



EXECUTIVE COUNCIL MEETING
February 24, 2025



STACY M. BUTTERFIELD, CPA
 POLK COUNTY
 EXECUTIVE COUNCIL CHAIR

LAURA E. ROTH, ESQ
 VOLUSIA COUNTY
 VICE CHAIR

TARA GREEN
 CLAY COUNTY
 SECRETARY/TREASURER

CRYSTAL K. KINZEL
 COLLIER COUNTY
 SENATE APPOINTEE

TODD NEWTON
 GILCHRIST COUNTY

JODY PHILLIPS
 DUVAL COUNTY

TOM BEXLEY
 FLAGLER COUNTY
 HOUSE APPOINTEE

NADIA DAUGHTREY
 DESOTO COUNTY

JASON L. WELTY
 EXECUTIVE DIRECTOR

BERTILA SOTO
 11TH JUDICIAL CIRCUIT JUDGE
 SUPREME COURT APPOINTEE

MICHELLE R. MILLER
 SAINT LUCIE COUNTY

 TIFFANY MOORE RUSSELL, ESQ
 ORANGE COUNTY

ROB BRADLEY
 BRADLEY, GARRISON & KOMANDO, P.A.
 GENERAL COUNSEL

EXECUTIVE COUNCIL MEETING

February 24, 2025

Meeting: 2:30 PM – 5:00 PM, Eastern

Location: The Florida Hotel & Conference Center (1500 Sand Lake Road, Orlando, FL 32809)

Zoom Link: <https://us06web.zoom.us/j/89728256945>

Meeting ID: 897 2825 6945; **Conference Call:** 1-305-224-1968

- Call to Order.....Hon. Stacy Butterfield
- InvocationHon. Stacy Butterfield
- Roll CallHon. Tara S. Green
- 1) Introduction and Agenda ApprovalHon. Stacy Butterfield
- 2) Approve Minutes from 1/22/25 MeetingHon. Tara S. Green
- 3) Approve Minutes from 2/5/25 Emergency Executive Committee ...Hon. Tara S. Green
- 4) Treasurer’s ReportHon. Tara S. Green
 - a) CFY 2024-25 CCOC Office Budget Update
- 5) CCOC Committee Updates.....Jason L. Welty
 - a) Budget CommitteeHon. Tara S. Green
 - b) Legislative CommitteeHon. Carolyn Timmann
 - c) PIE Committee.....Hon. Laura Roth
- 6) Report on TCBCHon. Judge Bertila Soto
- 7) Other Business.....Hon. Stacy Butterfield



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DRAFT MEETING MINUTES

Executive Council Meeting

Florida Clerks of Court Operations Corporation (CCOC)

Date: January 22, 2025

Time: 12:00 PM – 12:30 PM Eastern

Location: Virtual (Zoom)

Call to Order

Clerk Butterfield called The Executive Council meeting to order at noon and thanked the members for joining the meeting.

Invocation

Clerk Butterfield led the invocation.

Roll Call

Clerk Green conducted the roll call. The following members were present:

- Clerk Stacy Butterfield (Chair)
- Clerk Laura Roth (Vice Chair)
- Clerk Tara Green (Secretary/Treasurer)
- Clerk Tom Bexley
- Clerk Michelle Miller
- Clerk Crystal Kinzel
- Clerk Nadia Daughtrey

A quorum was confirmed.

1. Approval of Agenda

Clerk Butterfield presented the meeting agenda for approval.

- **Motion:** Clerk Roth
- **Second:** Clerk Miller
- **Vote:** Unanimously approved

2. Approval of Minutes from December 16, 2024

The draft minutes from December 16, 2024, Executive Council meeting were presented for approval.

- **Motion: Clerk Green**
- **Second: Clerk Daughtrey**
- **Vote: Unanimously approved**

3. Approval of Revised Operational Budget Forms

Clerk Green presented proposed revisions to the **Operational Budget Forms**, including:

- Collection of prior-year actual expenditures data
- Streamlining of the existing 10-tab spreadsheet for current-year budget projections
- Moving FTE-related data to the monthly EC Report

Clerk Kinzel asked for additional directions and guidance for the forms. Clerk Green and Griffin Kolchakian explained that CCOC would update the Budget Forms Instructions to address Clerk Kinzel's concerns.

