**CCOC ANNUAL CORPORATION MEETING**

**June 6, 2022**

**Held immediately following the 3 PM Executive Council Meeting**

**In person at the Rosen Shingle Creek Hotel, Orlando & Via WebEx**

**CALL TO ORDER, INTRODUCTION AND APPROVAL OF AGENDA**

The June 6, 2022, Annual Meeting of the Corporation of the Florida Clerks of Court Operations Corporation (CCOC) was called to order at 4 PM, EDT by the CCOC Executive Council Chair JD Peacock. He asked Clerk John Crawford to provide an invocation.

**APPROVAL OF THE AGENDA**

Chair Peacock announced that the agenda had been presented to the Corporation via email link and noted that the agenda had been posted to the CCOC website. There were no amendments, and a motion was made to approve the agenda by Clerk Stacy Butterfield and seconded by Clerk Tiffany Moore Russell. The agenda was adopted by the Corporation members.

**ROLL CALL**

CCOC Performance, Policy, and Education Director, Ms. Marleni Bruner, called Roll Call and a quorum was present.

**APPROVAL OF MINUTES**

Chair Peacock noted that the minutes were in the meeting packet. Clerk Russell made a motion to approve the minutes and Clerk John Crawford seconded the motion. The minutes were approved unanimously.

**TREASURER’S AND FINANCIAL REPORT**

Clerk Russell informed the Corporation members that the CCOC Office budget had expended just slightly over 50% through the first 7 months of the county year and should be well within their budget authority at year end. She attributed it to good management by Executive Director John Dew and thanked him. She announced that the proposed budget had an increase of $77,000 for educational services and an increase in salary for employees. Clerk Russell made a motion to approve the 2023 CCOC budget. Clerk Nadia Daughtrey seconded the motion. The motion passed. Clerk Russell made a motion to approve the 2022/2023 Work Plan. Clerk Nikki Alvarez-Sowles seconded the motion. The motion passed unanimously.

**CHAIR’S REPORT**

Chair Peacock reported a good year coming out of the pandemic. He stated that they had received continuing non-recurring money this year that was beneficial to the budget. He thanked Mr. Dew for all of his hard work. Clerk Stacy Butterfield thanked Mr. Dew for his leadership and acknowledged the good working relationship between the CCOC and the Association. Mr. Dew agreed with Clerk Butterfield that the improved relationship with the Clerks’ Association has helped us all move forward with Legislature results. He stated that there have been great strides and that structural changes were key. Mr. Dew thanked his staff and the Council for their support.

Clerk Jeffrey Smith stated that while we made progress this past Legislative session, his budget for the next fiscal year was lower than his pre-pandemic budget. Chair Peacock stated that while we did not receive all the funding we requested, it was not due to a lack of effort. Chair Peacock reminded the members that it needed to be a comprehensive team effort. This concluded the Chair’s report.

**Tentative Council Meeting Dates for CFY 2022-2023**

Mr. Dew reported that the Council would possibly next meet in August or September, but it is dependent upon when the Revenue Estimating Conference comes out with their statewide Clerks’ revenue projections. He asked Corporation members to mark their calendars for Council meetings that would take place at the Fall Association Conference on November 1, 2022, in Sandestin and June 5, 2023, in Sawgrass at the Summer Conference. While we do not have specific dates, he said there would probably also be a meeting in February 2023 in Daytona.

**Other Business**

CCOC’s General Counsel, Mr. Rob Boyd, asked if there were any nominations for Chair of the Executive Council. Chair Peacock nominated Clerk Smith. Clerk Russell seconded the nomination. There was no opposition. Clerk Smith was elected Chair. Mr. Boyd asked if there were any nominations for Council Vice Chair. Clerk Crawford nominated Clerk Russell for Vice Chair. Chair Peacock seconded the nomination. With no other nominations, Clerk Russell was elected Vice Chair. Mr. Boyd asked if there were any nominations for Council Secretary/Treasurer. Clerk Russell nominated Clerk Roth for Secretary/Treasurer. Chair Peacock seconded the nomination. With no other nominations, Clerk Roth was elected Secretary/Treasurer.

**The meeting was adjourned at 4:40 PM Eastern Standard Time.**