



BUDGET COMMITTEE MEETING
March 28, 2024



Stacy M. Butterfield, CPA
POLK COUNTY
EXECUTIVE COUNCIL CHAIR

Tiffany Moore Russell, ESQ.
ORANGE COUNTY
VICE-CHAIR

Laura E. Roth, ESQ.
VOLUSIA COUNTY
SECRETARY/TREASURER

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SAINT LUCIE COUNTY

ROB BRADLEY
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GENERAL COUNSEL

2560-102 BARRINGTON CIRCLE | TALLAHASSEE, FLORIDA 32308 | PHONE 850.386.2223 | WWW.FLCCOC.ORG

BUDGET COMMITTEE MEETING

March 28, 2024

Meeting: 1:30 – 4:00 PM, Eastern

WebEx Link: <https://flclerks.webex.com/flclerks/j.php?MTID=mb6f1515fee05b44a01b796ee58f40cee>

Meeting Code: 2314 327 5814; Password: CCOC

Conference Call: 1-866-469-3239; Access Code: 2314 327 5814

- 1) Call to Order and IntroductionHon. Tiffany Moore Russell
- 2) Approve AgendaHon. Tiffany Moore Russell
- 3) Approve Minutes from 10/17/23Hon. Tiffany Moore Russell
- 4) Revenue Estimating Conference (REC) Results UpdateGriffin Kolchakian
- 5) Revenue and Expenditures UpdateGriffin Kolchakian
- 6) CFY 2022-23 Settle-Up UpdateGriffin Kolchakian
- 7) Post-Session Legislative UpdateHon. Carolyn Timmann
- 8) Workgroups UpdateHon. Tiffany Moore Russell
 - a) Jury Management Workgroup
 - b) Compliance Investment Program Workgroup
 - c) Needs-Based Budget Workgroup
 - d) Living Wage Analysis Workgroup

Action Items:

- 9) Approve Funding Issues Request FormsHon. Tiffany Moore Russell
- 10) Establish Reserve Fund Calculation for CFY 2024-25Hon. Tiffany Moore Russell
- 11) Approve Additional Current Year Funding AllocationHon. Tiffany Moore Russell
- 12) Other BusinessHon. Tiffany Moore Russell
 - a) Public Comment

Committee Members: Tiffany Moore Russell, Esq., Chair; Nikki Alvarez-Sowles, Esq.; Tom Bexley; Ken Burke, CPA; Stacy Butterfield, CPA; Pam Childers, CPA; Gary Cooney, Esq.; John Crawford; Nadia K. Daughtrey; Greg Godwin; Tara S. Green; Crystal K. Kinzel; Grant Maloy; Brandon J. Patty; Clayton O. Rooks, III; Rachel M. Sadoff; Cindy Stuart; Carolyn Timmann; and Angela Vick

Our Mission: As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.



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Minutes of October 17, 2023, Budget Committee Meeting

Committee Action: Review and approve the minutes with amendments, as necessary.

The Budget Committee of the Clerks of Court Operations Corporation (CCOC) held a meeting on October 17, 2023. An agenda and materials were distributed in advance of the meeting and posted on the CCOC website. Provided below is a summary of staff notes from the meeting. These staff notes are designed to document committee action, not to be a full record of committee discussions. All motions adopted by the committee are in **bold text**.

Agenda Item 1 – Call to Order and Introduction

Clerk Tiffany Moore Russell, Chair of the Budget Committee, called the meeting to order at 1:30 PM. The meeting was turned over to Griffin Kolchakian, CCOC Budget and Communications Director, to conduct roll call. Mr. Kolchakian called the roll.

Present via WebEx: Clerk Tiffany Moore Russell, Clerk Greg Godwin, Clerk Nikki Alvarez-Sowles, Clerk Ken Burke, Clerk Stacy Butterfield, Clerk Pam Childers, Clerk Gary Cooney, Clerk John Crawford, Clerk Nadia K. Daughtrey, Clerk Crystal Kinzel, Clerk Grant Maloy, Clerk Brandon Patty, Clerk Rachel Sadoff, Clerk Cindy Stuart, Clerk Carolyn Timmann, Clerk Angela Vick.

Absent from meeting: Clerk Tom Bexley, Clerk Tara S. Green, Clerk Clayton Rooks, III.

Agenda Item 2 – Approve Agenda

A motion was made to approve the agenda by Clerk Sadoff and seconded by Clerk Vick; the motion was adopted without objection.

Agenda Item 3 – Approve Minutes from 8/3/23 Meeting

Chair Russell presented the minutes of the August 3, 2023, meeting to the committee. Chair Russell referenced the proposed revision that Clerk Vick sent staff prior to the meeting correcting a vote.

A motion was made to adopt the minutes with Clerk Vick's revision by Clerk Butterfield and seconded by Clerk Sadoff; the motion was adopted without objection.

Agenda Item 4 – Revenue and Expenditures Update

Chair Russell called on Mr. Kolchakian to provide the Revenue and Expenditures update. Mr. Kolchakian stated that, through the month of August, clerks collected just over \$469 million, which is \$28.1 million above the \$441 million REC projection for the year. Mr. Kolchakian stated that a major driver was the historic March due to the tort reform legislation. There are eleven months of actual expenditures data totaling \$390 million, which is 6.1% below the year-to-date projection.

Agenda Item 5 – 2024 Budget Committee Workplan and Calendar

Chair Russell thanked the committee for a successful budget year and stated that she looks forward to building on the accomplishments of the committee. Chair Russell presented the proposed Budget Committee workplan for CFY 2023-24 which is included in the meeting packet. Chair Russell referenced some committee successes that have been implemented over the past few budget cycles. Chair Russell stated that, for the past few years, the committee has worked to establish a Base Budget to build upon, voted to utilize the annual Cumulative Excess the same way we handle the Unspent Budgeted Funds, and implemented weighted cases into the budget development process. Chair Russell stated that the committee voted to roll 10% of the Cumulative Excess funds into the clerks' reserve fund in each of the past three years bringing the total to just under \$1.6 million.

Agenda Item 6 – Workgroups Update

Clerk Vick was recognized to give the Jury Management Workgroup update. Clerk Vick stated that two of the four requested deliverables have been met so far. The first deliverable was an amount of \$4.8 million to the clerks' legislative team to request increased jury funding from the Legislature. The second deliverable was to approve the Jury Reimbursement Form for this budget year. The third deliverable was to conduct an analysis of jury expenditures data, summons data, and local juror processes. Clerk Vick stated that she reached out to clerks whose costs were higher than the Peer Group average as well as offices that had estimates that were substantially increased. The last deliverable was to recommend an allocation methodology to address the funding shortfall clerks will face in the upcoming year. Clerk Vick stated that the recommendation of the workgroup is to maintain the current allocation of a prorated allocation according to the policy that is currently in place.

Clerk Patty was recognized to give the Surplus Revenue Collections Distribution Workgroup update. Clerk Patty stated that the workgroup will work on providing a plan of action and milestones in the upcoming months. Clerk Patty stated that the goal of this program is to invest in compliance. The workgroup is planning to meet in St. Johns in-person if anyone would like to join. Clerk Burke mentioned that at the compliance summit, ideas were shared of what some offices are doing regarding compliance. For example, before someone is released from jail, they let them know how much they owe. Clerk Patty stated that it's important to work closely with CIS to determine the ROI

in a program. Clerk Burke stated that, during Operation Green Light, we celebrate all these payment plans but then realize that not many people are successful on these plans. Clerk Kinzel asked if all clerks are using collections agencies to try and meet the standard for collections. Jason L. Welty, CCOC Deputy Executive Director, provided this information in the meeting chat. Clerk Kinzel stated that we could also have a breakdown of those offices that are meeting collections which would allow us to see how to best move forward with those that are not meeting the standard. Clerk Patty stated that the workgroup will investigate those counties that already have compliance efforts and try to allow them to get funding for other office functions.