If approved, the CCOC will publish and distribute the revised forms and host a virtual training session in early February. Additional training will be provided at the Winter Conference on February 25, 2025.

- **Motion: Clerk Daughtrey**
- **Second: Clerk Kinzel**
- **Vote: Unanimously approved**

4. Other Business

No additional business was presented.

With no further items for discussion, Chair Butterfield adjourned the meeting at **12:15 PM**.



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DRAFT MEETING MINUTES

Executive Committee Meeting

Florida Clerks of Court Operations Corporation (CCOC)

Date: February 5, 2025

Time: 10:00 AM – 10:30 AM, Eastern

Location: Virtual (Zoom)

Call to Order

Clerk Butterfield called the Executive Committee meeting to order at 10:00 AM and thanked the members for attending the meeting.

Roll Call

Clerk Green conducted the roll call. The following members were present:

- Clerk Stacy Butterfield (Chair)
- Clerk Laura Roth (Vice Chair)

A quorum was confirmed.

1. Approval of Agenda

Clerk Butterfield presented the meeting agenda for approval.

- **Motion:** Clerk Green
- **Second:** Clerk Roth
- **Vote:** Unanimously approved

2. Approve Contract Amendment for Thomson Brock Luger & Company

Clerk Butterfield and Jason Welty presented a proposal for a contract amendment to the **Internal Auditor** contract with Thomas Brock Luger & Company. CCOC did not have preparation of the financial statements in the budget or the scope of the work, and it will need to be a separate engagement. The Statements on Standards for Accounting and Review Services require prepared financial statements to be a separate engagement under AR-C Section 70

Preparation of Financial Statements and have its own engagement letter. TBL estimated twelve hours to prepare and two hours of review for an expected fee of \$2,750.

- **Motion: Clerk Green**
- **Second: Clerk Roth**
- **Vote: Unanimously approved**

3. Other Business

No additional business was presented.

With no further items for discussion, Chair Butterfield adjourned the meeting at **10:15 AM**.



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AGENDA ITEM 4

DATE: February 24, 2025
SUBJECT: Treasurer's Report
COUNCIL ACTION: Information Only

OVERVIEW:

In June, the Council approved the recommended CFY 2024-25 CCOC office budget. Included in the meeting packet is the CFY 2024-25 CCOC Office Budget Report through the month of January 2025. The CCOC office is currently projected to be within the approved CFY 2024-25 budget authority. Through January, the office has expended approximately 27.4% of the budget through 33.4% of the year.

COUNCIL ACTION: Information Only

LEAD STAFF: Jason L. Welty, Executive Director
Thomas Dunne, Administrative Services Director

ATTACHMENTS:

1. CFY 2024-25 CCOC Office Budget Report through January 2025

CCOC Budgetary Report
County Fiscal Year 2024 - 2025
(October 1, 2024 - September 30, 2025)

