$56,198				\$561,982
Operating										\$0
Capital										\$0
TOTAL	\$252,892	\$0	\$0	\$252,892	\$0	\$56,198	\$0	\$0	\$0	\$561,982

ISSUE REQUEST DETAIL

issue riue: County running
This issue requests funding for shifting the seven court personnel currently being funded by the County, due to the shortfall in CCOC expenditure authority, back to the Court budget where it should be statutorily funded.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	: Lake	Priority:	4	Issue Type:	Funding Issue	
Contact:	: Gary J. Cooney					
E-Mail Address:	gcooney@lakecountyclerkfl.gov	Recurring:	Yes	Issue Category:	FRS Additional Funding	
E-Mail Address:	gcooney@lakecountyclerkfl.gov	Recurring:	Yes	Issue Category:	FRS Additional Funding	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$29,998	\$4,000	\$5,000	\$2,000	\$1,000	\$3,000	\$1,000	\$1,500	\$2,500	\$49,998
Operating										\$0
Capital										\$0
TOTAL	\$29,998	\$4,000	\$5,000	\$2,000	\$1,000	\$3,000	\$1,000	\$1,500	\$2,500	\$49,998

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to <u>reports@flccoc.org</u>.

Issue Title: FRS Additional Funding

This issue requests funding for... the amount required to cover the estimated increase over our CFY 2024/2025 FRS retirement contribution. As the legislature has not yet passed the state's SFY 2025/2026 budget, our calculation used the higher amount for each class based on the current House and Senate proposed bills. Additionally, we budget a blended FRS rate. We used the above methodology to calculate the first three quarters of the CFY, and a rate based on the average increase over the last four years for the final quarter of the CFY.

We would expect to adjust the amount of this request once the legislature adopts the final FRS contribution rates. Further, this requested amount could be reduced by the amount CCOC includes for an FRS increase in its budget development process, if any.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Lake	Priority:	5	Issue Type:	Funding Issue
Contact: Gary J. Cooney				
-Mail Address: gcooney@lakecountyclerkfl.gov	Recurring:	Yes	Issue Category:	Compliance Services



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.50	1.30	0.20							2.00
Personne	\$30,307	\$78,798	\$12,123							\$121,228
Operating										\$0
Capita										\$0
TOTAL	. \$30,307	\$78,798	\$12,123	\$0	\$0	\$0	\$0	\$0	\$0	\$121,228

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to <u>reports@flccoc.org</u>.

Issue Title: Compliance Clerks for Branch Offices

This issue requests funding for... adding one FTE to each of my two branch offices to enhance ongoing efforts to increase collections. Putting a compliance clerk at each branch office will not only allow additional staff to work on compliance issues, but will aid in our continuing effort to find ways to make it more convenient for customers to pay. There are currenly no court staff at these locations. The primary job duties for the new positions would be collections and compliance, supplemented by case processing work as time allows. Failure to receive funding will prevent further expansion of my collections/compliance efforts.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Salary \$37,821 * \$22,793 Benefits = \$60,614 (per FTE)

County: Lake
Contact: Gary J. Cooney

E-Mail Address: gcooney@lakecountyclerkfl.gov



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.50	1.30	0.20	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Personnel	\$684,563	\$132,313	\$79,018	\$279,650	\$13,379	\$96,334	\$13,379	\$20,068	\$33,447	\$1,352,151
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$684,563	\$132,313	\$79,018	\$279,650	\$13,379	\$96,334	\$13,379	\$20,068	\$33,447	\$1,352,151

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

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 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
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 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

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 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Lee	Priority:	1	Issue Type:	Funding Issue
Contact:	Alicia Gonzalez	_		_	_
E-Mail Address:	agonzalez@leeclerk,org	Recurring:	Yes	Issue Category:	Health Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$341,169	\$27,415	\$18,277	\$48,738	\$9,138	\$18,277	\$9,138	\$9,138		\$481,290
Operating										\$0
Capital										\$0
TOTAL	\$341,169	\$27,415	\$18,277	\$48,738	\$9,138	\$18,277	\$9,138	\$9,138	\$0	\$481,290

ISSUE REQUEST DETAIL

I	ssue Title:	Increased cost of health care
	his issue requ	uests funding for Our health care policy administrator (the county) has put the Clerk on notice that the cost of each medical plan will increase by \$400/person/month. This request is to account for the increased cost of medical coverage for our staff who enroll in medical coverage through our office.
ı	f requesting a	additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Lee	Priority:	2	Issue Type:	Funding Issue
Contact:	Alicia Gonzalez	_		_	
E-Mail Address:	agonzalez@leeclerk,org	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		_		-	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	2.00	1.00		2.00	1.00					6.00
Personnel	\$133,200	\$66,600		\$133,200	\$66,600					\$399,600
Operating										\$0
Capital										\$0
TOTAL	\$133,200	\$66,600	\$0	\$133,200	\$66,600	\$0	\$0	\$0	\$0	\$399,600

ISSUE REQUEST DETAIL

Issue Title:	Expansion of Services
This issue rec	quests funding for As Lee county continues to grow, the BOCC is opening a location East Lee county to provide services to an underserved population. This request is to provide the funding for 6 additional FTEs that will be needed to hire new positions to serve the community. The office is anticipated to be opening next fiscal year
If requesting	additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Lee	Priority:	Issue Type:	
Contact:	Alicia Gonzalez			•
E-Mail Address:	agonzalez@leeclerk,org	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Lee	Priority:	Issue Type:	
Contact:	Alicia Gonzalez			
E-Mail Address:	agonzalez@leeclerk,org	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If a supplied additional FTF along include all paleted and a including a length in this insurance that
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Lee	Priority:	Issue Type:	
Contact:	Alicia Gonzalez			
E-Mail Address:	agonzalez@leeclerk,org	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If a supplied additional FTF along include all paletad and including a law and ALL has after in this increased.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Lee
Contact: Alicia Gonzalez

E-Mail Address: agonzalez@leeclerk,org



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	2.00	1.00	0.00	2.00	1.00	0.00	0.00	0.00	0.00	6.00
Personnel	\$474,369	\$94,015	\$18,277	\$181,938	\$75,738	\$18,277	\$9,138	\$9,138	\$0	\$880,890
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$474,369	\$94,015	\$18,277	\$181,938	\$75,738	\$18,277	\$9,138	\$9,138	\$0	\$880,890

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Leon	Priority:	Issue Type:
Contact:	Monik Nelson	·	
E-Mail Address:	smnelson@leoncountyfl,gov	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										4.0
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for [Griffin removed FRS issue per email from Monik]
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Leon	Priority:	1	Issue Type:	Funding Issue
Contact:	Monik Nelson	_		_	_
E-Mail Address:	smnelson@leoncountyfl,gov	Recurring:	Yes	Issue Category:	Health Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel									\$87,672	\$87,672
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$87,672	\$87,672

ISSUE REQUEST DETAIL

Issue Title:	
This issue requests funding for	We are requesting additional funds to address an anticipated 6% increase in health insurance costs, as projected by the County's Health Plan. This increase reflects both general rate adjustments and changes related to staff coverage selections and vacancies, which require additional budget support to maintain adequate coverage.
If requesting additional FTE, plea:	se include all related costs including salary and ALL benefits in this issue total.

County:	Leon	Priority:	2	Issue Type:	Funding Issue
Contact:	Monik Nelson	·			
E-Mail Address:	smnelson@leoncountyfl,gov	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
				<u>'</u>	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel									\$342,067	\$342,067
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$342,067	\$342,067

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to **reports@flccoc.org**.

Issue Title: This issue requests funding for... The Leon County Clerk of the Circuit Court respectfully requests a 5% Cost of Living Adjustment (COLA) for FY26 to enhance the office's competitiveness with local employers and address ongoing staffing challenges. Despite previous efforts, including raising the minimum starting salary to \$16.00 per hour, the office continues to experience significant staff attrition. Employees are frequently leaving for higher-paying positions with other government entities, such as Court Administration, Leon County government, the City of Tallahassee, and various state agencies. As of May 2025, the average hourly wage for court clerks in Tallahassee is \$17.48, which remains below the national median of \$22.93 for Court, Municipal, and License Clerks. A 5% COLA would help bridge this wage gap, bringing our compensation closer to regional standards. Furthermore, the living wage for a single adult with no children in Riorida is approximately \$22.45 per hour, highlighting the disparity between current salaries and the cost of living. Implementing a 5% increase would move our starting salaries nearer to this benchmark, aiding in employee retention and recruitment. By aligning our compensation more closely with our local competitors' rates and living. If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Leon	Priority:	Issue Type:	
Contact:	Monik Nelson	•	·	
E-Mail Address:	smnelson@leoncountyfl,gov	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Leon	Priority:	Issue Type:	
Contact:	Monik Nelson	•	·	
E-Mail Address:	smnelson@leoncountyfl,gov	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Leon
Contact: Monik Nelson

E-Mail Address: smnelson@leoncountyfl,gov



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$429,739	\$429,739
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$429,739	\$429,739

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										Φ0
										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Levy	Priority:	1	Issue Type:	Funding Issue
Contact:	Faith Southard	·			
-Mail Address:	southard-faith@levyclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		-		•	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personne	\$10,000	\$4,000	\$4,000	\$5,000	\$1,000	\$1,000	\$3,000	\$3,000	\$3,000	\$34,000
Operating										\$0
Capita										\$0
TOTAL	\$10,000	\$4,000	\$4,000	\$5,000	\$1,000	\$1,000	\$3,000	\$3,000	\$3,000	\$34,000

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for COLA increase of 4% to match what the County is planning and to help with employee retention.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
in requesting additional FFE, please include all related costs including salary and ALE benefits in this issue total.

County:	Levy	Priority:	2	Issue Type:	Funding Issue
Contact:	Faith Southard	_		_	_
-Mail Address:	southard-faith@levyclerk.com	Recurring:	Yes	Issue Category: H	lealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$3,000	\$1,000	\$1,800	\$1,300	\$1,000	\$800	\$1,800	\$1,000	\$3,000	\$14,700
Operating										\$0
Capital										\$0
TOTAL	\$3,000	\$1,000	\$1,800	\$1,300	\$1,000	\$800	\$1,800	\$1,000	\$3,000	\$14,700

ISSUE REQUEST DETAIL

lssue Title:
This issue requests funding for Health insurance at BOCC estimate of 8% increase. We have our insurance with the County and don't have an exact figure yet. I can update once we receive it.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Levy	Priority:	Issue Type:
Contact:	Faith Southard		· · · · · · · · · · · · · · · · · · ·
E-Mail Address:	southard-faith@levyclerk.com	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Lev	evy	Priority:	Issue Type:	
Contact: Fai	aith Southard		-	
E-Mail Address: SOL	outhard-faith@levyclerk.com	Recurring:	Issue Category:	
E-Mail Address: Sou	outhard-faith@levyclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Lev	evy	Priority:	Issue Type:	
Contact: Fai	aith Southard		-	
E-Mail Address: SOL	outhard-faith@levyclerk.com	Recurring:	Issue Category:	
E-Mail Address: Sou	outhard-faith@levyclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Levy
Contact: Faith Southard

E-Mail Address: southard-faith@levyclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$13,000	\$5,000	\$5,800	\$6,300	\$2,000	\$1,800	\$4,800	\$4,000	\$6,000	\$48,700
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$13,000	\$5,000	\$5,800	\$6,300	\$2,000	\$1,800	\$4,800	\$4,000	\$6,000	\$48,700

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
D										40
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

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 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

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 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Liberty	Priority:	1	Issue Type:	Funding Issue
Contact:	Melissa Potter				
E-Mail Address:	mpotter@libertyclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		-		="	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$1,981	\$1,981	\$1,981	\$1,981	\$1,981	\$1,981	\$1,981		\$1,981	\$15,848
Operating										\$0
Capital										\$0
TOTAL	\$1,981	\$1,981	\$1,981	\$1,981	\$1,981	\$1,981	\$1,981	\$0	\$1,981	\$15,848

ISSUE REQUEST DETAIL

issue Title:
This issue requests funding for \$1 pay increase to match the BOCC.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
in requesting deditional 112, predoc monace an rotating satisfy and 722 solution in this issue total.

County:	Liberty	Priority:	2	Issue Type:	Funding Issue
Contact:	Melissa Potter				
E-Mail Address:	mpotter@libertyclerk.com	Recurring:	Yes	Issue Category:	lealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$1,243	\$1,243	\$1,243	\$1,243	\$1,243	\$1,243	\$1,243	\$1,243	\$1,243	\$11,187
Operating										\$0
Capital										\$0
TOTAL	\$1,243	\$1,243	\$1,243	\$1,243	\$1,243	\$1,243	\$1,243	\$1,243	\$1,243	\$11,187

ISSUE REQUEST DETAIL

Issue Title:	
This issue requests funding for Anticipating a 9% increase in health insurance rates.	
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.	

County:	Liberty	Priority:	3	Issue Type:	Funding Issue
Contact:	Melissa Potter				
E-Mail Address:	mpotter@libertyclerk.com	Recurring:	No	Issue Category:	Other (Described Below)



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating									\$18,000	\$18,000
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,000	\$18,000

ISSUE REQUEST DETAIL

ssue inte:
This issue requests funding for New Clerk Funding Package
if requesting additional ETE places include all related eacts including colors and ALL benefits in this issue total
f requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Contact: Melissa Potter	
E-Mail Address: mpotter@libertyclerk.com Recurring: No Issue Category:	IT Funded from CCOC



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating									\$22,000	\$22,000
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,000	\$22,000

ISSUE REQUEST DETAIL

issue little:
This issue requests funding for Cost to implement new JuryFlex application.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Libe	erty	Priority:	Issue Type:
Contact: Meli	lissa Potter	·	
-Mail Address: mpo	otter@libertyclerk.com	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Liberty
Contact: Melissa Potter
E-Mail Address: mpotter@libertyclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$3,224	\$3,224	\$3,224	\$3,224	\$3,224	\$3,224	\$3,224	\$1,243	\$3,224	\$27,035
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,224	\$3,224	\$3,224	\$3,224	\$3,224	\$3,224	\$3,224	\$1,243	\$43,224	\$67,035

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Madison	Priority:	1	Issue Type:	Funding Issue
Contact:	Billy Washington	-			_
E-Mail Address:	bwashington@madisonclerk.com	Recurring:	Yes	Issue Category:	Health Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$16,845		\$2,169						\$1,276	\$20,290
Operating										\$0
Capital										\$0
TOTAL	\$16,845	\$0	\$2,169	\$0	\$0	\$0	\$0	\$0	\$1,276	\$20,290

ISSUE REQUEST DETAIL



County:	Madison	Priority:	2	Issue Type:	Funding Issue
Contact:	Billy Washington	_		<u> </u>	
-Mail Address:	bwashington@madisonclerk.com	Recurring:	Yes	Issue Category:	Other (Described Below)
		_		_	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.38									0.38
Personnel	\$11,700									\$11,700
Operating										\$0
Capital										\$0
TOTAL	\$11,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,700

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for This request is for a part time (15hr/week) employee. I am seeking funding for this part time position to bolster my civil traffic division of one person to 1.375 people.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Madison	Priority:	Issue Type:	
Contact: Billy Washington			
E-Mail Address: bwashington@madison	clerk.com Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										4.0
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Madison	Priority:	Issue Type:	
Contact: Billy Washington			
E-Mail Address: bwashington@madison	clerk.com Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										4.0
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Madison	Priority:	Issue Type:	
Contact: Billy Washington			
E-Mail Address: bwashington@madison	clerk.com Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										4.0
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Madison
Contact: Billy Washington
E-Mail Address: bwashington@madisonclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.38
Personnel	\$28,545	\$0	\$2,169	\$0	\$0	\$0	\$0	\$0	\$1,276	\$31,990
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$28,545	\$0	\$2,169	\$0	\$0	\$0	\$0	\$0	\$1,276	\$31,990

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

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 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

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 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Manatee	Priority:	1	Issue Type:	Funding Issue
Contact:	Eric Deibel				
E-Mail Address:	<u>Eric.Deibel@manateeclerk.com</u>	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
	***	400	400						400	41-0-00
Personnel	\$28,755	\$28,755	\$28,755			\$28,755	\$28,755		\$28,755	\$172,530
Operating										\$0
Capital										\$0
TOTAL	\$28,755	\$28,755	\$28,755	\$0	\$0	\$28,755	\$28,755	\$0	\$28,755	\$172,530

ISSUE REQUEST DETAIL

Issue little:
This issue requests funding for 4% COLA to align with the County's proposed COLA increases.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Manatee	Priority:	2	Issue Type:	Funding Issue
Contact:	Eric Deibel	_			<u> </u>
-Mail Address:	Eric.Deibel@manateeclerk.com	Recurring:	Yes	Issue Category: He	alth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										·
Personnel	\$1,790	\$1,790	\$1,790			\$1,790	\$1,790		\$1,790	\$10,740
Operating										\$0
Capital										\$0
TOTAL	\$1,790	\$1,790	\$1,790	\$0	\$0	\$1,790	\$1,790	\$0	\$1,790	\$10,740

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for 1% Health insurance cost increase that is being passed on by the County.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Manatee	Priority:	3	Issue Type:	Funding Issue
Contact:	Eric Deibel	_			
E-Mail Address:	Eric.Deibel@manateeclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		_		-	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	3.00								1.00	4.00
Personnel	\$170,904								\$92,051	\$262,955
Operating										\$0
Capital										\$0
TOTAL	\$170,904	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$92,051	\$262,955

ISSUE REQUEST DETAIL

Issue Title:	
This issue requests funding for	Request to fill four positions held vacant during FY 24-25 due to budget deficiency. These positions are needed to adequately support all court divisions allowing our office to maintain the workload and timeliness of the divisions. One position is a supervisory position (for Court Clerks) and three are regular front line clerks (one each for Juvenile, Criminal, and Probate).
If requesting additional FTE, pleas	se include all related costs including salary and ALL benefits in this issue total.