Chair Russell acknowledged Clerk Burke to present the Needs-Based Budget Workgroup. Clerk Burke stated that the workgroup will begin its work soon and will gather additional staff to serve on this workgroup.

Clerk Alvarez-Sowles was recognized to present the proposed Living Wage Analysis Workgroup. Clerk Alvarez-Sowles stated that the purpose of the workgroup is to look at additional budgetary factors used in allocations, specifically cost-of-living expenses. Clerk Alvarez-Sowles stated that the workgroup would review the MIT living wage calculator and develop a model that can be used similarly to weighted workload. The workgroup would gather salary and position data from the Operational Budget and create data comparisons to try and develop a methodology. Clerk Alvarez-Sowles stated that this workgroup would meet after the Operational Budgets are submitted. Clerk Roth is concerned about a workgroup that only focuses on a single factor. Clerk Alvarez-Sowles answered that she would like to chip away at the different factors that clerks face, but she would like to focus on the cost-of-living for now.

A motion was made to approve the Living Wage Analysis Workgroup by Clerk Cooney and seconded by Clerk Kinzel; the motion was adopted without objection.

Agenda Item 7 – Operational Budget Discussion

Mr. Kolchakian stated that the Operational Budget is collected every year and provides the committee and CCOC with valuable budgetary data. Mr. Kolchakian stated that the Operational Budget currently collects the budget projections for the upcoming fiscal year. The proposal up for committee consideration is to collect prior year actual budget expenditures data instead. Collecting prior year actuals will provide the committee and the CCOC with data and details on how funds are spent each year. Clerk Kinzel stated that the CCOC gets the annual operational close out data, so she is not sure what this proposal is trying to collect. Mr. Kolchakian stated that data does not break out personnel costs, health insurance costs, FRS actual costs, etc. Mr. Kolchakian stated that this will allow us to be able to identify our true needs moving forward.

Agenda Item 8 – Other Business

There was no other business brought before the committee.

Meeting adjourned at 2:30 PM.



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AGENDA ITEM 4

DATE: March 28, 2024
SUBJECT: December Revenue Estimating Conference Results
COMMITTEE ACTION: Information Only

OVERVIEW:

The Article V Revenue Estimating Conference (REC or Conference) met on December 20, 2023, in Tallahassee. The Conference consists of representatives from the Florida Senate, the House of Representatives, the Executive Office of the Governor (EOG), and the Office of Economic and Demographic Research (EDR). In addition, state entities affected by the Conference participate in the discussion and present projections, such as the Office of the State Courts Administrator (OSCA) and the Clerks of Court Operations Corporation (CCOC). However, these entities do not have a vote on final numbers. John Dew and Johnny Petit from the CCOC represented the clerks at the Conference.

RESULTS:

The Conference estimated \$465.1 million of collected revenue available for the clerks' CFY 2023-24 budget, a \$6.6 million increase over the previous estimate. The Conference estimate for CFY 2024-25 was \$467.8 million, a \$5.4 million increase over the previous estimate. The continued increase in projected revenues is partly due to the recognition of the clerks' increased collections efforts.

This revenue estimate does not directly affect the CCOC budget amounts since the CFY 2023-24 Revenue-Limited Budget was built on the July REC estimate pursuant to statute. However, this estimate provides an updated look at where our revenues are trending. The CFY 2024-25 Revenue-Limited Budget will be built on the estimate from the upcoming REC Conference this summer.

COMMITTEE ACTION: Information Only

ATTACHMENTS:

1. December REC Article V Results for the Clerks

Article V REC

12/20/2023

**Local Government Fines/Fees/Charges Schedule for Clerks
(Millions)**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
SFY23/24	39.3	36.6	40.0	39.1	39.0	34.2	35.6	36.9	36.5	44.9	39.9	38.9	461.0
SFY24/25	41.3	38.9	39.9	38.6	39.9	34.4	35.8	37.1	36.7	45.2	40.1	39.1	466.8
SFY25/26	41.6	39.2	40.2	38.9	40.2	34.7	36.1	37.4	37.0	45.5	40.4	39.4	470.6
SFY26/27	41.9	39.5	40.5	39.1	40.5	34.9	36.4	37.7	37.3	45.9	40.7	39.7	474.0
SFY27/28	42.0	39.6	40.6	39.3	40.6	35.0	36.5	37.8	37.4	46.0	40.8	39.8	475.4
SFY28/29	42.1	39.7	40.7	39.4	40.7	35.1	36.6	37.9	37.5	46.1	40.9	39.9	476.6

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL
LFY 23/24	39.1	39.0	34.2	35.6	36.9	36.5	44.9	39.9	38.9	41.3	38.9	39.9	465.1
LFY 24/25	38.6	39.9	34.4	35.8	37.1	36.7	45.2	40.1	39.1	41.6	39.2	40.2	467.8
LFY 25/26	38.9	40.2	34.7	36.1	37.4	37.0	45.5	40.4	39.4	41.9	39.5	40.5	471.5
LFY 26/27	39.1	40.5	34.9	36.4	37.7	37.3	45.9	40.7	39.7	42.0	39.6	40.6	474.3
LFY 27/28	39.3	40.6	35.0	36.5	37.8	37.4	46.0	40.8	39.8	42.1	39.7	40.7	475.7
LFY 28/29	39.4	40.7	35.1	36.6	37.9	37.5	46.1	40.9	39.9	42.1	39.7	40.7	476.6



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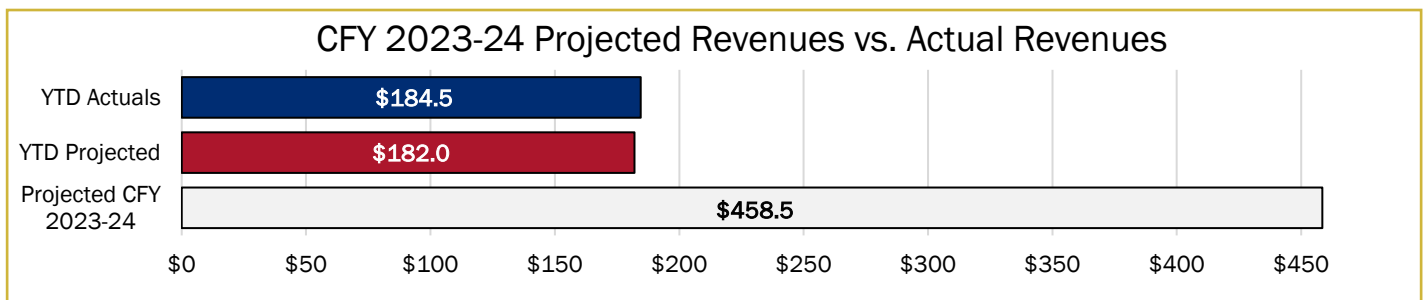
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REVENUE UPDATE – Through January 2024

The July Article V Revenue Estimating Conference (REC) projected the clerks to collect a total statewide revenue of **\$458.5 million** for CFY 2023-24.