	Budget Category Amount	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Year to Date Expenditures	(%) of Budget Expended
CCOC STAFF:	\$1,077,668.02	\$69,575.75	\$92,776.87	\$84,371.73	\$95,142.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$341,866.60	31.72%
Total Salaries	\$850,668.02	\$45,551.97	\$62,985.58	\$55,122.59	\$61,304.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$224,965.05	26.45%
Executive Director	\$161,003.47	\$13,819.46	\$13,083.33	\$13,083.33	\$13,083.33									\$53,069.45	32.96%
Deputy Executive Director	\$112,418.23	\$0.00	\$0.00	\$0.00	\$0.00									\$0.00	0.00%
Budget & Communications Director	\$93,454.11	\$8,021.48	\$8,021.48	\$8,021.48	\$8,021.48									\$32,085.92	34.33%
Actuarial and Performance Analyst	\$55,547.75	\$4,767.85	\$4,767.85	\$4,767.85	\$6,750.00									\$21,053.55	37.90%
Budget Manager I -	\$42,168.30	\$0.00	\$0.00	\$0.00	\$0.00									\$0.00	0.00%
Data Quality Officer	\$53,395.68	\$4,449.64	\$4,449.64	\$4,449.64	\$4,449.64									\$17,798.56	33.33%
Project Manager	\$88,200.00	\$0.00	\$13,819.46	\$13,819.46	\$13,819.46									\$41,458.38	47.00%
Prf Policy and Education Director	\$83,058.72	\$0.00	\$0.00	\$0.00	\$0.00									\$0.00	0.00%
Administrative Services Director	\$118,000.00	\$9,833.00	\$9,833.33	\$9,833.33	\$9,833.33									\$39,332.99	33.33%
Executive Assistant/Human Resources	\$43,421.76	\$3,657.54	\$3,657.54	\$0.00	\$4,166.67									\$11,481.75	26.44%
Internal Revenue(Corporation Responsibility)	\$75,000.00	\$3,398.71	\$4,540.95	\$4,129.52	\$4,637.02									\$16,706.20	22.27%
Retirement, Benefits and Other	\$270,000.00	\$21,628.07	\$30,603.29	\$26,267.12	\$30,381.32									\$108,879.80	40.33%
OPS STAFF:	\$34,000.00	\$1,003.00	\$812.00	\$1,147.50	\$1,181.00									\$4,143.50	12.19%
GENERAL EXPENSES:	\$85,200.00	\$3,924.50	\$5,154.17	\$3,093.75	\$1,361.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,533.57	15.88%
Rent (including Utilities)	\$50,200.00	\$3,631.85	\$3,716.46	\$3,093.75	\$562.41									\$11,004.47	21.92%
Communications (+ Internet and Phone)	\$5,000.00	\$262.35	\$262.35	\$0.00	\$206.27									\$730.97	14.62%
Equipment, Supplies and Other	\$30,000.00	\$30.30	\$1,175.36	\$0.00	\$592.47									\$1,798.13	5.99%
TRAVEL:	\$40,000.00	\$713.18	\$735.50	\$0.00	\$2,132.43									\$3,581.11	8.95%
STAFF TRAINING:	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00									\$0.00	0.00%
CONTRACTUAL EXPENSES:	\$284,563.00	\$16,189.28	\$55,431.21	\$13,525.50	\$28,658.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$113,804.74	39.99%
General Counsel	\$65,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00									\$20,000.00	30.77%
FY 23-24 Survey, Reporting, and Other Services	\$203,563.00	\$11,189.28	\$50,431.21	\$8,525.50	\$23,658.75									\$93,804.74	46.08%
Audit Services	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00									\$0.00	0.00%
EDUCATION SERVICES	\$397,200.00	\$0.00	\$0.00	\$0.00	\$51,375.00									\$51,375.00	12.93%
TOTALS:	\$1,928,631.02	\$91,405.71	\$154,909.75	\$102,138.48	\$179,850.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$528,304.52	27.39%

*CCOC Staff has the authority to spend beyond category amounts as long as they stay within the total Annual Budget Authority.



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AGENDA ITEM 5a

DATE: February 24, 2025
SUBJECT: Budget Committee Update
COUNCIL ACTION: Information Only

OVERVIEW:

Last month, the Budget Committee approved revisions to the annual Operational Budget submission. These forms are due to the CCOC by March 14. The forms, instructions, and a video of the virtual training are available on the CCOC website. CCOC staff will go over these forms in more detail during tomorrow's CCOC Session.

The County Fiscal Year (CFY) 2023-24 settle-up calculation is currently being finalized. CCOC will send this information out statewide once it has been finalized; the draft spreadsheet is included in the meeting packet.

The Additional Budget Components Workgroup plans to hold its organizational meeting soon. This workgroup plans to review significant budget components that are not included in the weighted workload measure, including items like cost-of-living, multiple courthouses, AOs, senior judges, etc.

The Article V Revenue Estimating Conference (REC) met on February 11 to provide updated revenue projections. CCOC sent this information out statewide, and the clerks' revenue projections summary is included in the meeting packet. Revenue projections for the current year and next year both increased slightly. These projections do not affect the clerks' CFY 2024-25 budget; the REC will meet again this summer to set the official projection that will be used to build the clerks' CFY 2025-26 Revenue-Limited Budget.

The committee will begin the CFY 2025-26 budget development process in the coming months. More information will be provided in the near future.