County: Manatee	Priority:	Issue Type:
Contact: Eric Deibel		-
E-Mail Address: Eric.Deibel@manateeclerk.com	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Manatee	Priority:	Issue Type:
Contact: Eric Deibel		-
E-Mail Address: Eric.Deibel@manateeclerk.com	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Manatee
Contact: Eric Deibel
E-Mail Address: Eric.Deibel@manateeclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
_		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	4.00
Personnel	\$201,449	\$30,545	\$30,545	\$0	\$0	\$30,545	\$30,545	\$0	\$122,596	\$446,225
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$201,449	\$30,545	\$30,545	\$0	\$0	\$30,545	\$30,545	\$0	\$122,596	\$446,225

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

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- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
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 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

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 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Marion	Priority:	1	Issue Type:	Funding Issue
Contact:	Staci Winston			_	
-Mail Address:	Staci@marioncountyclerk.org	Recurring:	Yes	Issue Category: H	ealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$12,739	\$3,200	\$300	\$200	\$550	\$275	\$250	\$294	\$630	\$18,438
Operating										\$0
Capital										\$0
TOTAL	\$12,739	\$3,200	\$300	\$200	\$550	\$275	\$250	\$294	\$630	\$18,438

ISSUE REQUEST DETAIL

Issue Title: Health Insurance Increase
This issue requests funding for The increase to health benefits for the clerk employees within the CCOC budget for FY26 is \$18,438
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Marion	Priority:	1	Issue Type:	Funding Issue
Contact:	Staci Winston				
E-Mail Address:	Staci@marioncountyclerk.org	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		·	•	-	·



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										·
Personnel	\$142,650	\$105,849	\$24,022	\$2,035	\$28,530	\$5,706	\$7,132	\$5,447	\$61,507	\$382,878
Operating										\$0
Capital										\$0
TOTAL	\$142,650	\$105,849	\$24,022	\$2,035	\$28,530	\$5,706	\$7,132	\$5,447	\$61,507	\$382,878

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to **reports@ficcoc.org**.

Issue Title: Pay & Benefits Regarding COLA

This issue requests funding for... (A) 5% COLA (consistent with County & BCC employee increase) of \$285,300 to Clerk employees within the CCOC budget and does not include the shared cost employees. This increase will aid in the retention of current employees as it relates to the competitive labor market. The Society for Human Resource Management (SHRM) reported that on average it costs a company 6 to 9 months of an employees salary to replace an employee. Side effects of turnover, such as decreased productivity, knowledge loss, and lowered morale, can incur incidental costs, as well. Employee turnover is so expensive because organizations pay direct exit costs when an employee leaves and incur additional costs to recruit and train new hires.

(B) This issue request stake includes a corresponding increase to the shared cost employees in the amount of \$97.578. These positions are paid by Clerk fee budget and are pro rata shared cost FIE's for their duties in Finance, Payroll and Administration within the CCOC court budget. The shared percentage per CCOC budget is 56.6%.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Marion	Priority:	2	Issue Type:	Funding Issue
Contact:	Staci Winston	_			_
E-Mail Address:	Staci@marioncountyclerk.org	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.50									0.50
Personnel	\$42,205									\$42,205
Operating										\$0
Capital										\$0
TOTAL	\$42,205	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,205

ISSUE REQUEST DETAIL

Issue Title: Additional 0.50 FTE Guardianship Auditor Funded
This issue requests funding for Historically the two (2) Guardianship Auditor positions have only been funded 75% by the CCOC budget. For FY26 the full FTE of each of the Guardianship Auditor positions will be budgeted by the CCOC budget.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
in requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Marion	Priority:	Issue Type:	
Contact:	Staci Winston			
E-Mail Address:	Staci@marioncountyclerk.org	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Marion	Priority:	Issue Type:	
Contact:	Staci Winston			
E-Mail Address:	Staci@marioncountyclerk.org	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Marion
Contact: Staci Winston
E-Mail Address: Staci@marioncountyclerk.org



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50
Personnel	\$197,594	\$109,049	\$24,322	\$2,235	\$29,080	\$5,981	\$7,382	\$5,741	\$62,137	\$443,521
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$197,594	\$109,049	\$24,322	\$2,235	\$29,080	\$5,981	\$7,382	\$5,741	\$62,137	\$443,521

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

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- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Martin	Priority:	1	Issue Type:	Funding Issue
Contact:	Kaleana Williams	-			_
E-Mail Address:	Kwilliams@martinclerk.com	Recurring:	Yes	Issue Category:	FRS Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										·
Personnel	\$7,386	\$1,206	\$795			\$1,203		\$351	\$1,310	\$12,251
Operating										\$0
Capital										\$0
TOTAL	\$7,386	\$1,206	\$795	\$0	\$0	\$1,203	\$0	\$351	\$1,310	\$12,251

ISSUE REQUEST DETAIL

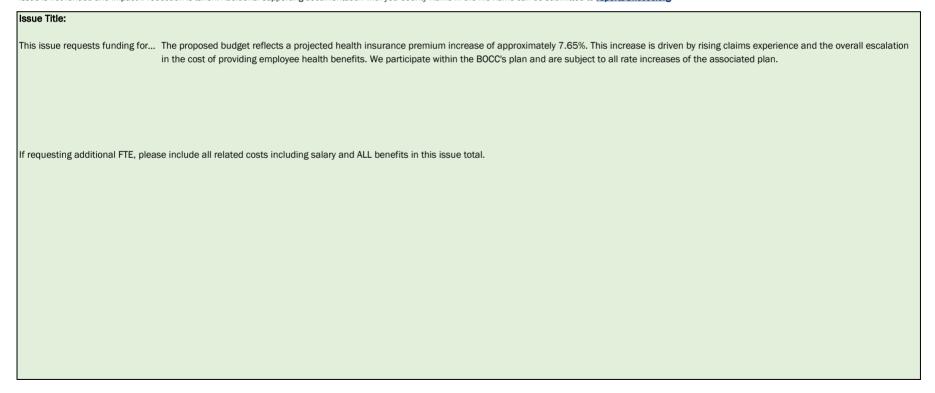
Issue Title:
This issue requests funding for Additional costs related to proposed FRS rate changes above the amount of the FRS increase included in the Budget Development worksheet related to staffing changes from prior year budget.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Martin	Priority:	2	Issue Type:	Funding Issue
Contact:	Kaleana Williams				
E-Mail Address:	Kwilliams@martinclerk.com	Recurring:	Yes	Issue Category: Hea	alth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$14,990	\$2,550	\$939			\$2,114		\$556	\$2,488	\$23,637
Operating										\$0
Capital										\$0
TOTAL	\$14,990	\$2,550	\$939	\$0	\$0	\$2,114	\$0	\$556	\$2,488	\$23,637

ISSUE REQUEST DETAIL



County:	Martin	Priority:	4	Issue Type:	Funding Issue
Contact:	Kaleana Williams	·			
E-Mail Address:	Kwilliams@martinclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
				· · · · · · · · · · · · · · · · · · ·	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
_										·
Personnel	\$127,611	\$18,982	\$6,547			\$16,553		\$5,742	\$9,623	\$185,058
Operating										\$0
Capital										\$0
TOTAL	\$127,611	\$18,982	\$6,547	\$0	\$0	\$16,553	\$0	\$5,742	\$9,623	\$185,058

ISSUE REQUEST DETAIL

Issue Title:	
This issue requests funding for	for salary adjustments to retain and recruit staff comparable to our county constitutional offices, and is less than the increase proposed by the BOCC and other constitutional offices. A highly trained, skilled workforce provides improved oversight with a focus on technology improvements and efficiencies. This number includes FRS rates tied to the current positions.
If requesting additional FTE, pleas	se include all related costs including salary and ALL benefits in this issue total.

County:	Martin	Priority:	3	Issue Type:	Funding Issue
Contact:	Kaleana Williams				
E-Mail Address:	Kwilliams@martinclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		<u></u>		<u> </u>	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.50									0.50
Personnel	\$65,778									\$65,778
Operating										\$0
Capital										\$0
TOTAL	\$65,778	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,778

ISSUE REQUEST DETAIL

issue little:
This issue requests funding for for excessive use of senior judges including additional judges from the other circuits.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Martin	Priority:	Issue Type:	
Contact:	Kaleana Williams	•		_
E-Mail Address:	Kwilliams@martinclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Martin
Contact: Kaleana Williams
E-Mail Address: Kwilliams@martinclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50
Personnel	\$215,765	\$22,738	\$8,281	\$0	\$0	\$19,870	\$0	\$6,649	\$13,421	\$286,724
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$215,765	\$22,738	\$8,281	\$0	\$0	\$19,870	\$0	\$6,649	\$13,421	\$286,724

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										Φ0
										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
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 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

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 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Miami-Dade	Priority:	1	Issue Type:	Funding Issue
Contact:	Liza Saboya-Fernandez			_	<u>.</u>
-Mail Address:	<u>Liza.Saboya-Fernandez@miamidadeclerk.gov</u>	Recurring:	Yes	Issue Category: H	ealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$2,421,533		\$105,465					\$29,864	\$144,938	\$2,701,800
Operating										\$0
Capital										\$0
TOTAL	\$2,421,533	\$0	\$105,465	\$0	\$0	\$0	\$0	\$29,864	\$144,938	\$2,701,800

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to <u>reports@flccoc.org</u>.

Issue Title:

This issue requests funding for... Increased health & dental insurance premiums for FY 26:

FY 24/25 FY 25/26 Premium increse per FTE

\$17,400 \$20,400 \$3,000

FY 25 operational budget net Court FTEs = 900.59 900.59*\$3,000 = \$2,701,800

If this request is not funded, we will need to reduce other personnel expenditures to cover this cost, which would negatively impact our ability to perform all of our statutory duties.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Miami-Dade	Priority:	2	Issue Type:	Funding Issue
Contact:	Liza Saboya-Fernandez	•			
E-Mail Address:	Liza.Saboya-Fernandez@miamidadeclerk.gov	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$2,309,168		\$202,940					\$28,858	\$362,634	\$2,903,600
Operating										\$0
Capital										\$0
TOTAL	\$2,309,168	\$0	\$202,940	\$0	\$0	\$0	\$0	\$28,858	\$362,634	\$2,903,600

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for To cover the cost of merit and COLA increases that are part of our collective bargaining agreements. If this request is not funded, we will need to reduce other personnel expenditures to cover this cost, which would negatively impact our ability to perform all of our statutory duties.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Miami-Dade	Priority:	3
Contact: Liza Saboya-Fernandez		
E-Mail Address: Liza.Saboya-Fernandez@miamidadeclerk.gov	Recurring:	Yes



Funding Issue

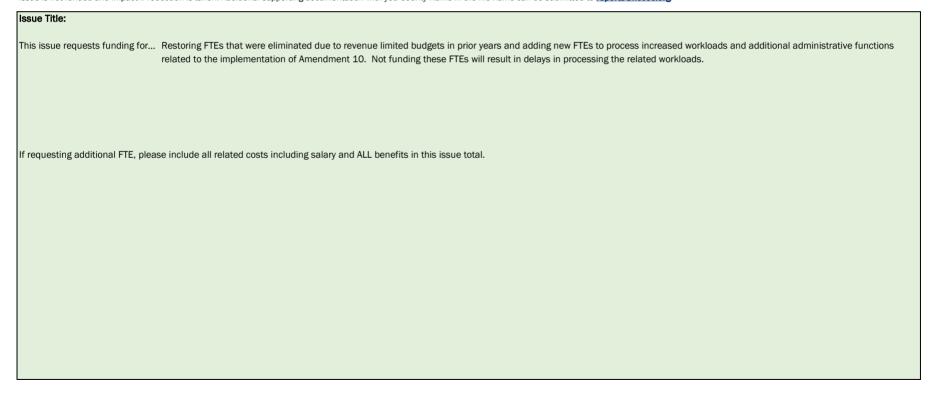
Pay & Benefits/COLA

Issue Type:

Issue Category:

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	39.81		1.00					2.00	4.65	47.46
Personnel	\$3,137,007		\$145,979					\$149,724	\$561,190	\$3,993,900
Operating										\$0
Capital										\$0
TOTAL	\$3,137,007	\$0	\$145,979	\$0	\$0	\$0	\$0	\$149,724	\$561,190	\$3,993,900

ISSUE REQUEST DETAIL



County:	Miami-Dade	Priority:	4	Issue Type:	Funding Issue
Contact:	Liza Saboya-Fernandez	·			
E-Mail Address:	Liza.Saboya-Fernandez@miamidadeclerk.gov	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$4,666,100		\$203,200					\$57,500	\$304,000	\$5,230,800
Operating										\$0
Capital										\$0
TOTAL	\$4,666,100	\$0	\$203,200	\$0	\$0	\$0	\$0	\$57,500	\$304,000	\$5,230,800

ISSUE REQUEST DETAIL

Issue Title:	
This issue requests funding for	As part of the implementation of Amendment 10, our Office conducted a compensation study to establish a new pay plan, separate from the County pay plan. Based on the study results, this is the projected cost to bring our pay up to the 50th percentile of market. If we cannot implement these increases, we will continue to lose staff to the other local constitutional offices that offer higher pay rates. This will continue to negatively impact our ability to attract and retain qualified staff and will lead to delays in processing times, increased errors and longer customer wait times.
If requesting additional FTE, pleas	se include all related costs including salary and ALL benefits in this issue total.