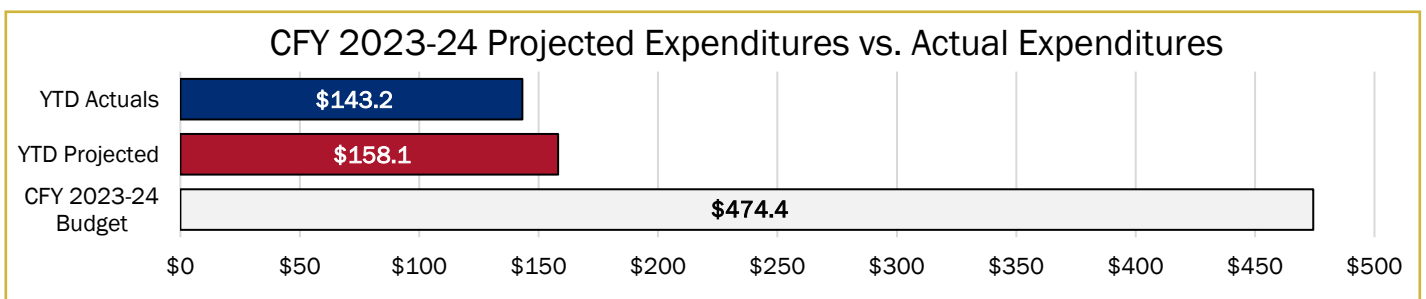
Total revenues reported for January 2024 were **\$38.0 million**, which is about **\$1.7 million, or 4.7 percent, above** the REC monthly projection

Through the first **five** months of the CFY, the REC expected clerks to collect **\$182.0 million**; the actual revenue is **\$184.5 million**, which is **\$2.5 million, or 1.4 percent, above** YTD expectations

- September, November, and January actuals came in above the REC monthly estimate
- October and December actuals came in below the REC monthly estimate

EXPENDITURES UPDATE – Through January 2024

The Budget Committee and Executive Council approved the **\$474.4 million** budget for CFY 2023-24.



Through the first **four** months of the fiscal year, the total expenditures reported were **\$143.2 million**

This amount is **\$14.9 million, or 9.4 percent, below** the year-to-date approved budget

* *Note: expenditures may be much higher because some offices report on a cash and not accrual basis as well as some annual contracts are paid later in the fiscal year*

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AGENDA ITEM 6

DATE: March 28, 2024
SUBJECT: CFY 2022-23 Settle-Up Update
COMMITTEE ACTION: Information Only

OVERVIEW:

The CFY 2022-23 Settle-Up is complete based on the information received from the October Expenditures and Collections (EC) Report and the Department of Revenue (DOR) remittance information. CCOC staff calculated the settle-up amounts by comparing revenues to expenditures for the fiscal year.

- Revenues include the amounts received from the Trust Fund (regular monthly distributions and special funding amounts – from the EC Report) for September 2022 through August 2023, plus CCOC revenues collected (from the EC Report) for the same period, plus the cash distribution from the Trust Fund from prior year additional revenues (from the EC Report).
- Expenditures include the calculated excess revenue sent to the Trust Fund for October 2022 through September 2023 (from the EC Report) and CCOC expenditures for the same period (from the EC Report). The calculation of expenditures does not include settle-up payments from the prior fiscal year. Counties are not permitted to report expenditures in excess of the final approved budget authority adopted by the committee and the Executive Council.

Settle-up payments to the Trust Fund were made and verified by CCOC staff prior to the January 25, 2024 statutory deadline. If you are owed funds from the Trust Fund, you will receive these funds once the budget amendment is processed by DOR and the Governor's Office, which will likely occur in March or April.

COMMITTEE ACTION: Information Only

LEAD STAFF: Griffin Kolchakian, Budget and Communications Director

ATTACHMENTS:

1. CFY 2022-23 Settle-up Spreadsheet (FINAL)

County	Final Budget Authority (Adopted by Exec. Council 9/21/22)	CCOC Revenues (Sep 22-Aug 23) (EC Report)	Funds Received from Trust Fund (Sep 22-Aug 23) (EC Report)	Additional Revenues from Trust Fund (EC Report)	Total Revenues + Funds from Trust Fund	Excess Revenue Sent to Trust Fund (Oct 22-Sep 23) (DOR Report)	CCOC Expenditures (Oct 22-Sep 23) (EC Report)	Excess Revenue Sent to the TF + CCOC Expenditures	Unspent Budgeted Funds	CFY 2022-23 Settle-Up Calculation	Due To (Due From) TF
Alachua	\$ 5,924,259.00	\$ 4,571,762.39	\$ 1,698,387.47	\$ 159,604.00	\$ 6,429,753.86	\$ 136,982.26	\$ 5,810,279.00	\$ 5,947,261.26	\$ (113,980.00)	\$ 482,492.60	Due To TF
Baker	\$ 725,439.00	\$ 440,234.51	\$ 227,142.17	\$ 19,544.00	\$ 686,920.68	\$ -	\$ 646,607.09	\$ 646,607.09	\$ (78,831.91)	\$ 40,313.59	Due To TF
Bay	\$ 3,941,758.00	\$ 4,722,797.66	\$ -	\$ 106,194.00	\$ 4,828,991.66	\$ 636,978.34	\$ 3,941,758.00	\$ 4,578,736.34	\$ -	\$ 250,255.32	Due To TF
Bradford	\$ 873,912.00	\$ 802,255.01	\$ 113,600.55	\$ 23,544.00	\$ 939,399.56	\$ 11,405.04	\$ 759,330.12	\$ 770,735.16	\$ (114,581.88)	\$ 168,664.40	Due To TF
Brevard	\$ 11,517,992.00	\$ 9,401,628.11	\$ 2,500,683.12	\$ 310,304.00	\$ 12,212,615.23	\$ 91,894.01	\$ 11,517,992.00	\$ 11,609,886.01	\$ -	\$ 602,729.22	Due To TF
Broward	\$ 39,664,380.00	\$ 38,085,677.22	\$ 137,360.25	\$ 1,068,587.00	\$ 39,291,624.47	\$ 2,853,946.77	\$ 37,861,337.10	\$ 40,715,283.87	\$ (1,803,042.90)	\$ (1,423,659.40)	Due From TF
Calhoun	\$ 459,015.00	\$ 301,845.87	\$ 251,761.80	\$ 12,366.00	\$ 565,973.67	\$ -	\$ 450,475.48	\$ 450,475.48	\$ (8,539.52)	\$ 115,498.19	Due To TF
Charlotte	\$ 3,607,349.00	\$ 4,276,368.91	\$ 50,971.25	\$ 97,184.00	\$ 4,424,524.16	\$ 791,306.73	\$ 3,378,778.85	\$ 4,170,085.58	\$ (228,570.15)	\$ 254,438.58	Due To TF
Citrus	\$ 3,063,819.00	\$ 3,363,058.68	\$ 117,689.72	\$ 82,542.00	\$ 3,563,290.40	\$ 334,716.80	\$ 3,063,819.00	\$ 3,398,535.80	\$ -	\$ 164,754.60	Due To TF
Clay	\$ 3,737,553.00	\$ 4,103,885.85	\$ -	\$ 100,692.00	\$ 4,204,577.85	\$ 425,921.02	\$ 3,737,553.00	\$ 4,163,474.02	\$ -	\$ 41,103.83	Due To TF
Collier	\$ 6,549,607.00	\$ 7,819,056.01	\$ -	\$ 176,450.00	\$ 7,995,506.01	\$ 1,272,287.31	\$ 6,548,376.16	\$ 7,820,663.47	\$ (1,230.84)	\$ 174,842.54	Due To TF
Columbia	\$ 1,557,902.00	\$ 1,425,037.12	\$ 155,241.13	\$ 41,971.00	\$ 1,622,249.25	\$ 159,376.91	\$ 1,557,131.39	\$ 1,716,508.30	\$ (770.61)	\$ (94,259.05)	Due From TF
DeSoto	\$ 823,615.00	\$ 720,908.99	\$ 169,003.17	\$ 22,189.00	\$ 912,101.16	\$ 51,143.41	\$ 813,352.18	\$ 864,495.59	\$ (10,262.82)	\$ 47,605.57	Due To TF
Dixie	\$ 501,450.00	\$ 306,458.89	\$ 273,761.21	\$ 13,509.00	\$ 593,729.10	\$ -	\$ 450,499.87	\$ 450,499.87	\$ (50,950.13)	\$ 143,229.23	Due To TF
Duval	\$ 19,939,648.00	\$ 20,655,849.67	\$ 698,229.53	\$ 537,189.00	\$ 21,891,268.20	\$ 1,719,958.37	\$ 19,939,263.22	\$ 21,659,221.59	\$ (384.78)	\$ 232,046.61	Due To TF
Escambia	\$ 7,108,406.00	\$ 6,632,522.92	\$ 353,230.47	\$ 191,506.00	\$ 7,177,259.39	\$ 187,665.29	\$ 5,678,552.35	\$ 5,866,217.64	\$ (1,429,853.65)	\$ 1,311,041.75	Due To TF
Flagler	\$ 1,857,621.00	\$ 1,797,754.37	\$ 89,334.67	\$ 50,045.00	\$ 1,937,134.04	\$ 87,732.73	\$ 1,648,292.36	\$ 1,736,025.09	\$ (209,328.64)	\$ 201,108.95	Due To TF
Franklin	\$ 674,135.00	\$ 235,504.20	\$ 487,433.96	\$ 18,162.00	\$ 741,100.16	\$ -	\$ 669,539.92	\$ 669,539.92	\$ (4,595.08)	\$ 71,560.24	Due To TF
Gadsden	\$ 1,365,042.00	\$ 726,355.41	\$ 661,530.00	\$ 36,775.00	\$ 1,424,660.41	\$ -	\$ 1,365,042.00	\$ 1,365,042.00	\$ -	\$ 59,618.41	Due To TF
Gilchrist	\$ 557,818.00	\$ 275,087.74	\$ 280,502.88	\$ 15,028.00	\$ 570,618.62	\$ -	\$ 551,246.63	\$ 551,246.63	\$ (6,571.37)	\$ 19,371.99	Due To TF
Glades	\$ 579,028.00	\$ 448,200.42	\$ 144,235.79	\$ 15,600.00	\$ 608,036.21	\$ 21,431.83	\$ 529,038.23	\$ 550,470.06	\$ (49,989.77)	\$ 57,566.15	Due To TF
Gulf	\$ 502,570.00	\$ 254,300.03	\$ 253,747.55	\$ 13,540.00	\$ 521,587.58	\$ -	\$ 453,938.92	\$ 453,938.92	\$ (48,631.08)	\$ 67,648.66	Due To TF
Hamilton	\$ 609,839.00	\$ 433,096.80	\$ 253,006.87	\$ 16,430.00	\$ 702,533.67	\$ 24,091.31	\$ 578,274.77	\$ 602,366.08	\$ (31,564.23)	\$ 100,167.59	Due To TF
Hardee	\$ 924,370.00	\$ 612,272.42	\$ 329,813.14	\$ 24,904.00	\$ 966,989.56	\$ -	\$ 752,122.43	\$ 752,122.43	\$ (172,247.57)	\$ 214,867.13	Due To TF
Hendry	\$ 1,306,755.00	\$ 1,045,125.32	\$ 278,614.67	\$ 35,205.00	\$ 1,358,944.99	\$ 33,424.65	\$ 1,265,807.65	\$ 1,299,232.30	\$ (40,947.35)	\$ 59,712.69	Due To TF
Hernando	\$ 3,487,927.00	\$ 4,316,178.06	\$ -	\$ 93,967.00	\$ 4,410,145.06	\$ 843,209.53	\$ 2,968,130.93	\$ 3,811,340.46	\$ (519,796.07)	\$ 598,804.60	Due To TF
Highlands	\$ 2,009,733.00	\$ 1,810,752.70	\$ 154,633.83	\$ 54,144.00	\$ 2,019,530.53	\$ 58,059.41	\$ 2,009,733.00	\$ 2,067,792.41	\$ -	\$ (48,261.88)	Due From TF
Hillsborough	\$ 30,825,591.00	\$ 33,532,507.09	\$ 1,673,458.38	\$ 830,463.00	\$ 36,036,428.47	\$ 4,514,761.40	\$ 30,825,591.00	\$ 35,340,352.40	\$ -	\$ 696,076.07	Due To TF
Holmes	\$ 604,124.00	\$ 507,321.27	\$ 95,424.72	\$ 16,276.00	\$ 619,021.99	\$ 10,035.13	\$ 594,087.77	\$ 604,122.90	\$ (10,036.23)	\$ 14,899.09	Due To TF
Indian River	\$ 3,029,670.00	\$ 3,148,076.29	\$ -	\$ 81,621.00	\$ 3,229,697.29	\$ 196,026.39	\$ 2,993,272.89	\$ 3,189,299.28	\$ (36,397.11)	\$ 40,398.01	Due To TF
Jackson	\$ 1,128,978.00	\$ 794,492.77	\$ 284,103.29	\$ 30,415.00	\$ 1,109,011.06	\$ -	\$ 984,850.10	\$ 984,850.10	\$ (144,127.90)	\$ 124,160.96	Due To TF
Jefferson	\$ 513,902.00	\$ 343,255.80	\$ 166,246.87	\$ 13,845.00	\$ 523,347.67	\$ -	\$ 513,901.74	\$ 513,901.74	\$ (0.26)	\$ 9,445.93	Due To TF
Lafayette	\$ 315,037.00	\$ 111,159.49	\$ 232,866.42	\$ 8,488.00	\$ 352,513.91	\$ -	\$ 315,037.00	\$ 315,037.00	\$ -	\$ 37,476.91	Due To TF
Lake	\$ 6,312,466.00	\$ 6,655,992.00	\$ -	\$ 170,063.00	\$ 6,826,055.00	\$ 467,934.00	\$ 5,867,052.29	\$ 6,334,986.29	\$ (445,413.71)	\$ 491,068.71	Due To TF
Lee	\$ 11,903,367.00	\$ 15,365,493.06	\$ -	\$ 320,686.00	\$ 15,686,179.06	\$ 2,645,030.50	\$ 11,903,367.00	\$ 14,548,397.50	\$ -	\$ 1,137,781.56	Due To TF
Leon	\$ 6,023,069.00	\$ 4,964,311.13	\$ 1,592,238.45	\$ 162,266.00	\$ 6,718,815.58	\$ 122,960.57	\$ 5,613,012.37	\$ 5,735,972.94	\$ (410,056.63)	\$ 982,842.64	Due To TF
Levy	\$ 1,148,148.00	\$ 977,812.20	\$ 214,136.22	\$ 30,932.00	\$ 1,222,880.42	\$ -	\$ 1,120,232.20	\$ 1,120,232.20	\$ (27,915.80)	\$ 102,648.22	Due To TF
Liberty	\$ 322,497.00	\$ 155,926.10	\$ 127,162.72	\$ 8,689.00	\$ 291,777.82	\$ -	\$ 322,497.00	\$ 322,497.00	\$ -	\$ (30,719.18)	Due From TF
Madison	\$ 568,909.00	\$ 562,383.62	\$ 44,181.72	\$ 15,327.00	\$ 621,892.34	\$ 26,740.51	\$ 551,713.03	\$ 578,453.54	\$ (17,195.97)	\$ 43,438.80	Due To TF
Manatee	\$ 6,050,341.00	\$ 6,851,564.37	\$ 4,079.83	\$ 163,000.00	\$ 7,018,644.20	\$ 931,332.09	\$ 5,829,099.84	\$ 6,760,431.93	\$ (221,241.16)	\$ 258,212.27	Due To TF
Marion	\$ 6,684,670.00	\$ 7,332,819.39	\$ 119,602.53	\$ 180,089.00	\$ 7,632,510.92	\$ 805,657.55	\$ 6,139,290.48	\$ 6,944,948.03	\$ (545,379.52)	\$ 687,562.89	Due To TF
Martin	\$ 3,572,365.00	\$ 3,515,941.46	\$ -	\$ 96,243.00	\$ 3,612,184.46	\$ 179,711.93	\$ 3,572,105.96	\$ 3,751,817.89	\$ (259.04)	\$ (139,633.43)	Due From TF
Miami-Dade	\$ 71,990,695.00	\$ 80,385,965.61	\$ 567,221.87	\$ 1,939,481.00	\$ 82,892,668.48	\$ 8,956,738.45	\$ 71,855,711.81	\$ 80,812,450.26	\$ (134,983.19)	\$ 2,080,218.22	Due To TF
Monroe	\$ 3,577,729.00	\$ 3,040,317.81	\$ 1,156,826.13	\$ 96,387.00	\$ 4,293,530.94	\$ 87,074.98	\$ 3,577,729.00	\$ 3,664,803.98	\$ -	\$ 628,726.96	Due To TF