COUNCIL ACTION: Information Only

LEAD STAFF: Griffin Kolchakian, Budget and Communications Director

ATTACHMENTS:

1. DRAFT CFY 2023-24 Settle-Up Summary
2. REC Clerks' Revenue Projections from February 11

- DRAFT -

County	Original Budget Authority (Adopted by Exec. Council 9/5/23)	Additional "Glitch" Fix Allocation (Back of the Bill - Sec. 131 of GAA) (Adopted by Exec. Council 5/9/24)	Final Budget Authority	CCOC Revenues (Sep 23-Aug 24) (EC Report)	Funds Received from Trust Fund (Sep 23-Aug 24) (EC Report)	Additional Revenues from Trust Fund (EC Report)	Total Revenues + Funds from Trust Fund	Excess Revenue Sent to Trust Fund (Oct 23-Sep 24) (DOR Report)	CCOC Expenditures (Oct 23-Sep 24) (EC Report)	Excess Revenue Sent to the TF + CCOC Expenditures	Unspent Budgeted Funds	CFY 2023-24 Settle-Up Calculation	Due To (Due From) TF
Polk	\$ 13,278,182.00	\$ 270,709.00	\$ 13,548,891.00	\$ 17,604,194.23	\$ -	\$ 717,465.00	\$ 18,321,659.23	\$ 4,902,313.95	\$ 13,548,891.00	\$ 18,451,204.95	\$ -	\$ (129,545.72)	Due From TF
Putnam	\$ 2,282,612.00	\$ 32,282.00	\$ 2,314,894.00	\$ 1,371,766.86	\$ 1,569,062.25	\$ 109,082.00	\$ 3,049,911.11	\$ -	\$ 2,249,357.97	\$ 2,249,357.97	\$ (65,536.03)	\$ 800,553.14	Due To TF
Saint Johns	\$ 3,849,915.00	\$ 70,298.00	\$ 3,920,213.00	\$ 5,339,240.97	\$ -	\$ 199,832.00	\$ 5,539,072.97	\$ 1,840,727.82	\$ 3,918,153.90	\$ 5,758,881.72	\$ (2,059.10)	\$ (219,808.75)	Due From TF
Saint Lucie	\$ 7,079,178.00	\$ 113,672.00	\$ 7,192,850.00	\$ 7,560,080.14	\$ 54,425.33	\$ 351,857.00	\$ 7,966,362.47	\$ -	\$ 7,192,850.00	\$ 7,192,850.00	\$ -	\$ 773,512.47	Due To TF
Santa Rosa	\$ 3,399,223.00	\$ 63,982.00	\$ 3,463,205.00	\$ 4,039,460.26	\$ -	\$ 178,352.00	\$ 4,217,812.26	\$ 686,872.30	\$ 3,463,205.00	\$ 4,150,077.30	\$ -	\$ 67,734.96	Due To TF
Sarasota	\$ 8,647,310.00	\$ 149,132.00	\$ 8,796,442.00	\$ 8,589,687.48	\$ 1,353,990.67	\$ 440,078.00	\$ 10,383,756.15	\$ 88,968.75	\$ 8,621,228.17	\$ 8,710,196.92	\$ (175,213.83)	\$ 1,673,559.23	Due To TF
Seminole	\$ 9,412,788.00	\$ 138,551.00	\$ 9,551,339.00	\$ 9,343,180.06	\$ 218,956.00	\$ 455,253.00	\$ 10,017,389.06	\$ 394,287.10	\$ 9,551,339.00	\$ 9,945,626.10	\$ -	\$ 71,762.96	Due To TF
Sumter	\$ 2,037,216.00	\$ 38,126.00	\$ 2,075,342.00	\$ 2,828,616.34	\$ -	\$ 106,670.00	\$ 2,935,286.34	\$ 786,707.16	\$ 2,075,342.00	\$ 2,862,049.16	\$ -	\$ 73,237.18	Due To TF
Suwannee	\$ 1,247,899.00	\$ 14,656.00	\$ 1,262,555.00	\$ 1,045,940.32	\$ 227,474.25	\$ 56,643.00	\$ 1,330,057.57	\$ 11,170.62	\$ 1,262,555.00	\$ 1,273,725.62	\$ -	\$ 56,331.95	Due To TF
Taylor	\$ 598,530.00	\$ 8,557.00	\$ 607,087.00	\$ 439,653.69	\$ 195,366.92	\$ 28,695.00	\$ 663,715.61	\$ -	\$ 605,000.79	\$ 605,000.79	\$ (2,086.21)	\$ 58,714.82	Due To TF
Union	\$ 513,694.00	\$ 3,045.00	\$ 516,739.00	\$ 147,247.45	\$ 411,319.42	\$ 20,330.00	\$ 578,896.87	\$ -	\$ 516,739.00	\$ 516,739.00	\$ -	\$ 62,157.87	Due To TF
Volusia	\$ 12,454,523.00	\$ 231,109.00	\$ 12,685,632.00	\$ 12,078,860.83	\$ 551,507.00	\$ 650,152.00	\$ 13,280,519.83	\$ 229,639.92	\$ 12,102,278.64	\$ 12,331,918.56	\$ (583,353.36)	\$ 948,601.27	Due To TF
Wakulla	\$ 735,015.00	\$ 12,073.00	\$ 747,088.00	\$ 622,487.96	\$ 177,636.76	\$ 36,803.00	\$ 836,927.72	\$ -	\$ 747,088.00	\$ 747,088.00	\$ -	\$ 89,839.72	Due To TF
Walton	\$ 1,773,887.00	\$ 31,995.00	\$ 1,805,882.00	\$ 1,915,016.16	\$ 397,079.75	\$ 91,679.00	\$ 2,403,774.91	\$ 150,759.81	\$ 1,805,882.00	\$ 1,956,641.81	\$ -	\$ 447,133.10	Due To TF
Washington	\$ 836,178.00	\$ 11,310.00	\$ 847,488.00	\$ 519,821.06	\$ 383,428.16	\$ 39,444.00	\$ 942,693.22	\$ -	\$ 847,488.00	\$ 847,488.00	\$ -	\$ 95,205.22	Due To TF