County:	Miami-Dade	Priority:	Issue Type:
Contact:	Liza Saboya-Fernandez		
E-Mail Address:	Liza.Saboya-Fernandez@miamidadeclerk.gov	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests furiding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Miami-Dade
Contact: Liza Saboya-Fernandez

E-Mail Address: Liza.Saboya-Fernandez@miamidadeclerk.gov



		Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
			and Distribution		Records and	Pro Se Assistance	for External Users	Services			
Ne	w FTE	39.81	0.00	1.00	0.00	0.00	0.00	0.00	2.00	4.65	47.46
Pers	sonnel	\$12,533,808	\$0	\$657,584	\$0	\$0	\$0	\$0	\$265,946	\$1,372,762	\$14,830,100
Ope	rating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C	apital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	TOTAL	\$12,533,808	\$0	\$657,584	\$0	\$0	\$0	\$0	\$265,946	\$1,372,762	\$14,830,100

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

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 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
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 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Monroe	Priority:	1	Issue Type:	Funding Issue
Contact:	Christee Montague				
E-Mail Address:	Cmontague@Monroe-Clerk.com	Recurring:	No	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$27,378	\$27,378	\$27,378	\$27,378	\$27,377	\$27,377	\$27,378	\$27,378	\$27,378	\$246,400
Operating										\$0
Capital										\$0
TOTAL	\$27,378	\$27,378	\$27,378	\$27,378	\$27,377	\$27,377	\$27,378	\$27,378	\$27,378	\$246,400

ISSUE REQUEST DETAIL



County:	Monroe	Priority:	Issue Type:	
Contact:	Christee Montague	•		
E-Mail Address:	Cmontague@Monroe-Clerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Monroe	Priority:	Issue Type:	
Contact:	Christee Montague	•		
E-Mail Address:	Cmontague@Monroe-Clerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Monroe	Priority:	Issue Type:	
Contact:	Christee Montague	•		
E-Mail Address:	Cmontague@Monroe-Clerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Monroe	Priority:	Issue Type:	
Contact:	Christee Montague	•		
E-Mail Address:	Cmontague@Monroe-Clerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Monroe
Contact: Christee Montague
E-Mail Address: Cmontague@Monroe-Clerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services Mandated Reporting		Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$27,378	\$27,378	\$27,378	\$27,378	\$27,377	\$27,377	\$27,378	\$27,378	\$27,378	\$246,400
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$27,378	\$27,378	\$27,378	\$27,378	\$27,377	\$27,377	\$27,378	\$27,378	\$27,378	\$246,400

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

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 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Nassau	Priority:	1	Issue Type:	Funding Issue
Contact:	Michael Freeman	-			_
E-Mail Address:	mfreeman@nassauclerk.com	Recurring:	Yes	Issue Category:	New Judges Funding
		_			



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	2.00									2.00
Personnel	\$103,063									\$103,063
Operating										\$0
Capital										\$0
TOTAL	\$103,063	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$103,063

ISSUE REQUEST DETAIL

issue is not funded and impact in reduction is taken. Additional supporting documentation with you county waite in the mentance can be submitted to report sentence. The supporting documentation with your country waite in the mentance can be submitted to report sentence.
issue Title:
This issue requests funding for 2 new FTEs - Anticipating 2 new, legislatively appointed Judges.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total. Salary and benefits for each position comes out to \$51,531 for a total of \$103,063. For each new position, the salary is \$35,169. Benefits broken out as follows: Social Security - \$2,180, Medicare - \$510, Retirement - \$4,633, Health Insurance - \$8,975, Life Insurance - \$11, Workers Comp - \$53, for a benefits total of \$16,362. Equaling the total of \$51,531 per new position. This issue requests 2 additional, newly
created FTEs.

Priority:	2	Issue Type:	Funding Issue
·			
Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
ı	Recurring:	Recurring: Yes	Recurring: Yes Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	2.00									2.00
Personnel	\$103,063									\$103,063
Operating										\$0
Capital										\$0
TOTAL	\$103,063	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$103,063

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for 2 new FTEs - Assist with case processing amongst various case types.
This issue requests runting for 2 flew FTES - Assist with case processing amongst various case types.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
Salary and benefits for each position comes out to \$51,531 for a total of \$103,063. For each new position, the salary is \$35,169. Benefits broken out as follows: Social Security - \$2,180, Medicare - \$510,
Retirement - \$4,633, Health Insurance - \$8,975, Life Insurance - \$11, Workers Comp - \$53, for a benefits total of \$16,362. Equaling the total of \$51,531 per new position. This issue requests 2 additional, newly
created FTEs.

County:	Nassau	Priority:	3	Issue Type:	Funding Issue
Contact:	Michael Freeman	_			_
-Mail Address:	mfreeman@nassauclerk.com	Recurring:	Yes	Issue Category: He	alth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
_										
Personnel	\$10,709		\$633				\$8,975	\$434	(\$4,456)	\$16,295
Operating										\$0
Capital										\$0
TOTAL	\$10,709	\$0	\$633	\$0	\$0	\$0	\$8,975	\$434	(\$4,456)	\$16,295

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for Additional Health Insurance funding.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Priority:	4	Issue Type:	Funding Issue
_			
Recurring:	Yes	Issue Category:	Other (Described Below)
			_



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Dagaaaaaa										40
Personnel										\$0
Operating	\$1,480						\$2,400	\$2,150		\$6,030
Capital										\$0
TOTAL	\$1,480	\$0	\$0	\$0	\$0	\$0	\$2,400	\$2,150	\$0	\$6,030

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for Increased travel budget for Court department and Court Compliance department. Mailing more jury summons out due to county growth and increase in juror pools needed.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Nassau	Priority:	Issue Type:	
Contact:	Michael Freeman		-	
E-Mail Address:	mfreeman@nassauclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Nassau
Contact: Michael Freeman
E-Mail Address: mfreeman@nassauclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
_		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00
Personnel	\$216,835	\$0	\$633	\$0	\$0	\$0	\$8,975	\$434	(\$4,456)	\$222,421
Operating	\$1,480	\$0	\$0	\$0	\$0	\$0	\$2,400	\$2,150	\$0	\$6,030
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$218,315	\$0	\$633	\$0	\$0	\$0	\$11,375	\$2,584	(\$4,456)	\$228,451

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Okaloosa	Priority:	1	Issue Type:	Funding Issue
Contact:	Johnna Vafides	_		_	
E-Mail Address:	jvafides@okaloosaclerk.com	Recurring:	Yes	Issue Category:	IT Funded from CCOC
		·		·	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating	\$266,838									\$266,838
Capital										\$0
TOTAL	\$266,838	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$266,838

ISSUE REQUEST DETAIL

Issue Title: Improving Court Technology / Shift Costs from County
This issue requests funding for Costs associated with upgrading case management software that the County has assisted with in previous years
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Okaloosa Pri	ority: Issue Type	:
Contact: Johnna Vafides	<u></u>	
E-Mail Address: jvafides@okaloosaclerk.com Recu	ring: Issue Category	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Okaloosa Pri	ority: Issue Type	:
Contact: Johnna Vafides	<u></u>	
E-Mail Address: jvafides@okaloosaclerk.com Recu	ring: Issue Category	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Okaloosa Pri	ority: Issue Type	:
Contact: Johnna Vafides	<u></u>	
E-Mail Address: jvafides@okaloosaclerk.com Recu	ring: Issue Category	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Okaloosa Pri	ority: Issue Type	:
Contact: Johnna Vafides	<u></u>	
E-Mail Address: jvafides@okaloosaclerk.com Recu	ring: Issue Category	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Okaloosa
Contact: Johnna Vafides
E-Mail Address: jvafides@okaloosaclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating	\$266,838	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$266,838
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$266,838	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$266,838

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Okeechobee	Priority:	1	Issue Type:	Funding Issue
Contact:	Panagiotis (Pete) Nikolakakis				
E-Mail Address:	pnikolakakis@myokeeclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$15,175	\$20,233	\$10,118	\$0	\$0	\$0	\$5,058	\$5,058	\$5,058	\$60,700
Operating										\$0
Capital										\$0
TOTAL	\$15,175	\$20,233	\$10,118	\$0	\$0	\$0	\$5,058	\$5,058	\$5,058	\$60,700

ISSUE REQUEST DETAIL

Issue Title:	Annual COLA incresase
This issue req	uests funding for Annual Cost of Living adjustment for all employees. The BoCC has indicated that they are setting a 3% cost of living adjustment, with a 2% Merit adjustment for fiscal year 25/26. This total amount includes the related FICA and FRS increases.
If requesting a	additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Okeechobee	Priority:	2	Issue Type:	Funding Issue
Contact:	Panagiotis (Pete) Nikolakakis			_	_
-Mail Address:	pnikolakakis@myokeeclerk.com	Recurring:	Yes	Issue Category: H	lealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$4,200	\$5,600	\$2,800				\$1,400	\$1,400	\$1,400	\$16,800
Operating										\$0
Capital										\$0
TOTAL	\$4,200	\$5,600	\$2,800	\$0	\$0	\$0	\$1,400	\$1,400	\$1,400	\$16,800

ISSUE REQUEST DETAIL

Issue Title: Health Insuarance Increase
This issue requests funding for Health insurance coverage increases
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Okeechobee	Priority:	Issue Type:
Contact: Panagiotis (Pete) Nikolakakis		
-Mail Address: pnikolakakis@myokeeclerk.com	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title: Estimated FRS Increases
This issue requests funding for Estimated annual FRS increase
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Okeechobee	Priority:	4	Issue Type:	Funding Issue
Contact:	Panagiotis (Pete) Nikolakakis				
E-Mail Address:	pnikolakakis@myokeeclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New F	TE									0.00
Person	nel \$21,218	\$28,290	\$14,145				\$7,073	\$7,072	\$7,072	\$84,870
Operat	ing									\$0
Capi	tal									\$0
T01	AL \$21,218	\$28,290	\$14,145	\$0	\$0	\$0	\$7,073	\$7,072	\$7,072	\$84,870

ISSUE REQUEST DETAIL

ssue Title:	Salary study / Compensation alignment with other constitutional's Staff
Γhis issue requ	uests funding for Compensation levels at our office have not kept pace with those in other Clerk's offices, nor with other Constitutional Officers in our county. Our goal is to achieve competitive compensation levels that allow us to recruit and retain skilled professionals thereby strengthening our organizational capacity and community impact.
f requesting a	additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Okeechobee	Priority:	5	Issue Type:	Funding Issue
Contact:	Panagiotis (Pete) Nikolakakis			_	
E-Mail Address:	pnikolakakis@myokeeclerk.com	Recurring:	Yes	Issue Category:	Cost Shift to/from County
		_		·	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	1.20	1.70	0.60							3.50
Personnel	\$40,000	\$60,000	\$20,000						\$2,178	\$122,178
Operating										\$0
Capital										\$0
TOTAL	\$40,000	\$60,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$2,178	\$122,178

ISSUE REQUEST DETAIL

Issue Tit	tle:	Reduced Funding	g Sourse - Title IV-D
This issu	ie requ	ests funding for	the reduction of the Title IV-D covered positions. During the fiscal year 23/24 we received a change in the indirect cost percentage from 92% down to 19%. This is funding 3.5 integral positions directly associate with the Child Support enforcement, compliance, collection and distribution.
If reques	sting ac	lditional FTE, plea	ase include all related costs including salary and ALL benefits in this issue total.

County: Okeechobee
Contact: Panagiotis (Pete) Nikolakakis
E-Mail Address: pnikolakakis@myokeeclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	1.20	1.70	0.60	0.00	0.00	0.00	0.00	0.00	0.00	3.50
Personnel	\$80,593	\$114,123	\$47,063	\$0	\$0	\$0	\$13,531	\$13,530	\$15,708	\$284,548
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$80,593	\$114,123	\$47,063	\$0	\$0	\$0	\$13,531	\$13,530	\$15,708	\$284,548

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
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(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Orange	Priority:	1	Issue Type:	Funding Issue
Contact:	Chuck Crigler				
E-Mail Address:	chuck.crigler@myorangeclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		·		<u> </u>	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$3,948,754									\$3,948,754
Operating										\$0
Capital										\$0
TOTAL	\$3,948,754	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,948,754

ISSUE REQUEST DETAIL

issue Title:
This issue requests funding for This issue is to compensate each employee in the organization to account for the lowest employees wages to equal 80% of the Standard Living wage of \$24.91 as calculated by MI This Raises the starting pay for Orange County from \$17.00 to 80% of \$24.91 or \$20.00 and applies that methodology and addresses compression for rest of the organization.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Orange	Priority:	2	Issue Type:	Funding Issue
Contact:	Chuck Crigler	_			
E-Mail Address:	chuck.crigler@myorangeclerk.com	Recurring:	Yes	Issue Category:	IT Funded from CCOC
'		_		-	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating	\$2,445,750									\$2,445,750
Capital										\$0
TOTAL	\$2,445,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,445,750

ISSUE REQUEST DETAIL

Issue Title:	IT funding shortfall
This issue red	quests funding for As the Records Modification Fund remains inadequite to fund our IT needs (The \$1.90 fee was established in 2003 anad has not increased). We need additional funds to support the items for which the intended fees will no longer cover operating costs or innovation (Software and Hardware).
If requesting	additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Orange	Priority:	3	Issue Type:	Funding Issue
Contact:	Chuck Crigler	_		_	
E-Mail Address:	chuck.crigler@myorangeclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		_		•	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	14.00									14.00
Personnel	\$1,337,923									\$1,337,923
Operating										\$0
Capital										\$0
TOTAL	\$1,337,923	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,337,923

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for 6 IT positions; 1 PMO position; 1 Communications position; 4 Base level Operations positions; and 2 Quality Assurance analysist.
If requesting additional ETE, places include all related acets including calary and ALL banefits in this issue total
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Priority:	4	Issue Type:	Funding Issue
		_	
Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$922,526									\$922,526
Operating										\$0
Capital										\$0
TOTAL	\$922,526	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$922,526

ISSUE REQUEST DETAIL

Issue Title: Match the County's Merit increase of 5%
This issue requests funding for Match Orange County's Merit increase of 5%
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Orange	Priority:	5	Issue Type:	Funding Issue
Contact:	Chuck Crigler	_			
-Mail Address:	chuck.crigler@myorangeclerk.com	Recurring:	Yes	Issue Category: He	ealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$391,996									\$391,996
Operating										\$0
Capital										\$0
TOTAL	\$391,996	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$391,996

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Orange
Contact: Chuck Crigler

E-Mail Address: chuck.crigler@myorangeclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	14.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.00
Personnel	\$6,601,199	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,601,199
Operating	\$2,445,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,445,750
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$9,046,949	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,046,949

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										1.5
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Osceola	Priority:	1	Issue Type:	Funding Issue
Contact:	Diana Rodriguez				
E-Mail Address:	Diana.Rodriguez@osceolaclerk.org	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$95,681	\$95,681	\$6,237						\$24,531	\$222,130
Operating										\$0
Capital										\$0
TOTAL	\$95,681	\$95,681	\$6,237	\$0	\$0	\$0	\$0	\$0	\$24,531	\$222,130

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to **reports@flococ.org**

Issue Title: This issue requests funding for... A 5% salary increase for all courtside funded staff members. This annual increase will increase the probability of recruiting capable staff for vacancies, while still being below the average market rate for entry level positions in the area in both the private and public sectors. This increase will partially address the effects of inflation and the rising cost of living to retain current employees. This is critical to this offices ability to continue to provide necessary services. While a review of the prior year and year to date expenditures will reflect an excess, that is the result of both a coordinated effort to determine minimal viable staffing levels to ensure appropriate future compensation packages and due to an inability to recruit new employees within the confines of our current budget allocation. If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Osceola	Priority:	2	Issue Type:	Funding Issue
Contact:	Diana Rodriguez	_			
E-Mail Address:	Diana.Rodriguez@osceolaclerk.org	Recurring:	Yes	Issue Category:	Health Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										·
Personnel	\$99,381	\$99,381	\$6,478						\$25,480	\$230,720
Operating										\$0
Capital										\$0
TOTAL	\$99,381	\$99,381	\$6,478	\$0	\$0	\$0	\$0	\$0	\$25,480	\$230,720