County	Final Budget Authority (Adopted by Exec. Council 9/21/22)	CCOC Revenues (Sep 22-Aug 23) (EC Report)	Funds Received from Trust Fund (Sep 22-Aug 23) (EC Report)	Additional Revenues from Trust Fund (EC Report)	Total Revenues + Funds from Trust Fund	Excess Revenue Sent to Trust Fund (Oct 22-Sep 23) (DOR Report)	CCOC Expenditures (Oct 22-Sep 23) (EC Report)	Excess Revenue Sent to the TF + CCOC Expenditures	Unspent Budgeted Funds	CFY 2022-23 Settle-Up Calculation	Due To (Due From) TF
Nassau	\$ 1,593,029.00	\$ 1,415,894.56	\$ 229,341.58	\$ 42,918.00	\$ 1,688,154.14	\$ 46,251.49	\$ 1,502,881.34	\$ 1,549,132.83	\$ (90,147.66)	\$ 139,021.31	Due To TF
Okaloosa	\$ 3,716,895.00	\$ 4,087,127.07	\$ -	\$ 100,136.00	\$ 4,187,263.07	\$ 485,032.75	\$ 3,716,895.00	\$ 4,201,927.75	\$ -	\$ (14,664.68)	Due From TF
Okeechobee	\$ 1,298,780.00	\$ 1,102,043.35	\$ 446,655.42	\$ 34,991.00	\$ 1,583,689.77	\$ 31,530.42	\$ 1,291,240.28	\$ 1,322,770.70	\$ (7,539.72)	\$ 260,919.07	Due To TF
Orange	\$ 29,521,041.00	\$ 40,236,093.12	\$ -	\$ 795,312.00	\$ 41,031,405.12	\$ 11,284,988.81	\$ 29,517,992.70	\$ 40,802,981.51	\$ (3,048.30)	\$ 228,423.61	Due To TF
Osceola	\$ 7,898,791.00	\$ 9,586,436.66	\$ -	\$ 212,799.00	\$ 9,799,235.66	\$ 1,759,889.27	\$ 6,457,146.12	\$ 8,217,035.39	\$ (1,441,644.88)	\$ 1,582,200.27	Due To TF
Palm Beach	\$ 30,780,285.00	\$ 27,432,564.44	\$ 2,595,405.96	\$ 829,243.00	\$ 30,857,213.40	\$ 836,031.21	\$ 28,925,098.08	\$ 29,761,129.29	\$ (1,855,186.92)	\$ 1,096,084.11	Due To TF
Pasco	\$ 11,837,845.00	\$ 9,450,444.38	\$ 3,428,534.55	\$ 318,920.00	\$ 13,197,898.93	\$ 427,981.74	\$ 11,837,845.00	\$ 12,265,826.74	\$ -	\$ 932,072.19	Due To TF
Pinellas	\$ 23,037,307.00	\$ 19,159,467.92	\$ 3,161,429.25	\$ 620,641.00	\$ 22,941,538.17	\$ 940,257.63	\$ 23,037,307.00	\$ 23,977,564.63	\$ -	\$ (1,036,026.46)	Due From TF
Polk	\$ 12,626,653.00	\$ 15,227,575.09	\$ -	\$ 340,171.00	\$ 15,567,746.09	\$ 2,619,982.69	\$ 12,531,172.76	\$ 15,151,155.45	\$ (95,480.24)	\$ 416,590.64	Due To TF
Putnam	\$ 2,193,536.00	\$ 1,291,433.03	\$ 1,210,637.49	\$ 59,096.00	\$ 2,561,166.52	\$ -	\$ 2,189,452.07	\$ 2,189,452.07	\$ (4,083.93)	\$ 371,714.45	Due To TF
Saint Johns	\$ 3,655,585.00	\$ 5,045,113.59	\$ 10,158.25	\$ 98,484.00	\$ 5,153,755.84	\$ 1,395,636.12	\$ 3,655,585.00	\$ 5,051,221.12	\$ -	\$ 102,534.72	Due To TF
Saint Lucie	\$ 6,804,946.00	\$ 7,410,546.71	\$ 127,501.38	\$ 183,331.00	\$ 7,721,379.09	\$ 733,833.40	\$ 6,804,946.00	\$ 7,538,779.40	\$ -	\$ 182,599.69	Due To TF
Santa Rosa	\$ 3,243,589.00	\$ 4,006,976.17	\$ -	\$ 87,385.00	\$ 4,094,361.17	\$ 735,235.05	\$ 3,243,588.82	\$ 3,978,823.87	\$ (0.18)	\$ 115,537.30	Due To TF
Sarasota	\$ 8,275,601.00	\$ 8,524,249.17	\$ 1,396,938.95	\$ 222,950.00	\$ 10,144,138.12	\$ 742,826.30	\$ 7,707,683.66	\$ 8,450,509.96	\$ (567,917.34)	\$ 1,693,628.16	Due To TF
Seminole	\$ 9,024,814.00	\$ 8,580,249.92	\$ -	\$ 243,135.00	\$ 8,823,384.92	\$ 386,077.28	\$ 8,823,384.92	\$ 9,209,462.20	\$ (201,429.08)	\$ (386,077.28)	Due From TF
Sumter	\$ 1,941,030.00	\$ 2,381,924.50	\$ -	\$ 52,293.00	\$ 2,434,217.50	\$ 448,055.15	\$ 1,941,030.00	\$ 2,389,085.15	\$ -	\$ 45,132.35	Due To TF
Suwannee	\$ 1,199,403.00	\$ 1,137,144.98	\$ 274,302.33	\$ 32,313.00	\$ 1,443,760.31	\$ 40,588.51	\$ 1,199,403.00	\$ 1,239,991.51	\$ -	\$ 203,768.80	Due To TF
Taylor	\$ 574,286.00	\$ 416,191.75	\$ 167,132.04	\$ 15,472.00	\$ 598,795.79	\$ -	\$ 574,003.07	\$ 574,003.07	\$ (282.93)	\$ 24,792.72	Due To TF
Union	\$ 498,165.00	\$ 155,040.68	\$ 364,316.04	\$ 13,421.00	\$ 532,777.72	\$ -	\$ 490,171.85	\$ 490,171.85	\$ (7,993.15)	\$ 42,605.87	Due To TF
Volusia	\$ 11,847,283.00	\$ 12,000,029.82	\$ 871,784.97	\$ 319,174.00	\$ 13,190,988.79	\$ 1,173,421.23	\$ 11,099,886.32	\$ 12,273,307.55	\$ (747,396.68)	\$ 917,681.24	Due To TF
Wakulla	\$ 704,724.00	\$ 684,230.01	\$ 110,892.70	\$ 18,985.00	\$ 814,107.71	\$ 88,109.69	\$ 704,723.00	\$ 792,832.69	\$ (1.00)	\$ 21,275.02	Due To TF
Walton	\$ 1,687,871.00	\$ 1,768,386.97	\$ 262,401.00	\$ 45,472.00	\$ 2,076,259.97	\$ 170,557.91	\$ 1,687,871.00	\$ 1,858,428.91	\$ -	\$ 217,831.06	Due To TF
Washington	\$ 805,838.00	\$ 472,807.81	\$ 234,740.00	\$ 21,709.00	\$ 729,256.81	\$ -	\$ 805,838.00	\$ 805,838.00	\$ -	\$ (76,581.19)	Due From TF
Statewide	\$ 453,209,797.00	\$ 469,401,286.44	\$ 30,849,636.26	\$ 12,209,797.00	\$ 512,460,719.70	\$ 53,031,821.87	\$ 441,269,968.12	\$ 494,301,789.99	\$ (11,939,828.88)	\$ 18,158,929.71	