Statewide	\$ 474,436,051.00	\$ 8,000,000.00	\$ 482,436,051.00	\$ 480,116,424.26	\$ 39,747,291.34	\$ 23,962,804.00	\$ 543,826,519.60	\$ 38,937,765.97	\$ 476,157,230.60	\$ 515,094,996.57	\$ (6,278,820.40)	\$ 28,731,523.03	
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NOTES	REC Estimate: \$ 458,473,245.00	\$ (4,177,715.46) Due From TF	6
Last revised on 2/13/25 by CCOC Staff.	Cumulative Excess: \$ 21,643,179.26	\$ 32,909,238.49 Due To TF	61
	Clerks' Portion of CE: \$ 10,821,589.63	\$ 28,731,523.03 Difference	

Article V REC

02/11/2025

**Local Government Fines/Fees/Charges Schedule for Clerks
(Millions)**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
SFY24/25	43.8	41.2	42.3	40.9	42.3	36.5	38.0	39.3	38.9	47.9	42.5	41.5	495.0
SFY25/26	44.6	42.0	43.1	41.6	43.0	37.1	38.7	40.0	39.6	48.8	43.3	42.2	504.0
SFY26/27	45.0	42.4	43.5	42.1	43.5	37.5	39.1	40.5	40.0	49.3	43.7	42.7	509.4
SFY27/28	45.6	42.9	44.1	42.6	44.0	38.0	39.5	40.9	40.5	49.9	44.2	43.2	515.3
SFY28/29	46.0	43.3	44.5	43.0	44.4	38.3	39.9	41.3	40.9	50.4	44.7	43.6	520.4
SFY29/30	46.5	43.7	44.9	43.4	44.9	38.7	40.3	41.7	41.3	50.8	45.1	44.0	525.4