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the

issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org. Issue Title: This issue requests funding for... The Osceola County Clerk of the Circuit Court & Comptroller has employee benefits such as Health, Dental, Life, and LTD on a fully insured plan independent of the Osceola County Board of County Commissioners. Our insurance broker has projected an approximate 15% increase in health benefits and 8% increase in dental due to continually increasing claims saturation in the state of Florida. The employer average annual cost per employee for health and dental is \$15,239 and a increase in each respective benefit is not an expense that the office can absorb for the upcoming fiscal year without additional funding. Passing this cost along to employees would undermine efforts at providing a raise and degrade one of the prime points of competitiveness in our recruiting process. If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Osceola	Priority:	Issue Type:	
Contact:	Diana Rodriguez	·	-	
E-Mail Address:	Diana.Rodriguez@osceolaclerk.org	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Osceola	Priority:	Issue Type:	
Contact:	Diana Rodriguez	·	-	
E-Mail Address:	Diana.Rodriguez@osceolaclerk.org	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Osceola	Priority:	Issue Type:	
Contact:	Diana Rodriguez	·	-	
E-Mail Address:	Diana.Rodriguez@osceolaclerk.org	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Osceola
Contact: Diana Rodriguez

E-Mail Address: Diana.Rodriguez@osceolaclerk.org



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$195,062	\$195,062	\$12,715	\$0	\$0	\$0	\$0	\$0	\$50,011	\$452,850
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$195,062	\$195,062	\$12,715	\$0	\$0	\$0	\$0	\$0	\$50,011	\$452,850

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Palm Beach	Priority:	1	Issue Type:	Funding Issue
Contact:	Rita Rodriguez				
E-Mail Address:	RMRodriguez@mypalmbeachclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
				•	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$857,523	\$94,424	\$44,811	\$132,833	\$54,268	\$9,893	\$31,281	\$47,430	\$182,444	\$1,454,907
Operating										\$0
Capital										\$0
TOTAL	\$857,523	\$94,424	\$44,811	\$132,833	\$54,268	\$9,893	\$31,281	\$47,430	\$182,444	\$1,454,907

ISSUE REQUEST DETAIL

Issue Title: COLA
This issue requests funding for 6% COLA consistent with county increase assumptions.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Palm Beach	Priority:	2	Issue Type:	Funding Issue
Contact:	Rita Rodriguez	_		_	
-Mail Address:	RMRodriguez@mypalmbeachclerk.com	Recurring:	Yes	Issue Category: H	ealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$471,948	\$51,967	\$24,662	\$73,106	\$29,867	\$5,445	\$17,216	\$26,104	\$100,411	\$800,726
Operating										\$0
Capital										\$0
TOTAL	\$471,948	\$51,967	\$24,662	\$73,106	\$29,867	\$5,445	\$17,216	\$26,104	\$100,411	\$800,726

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for 5% increase in health insurance
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Palm Beach	Priority:	3	Issue Type:	Funding Issue
Contact:	Rita Rodriguez				
-Mail Address:	RMRodriguez@mypalmbeachclerk.com	Recurring:	Yes	Issue Category:	FRS Additional Funding
				·	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										·
Personnel	\$57,266	\$6,306	\$2,992	\$8,871	\$3,624	\$661	\$2,089	\$3,167	\$12,183	\$97,159
Operating										\$0
Capital										\$0
TOTAL	\$57,266	\$6,306	\$2,992	\$8,871	\$3,624	\$661	\$2,089	\$3,167	\$12,183	\$97,159

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for Estimated impact of legislative approved FRS increases.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Palm Beach	Priority:	4	Issue Type:	Funding Issue
Contact: Rita Rodriguez				
ail Address: RMRodriguez@mypalmbeachclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
	44			400-01-	****	400.011		****		4
Personnel	\$2,566,875	\$282,644	\$134,136	\$397,617	\$162,444	\$29,614	\$93,634	\$141,975	\$546,123	\$4,355,062
Operating										\$0
Capital										\$0
TOTAL	\$2,566,875	\$282,644	\$134,136	\$397,617	\$162,444	\$29,614	\$93,634	\$141,975	\$546,123	\$4,355,062

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for Cost to bring all employees to the FY25 living wage plus compression
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Palm Beach	Priority:	Issue Type:
Contact: Rita Rodriguez		
ail Address: RMRodriguez@mypalmbeachclerk.com	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Palm Beach
Contact: Rita Rodriguez
E-Mail Address: RMRodriguez@mypalmbeachclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL	
		and Distribution		Records and	Pro Se Assistance	for External Users	Services				
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel	\$3,953,612	\$435,341	\$206,601	\$612,427	\$250,203	\$45,613	\$144,220	\$218,676	\$841,161	\$6,707,854	
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$3,953,612	\$435,341	\$206,601	\$612,427	\$250,203	\$45,613	\$144,220	\$218,676	\$841,161	\$6,707,854	

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

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 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Pasco	Priority:	1	Issue Type:	Funding Issue
Contact:	Rick Costolo	_		·	_
E-Mail Address:	rcostolo@pascoclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$2,618,773									\$2,618,773
Operating										\$0
Capital										\$0
TOTAL	\$2,618,773	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,618,773

ISSUE REQUEST DETAIL

Issue Title:	Pay Increases	
This issue re	quests funding for	Our Office offers a minimum starting wage of \$19/hr. According to the Massachusetts Institute of Technology (MIT), the living wage for Pasco County is \$23.30/hr. The cost to pay all teammates the MIT living wage (\$23.30/hr) and address compression for those teammates making over the living wage would require an additional \$2,618,773 in funding for our Office over the FY25 personnel budget.
		The current CCOC budget does not support a living wage, and our Office faces local competition. For FY26, the BCC approved a minimum 3% salary increase for County employees and the Clerk's non-court staff. To stay competitive and retain talent, the Pasco County Clerk & Comptroller's Office needs CCOC support to fund similar increases for court staff.
If requesting	additional FTE, plea	se include all related costs including salary and ALL benefits in this issue total.

County:	Pasco	Priority:	2	Issue Type:	Funding Issue
Contact:	Rick Costolo			_	_
E-Mail Address:	rcostolo@pascoclerk.com	Recurring:	Yes	Issue Category:	Health Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
_										
Personnel	\$295,596									\$295,596
Operating										\$0
Capital										\$0
TOTAL	\$295,596	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$295,596

ISSUE REQUEST DETAIL

Issue Title:	Matching State of	f Florida Insurance Premiums
This issue rec	uests funding for	Investing in competitive benefits is crucial for attracting top talent and maintaining high-quality service and operational efficiency. As with most Clerk's offices, one major competitor for our Office is the State of Florida.
		Aligning our insurance premiums with State of Florida rates would show support for our team, boosting morale, satisfaction, and retention while making us more competitive as an employer. The state charges \$50/month for individual and \$180/month for family coverage under the standard plan, and \$15/month and \$64.30/month under the high-deductible plan. This change would cost our Office \$295,596
If requesting	additional FTE, plea	se include all related costs including salary and ALL benefits in this issue total.

County:	Pasco	Priority:	3	Issue Type:	Funding Issue
Contact:	Rick Costolo			_	
E-Mail Address:	rcostolo@pascoclerk.com	Recurring:	Yes	Issue Category:	Cost Shift to/from County



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$9,289,548							\$119,834		\$9,409,382
Operating	\$460,636							\$137,681		\$598,317
Capital	\$8,000									\$8,000
TOTAL	\$9,758,184	\$0	\$0	\$0	\$0	\$0	\$0	\$257,515	\$0	\$10,015,699

ISSUE REQUEST DETAIL

·	<u> </u>
Issue Title: Annex of Full-Ser	vice Courthouse in New Port Richey
This issue requests funding for	On January 17, 2024, the Second District Court of Appeals rendered a decision in case #2D23-0305, affirming that under Section 29.008 of the Florida Statutes, an annex courthouse was not called out as an express statutory directive in Florida Statutes and therefore did not constitute a local requirement. Consequently, without a legislative change to 29.008 the County has no statutory obligation to finance the operational expenses of the annex courthouse. Based on this judicial ruling, our Office has developed draft amendments to revise Section 29.008(3) of the Florida Statutes to recognize an annex courthouse as a local requirement. Until legislation changes, the cost of duplicating services at the NPR Courthouse Annex must be covered within existing clerk funding. Operating the annex is projected to cost \$10,015,699. The CCOC plans to develop a method to calculate the cost difference between operating one courthouse versus multiple locations through the Additional Budget Components workgroup.
If requesting additional FTE, plea	ise include all related costs including salary and ALL benefits in this issue total.

County:	Pasco	Priority:	Issue Type:	
Contact:	Rick Costolo	·		
E-Mail Address:	rcostolo@pascoclerk.com	Recurring:	Issue Category:	
E-Mail Address:	rcostolo@pascoclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										4.0
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Pasco	Priority:	Issue Type:	
Contact:	Rick Costolo	·		
E-Mail Address:	rcostolo@pascoclerk.com	Recurring:	Issue Category:	
E-Mail Address:	rcostolo@pascoclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										4.0
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Pasco
Contact: Rick Costolo
E-Mail Address: rcostolo@pascoclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$12,203,917	\$0	\$0	\$0	\$0	\$0	\$0	\$119,834	\$0	\$12,323,751
Operating	\$460,636	\$0	\$0	\$0	\$0	\$0	\$0	\$137,681	\$0	\$598,317
Capital	\$8,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,000
TOTAL	\$12,672,553	\$0	\$0	\$0	\$0	\$0	\$0	\$257,515	\$0	\$12,930,068

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

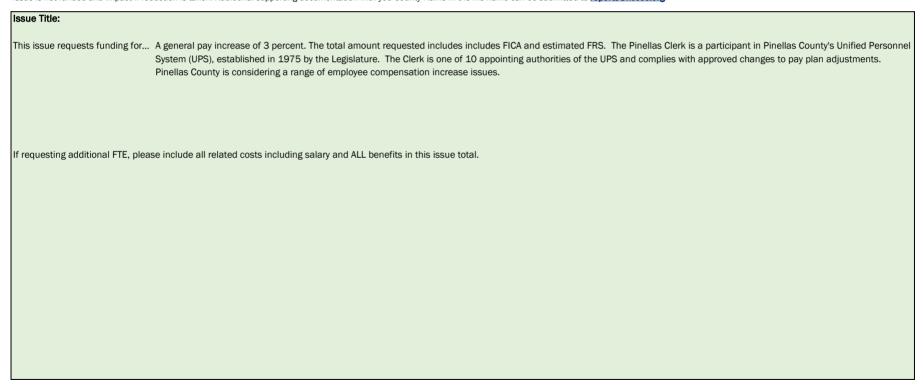
- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Pinellas	Priority:	1	Issue Type:	Funding Issue
Contact:	Dacia Wright	_			
E-Mail Address:	dwright@mypinellasclerk.gov	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$256,430	\$177,321	\$17,026	\$33,014	\$71,427	\$0	\$71,219	\$10,382	\$26,577	\$663,395
Operating										\$0
Capital										\$0
TOTAL	\$256,430	\$177,321	\$17,026	\$33,014	\$71,427	\$0	\$71,219	\$10,382	\$26,577	\$663,395

ISSUE REQUEST DETAIL



County:	Pinellas	Priority:	2	Issue Type:	Funding Issue
Contact:	Dacia Wright	-		_	_
-Mail Address:	dwright@mypinellasclerk.gov	Recurring:	Yes	Issue Category: H	lealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$748,410	\$517,524	\$49,692	\$96,354	\$208,464	\$0	\$207,858	\$30,300	\$77,568	\$1,936,170
Operating										\$0
Capital										\$0
TOTAL	\$748,410	\$517,524	\$49,692	\$96,354	\$208,464	\$0	\$207,858	\$30,300	\$77,568	\$1,936,170

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the

issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flccoc.org. Issue Title: This issue requests funding for... Medical Benefit increase. The Pinellas Clerk is a participant in Pinellas County's Unified Personnel System (UPS), established in 1975 by the Legislature. Pinellas County's Uniform Personnel System (UPS) participates in the county's health insurance program that is funded by the sum of employee and employer contributions. For budgeting purposes, the Clerk estimates an average medical benefit cost of \$24,338 per full-time equivalent (FTE), reflecting an increase of \$6,060 compared to prior estimates. This budget is based on the average cost across the four mdical plan options available to Clerk employees. To offset this substantial rise in medical expenditures, the Clerk's Office was forced to reduce overall headcount and operating expenses. While this step was necessary to maintain comprehensive health coverage for remaining staff, it has made it increasingly difficult to meet operational demands and sustain service levels with fewer resources. If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Pinellas	Priority:	3	Issue Type:	Funding Issue
Contact:	Dacia Wright				
E-Mail Address:	dwright@mypinellasclerk.gov	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
				<u>-</u>	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	8.00	3.00		3.00						14.00
Personnel	\$712,447	\$267,168		\$267,168						\$1,246,782
Operating										\$0
Capital										\$0
TOTAL	\$712,447	\$267,168	\$0	\$267,168	\$0	\$0	\$0	\$0	\$0	\$1,246,782

ISSUE REQUEST DETAIL

Issue Title:	
This issue requests funding for	The Pinellas County Clerk's Office is currently facing significant challenges due to the presence of multiple vacant positions within our Court and Operational Division. These vacancies, totaling three Assistant Manager positions and eleven Court staff positions, have remained unfilled due to budget constraints. However, the impact of these vacancies on our ability to maintain high standards of service delivery and operational efficiency cannot be overstated. The timely filling of these vacant positions is critical for restoring operational efficiency, maintaining high standards of service delivery, and enhancing the overall citizen experience.
If requesting additional FTE, plea	ise include all related costs including salary and ALL benefits in this issue total.

County:	Pinellas	Priority:	4	Issue Type:	Funding Issue
Contact:	Dacia Wright				
E-Mail Address:	dwright@mypinellasclerk.gov	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		·		-	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	1.75	1.75		1.75			1.75		1.00	8.00
Personnel	\$ 198,112.58	\$ 198,112.58		\$ 198,112.58		\$ -	\$ 198,112.58	\$ -	\$ 113,207.19	\$905,658
Operating										\$0
Capital										\$0
TOTAL	\$198,113	\$198,113	\$0	\$198,113	\$0	\$0	\$198,113	\$0	\$113,207	\$905,658

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to **reports@ficcoc.org**.

Issue Title: This issue requests funding for... 1 Data Analyst The Court and Operational Services Division has a need for at least one team member with Business intelligence (BI) skills. This person would work with the Business Analysts and other key slaff to interpret the enormous amounts of data available throughout the county and state systems. This data would then be used to assist in making sound business decisions. Data can be used to understand trends and patterns that aid in resource allocation and provide context to key court statistics. Menaging this data requires someone with the skills and knowledge to gather and manipulate data from multiple sources in an accurate and secure manner. This data is very important for decision-making, and having incorrect or incomplete data can be detrimental. If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Pinellas	Priority:	5	Issue Type:	Funding Issue
Contact:	Dacia Wright			_	
E-Mail Address:	dwright@mypinellasclerk.gov	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
				·	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$101,988	\$0		\$31,651						\$133,639
Operating										\$0
Capital										\$0
TOTAL	\$101,988	\$0	\$0	\$31,651	\$0	\$0	\$0	\$0	\$0	\$133,639

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to <u>reports@flccoc.org</u>.