\$ (3,249,882.55) Due From TF 9
 \$ 21,408,812.26 Due To TF 58
 \$ 18,158,929.71 Difference



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AGENDA ITEM 7

DATE: March 28, 2024
SUBJECT: Legislative Update
COMMITTEE ACTION: Information Only

OVERVIEW:

The 2024 Legislative Session concluded on March 8th. The Legislature approved the State Fiscal Year (SFY) 2024-25 budget as well as the clerks' priority legislation, both of which are pending the Governor's signature.

CLERKS' PRIORITY BILL:

The clerks' priority bill (HB 1077 by Representative Botana and SB 1470 by Senator Hutson) was passed by the Legislature and is awaiting the Governor's signature. This bill provides increased flexibility for funding court-related technology improvements, redirects the \$12.50 administrative fee in s. 318.18(18), F.S., from State General Revenue to the clerks, corrects the revenue redirect "glitch" fix for county summonses omitted from last year's clerks' bill, establishes a driver license reinstatement pilot program in Miami-Dade, and authorizes clerks to invest funds from the Fine and Forfeiture Fund into an interest-bearing account with earnings used for court-related operations and enhancements. The projected annual fiscal impact to clerks is \$28.8 million.

ADDITIONAL BUDGET-RELATED ITEMS:

- Current year \$8 million appropriation in the "Back of the Bill" for the "glitch" fix
- Continued State funding for juror management reimbursement expenses
 - No cuts to the recurring \$11.7 million; increased funding was not approved
- Employer portion of FRS costs slightly increased via legislation for an estimated impact of approximately \$165,000 to the clerks
 - Employee portion of FRS costs did not increase
- Continued State funding for eNotify
 - No cuts to the recurring \$370,000

COMMITTEE ACTION: Information Only

LEAD STAFF: Griffin Kolchakian, Budget and Communications Director

Our Mission: As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.



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AGENDA ITEM 8

DATE: March 28, 2024
SUBJECT: Workgroups Update
COMMITTEE ACTION: Information Only

OVERVIEW:

Jury Management Workgroup: This ongoing workgroup chaired by Clerk Vick collected jury cost estimates from each clerk for SFY 2023-24; reviewed how to address the projected funding shortfall for SFY 2023-24; will continue to message the projected funding shortfall to help prepare clerks' offices to cover the funding deficit; review jury expenditure data and trends; review the CCOC Jury Management Reimbursement Form annually; and compile notices from counties that anticipate large jury trials. The workgroup also sent out an informational memo on January 25th highlighting jury-related funding information and updates. The SFY Quarter 2 calculated shortfall by county is attached; the Quarter 3 shortfall is projected to be more substantial than in Quarter 2, so please plan accordingly.

Note: The clerks' jury reimbursement funding was not increased during legislative session. Therefore, each clerk's quarterly reimbursement amount will be proportionately reduced down to the total available budget per the Jury Management Policy. Based on recent averages, quarterly costs will exceed the available budget for SFY Quarter 3 (January - March) and SFY Quarter 4 (April - June); each clerk will likely be reimbursed for approximately 60%-70% of actual quarterly costs (percentage subject to change). Each clerk is responsible to cover the excess costs from their CCOC court-related budget.

Needs-Based Budget Workgroup: This workgroup chaired by Clerk Burke was tasked with establishing proposed guidelines for the clerks' budget issue requests to promote accurate and consistent Needs-Based Budgets moving forward. This will help establish a statewide budget amount reflecting the true funding needs of the clerks to fully operate their offices. The workgroup met on February 9th and March 5th. The workgroup's proposed guidelines for the annual Budget Issues Request submissions are included in Agenda Item #9 for committee consideration.

Living Wage Analysis Workgroup: This workgroup chaired by Clerk Alvarez-Sowles will develop a proposed funding allocation methodology to address those existing positions statewide that are below an identified living wage, including reviewing the MIT living wage model. This methodology could be considered by the committee during budget deliberations as a tool to

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WORKGROUPS UPDATE

address the impact of each county's cost of living impact on staff. The workgroup met on January 25th and February 29th and has additional meetings scheduled for April 2nd and 18th. The workgroup plans to propose funding allocation options to address the living wage for each clerk's office at the May committee meeting.

Compliance Investment Program Workgroup: This workgroup chaired by Clerk Patty seeks to create an optional compliance grant-like program that could be implemented in budget allocations each year. The workgroup seeks to establish a budgetary mechanism to support clerks in meeting collection goals and to encourage increased collections efforts to ultimately increase the total statewide revenues collected by the clerks. This increases the total amount of budget available for the Budget Committee to allocate each year.

COMMITTEE ACTION: Information Only

ATTACHMENTS:

1. Committee Workgroups Update Memo Sent to Clerks and Staff on February 27th
2. Jury Quarter 2 Funding Shortfall Summary



CCOC Budget Committee 2024 Workgroups Update

This year, the Budget Committee has four active workgroups, including the Jury Management Workgroup chaired by Clerk Angela Vick, the Needs-Based Budget Workgroup chaired by Clerk Ken Burke, the Living Wage Analysis Workgroup chaired by Clerk Nikki Alvarez-Sowles, and the Compliance Investment Program Workgroup chaired by Clerk Brandon J. Patty. Even though the Budget Committee does not meet frequently, the expectation for the workgroups is that they are continually meeting to complete their work by May 2024, in time for the committee's budget deliberations. Below is a status update on each of the workgroups:

Jury Management Workgroup:

The Jury Management Workgroup focuses on the clerks' juror management process, including the funding for this work. This ongoing workgroup collected jury cost estimates from each clerk for State Fiscal Year (SFY) 2023-24, reviewed how to address the projected shortfall for SFY 2023-24, continues to review jury expenditure data and trends, reviews the CCOC Jury Management Reimbursement Form annually, periodically compiles information from counties on anticipated large jury trials, and continues to message the projected funding shortfall to help prepare clerks' offices to cover the funding deficit. The workgroup met on August 10th and September 8th of 2023.