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL
LFY 24/25	40.9	42.3	36.5	38.0	39.3	38.9	47.9	42.5	41.5	44.6	42.0	43.1	497.3
LFY 25/26	41.6	43.0	37.1	38.7	40.0	39.6	48.8	43.3	42.2	45.0	42.4	43.5	505.4
LFY 26/27	42.1	43.5	37.5	39.1	40.5	40.0	49.3	43.7	42.7	45.6	42.9	44.1	510.9
LFY 27/28	42.6	44.0	38.0	39.5	40.9	40.5	49.9	44.2	43.2	46.0	43.3	44.5	516.6
LFY 28/29	43.0	44.4	38.3	39.9	41.3	40.9	50.4	44.7	43.6	46.5	43.7	44.9	521.7
LFY 29/30	43.4	44.9	38.7	40.3	41.7	41.3	50.8	45.1	44.0	46.5	43.7	44.9	525.4



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AGENDA ITEM 5c

DATE: February 24, 2025
SUBJECT: PIE Committee Update
COUNCIL ACTION: Information Only

OVERVIEW:

The Performance Improvement and Efficiencies (PIE) Committee is pleased to provide this quarterly update on our ongoing efforts to enhance efficiency, compliance, and accountability within the Clerk of Court system. This report summarizes key updates on case performance, action plans, compliance initiatives, and workgroup progress.

The PIE Committee approved the CFY 2024-25 Quarter 1 Performance Measures and Action Plans report on 2/7/2025 and it has been posted to the website (<https://flccoc.org/ccoc-reports/#pr>) and submitted to the legislature. The PIE Committee is piloting SMART (Specific, Measurable, Achievable, Relevant, and Time-bound) Action Plans to improve the quality of corrective strategies for counties not meeting performance benchmarks. Members of the PIE committee will rewrite their Quarter 1 submissions by March to be evaluated by the CCOC.

Compliance and Workgroup Updates:

The CCOC is exploring a new compliance initiative to replace the compliance contract, aiming for improved efficiency and effectiveness in monitoring performance adherence.

PAC Framework Workgroup:

The PAC Framework Workgroup held meetings on December 19, 2024 (Zoom), February 5, 2025 (in-person), and February 13, 2025 (Zoom). During these meetings, the team reviewed the history of the PAC Framework (Clerks Court Services Framework) and developed a plan to update it by identifying statutorily required tasks and administrative orders enacted since 2018. One team was assigned to redesign the document, while another is responsible for identifying statutory updates. The workgroup is developing a framework that not only clarifies clerks' statutorily required responsibilities but also serves as a resource for other workgroups needing this information. The next meeting is scheduled for March 5, 2025, at 1:00 PM via Zoom to review progress and determine the next steps.

Payment Plan Workgroup:

The Payment Plan Workgroup remains focused on improving report submission rates and ensuring compliance across all counties. Over the past three months, submission rates have fluctuated, with 44 reports received in October, 43 in November, and a slight increase to 51 in December. Despite this improvement, inconsistencies in reporting persist. Follow-up emails

WORKGROUPS UPDATE

sent for December submissions identified recurring challenges, including misunderstandings about reporting requirements, system-related difficulties in gathering data, and confusion regarding the specific information that needs to be collected and reported.

To address these issues, the workgroup will implement three key initiatives: Clarifying Reporting Instructions, developing Comprehensive Training, and revising the Report Form for Usability.

Future Performance Workgroup Update:

The Future Performance Workgroup held its initial organizational meeting via Zoom on Friday, January 24, 2025. During the meeting, key points from previous email discussions were summarized and presented to establish a foundation for future workgroup efforts. It was agreed that the group will meet every five to six weeks to systematically address challenges related to performance measurement.

The next meeting is scheduled for March 7, 2025, and will focus on evaluating the effectiveness of current performance measures. The group will engage in a structured discussion to address key questions identified from prior communications. The primary objectives of this session are to clearly define our stakeholders and develop performance measures that not only align with statutory requirements but also provide meaningful insights for clerks and their stakeholders.

Business Rule and Case Counting Update:

Denise Bell provided an update on the progress of the Case Counting Workgroup, highlighting the advancements made over the years. The group has successfully reached a stage where deviations in case counts are well-documented can be explained.

Workgroup Recruitment:

We are seeking increased participation in our standing workgroups and encouraging members to get involved. Currently, there is no representation from peer groups 1, 2, and 3 in any of the workgroups. To ensure diverse perspectives and comprehensive discussions, we strongly encourage members from these peer groups to participate.

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LEAD STAFF: Johnny Petit, Actuarial Performance Analyst