Issue TRIE: This issue requests funding for... Dedicated funding is needed to implement career path and career ladder programs in the Clerk's Office, providing a structured and transparent framework for employee development and advancement. These programs are essential to attracting, retaining, and motivating a skilled workforce capable of meeting the growing and evolving demands of court operations. Career paths allow employees to grow within their current roles through trageted training, education, and skill development, while career ladders offer promotional opportunities within a job faming based on organizational need and clearly defined criteria. By investitients, the Clerk's Office will enhance employee performance, reduce turnover, and ensure continued delivery of efficient, high-quality service to the public and the courts. For FY26, leadership identified 76 employees that are eligible for a career path or a ladder. If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Pinellas
Contact: Dacia Wright
E-Mail Address: dwright@mypinellasclerk.gov



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	9.75	4.75	0.00	4.75	0.00	0.00	1.75	0.00	1.00	22.00
Personnel	\$2,017,387	\$1,160,125	\$66,718	\$626,300	\$279,891	\$0	\$477,190	\$40,682	\$217,353	\$4,885,644
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,017,387	\$1,160,125	\$66,718	\$626,300	\$279,891	\$0	\$477,190	\$40,682	\$217,353	\$4,885,644

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										Φ0
										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Polk	Priority:	4	Issue Type:	Funding Issue
Contact:	Dan Bowden			_	
-Mail Address:	danielbowden@polk-county.net	Recurring:	Yes	Issue Category: H	ealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$47,170	\$11,792	\$11,792	\$5,896	\$5,896	\$11,792	\$5,895	\$11,792	\$5,898	\$117,923
Operating										\$0
Capital										\$0
TOTAL	\$47,170	\$11,792	\$11,792	\$5,896	\$5,896	\$11,792	\$5,895	\$11,792	\$5,898	\$117,923

ISSUE REQUEST DETAIL

Issue Title: Health Insurance Increase
This issue requests funding for Our Board of County Commissioners has told us to expect a 5% increase in employer cost for health insurance for fiscal year 24/25. This is the additional amount that we'll need to cover that increase.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Polk	Priority:	3	Issue Type:	Funding Issue
Contact: Dan Bowden				
Mail Address: danielbowden@polk-county.net	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$174,517	\$43,630	\$43,630	\$21,813	\$21,813	\$43,630	\$21,812	\$43,630	\$21,813	\$436,288
Operating										\$0
Capital										\$0
TOTAL	\$174,517	\$43,630	\$43,630	\$21,813	\$21,813	\$43,630	\$21,812	\$43,630	\$21,813	\$436,288

ISSUE REQUEST DETAIL

Issue Title: 25/26 COLA Incre	ease
This issue requests funding for	Our Board of County Commissioners is budgeted a 4% across the board increase. We must be able to pay a rate that attracts and retains quality candidates to our organization which reflects the knowledge and skillset needed to be successful. We also need to adjust hourly rates for more seasoned staff members to prevent compression issues. This will also help with retention. Our policy continues to include funds for an Education Incentive program as well as a Performance Incentive program paid from our base budget.
If requesting additional FTE, pleas	se include all related costs including salary and ALL benefits in this issue total.

County:	Polk	Priority:	2	Issue Type:	Funding Issue
Contact:	Dan Bowden	_			
E-Mail Address:	danielbowden@polk-county.net	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		-		-	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										4
Personnel	\$44,882	\$11,221	\$11,221	\$5,610	\$5,610	\$11,221	\$5,610	\$11,221	\$5,607	\$112,203
Operating										\$0
Capital										\$0
TOTAL	\$44,882	\$11,221	\$11,221	\$5,610	\$5,610	\$11,221	\$5,610	\$11,221	\$5,607	\$112,203

ISSUE REQUEST DETAIL

Issue Title:	Required minimum wage adjustments
This issue requ	uests funding for This issue is for adjustments needed for the next step of the statutory increase in the minimum wage. While we've already increased our "D" level positions and higher over the required \$15.00/hr minimum wage, we do have some lower level positions that are not there yet.
If requesting a	additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Polk	Priority:	5	Issue Type:	Funding Issue
Contact:	Dan Bowden			_	
E-Mail Address:	danielbowden@polk-county.net	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
				·	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	1.50		0.50							2.00
Personnel	\$83,325		\$27,775							\$111,100
Operating										\$0
Capital										\$0
TOTAL	\$83,325	\$0	\$27,775	\$0	\$0	\$0	\$0	\$0	\$0	\$111,100

ISSUE REQUEST DETAIL

Issue Title:	New positions to handle increase in camera violations
This issue red	quests funding for Coming into FY 24/25, we anticipate a significant increase in Uniform Traffic Citations (UTCs) due to the expanded use of camera-based enforcement. Previously, two agencies were issuing red-light camera violations, but with the addition of school bus passing cameras implemented by the Sheriff's Office, existing agencies plan to increase the number of cameras in operation, and new agencies preparing to implement similar enforcement measures, we expect UTC volume to rise by approximately 60%-75%. Processing camera-based traffic violations is highly customer-service intensive. These citations require extensive communication, payment processing, dispute resolution, additional court appearances, and public inquiries, placing considerable demand on existing personnel. To effectively manage this increased workload and maintain timely responses to the public, we propose the addition of two new positions. This amount includes \$76,621 in salary and \$34,479 in benefits.
If requesting	additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Polk	Priority:	1	Issue Type:	Funding Issue
Contact:	Dan Bowden	_			
E-Mail Address:	danielbowden@polk-county.net	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		' 		·	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$132,114	\$33,029	\$33,029	\$16,514	\$16,514	\$33,029	\$16,514	\$33,029	\$16,514	\$330,286
Operating										\$0
Capital										\$0
TOTAL	\$132,114	\$33,029	\$33,029	\$16,514	\$16,514	\$33,029	\$16,514	\$33,029	\$16,514	\$330,286

ISSUE REQUEST DETAIL

Issue Title: Remaining 23/24 C	OLA Increases requested and given to staff but only partially funded
er Oi pr	23/24 our Board of County Commissioners budgeted a 5% across the board increase, and had already increased all starting pay rates to \$15.00/hour, as well as adjusted their ntire pay plan as the result of undertaking a compensation study. ur local tax collector also had raised their starting rate to \$20.00 per hour and the BoCC has a customer care specialist starting at \$18.94. Other resource-competing Polk County rivate companies entry wages range from \$18.00 to \$20.00 an hour. Te're currently covering these costs with attrition and open positions.
If requesting additional FTE, please	include all related costs including salary and ALL benefits in this issue total.

County: Polk
Contact: Dan Bowden

E-Mail Address: danielbowden@polk-county.net



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	1.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Personnel	\$657,883	\$135,066	\$162,841	\$67,529	\$67,529	\$135,066	\$67,526	\$135,066	\$67,528	\$1,496,034
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$657,883	\$135,066	\$162,841	\$67,529	\$67,529	\$135,066	\$67,526	\$135,066	\$67,528	\$1,496,034

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL	
		and Distribution		Records and	Pro Se Assistance	for External Users	Services				
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel	\$175,875	\$35,394	\$35,394	\$17,696	\$17,696	\$35,394	\$17,695	\$35,394	\$17,696	\$388,234	
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$175,875	\$35,394	\$35,394	\$17,696	\$17,696	\$35,394	\$17,695	\$35,394	\$17,696	\$388,234	

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Polk B	Priority:	6	Issue Type:	Funding Issue
Contact:	Dan Bowden	_			
E-Mail Address:	danielbowden@polk-county.net	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$141,575	\$35,394	\$35,394	\$17,696	\$17,696	\$35,394	\$17,695	\$35,394	\$17,696	\$353,934
Operating										\$0
Capital										\$0
TOTAL	\$141,575	\$35,394	\$35,394	\$17,696	\$17,696	\$35,394	\$17,695	\$35,394	\$17,696	\$353,934

ISSUE REQUEST DETAIL

Issue Title: Ra	ises currently funded by the Board of County Commissioners
This issue requests	s funding for Our Board of County Commissioners did a pay study in which they increased their pay plan significantly. They've funded those raises for the Clerk as part of this initiative since fiscal year 22/23 but there is no guarantee that they will continue to fund those increases for us indefinitely. We must be able to pay a rate that attracts and retains quality candidates to our organization which reflects the knowledge and skillset needed to be successful. We also need to adjust hourly rates for more seasoned staff members to prevent compression issues. This will also help with retention.
If requesting additi	onal FTE, please include all related costs including salary and ALL benefits in this issue total.
ii roquootii g uuuli	

County:	Polk B	Priority:	7	Issue Type:	Funding Issue
Contact:	Dan Bowden				
E-Mail Address:	danielbowden@polk-county.net	Recurring:	Yes	Issue Category:	AO/Court Order/Rule Change



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$34,300									\$34,300
Operating										\$0
Capital										\$0
TOTAL	\$34,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,300

ISSUE REQUEST DETAIL

Issue Title: House Bill 513 "6 Hour Rule"
This issue requests funding for Based on House Bill 513's new requirement for the Clerk to transmit orders within 6 hours in RPO, Baker, and Marchman proceedings, we anticipate these costs related to on-call pay and overtime due to staff to meet the requirement.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Polk B	Pri	ority:	Issue Type:
Contact: Dan Bowden			
E-Mail Address: danielbowder	@polk-county.net Recu	rring: Iss	sue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Polk B	Pri	ority:	Issue Type:
Contact: Dan Bowden			
E-Mail Address: danielbowder	@polk-county.net Recu	rring: Iss	sue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Polk B	Pri	ority:	Issue Type:
Contact: Dan Bowden			
E-Mail Address: danielbowder	@polk-county.net Recu	rring: Iss	sue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Polk B
Contact: Dan Bowden

E-Mail Address: danielbowden@polk-county.net



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	1.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Personnel	\$657,883	\$135,066	\$162,841	\$67,529	\$67,529	\$135,066	\$67,526	\$135,066	\$67,528	\$1,496,034
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$657,883	\$135,066	\$162,841	\$67,529	\$67,529	\$135,066	\$67,526	\$135,066	\$67,528	\$1,496,034

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	1.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Personnel	\$482,008	\$99,672	\$127,447	\$49,833	\$49,833	\$99,672	\$49,831	\$99,672	\$49,832	\$1,107,800
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$482,008	\$99,672	\$127,447	\$49,833	\$49,833	\$99,672	\$49,831	\$99,672	\$49,832	\$1,107,800

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

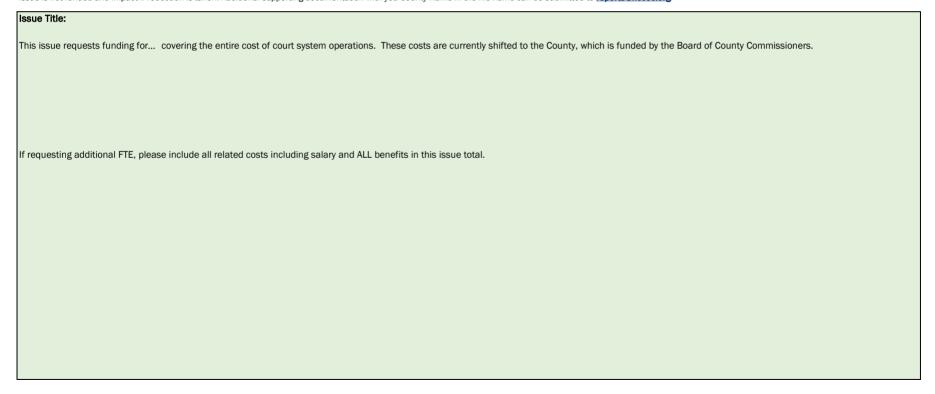
- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Putnam	Priority:	1	Issue Type:	Funding Issue
Contact:	Matt Reynolds			_	_
E-Mail Address: 🛚	matt.reynolds@putnam-fl.gov	Recurring:	Yes	Issue Category:	Cost Shift to/from County



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$107,337	\$27,271	\$10,621	\$10,726	\$9,090	\$10,726	\$5,113	\$6,650	\$22,119	\$209,653
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$107,337	\$27,271	\$10,621	\$10,726	\$9,090	\$10,726	\$5,113	\$6,650	\$22,119	\$209,653

ISSUE REQUEST DETAIL



County:	Putnam	Priority:	Issue Type:	
Contact:	Matt Reynolds	·		
E-Mail Address:	matt.reynolds@putnam-fl.gov	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										4.0
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for annual FRS rate adjustments set by the State of Florida.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Putnam	Priority:	2	Issue Type:	Funding Issue
Contact:	Matt Reynolds	_			
E-Mail Address:	matt.reynolds@putnam-fl.gov	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$100,150	\$28,979	\$7,621	\$4,022	\$9,659	\$4,022	\$2,370	\$4,053	\$4,186	\$165,062
Operating										\$0
Capital										\$0
TOTAL	\$100,150	\$28,979	\$7,621	\$4,022	\$9,659	\$4,022	\$2,370	\$4,053	\$4,186	\$165,062

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to <u>reports@flccoc.org</u>.

Issue TRIE: This issue requests funding for... pay adjustments due to the fact that Putnam County must compete with our immediate surrounding counties for skilled and experienced personnel. Although the MIT Living Wage shows that Putnam has a low cost of living, what is not shown is that the neighboring counties (St. Johns, Flagler, Volusia, Clay, Alachua, and Marion) are all within a half hour drive and the vast majority of citizens that live within Putnam take advantage of this fact. I personnally know of multiple personnel that live within Putnam, but drive to neighboring counties Clerk's Office for work because they pay significantly more. This happens in all industries, not just within Clerk's Offices. This fact is not taken into consideration when comparing county to county based upon the MIT Living Wage. If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Putnam	Priority:	Issue Type:	
Contact: Matt Reynolds			_
Mail Address: matt.reynolds@putnam-fl.gov	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Putnam	Priority:	Issue Type:	
Contact: Matt Reynolds			_
Mail Address: matt.reynolds@putnam-fl.gov	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Putnam
Contact: Matt Reynolds
E-Mail Address: matt.reynolds@putnam-fl.gov



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$207,487	\$56,250	\$18,242	\$14,748	\$18,749	\$14,748	\$7,483	\$10,703	\$26,305	\$374,715
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$207,487	\$56,250	\$18,242	\$14,748	\$18,749	\$14,748	\$7,483	\$10,703	\$26,305	\$374,715

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

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 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Saint Johns	Priority:	1	Issue Type:	Funding Issue
Contact:	Nitza Figueroa				
E-Mail Address:	nfigueroa@stjohnsclerk.com	Recurring:	Yes	Issue Category:	Cost Shift to/from County
		·		<u>'</u>	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$832,147									\$832,147
Operating	\$117,596									\$117,596
Capital										\$0
TOTAL	\$949,743	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$949,743

ISSUE REQUEST DETAIL

Issue Title:	Court subsidy funded by Board of County Commissioners/cost shift from county to state
This issue red	quests funding for This request is for salaries, and related benefits for court related staff being funded by our Board of County Commissioners. This funding request is to have the state replace our county funding, as the state budget is currently deficient to support our full court operations. Salaries \$588,500, FICA \$45,020, Retirement \$80,000, Worker's Comp \$388, Insurance \$118,239. Operating expenses \$117,596
If requesting	additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Saint Johns	Priority:	3	Issue Type:	Funding Issue
Contact:	Nitza Figueroa	-		_	_
-Mail Address:	nfigueroa@stjohnsclerk.com	Recurring:	Yes	Issue Category: H	lealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$62,000									\$62,000
Operating										\$0
Capital										\$0
TOTAL	\$62,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$62,000

ISSUE REQUEST DETAIL

Issue Title: Employer health insurance increase
This issue requests funding for This funding request is to cover the 9% increase to employer health insurance costs
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Saint Johns	Priority:	4	Issue Type:	Funding Issue
Contact: Nitza Figueroa				
-Mail Address: nfigueroa@stjohnsclerk.com	Recurring:	Yes	Issue Category:	Compliance Services



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	1.00									1.00
Personnel	\$98,359									\$98,359
Operating										\$0
Capital										\$0
TOTAL	\$98,359	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$98,359

ISSUE REQUEST DETAIL

Issue Title: Guardianship Auditor FTE	
This issue requests funding for This funding request is for a dedicated guardianship auditor to ensure compliance with court ordered guardians Worker's comp \$45, Health insurance \$13,964	hip case audits. Salary \$69,550, FICA \$5,320, Retirement \$9,480,
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.	

Benefits/COLA
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	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$255,731									\$255,731
Operating										\$0
Capital										\$0
TOTAL	\$255,731	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$255,731

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for This request is for a 7% COLA to align with our Board of County Commissioners in order to retain talent and remain competitive with pay and benefits. Salaries \$208,063, FICA \$15,916, Retirement \$31,615, Worker's Comp \$137
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Saint Johns	Priority:	Issue Type:	
Contact:	Nitza Figueroa	·	_	_
E-Mail Address:	nfigueroa@stjohnsclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Saint Johns
Contact: Nitza Figueroa

E-Mail Address: nfigueroa@stjohnsclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Personnel	\$1,248,237	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,248,237
Operating	\$117,596	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$117,596
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,365,833	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,365,833

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Saint Lucie	Priority:	1	Issue Type:	Funding Issue
Contact:	Mike Brockway	_			_
E-Mail Address:	brockwaym@stlucieclerk.gov	Recurring:	Yes	Issue Category: Hea	alth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$129,558	\$5,992	\$38,979	\$4,588	\$0	\$0	\$13,379	\$3,249	\$50,361	\$246,105
Operating										\$0
Capital										\$0
TOTAL	\$129,558	\$5,992	\$38,979	\$4,588	\$0	\$0	\$13,379	\$3,249	\$50,361	\$246,105

ISSUE REQUEST DETAIL

Issue little: Health insurance increase	
This issue requests funding for Health insurance increases of 11%	
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.	