In addition to these meetings, the workgroup conducted a survey sent to all clerks in September of 2023. This survey collected information on each clerk's juror process. Based on this information, Clerk Vick made outreach for clarification and to collect additional information, as needed.

The workgroup also continues to message the budget shortfall clerks face this year. The most recent informational reminder was sent out to all clerks in a memo in January. For this SFY, the Legislature provided the clerks with \$11.7 million of State General Revenue for jury reimbursement costs (funds released quarterly). Unfortunately, clerks were not appropriated additional funding to fully cover costs to manage the juror process. For SFY Quarter Two, reimbursement costs totaled \$3.5 million. However, there was only \$3.2 million of available budget for the quarter. Therefore, clerks were only reimbursed for 90% of their submitted costs. Based on recent averages, quarterly costs will likely continue to exceed the available budget. If this happens, each clerk's quarterly reimbursement amount will be proportionately reduced down to the total available budget per the CCOC jury policy. Therefore, each clerk will only be reimbursed for a portion of jury costs that quarter. Each clerk is responsible to cover any excess costs from their CCOC court-related budget. Please plan accordingly to budget for these projected costs. Based on current estimates, each clerk will likely be reimbursed for around 70% of actual costs in a given quarter (this percentage is subject to change).

This legislative session, the clerks are requesting to increase the annual jury appropriation from \$11.7 million to \$16.5 million, a \$4.8 million increase. This additional funding will be considered by the Legislature during budget conference at the end of session.

Needs-Based Budget Workgroup:

The Needs-Based Budget Workgroup was tasked with establishing proposed guidelines for the clerks' budget issue requests to promote accurate and consistent Needs-Based Budgets moving forward. It is important to establish a statewide budget amount reflecting the true funding needs of the clerks to fully operate their offices. This ensures the clerks' legislative team reports the most accurate reflection of the clerks' true statewide funding needs to the Legislature.

The workgroup met on February 9th and plans to meet again soon. The workgroup will continue to discuss and review potential guidelines for the annual budget submissions to bring to the Budget Committee for consideration. Topics include, but are not limited to, adequate staff salaries compared to other local constitucionals, meeting a local livable wage, compliance and collections efforts, ability to meet performance standards, health insurance costs, and staff turnover.

Living Wage Analysis Workgroup:

The Living Wage Analysis Workgroup will review the Massachusetts Institute of Technology (MIT) living wage model and develop a proposed funding allocation methodology to address existing positions statewide that are below this living wage. This methodology could be considered by the Budget Committee during budget deliberations as a tool to address the impact of each county's cost of living impact on staff. For each county, the workgroup plans to review the MIT living wage, the pay rate of all positions, the number of positions below the MIT living wage, and anomalies in the Operational Budgets data. The workgroup does not plan to review office staffing levels, job descriptions, or HR policies and procedures related to hiring or promotion.

The workgroup met on January 25th and has meetings scheduled for February 29th and April 2nd. Based on discussions and input, the workgroup is creating a spreadsheet reflecting these proposed funding allocation options to address the living wage for each clerk's office. This spreadsheet will be updated in February with the updated CFY 2023-24 Operational Budget submissions and again in April with the updated 2024 MIT living wage data. This spreadsheet could be updated each year with the new Operational Budget and MIT Living Wage data to be used by future Budget Committees.

Compliance Investment Program Workgroup:

This workgroup seeks to create an optional compliance grant-like program that could be implemented in budget allocations each year. The workgroup seeks to establish a budgetary mechanism to support clerks in meeting collection goals and to encourage increased collections efforts to ultimately increase the total statewide revenues collected by the clerks. This increases the total amount of budget available for the Budget Committee to allocate each year.

Last year, this workgroup presented an initial grant proposal to the committee as an allocation methodology option. The committee determined that the program needed additional work and review and tasked the workgroup with further developing this issue. The workgroup met last year on June 1st and plans to meet again soon.

Jury Reimbursement (October 1 to December 31, 2023)

County	Total Quarterly Cost	Reimbursement due to lack of available funds	Shortfall
Alachua	\$ 58,165.89	\$ 52,610.77	\$ (5,555.12)
Baker	\$ -	\$ -	\$ -
Bay	\$ 47,209.15	\$ 42,700.45	\$ (4,508.70)
Bradford	\$ 14,174.57	\$ 12,820.83	\$ (1,353.74)
Brevard	\$ 120,947.56	\$ 109,396.49	\$ (11,551.07)
Broward	\$ 222,589.41	\$ 201,331.06	\$ (21,258.35)
Calhoun	\$ 1,988.17	\$ 1,798.29	\$ (189.88)
Charlotte	\$ 38,946.79	\$ 35,227.19	\$ (3,719.60)
Citrus	\$ 29,142.19	\$ 26,358.97	\$ (2,783.22)
Clay	\$ 16,845.01	\$ 15,236.23	\$ (1,608.78)
Collier	\$ 56,375.40	\$ 50,991.28	\$ (5,384.12)
Columbia	\$ 16,565.94	\$ 14,983.81	\$ (1,582.13)
DeSoto	\$ 16,695.55	\$ 15,101.05	\$ (1,594.50)
Dixie	\$ 8,093.49	\$ 7,320.52	\$ (772.97)
Duval	\$ 149,827.04	\$ 135,517.85	\$ (14,309.19)
Escambia	\$ 81,735.49	\$ 73,929.36	\$ (7,806.13)
Flagler	\$ 25,313.81	\$ 22,896.22	\$ (2,417.59)
Franklin	\$ 4,240.09	\$ 3,835.14	\$ (404.95)
Gadsden	\$ 10,332.50	\$ 9,345.70	\$ (986.80)
Gilchrist	\$ 1,133.81	\$ 1,025.53	\$ (108.28)
Glades	\$ 7,106.30	\$ 6,427.61	\$ (678.69)
Gulf	\$ 8,352.72	\$ 7,555.00	\$ (797.72)
Hamilton	\$ 3,968.83	\$ 3,589.79	\$ (379.04)
Hardee	\$ 11,421.59	\$ 10,330.77	\$ (1,090.82)
Hendry	\$ 12,987.63	\$ 11,747.25	\$ (1,240.38)
Hernando	\$ 30,164.64	\$ 27,283.77	\$ (2,880.87)
Highlands	\$ 23,749.14	\$ 21,480.98	\$ (2,268.16)
Hillsborough	\$ 125,984.34	\$ 113,952.24	\$ (12,032.10)
Holmes	\$ 2,955.81	\$ 2,673.52	\$ (282.29)
Indian River	\$ 35,928.26	\$ 32,496.94	\$ (3,431.32)
Jackson	\$ 6,348.07	\$ 5,741.80	\$ (606.27)
Jefferson	\$ -	\$ -	\$ -
Lafayette	\$ 462.32	\$ 418.17	\$ (44.15)
Lake	\$ 65,960.42	\$ 59,660.89	\$ (6,299.53)
Lee	\$ 76,985.81	\$ 69,633.30	\$ (7,352.51)
Leon	\$ 71,402.12	\$ 64,582.88	\$ (6,819.24)
Levy	\$ 18,631.78	\$ 16,852.36	\$ (1,779.42)
Liberty	\$ 4,685.27	\$ 4,237.80	\$ (447.47)
Madison	\$ 5,100.01	\$ 4,612.93	\$ (487.08)
Manatee	\$ 35,887.13	\$ 32,459.74	\$ (3,427.39)
Marion	\$ 56,903.99	\$ 51,469.39	\$ (5,434.60)
Martin	\$ 41,969.57	\$ 37,961.28	\$ (4,008.29)
Miami-Dade	\$ 467,272.98	\$ 422,646.19	\$ (44,626.79)
Monroe	\$ 32,866.47	\$ 29,727.57	\$ (3,138.90)
Nassau	\$ 18,660.91	\$ 16,878.70	\$ (1,782.21)
Okaloosa	\$ 43,136.80	\$ 39,017.03	\$ (4,119.77)
Okeechobee	\$ 24,506.76	\$ 22,166.25	\$ (2,340.51)
Orange	\$ 174,017.11	\$ 157,397.65	\$ (16,619.46)
Osceola	\$ 72,029.47	\$ 65,150.31	\$ (6,879.16)