County:	Saint Lucie	Priority:	5	Issue Type:	Funding Issue
Contact:	Mike Brockway	·			
-Mail Address:	brockwaym@stlucieclerk.gov	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
				•	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$865,477	\$19,513	\$30,647	\$34,881	\$0	\$0	\$47,181	\$22,462	\$84,077	\$1,104,238
Operating										\$0
Capital										\$0
TOTAL	\$865,477	\$19,513	\$30,647	\$34,881	\$0	\$0	\$47,181	\$22,462	\$84,077	\$1,104,238

ISSUE REQUEST DETAIL

Issue Title: Living Wage Adjustment
This issue requests funding for Living Wage adjustment using \$23.54 (90% of MIT \$26.16), two adults working with two children per MIT living wage calculation (not including increase for employees already over living wage). We are currently losing fully-trained, valuable staff to other positions in the county. Our turn over rate for 2024 was 25.9%, 2023 30.9%, 2022 30.3%.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Saint Lucie	Priority:	3	Issue Type:	Funding Issue
Contact:	Mike Brockway	_			
E-Mail Address:	brockwaym@stlucieclerk.gov	Recurring:	Yes	Issue Category:	Cost Shift to/from County
		_	•	·	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										·
Personnel				\$337,069						\$337,069
Operating				\$5,000						\$5,000
Capital										\$0
TOTAL	\$0	\$0	\$0	\$342,069	\$0	\$0	\$0	\$0	\$0	\$342,069

ISSUE REQUEST DETAIL

Issue Title: Move Microfilm/Research
This issue requests funding for Microfilm/Scanning department should be court funded. Microfilm/scanning is 100% court function. Non Court technology has evolved and no longer requires any scanning.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Saint Lucie	Priority:	4	Issue Type:	Funding Issue
Contact:	Mike Brockway	_			_
E-Mail Address:	brockwaym@stlucieclerk.gov	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	2.00									2.00
Personnel	\$159,450									\$159,450
Operating										\$0
Capital										\$0
TOTAL	\$159,450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$159,450

ISSUE REQUEST DETAIL

ssue Title:	New Position for Mental Health and Risk Protection Orders
This issue requ	ests funding for We currently do not have a designated person for mental health or risk protection orders. We urgently need a dedicated mental health and RPO staff member as we are currently pulling staff from other departments to cover these roles.
f requesting ad	dditional FTE, please include all related costs including salary and ALL benefits in this issue total.

Priority:	2	Issue Type:	Funding Issue
ecurring:	Yes	Issue Category:	Pay & Benefits/COLA
е	curring:	ecurring: Yes	curring: Yes Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	2.00									2.00
										·
Personnel	\$159,450									\$159,450
Operating										\$0
Capital										\$0
TOTAL	\$159,450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$159,450

ISSUE REQUEST DETAIL

ls	sue Title:	Two New Position	ns for Felony Court Clerks
Th	iis issue reque	ests funding for	We desperatley need two additional criminal court clerks to manage the increasing workload. We have several senior judges that are being assigned to help manage case loads in our county. We are mitigating multiple errors as our current newly-trained, staff is overwhelmed and unable to keep up with the work load.
ı£			
IT	requesting ad	aitionai FTE, piea	se include all related costs including salary and ALL benefits in this issue total.

County: Saint Lucie
Contact: Mike Brockway
E-Mail Address: brockwaym@stlucieclerk.gov



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00
Personnel	\$1,313,935	\$25,505	\$69,626	\$376,538	\$0	\$0	\$60,560	\$25,711	\$134,438	\$2,006,312
Operating	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,313,935	\$25,505	\$69,626	\$381,538	\$0	\$0	\$60,560	\$25,711	\$134,438	\$2,011,312

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Santa Rosa	Priority:	1	Issue Type:	Funding Issue
Contact:	Julie Richardson				_
E-Mail Address:	<u>richardsonj@santarosaclerks.com</u>	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$104,439									\$104,439
Operating										\$0
Capital										\$0
TOTAL	\$104,439	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$104,439

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for County mandated pay increase
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
Salaries \$84,664, FICA/Medicare \$6,477, FRS \$13,298. County mandated pay increase

County:	Santa Rosa	Priority:	2	Issue Type:	Funding Issue
Contact:	Julie Richardson				
-Mail Address:	richardsonj@santarosaclerks.com	Recurring:	Yes	Issue Category:	Cost Shift to/from County
				·	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$1,108,446									\$1,108,446
Operating	\$132,808									\$132,808
Capital										\$0
TOTAL	\$1,241,254	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,241,254

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for Amount County has been funding
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total. Amount County has been funding for payroll that courts should have been funding. Salaries \$695,622, FICA/Medicare \$53,215, FRS \$124,692, Worker's Comp \$1,113, Health Insurance \$233,804, Operating Expenses \$132,808.

County: Santa Rosa	Priority:	3	Issue Type:	Funding Issue
Contact: Julie Richardson				
il Address: richardsonj@santarosaclerks.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$52,505									\$52,505
Operating										\$0
Capital										\$0
TOTAL	\$52,505	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$52,505

ISSUE REQUEST DETAIL

Issue little:
This issue requests funding for Promotional advancements
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
Salaries \$43,115, FICA/Medicare \$3,298, FRS \$6,092.

Priority:	4	Issue Type:	Funding Issue
Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	1.00									1.00
Personnel	\$77,709									\$77,709
Operating										\$0
Capital										\$0
TOTAL	\$77,709	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77,709

ISSUE REQUEST DETAIL

issue inte:
This issue requests funding for Additional FTE
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
Salaries \$41,327, FICA/Medicare \$3,162, Insurance \$27,587, FRS \$5,633.

County: Santa	a Rosa	Priority:	Issue Type:
Contact: Julie F	Richardson		
E-Mail Address: richar	rdsonj@santarosaclerks.com	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Santa Rosa
Contact: Julie Richardson
E-Mail Address: richardsonj@santarosaclerks.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Personnel	\$1,343,099	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,343,099
Operating	\$132,808	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$132,808
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,475,907	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,475,907

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

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 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

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- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
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 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Sarasota	Priority:	1	Issue Type:	Funding Issue
Contact:	Peter Ramsden	•		_	
-Mail Address:	<u>pramsden@sarasotaclerkand</u>	Recurring:	Yes	Issue Category:	Health Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$32,692	\$32,692	\$32,692	\$32,692					\$32,693	\$163,461
Operating										\$0
Capital										\$0
TOTAL	\$32,692	\$32,692	\$32,692	\$32,692	\$0	\$0	\$0	\$0	\$32,693	\$163,461

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for An increase in the County health insurance plan rates. The increase is \$400 per budgeted FTE, a 3% increase.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Sarasota	Priority:	2	Issue Type:	Funding Issue
Contact:	Peter Ramsden	_			
E-Mail Address:	pramsden@sarasotaclerkand	Recurring:	Yes	Issue Category:	FRS Additional Funding
•		_		-	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for an increase in FRS.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Sarasota	Priority:	3	Issue Type:	Funding Issue
Contact:	Peter Ramsden	_			
-Mail Address:	pramsden@sarasotaclerkand	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
				•	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$81,360	\$81,360	\$81,360	\$81,360					\$81,361	\$406,801
Operating										\$0
Capital										\$0
TOTAL	\$81,360	\$81,360	\$81,360	\$81,360	\$0	\$0	\$0	\$0	\$81,361	\$406,801

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for a performance based salary increase. The amount requested includes related FRS, FICA, Life Ins and Long term disability.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Sarasota	Priority:	4	Issue Type:	Funding Issue
Contact:	Peter Ramsden				
-Mail Address:	pramsden@sarasotaclerkand	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE						2.33				2.33
Personnel						\$254,083				\$254,083
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$254,083	\$0	\$0	\$0	\$254,083

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@flococ.org.

Issue Title:

This issue requests funding for... 2 CMS Analyst FTE's and .33 FTE for an integration analyst in the Enterprise Information Services Department.

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

CMS ANALYST (2 FTE's)=

Salary \$76,183 * 2 = \$152,366 Taxes \$5,828 * 2 = \$11,656 FRS = \$10,688 * 2 = \$21,376 Health Ins \$14,008 * 2 = \$28,016

Life \$213 * 2 = \$426 Dental \$450 * 2 = \$900 LTD \$76 * 2 = \$152

INTEGRATION ANALYST (.33 FTE allocation to Courts)

Salary = \$28,141Taxes = \$2,153FRS = \$3.948 Health Ins = \$4,623

Life = \$79 Dental = \$149 LTD = \$28 WC = \$70

County:	Sarasota	Priority:	5	Issue Type:	Funding Issue
Contact:	Peter Ramsden				
E-Mail Address:	pramsden@sarasotaclerkand	Recurring:	Yes	Issue Category:	Compliance Services



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE		2.00								2.00
Personnel		\$214,890								\$214,890
Operating										\$0
Capital										\$0
TOTAL	\$0	\$214,890	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$214,890

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to <u>reports@flccoc.org</u>.

Issue Title:

This issue requests funding for... 2 FTE's in the Courts Compliance Division

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

COMPLIANCE ANALYST & COURTS POLICY/PROCEDURE COORDINATOR (2 FTE's)=

Salary \$76,183 * 2 = \$152,366

Taxes \$5,826 * 2 = \$11,652

FRS = \$10,688 * 2 = \$21,376

Health Ins \$14,008 * 2 = \$28,016

Life \$213 * 2 = \$426

Dental \$450 * 2 = \$900

LTD \$77 * 2 = \$154

County: Sarasota
Contact: Peter Ramsden
E-Mail Address: pramsden@sarasotaclerkand



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	2.00	0.00	0.00	0.00	2.33	0.00	0.00	0.00	4.33
Personnel	\$114,052	\$328,942	\$114,052	\$114,052	\$0	\$254,083	\$0	\$0	\$114,054	\$1,039,235
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$114,052	\$328,942	\$114,052	\$114,052	\$0	\$254,083	\$0	\$0	\$114,054	\$1,039,235

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Seminole	Priority:	1	Issue Type:	Funding Issue
Contact:	Jenny Spencer, CPA, CGFO, CFE	_			_
E-Mail Address:	jspencer@seminoleclerk.org	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		_		-	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										·
Personnel	\$415,740	\$70,638	\$3,296	\$2,847	\$23,741	\$0	\$8,854	\$11,596	\$28,299	\$565,011
Operating										\$0
Capital										\$0
TOTAL	\$415,740	\$70,638	\$3,296	\$2,847	\$23,741	\$0	\$8,854	\$11,596	\$28,299	\$565,011

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for Seminole County Clerk of Court is in a highly competitive job market with neighboring government agencies as well as private businesses, which makes it difficult to attract and retain talent. Several court funded employees are below their pay bands. The above salary Budget Issue is to address employees that are below their pay bands.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total. N/A

Priority:	2	Issue Type:	Funding Issue
		_	
Recurring:	Yes	Issue Category:	Health Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
	410000	*	4==4		40.000	**	40.000	45.445	40.000	4121 222
Personnel	\$102,096	\$12,453	\$759	\$660	\$2,268	\$0	\$2,378	\$2,118	\$8,930	\$131,662
Operating										\$0
Capital										\$0
TOTAL	\$102,096	\$12,453	\$759	\$660	\$2,268	\$0	\$2,378	\$2,118	\$8,930	\$131,662

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to <u>reports@flccoc.org</u>.

This issue requests funding for... Health insurance costs are rising for Seminole County Clerk of Court. Although we have implemented measures to educate employees in becoming more cognizant of managing their health, we find that the employer health insurance portion continues to escalate. In an effort to contain the increase in health insurance costs, Seminole County Clerk of Court has considered joining the county's health insurance plan as well as the sheriff's, but those don't seem to provide much relief. We are anticipating an 8% increase, in employer premiums; due to some catastrophic health insurance claims. If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total. N/A

County: Seminole	Priority:	Issue Type:	
Contact: Jenny Spencer, CPA, CGFO, CFE			
Mail Address: jspencer@seminoleclerk.org	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If a supplied additional FTF along include all paleted and a including a length in this insurance that
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Seminole	Priority:	Issue Type:	
Contact: Jenny Spencer, CPA, CGFO, CFE			
Mail Address: jspencer@seminoleclerk.org	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If a supplied additional FTF along include all paleted and a including a length in this insurance that
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Seminole	Priority:	Issue Type:	
Contact: Jenny Spencer, CPA, CGFO, CFE			
Mail Address: jspencer@seminoleclerk.org	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If a supplied additional FTF along include all paleted and a including a length in this insurance that
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Seminole

Contact: Jenny Spencer, CPA, CGFO, CFE

E-Mail Address: jspencer@seminoleclerk.org



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$517,836	\$83,091	\$4,055	\$3,507	\$26,009	\$0	\$11,232	\$13,714	\$37,229	\$696,673
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$517,836	\$83,091	\$4,055	\$3,507	\$26,009	\$0	\$11,232	\$13,714	\$37,229	\$696,673

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

rganization	OrgName1	JrgName2	JrgName:	Issue Category	Issue Type	Answer
				AO/Court Order/Rule Chai	r Funding Issue	Yes
2	Baker	Baker	Baker	Audit Finding	Reduction Issue	No
3	Вау	Вау	Вау	Compliance Services		
4	Bradtord	Bradtord	Bradtord	Cost Shift to/from County		
5	Brevard	Brevard	Brevard	FKS <u>Additional</u> Funding		
6	Broward	Broward	Broward	Health Insurance Additiona	<u>l</u> Funding	
1	Calhoun	Calhoun	Calhoun	11 Funded from CCOC		
8	Charlotte	Charlotte	Charlotte	New Judges Funding		
9	Citrus	Citrus	Citrus	Pay & Benefits/COLA		
10	Clay	Clay	Clay	Performance Measures/E	tticiencies	
11	Collier	Collier	Collier	Other (Described Below)		
12	Columbia	Columbia	Columbia			
14	Desoto	Desoto	DeSoto			
15	Dixie	Dixie	Dixie			
	Duval	Duval	Duval			
	Escambia		Escambia			
	_	Flagler	Flagler			
	Franklin					
	Gadsden					
	Gilchrist					
	Glades	Glades	Glades			
	Gult	Gult	Gult			
	Hamilton					
	Hardee	Hardee	Hardee			
	Hendry	Hendry	Hendry			
	Hernando					
	Highlands Hillsborou	_	_			
	Holmes		Holmes	agii		
	Indian Riv			ver		
	Jackson					
	Jetterson					
	Latayette					
	Lake	Lake	Lake			
	Lee	Lee	Lee			
3/	Leon	Leon	Leon			
38	Levy	Levy	Levy			
39	Liberty	Liberty	Liberty			
40	Madison	Madison	Madison			
41	Manatee	Manatee	Manatee			
42	Marion	Marion	Marion			
43	Martin	Martin	Martin			
13	Dade	Miami-Da	Miami-Da	de		
44	Monroe	Monroe	Monroe			
45	Nassau	Nassau	Nassau			
46	Ukaloosa	Ukaloosa	Ukaloosa			
	Okeechol			oee		
	Orange	_	_			
	Usceola					
50	Palm Bea	Palm Bea	Palm Bea	cn		

	51 Pasco	Pasco	Pasco
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- 52 Pinellas Pinellas
- 53 Polk Polk Polk
- 54 Putnam Putnam Putnam
- 58 St. Johns St Johns Saint Johns
- 59 St. Lucie St Lucie Saint Lucie
- 55 Santa Ros Santa Rosa
- 56 Sarasota Sarasota5/ Seminole Seminole
- 60 Sumter Sumter Sumter
- 61 Suwanne Suwannee
- 62 Taylor Taylor Taylor
- 63 Union Union Union
- 64 Volusia Volusia Volusia
- 65 Wakulla Wakulla Wakulla
- 66 Walton Walton Walton
- 6/ Washingt Washington

Status

Needs Explanation Into Needs Data Corrections Needs Other Updates FINAL

SUBMISSION GUIDELINES:

total requested budget and approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12).
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates
- Florida Retirement System (FRS) See the FRS calculation tool with the updated FRS
- rates for each position class (https://flccoc.org/clerks-budget/ this will be published after
- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this
- Resources If you do not have adequate resources in any of the following areas, you should
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays a
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required dutie
- e) Will your office need to add additional resources to support new judges being added?
 running from other sources if you are receiving funding from other sources (BCC, recording
- Funding from other sources if you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue

regulest to replace the finding see the UFS allowable expenditures document published in

2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-

County:	Sumter	Priority:	1	Issue Type:	Funding Issue
Contact:	Erin Munz			_	
-Mail Address:	emunz@sumterclerk.com	Recurring:	Yes	Issue Category:	th Insurance Additional Fu

	Case	Revenue	Financial	Requests for	Provide	Technology	Mandated	Jury	Administratio
New FTE									
Personnel	\$35.287	\$3.093	\$2.838	\$2.806			\$2.806	\$303	\$2.806
Operating	W33.201	22.032	<u> </u>	\$2.606			\$2.606	2202	\$2.606
Capital									
TOTAL	\$35,287	\$3,093	\$2,838	\$2,806	\$0	\$0	\$2,806		\$2,806

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any reque should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you Co

Issue Title: Health Insurance Increase

This issue requestsis for an increase in health insurance cost. The Sumter County BOCC has informed me that this fee is ir

empoyees. Employer rates are: Employee Only: \$10,107.00, Employee and Spouse: \$20,953.00, Employe

and Employee and Family: \$31,810.00

If requesting additional FTE, please include all related costs including salary and ALL



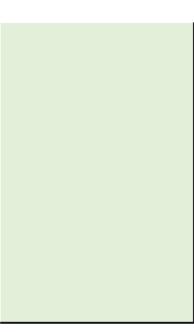


TOTAL
0.00
\$49.939
\$0
\$0
\$49,939

sted <u>FTE</u>. The description unty Name in the file name

ncreasing for all

ee and Child: \$19,114.00



County: Sumter	Priority:	2	Issue Type:	Funding Issue
Contact: Erin Munz				
-Mail Address: emunz@sumterclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA

	Case	Revenue	Financial	Requests for	Provide	Technology	Mandated	Jury	Administratio
Personnel	\$55.019	\$1,429	\$4.097	\$1.996			\$2.919	\$3.057	\$6.609
Operating		wa 	W 1.00,	wa.u.u			w 	W U U U U	<u> </u>
Capital									
TOTAL	\$55,019	\$1,429	\$4,097	\$1,996	\$0	\$0	\$2,919	\$3,057	\$6,609

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any reque should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you Co

Issue Title: Salary Adjustment

This issue requests We are requesting an additional \$75,125.00 in funding from the State to ensure a 3% Cost-of-Living Adj

salaries and benefits. This increase is essential to maintaining competitive compensation, supporting our

sustaining the quality of services provided. As the cost of living continues to rise, this adjustment will hel

our commitment to fair and equitable compensation.

Without approval of this request, it will become increasingly difficult to maintain equity between state-fu

If requesting additional FTE, please include all related costs including salary and ALL



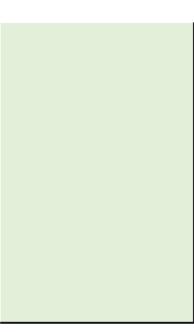


TOTAL					
\$75.125					
\$0					
\$0					
\$75,125					

sted <u>FTE</u>. The description unty Name in the file name

ustment (COLA) for r employees, and p retain talent and uphold

ınded and county-funded



County: Sumter	Priority:	3	Issue Type:	Funding Issue
Contact: Erin Munz				
-Mail Address: emunz@sumterclerk.com	Recurring:	Yes	Issue Category:	New Judges Funding

_	Case	Revenue	Financial	Requests for	Provide	Technology	Mandated	Jury	Administratio
New FTE									
Personnel									
Operating									
Capital									
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title: New Judges

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any reque should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you Co

This issue requests adding 1.5 FTE per new judge. Currently, Sumter County could be approved by legislation for one County

Circuit Court Judge. Each judge requires 1.5 court clerks per judge for additional duties

[Griffin removed the 3 FTE and \$238,450 since we will replace with the formula calculation]

If requesting additional FTE, please include all related costs including salary and ALL

Salary Cost per FTE \$41600.00, Insurance cost per FTE \$31810.00, FRS Employer Contribution per FTE \$2845.00, FICA/Medica





TOTAL				
	0.00			
	\$0			
	\$0			
	\$0			
	\$0			

sted <u>FTE</u>. The description unty Name in the file name

Court Judge and one

are per FTE \$3182.00,



County: Sumter	Priority:	4	Issue Type:	Funding Issue
Contact: Erin Munz				
-Mail Address: emunz@sumterclerk.com	Recurring:	Yes	Issue Category:	Cost Shift to/from County

_	Case	Revenue	Financial	Requests for	Provide	Technology	Mandated	Jury	Administratio
New FTE									
Personnel	\$275.000	\$150.000	¢7E 000	¢C 100			¢E0.000		
	WZ13.000	\$150.000	\$75.000	\$6.100			\$50.000		
Operating									
Capital									
TOTAL	\$275,000	\$150,000	\$75,000	\$6,100	\$0	\$0	\$50,000	\$0	\$0

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any reque should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you Co

Issue Title: County Funding

This issue requests

The requested reimbursement of \$556,100.00 from county funds in our state budget is vital to maintain services and financial stability. With child support reimbursements on the decline, securing these funds i revenue and ensuring continued support for residents who rely on state programs. Additionally, if county to discontinue funding the insurance portion for state employees, it would have serious financial consequability to sustain key services and support our workforce. This request is not just about reimbursement—

If requesting additional FTE, please include all related costs including salary and ALL

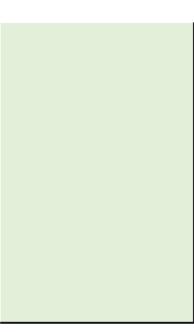




TOTAL
0.00
\$556.100
\$0
\$0
\$556,100

sted <u>FTE</u>. The description unty Name in the file name

ning essential public s crucial to offsetting lost commissioners decide uences, jeopardizing our -it's about safeguarding



County: Sumter	Priority:	Issue Type:	
Contact: Erin Munz			
-Mail Address: emunz@sumterclerk.com	Recurring:	Issue Category:	

	Case	Revenue	Financial	Requests for	Provide	Technology	Mandated	Jury	Administratio
New FTE									
Personnel									
Operating									
Capital									
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any reque should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you Co

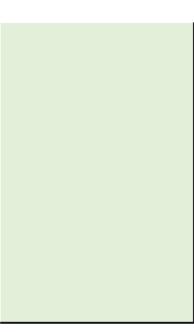
should include the impact to the cierk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you colver the submitted to reports@ficcoc.org
ssue Title:
This issue requests
f requesting additional FTE. please include all related costs including salary and ALL





T01	Γ AL
	0.00
	\$0
	<u>\$0</u>
	\$0
	\$0

sted <u>FTE</u>. The description unty Name in the file name



County: Sumter
Contact: Erin Munz

-Mail Address: emunz@sumterclerk.com

	Case	Revenue	Financial	Requests for	Provide	Technology	Mandated	Jury	Administratio
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$365.306	\$154.522	\$81.935	\$10.902	\$0	\$0	\$55.725	\$3,360	\$9.415
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$365,306	\$154,522	\$81,935	\$10,902	\$0	\$0	\$55,725	\$3,360	\$9,415

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One R

	Case	Revenue	Financial	Requests for	Provide	Technology	Mandated	Jury	Administratio
New FTE									
Personnel									
Operating									
Capital									
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



TOTAL
0.00
\$681.164
\$0
\$0
\$681,164

TOTAL				
0.00				
\$0				
\$0				
\$0 \$0				
\$0				

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Suwannee	Priority:	1	Issue Type:	Funding Issue
Contact:	Gwen Deas	-		_	
E-Mail Address:	gwend@suwgov.org	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$34,048		\$4,065						\$1,295	\$39,408
Operating										\$0
Capital										\$0
TOTAL	\$34,048	\$0	\$4,065	\$0	\$0	\$0	\$0	\$0	\$1,295	\$39,408

ISSUE REQUEST DETAIL

issue Title: .50 cent raise COLA plus a 1% longevity increase for court side employees
This issue requests funding for This amount includes salary increase with fica/mcare/retirement amounts included
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Suwannee	Priority:	2	Issue Type:	Funding Issue
Contact:	Gwen Deas	_		_	_
E-Mail Address:	gwend@suwgov.org	Recurring:	Yes	Issue Category:	Health Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$17,238		\$2,332						\$710	\$20,280
Operating										\$0
Capital										\$0
TOTAL	\$17,238	\$0	\$2,332	\$0	\$0	\$0	\$0	\$0	\$710	\$20,280

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for We are anticipating about a 10% increase in Health Insurance. The amount is only for court related employees
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
in requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Suwannee	Priority:	Issue Type:
Contact:	Gwen Deas	·	·
E-Mail Address:	gwend@suwgov.org	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Suwannee	Priority:	Issue Type:
Contact:	Gwen Deas	·	·
E-Mail Address:	gwend@suwgov.org	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Suwannee	Priority:	Issue Type:
Contact:	Gwen Deas		
E-Mail Address:	gwend@suwgov.org	Recurring:	Issue Category:



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Suwannee
Contact: Gwen Deas
E-Mail Address: gwend@suwgov.org



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
_		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$51,286	\$0	\$6,397	\$0	\$0	\$0	\$0	\$0	\$2,005	\$59,688
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$51,286	\$0	\$6,397	\$0	\$0	\$0	\$0	\$0	\$2,005	\$59,688

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										1.5
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Taylor	Priority:	1	Issue Type:	Funding Issue
Contact:	Laura Brock	_			
E-Mail Address:	lbrock@taylorclerk.com	Recurring:	Yes	Issue Category:	Cost Shift to/from County



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE		1.00								1.00
Personnel		\$2,004								\$2,004
Operating										\$0
Capital										\$0
TOTAL	\$0	\$2,004	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,004

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to <u>reports@flccoc.org</u>.

Issue Title: This issue requests funding for... Due to staffing changes during FY 2024-2025, we shifted some court-related personnel costs from our county budget over to the court budget, leaving only one court employee whose personnel costs are funded by our board-side budget. We are requesting a cost-shift for this employee's total personnel costs of \$54,713.88 to be fully funded by the court-side budget. However - for us to accommodate this shift 100%-we will only need an additional amount of \$2004.00 above our 2024-2025 approved budget. **If approved this will increase our FTE count by 1 FTE. If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Taylor		Priority:	2	Issue Type:	Funding Issue
Contact: Laura Bro	ck			_	
E-Mail Address: Ibrock@ta	ylorclerk.com	Recurring:	Yes	Issue Category:	Compliance Services



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE		1.00								1.00
Personnel		\$61,879								\$61,879
Operating										\$0
Capital										\$0
TOTAL	\$0	\$61,879	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,879

ISSUE REQUEST DETAIL

Issue Title:	
This issue requests funding for a Compliance Clerk. This employee would be repsonsible for ensuring the office stays up-to-date with statutory requriements and assisting with case bala increase court-related revenues.	ance collections to help
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.	

County: 1	Taylor	Priority:	Issue Type:	
Contact:	Laura Brock	•		
E-Mail Address:	lbrock@taylorclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										* *
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If a supplied additional FTF along include all paleted and a including a length in this insurance that
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: 1	Taylor	Priority:	Issue Type:	
Contact:	Laura Brock	•		
E-Mail Address:	lbrock@taylorclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										* *
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If a supplied additional FTF along include all paleted and a including a length in this insurance that
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: 1	Taylor	Priority:	Issue Type:	
Contact:	Laura Brock	•		
E-Mail Address:	lbrock@taylorclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										* *
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If a supplied additional FTF along include all paleted and a including a length in this insurance that
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Taylor
Contact: Laura Brock
E-Mail Address: | brock@taylorclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Personnel	\$0	\$63,883	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$63,883
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$63,883	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$63,883

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

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- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Union	Priority:	1	Issue Type:	Funding Issue
Contact:	Kellie Rhoades	•		_	
-Mail Address:	<u>rhoadesk@unionclerk.com</u>	Recurring:	Yes	Issue Category: H	ealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$17,009									\$17,009
Operating										\$0
Capital										\$0
TOTAL	\$17,009	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,009

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total. We have been advised by the County's broker to expect a 25% increase in our health insurance costs. This request represents only the increase in the rate.

County:	Union	Priority:	2	Issue Type:	Funding Issue
Contact:	Kellie Rhoades				
E-Mail Address:	rhoadesk@unionclerk.com	Recurring:	No	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.75								0.25	1.00
Personnel	\$49,205								\$16,401	\$65,606
Operating										\$0
Capital										\$0
TOTAL	\$49,205	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,401	\$65,606

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
Of the six deputy clerks that do case processing, the one with the most institutional knowledge that does all admin tasks is retiring in one year; and the second-most is having a major medical issue that will result in extended absences. This funding allows a single new FTE to help fill in the gap for the absences, while training and learning the reports and administrative tasks that the retiring employee currently does. Without this transition, our office will be unequipped to do many of the responsibilities of the office. We cannot cross-train with current staff because we are already operating at a minimum. This will be non-recurring because when the senior staff member retires, the costs for that FTE will be reduced.

County: l	Jnion	Priority:	Issue Type:	
Contact:	Kellie Rhoades		-	_
E-Mail Address:	rhoadesk@unionclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: l	Jnion	Priority:	Issue Type:	
Contact:	Kellie Rhoades		-	_
E-Mail Address:	rhoadesk@unionclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: l	Jnion	Priority:	Issue Type:	
Contact:	Kellie Rhoades		-	_
E-Mail Address:	rhoadesk@unionclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Union
Contact: Kellie Rhoades
E-Mail Address: rhoadesk@unionclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25	1.00
Personnel	\$66,214	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,401	\$82,615
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$66,214	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,401	\$82,615

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Volusia	Priority:	1	Issue Type:	Funding Issue
Contact:	Dori Howington	•		_	
E-Mail Address:	dhowington@clerk.org	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$489,824	\$108,062	\$14,409	\$14,419	\$7,203	\$0	\$3,602	\$10,807	\$21,613	\$669,939
Operating										\$0
Capital										\$0
TOTAL	\$489,824	\$108,062	\$14,409	\$14,419	\$7,203	\$0	\$3,602	\$10,807	\$21,613	\$669,939

ISSUE REQUEST DETAIL



County:	Volusia	Priority:	1	Issue Type:	Funding Issue
Contact:	Dori Howington				_
E-Mail Address:	dhowington@clerk.org	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
		·		<u> </u>	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$747,585	\$164,927	\$21,991	\$22,007	\$10,994	\$0	\$5,497	\$16,494	\$32,986	\$1,022,481
Operating										\$0
Capital										\$0
TOTAL	\$747,585	\$164,927	\$21,991	\$22,007	\$10,994	\$0	\$5,497	\$16,494	\$32,986	\$1,022,481

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to **reports@flccoc.org**.

Issue Title: This issue requests funding for... Volusia is requesting a universal pay scale adjustment to achieve living wage parity raising our base hourly wage to \$2.2.50, aligning with the MIT-calculated living wage for Volusia County. Currently, our starting wage of \$1.7.00 per hour is based on a 1950 hour work year, which is less than McDonald's Restaurants starting pay of \$18. Based on 1950 hours worked in a year, our employees would need to earn \$22.62 per hour to meet the living wage threshold of \$44,096 annually, as identified by MIT Living Wage Calculator. The current base wage of \$1.7.00 is already below the living wage, and the funding shortfall further exacerbates the gap. Our office has been unable to secure adequate budget authority to make necessary wage adjustments since 2007. This has directly impacted our featin qualified staff, offer competitive wages. McDonald's Restaurants start at \$1.8.00/hr in Volusia, provide needed promotions or backfill critical high-level positions lost to turnover, avoid attrition and improve new hire high rejection rates due to non-competitive compensation. We are at a critical point where a pay adjustment is necessary not only to meet cost of living standards but also to prevent wage compression and If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Volusia	Priority:	1	Issue Type:	Funding Issue
Contact:	Dori Howington				
E-Mail Address:	dhowington@clerk.org	Recurring:	Yes	Issue Category:	AO/Court Order/Rule Change



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	4.00									4.00
Personnel	\$367,836									\$367,836
Operating										\$0
Capital										\$0
TOTAL	\$367,836	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$367,836

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to <u>reports@flccoc.org</u>.

Issue Title: This issue requests funding for... Due to the passage of recent HB 513, Clerks will now be required to provide round-the-clock processing and service of judicial ex parte orders, petitions, notices of hearing and other documents to the Sheriff's offices in three case categories. In Volusia, in a 15-month period, more than 80 orders were entered after business hours and on weekends, which previously would have been processed when business hours resumed. With the new law requiring service within 6 hours of execution of all orders in these case categories, the cost to perform this service using overtime for existing employees would be expensed within 6 hours of execution of all orders in these case categories, the cost to perform this service using overtime for existing employees would be expensed within 6 hours of execution of all orders in these case categories, the cost to perform this service using overtime for existing employees would be expensed within 6 hours of execution of all orders in these case categories, the cost to perform this service using overtime for existing employees would be expensed within 6 hours of execution of all orders in these case categories, the cost to perform this service using overtime for existing employees would be expensed within 6 hours of execution of all orders in these case categories. In Volusia, in a 15-month period, more than 80 orders were entered after business hours and on weekends, which previously would have expensed within 6 hours of execution of all orders in these case categories. In Volusia, in a 15-month period, more than 80 orders were entered after business hours and on weekends, which previously would be expensed. With the new law requiring service within 6 hours of execution of all orders in these case categories. In Volusia, in a 15-month in 80 orders were entered after business hours and on weekends, which previously would be permanently available to work after business hours and on the 15-month in 80 orders and 15-month in 80 orders and 15-

County:	Volusia	Priority:	2	Issue Type:	Funding Issue
Contact:	Dori Howington	_			
-Mail Address:	dhowington@clerk.org	Recurring:	Yes	Issue Category:	Compliance Services
		-			



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	2.00	2.00								4.00
Personnel	\$183,918	\$183,918								\$367,836
Operating										\$0
Capital										\$0
TOTAL	\$183,918	\$183,918	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$367,836

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to **reports@ficcoc.org**.

Issue Title: This issue requests funding for... Compliance FTEs - The total revenue available to Clerks throughout the State partially depends on each Clerks office's ability to collect filing fees, costs, and fines from litigants. Volusia needs additional staff to focus on collections efforts and increase our compliance returns to an acceptable level. These amounts include all employment expenses for two FTE's: Salary \$76,050; Social Security \$4,715; Medicare \$1,103; FRS 10,366; Health Insurance \$30,000; Dental \$1,000; Life insurance \$100; Disability \$700; EAP \$100 Training FTEs - Due to the reduction of over 100 employees since 2009, we have been too short-staffed in the divisions dedicated to performing critical basic functions to offer consistent high-quality trainines. Volusia needs two additional FTEs dedicated exclusively to the training of new employees, training on system updates, and cross training of employees. These amounts include all employment expenses: Salary \$76,050; Social Security \$4,715; Medicare \$1,103; FRS 10,366; Health Insurance \$30,000; Dental \$1,000; Life insurance \$100; Disability \$700; EAP \$100 If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Volusia	Priority:	1	Issue Type:	Funding Issue
Contact:	Dori Howington	_		_	_
E-Mail Address:	dhowington@clerk.org	Recurring:	Yes	Issue Category:	Health Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$274,873	\$60,641	\$8,086	\$8,092	\$4,042	\$0	\$2,021	\$6,065	\$12,128	\$375,947
Operating										\$0
Capital										\$0
TOTAL	\$274,873	\$60,641	\$8,086	\$8,092	\$4,042	\$0	\$2,021	\$6,065	\$12,128	\$375,947

ISSUE REQUEST DETAIL



County: Volusia
Contact: Dori Howington
E-Mail Address: dhowington@clerk.org



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	6.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00
Personnel	\$2,064,037	\$517,548	\$44,485	\$44,518	\$22,239	\$0	\$11,119	\$33,366	\$66,727	\$2,804,039
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,064,037	\$517,548	\$44,485	\$44,518	\$22,239	\$0	\$11,119	\$33,366	\$66,727	\$2,804,039

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Wakulla	Priority:	1	Issue Type:	Funding Issue
Contact:	Greg James	·			
E-Mail Address:	gjames@wakullaclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$15,934	\$3,208						\$791	\$3,016	\$22,949
Operating										\$0
Capital										\$0
TOTAL	\$15,934	\$3,208	\$0	\$0	\$0	\$0	\$0	\$791	\$3,016	\$22,949

ISSUE REQUEST DETAIL

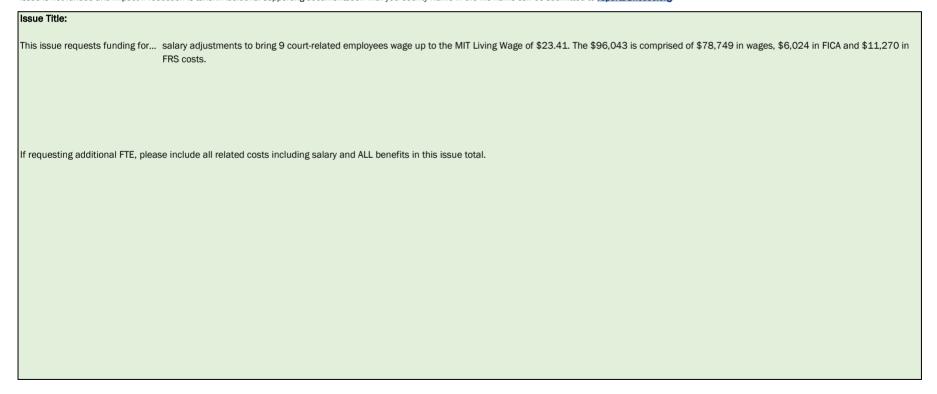


County: Wa	akulla	Priority:	2	Issue Type:	Funding Issue
Contact: Gre	reg James	_			
E-Mail Address: gja	ames@wakullaclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
										·
Personnel	\$66,684	\$13,426						\$3,312	\$12,621	\$96,043
Operating										\$0
Capital										\$0
TOTAL	\$66,684	\$13,426	\$0	\$0	\$0	\$0	\$0	\$3,312	\$12,621	\$96,043

ISSUE REQUEST DETAIL



County:	Wakulla	Priority:	3	Issue Type:	Funding Issue
Contact:	Greg James			_	
E-Mail Address:	gjames@wakullaclerk.com	Recurring:	Yes	Issue Category:	Cost Shift to/from County
				<u>-</u>	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$78,688	\$15,844						\$3,908	\$14,893	\$113,333
Operating										\$0
Capital										\$0
TOTAL	\$78,688	\$15,844	\$0	\$0	\$0	\$0	\$0	\$3,908	\$14,893	\$113,333

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for an additional \$113,333 anticipated to be funded by the County as a subsidy for the state mandated costs of our court department.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Wakulla	Priority:	4	Issue Type:	Funding Issue
Contact:	Greg James	_		_	_
E-Mail Address:	gjames@wakullaclerk.com	Recurring:	Yes	Issue Category:	Health Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$3,216	\$648						\$160	\$608	\$4,632
Operating										\$0
Capital										\$0
TOTAL	\$3,216	\$648	\$0	\$0	\$0	\$0	\$0	\$160	\$608	\$4,632

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to <u>Personnel</u>, <u>Operating</u>, or <u>Capital</u> costs, and any requested <u>FTE</u>. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to <u>reports@flccoc.org</u>.

Issue Title: This issue requests funding for... an additional amount ot cover this year's cost increases in health and other insurance costs. Health insurance costs are estimated to increase by 8% and other insurance costs (dental, vision, life) are estimated to increase by 5%. This number is relatively low this year due to two factors: 1) a portion of the health cost increases are being passed on to the employee. Employee costs for single coverage is being doubled, employee and child coverage is increasing 74% and both employee and spouse and family coverage is increasing 40%. 2) We have had 5 positions turn over this year and health coverage for the new 5 employees are \$37,120 less than the previous coverage. If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Wakulla	Priority	: Issue Type:	
Contact: Greg James			_
E-Mail Address: gjames@wakul	aclerk.com Recurring	: Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Wakulla
Contact: Greg James
E-Mail Address: gjames@wakullaclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$164,522	\$33,126	\$0	\$0	\$0	\$0	\$0	\$8,171	\$31,138	\$236,957
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$164,522	\$33,126	\$0	\$0	\$0	\$0	\$0	\$8,171	\$31,138	\$236,957

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Walton	Priority:	1	Issue Type:	Funding Issue
Contact:	Fran Pflugradt	-			
E-Mail Address:	franp@waltonclerk.com	Recurring:	Yes	Issue Category:	New Judges Funding
		-			



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$9,136	\$9,136	\$9,136				\$9,136			\$36,544
Operating										\$0
Capital										\$0
TOTAL	\$9,136	\$9,136	\$9,136	\$0	\$0	\$0	\$9,136	\$0	\$0	\$36,544

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for new judge funding for FY 25. Walton County received 1/2 the allocated funding that other counties have received for a new judge. Therefore, we are requesting the other half.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Walton	Priority:	1	Issue Type:	Funding Issue
Contact:	Fran Pflugradt			_	
E-Mail Address:	franp@waltonclerk.com	Recurring:	Yes	Issue Category:	Pay & Benefits/COLA
				·	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$19,102	\$19,102	\$19,102				\$19,102			\$76,408
Operating										\$0
Capital										\$0
TOTAL	\$19,102	\$19,102	\$19,102	\$0	\$0	\$0	\$19,102	\$0	\$0	\$76,408

ISSUE REQUEST DETAIL

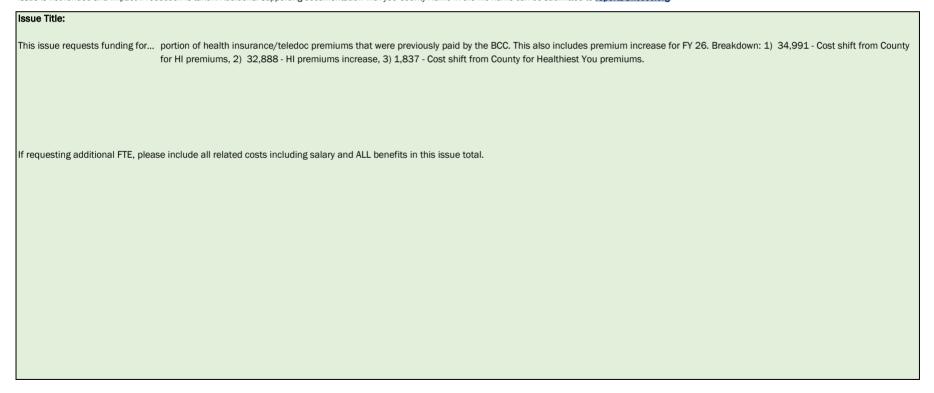
Issue Title:
This issue requests funding for salary and benefits associated with a 3% COLA.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Walton	Priority:	1	Issue Type:	Funding Issue
Contact:	Fran Pflugradt			_	
E-Mail Address:	franp@waltonclerk.com	Recurring:	Yes	Issue Category:	Cost Shift to/from County
		·		- -	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$17,429	\$17,429	\$17,429				\$17,429			\$69,716
Operating										\$0
Capital										\$0
TOTAL	\$17,429	\$17,429	\$17,429	\$0	\$0	\$0	\$17,429	\$0	\$0	\$69,716

ISSUE REQUEST DETAIL



County:	Walton	Priority:	Issue Type:	
Contact:	Fran Pflugradt			
E-Mail Address:	franp@waltonclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County:	Walton	Priority:	Issue Type:	
Contact:	Fran Pflugradt			
E-Mail Address:	franp@waltonclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for
This issue requests funding for
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Walton
Contact: Fran Pflugradt
E-Mail Address: franp@waltonclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$45,667	\$45,667	\$45,667	\$0	\$0	\$0	\$45,667	\$0	\$0	\$182,668
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$45,667	\$45,667	\$45,667	\$0	\$0	\$0	\$45,667	\$0	\$0	\$182,668

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										Φ0
										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SUBMISSION GUIDELINES:

approving the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- Salaries If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: https://livingwage.mit.edu/states/12). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2024 State of Florida employer and employee rates outlined on page 472: https://laws.flrules.org/2024/231).

(https://flccoc.org/clerks-budget/ - this will be published after Legislative Session has concluded when the bill is signed into law):

- a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- Resources If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- Funding from other sources If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- Allowable expenditures See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.

County:	Washington	Priority:	1	Issue Type:	Funding Issue
Contact:	Glenna Hammack			_	_
-Mail Address:	ghammack@washingtonclerk.com	Recurring:	Yes	Issue Category: H	lealth Insurance Additional Funding



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$16,673	\$5,811	\$4,595	\$1,430					\$2,067	\$30,576
Operating										\$0
Capital										\$0
TOTAL	\$16,673	\$5,811	\$4,595	\$1,430	\$0	\$0	\$0	\$0	\$2,067	\$30,576

ISSUE REQUEST DETAIL

Issue little:
This issue requests funding for an increase of 25% in our health insurance rates based on last years rates.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.
in requesting additional FTE, please include all related costs including salary and ALE benefits in this issue total.

Pay & Benefits/COLA
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	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel	\$11,830	\$2,250	\$5,485	\$2,829						\$22,394
Operating										\$0
Capital										\$0
TOTAL	\$11,830	\$2,250	\$5,485	\$2,829	\$0	\$0	\$0	\$0	\$0	\$22,394

ISSUE REQUEST DETAIL

Issue Title:
This issue requests funding for a 5.0% increase in salaries which will make us more competitive in the job market and keep our current staff.
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

County: Washington	Priority:	Issue Type:	
Contact: Glenna Hammack			
Mail Address: ghammack@washingtonclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:	
This issue requests funding for	
If a property and distinct FTF along include all related and including along and ALL hours for including	
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.	

County: Washington	Priority:	Issue Type:	
Contact: Glenna Hammack			
Mail Address: ghammack@washingtonclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:	
This issue requests funding for	
If a property and distinct FTF along include all related and including along and ALL hours for including	
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.	

County: Washington	Priority:	Issue Type:	
Contact: Glenna Hammack			
Mail Address: ghammack@washingtonclerk.com	Recurring:	Issue Category:	



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Issue Title:	
This issue requests funding for	
If a property and distinct FTF along include all related and including along and ALL hours for including	
If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.	

County: Washington
Contact: Glenna Hammack

E-Mail Address: ghammack@washingtonclerk.com



	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$28,503	\$8,061	\$10,080	\$4,259	\$0	\$0	\$0	\$0	\$2,067	\$52,970
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$28,503	\$8,061	\$10,080	\$4,259	\$0	\$0	\$0	\$0	\$2,067	\$52,970

BUDGET ISSUE SUMMARY PAGE DETAILS From ADDITIONAL REQUEST FORM If More Than One REQUEST FORM SUBMITTED

	Case Processing	Revenue Collection	Financial Processing	Requests for	Provide Ministerial	Technology Services	Mandated Reporting	Jury Management	Administration	TOTAL
		and Distribution		Records and	Pro Se Assistance	for External Users	Services			
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0