Jury Reimbursement (October 1 to December 31, 2023)

County	Total Quarterly Cost	Reimbursement due to lack of available funds	Shortfall
Palm Beach	\$ 212,696.43	\$ 192,382.91	\$ (20,313.52)
Pasco	\$ 94,530.79	\$ 85,502.65	\$ (9,028.14)
Pinellas	\$ 173,126.38	\$ 156,591.99	\$ (16,534.39)
Polk	\$ 130,316.24	\$ 117,870.42	\$ (12,445.82)
Putnam	\$ 28,420.05	\$ 25,705.80	\$ (2,714.25)
Santa Rosa	\$ 58,273.43	\$ 52,708.04	\$ (5,565.39)
Sarasota	\$ 97,686.98	\$ 88,357.41	\$ (9,329.57)
Seminole	\$ 62,777.42	\$ 56,781.88	\$ (5,995.54)
St. Johns	\$ 27,935.97	\$ 25,267.95	\$ (2,668.02)
St. Lucie	\$ 67,429.87	\$ 60,990.00	\$ (6,439.87)
Sumter	\$ 31,040.51	\$ 28,075.99	\$ (2,964.52)
Suwannee	\$ 8,409.25	\$ 7,606.13	\$ (803.12)
Taylor	\$ 2,816.73	\$ 2,547.72	\$ (269.01)
Union	\$ -	\$ -	\$ -
Volusia	\$ 65,170.45	\$ 58,946.36	\$ (6,224.09)
Wakulla	\$ 10,555.96	\$ 9,547.82	\$ (1,008.14)
Walton	\$ 17,322.01	\$ 15,667.68	\$ (1,654.33)
Washington	\$ 10,509.53	\$ 9,505.82	\$ (1,003.71)
Total	\$ 3,498,786.11	\$ 3,164,635.41	\$ (334,150.70)

90.45%



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AGENDA ITEM 9

DATE: March 28, 2024
SUBJECT: Approve Updated Funding Issues Request Forms
COMMITTEE ACTION: Approve Budget Request Forms

OVERVIEW:

During the annual budget development process, each clerk's office submits a detailed budget issues request package to the CCOC. These forms for the CFY 2024-25 budget request submission include the Budget Issues Request Form, the Revenue Projections Form, and the Clerk Certification Letter. These forms are very similar to the prior year forms. The tabs are still laid out in priority order and are available for any requests over the current CFY 2023-24 court-related budget amounts and FTE counts.

The Needs-Based Budget Workgroup developed a proposed added introductory tab to the Budget Issues Request Form providing guidelines and helpful resources for the budget submissions. If approved by the committee, this narrative will be added to the budget instructions document as well.

The Certification Letter will be updated to include the legislative change allowing for "improving court technology" as an allowable expenditure if HB 1077 is signed into law.

COMMITTEE ACTION: Approve Budget Request Forms

LEAD STAFF: Griffin Kolchakian, Budget and Communications Director

ATTACHMENTS:

1. CFY 2024-25 Budget Issues Request Form
2. CFY 2024-25 Revenue Projections Form
3. CFY 2024-25 Clerk Certification Letter
4. Proposed added first tab to the Budget Issues Request Form including the guidelines developed by the Needs-Based Budget Workgroup

Florida CCOC Budget Issue Form
County Fiscal Year 2024-25



CCOC Form Version 1
 Created 3/1/2024

County:
 Contact:
 E-Mail Address:

Priority:
 Recurring:

Issue Type:
 Issue Category:

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with you County Name in the file name can be submitted to reports@ficcoc.org.

Issue Title:

This issue requests funding for...

If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Florida CCOC Revenue Projection
County Fiscal Year 2024-25



County:

Contact:

E-Mail Address:

Projection as of Date:

Version:

CCOC Form Version 1
Created 3/1/2024

CFY 2024-25 Fine and Forfeiture Trust Fund Projection

	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	YTD Total
Fines, Fees, Service Charges, Court Costs, etc. (Not Including Redirected 10% Fines)													\$ -
Redirected 10% Fines													\$ -
TOTAL FINE AND FORFEITURE TRUST FUND PROJECTION:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Fine and Forfeiture Trust Fund Projection
Additional Notes:

CFY 2024-25 Chapter 2008-111 Projection

	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	YTD Total
Driving Under the Influence s. 316.193, F.S.													\$ -
County Summons s. 34.041(1)(d), F.S.													\$ -
Traffic Administration Fees s. 318.18(18), F.S.													\$ -
All Other Line 47 Additional Revenues All Other													\$ -
TOTAL 2008-111 PROJECTION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Chapter 2008-111 Projection
Additional Notes:

**FLORIDA CLERKS OF COURT OPERATIONS CORPORATION
BUDGET ISSUE CERTIFICATION
COUNTY FISCAL YEAR 2024-25**

I, the undersigned Clerk of Court, do herein attest to the following:

1. Budget Issues requested for October 1, 2024 through September 30, 2025 as herein submitted represent, to the best of my knowledge and belief, pursuant to s. 28.35(3)(a), F.S., the salaries, benefits, and costs for all (the **gross budgeted expenditures**) of the following court-related functions of the office:
 - Case maintenance
 - Records management (all costs associated with storage, redaction, retrieval and maintenance not included under Chapter 29)
 - Court preparation and attendance
 - Processing the assignment, reopening, and reassignment of cases
 - Processing of appeals
 - Collection and distribution of fines, fees, service charges, and court costs
 - Processing of bond forfeiture payments
 - Payment of jurors and witnesses and all Juror related costs including their payments
 - Payment of expenses for meals and lodging provided to jurors
 - Data collection and reporting
 - Determinations of indigent status
 - Paying reasonable administrative support costs to enable the Clerk of the Court to carry out the above court-related functions

(Note: Certification of this provision will allow for compliance with numerous provisions under s. 28.35, F.S., in which these court-related functions are referenced.)

2. Budget Issues submitted, to the best of my knowledge and belief, **do not** include expenditures associated with local requirements deemed the responsibility of the county pursuant to s. 29.008, F.S., nor do the Budget Issues include expenditures for any non-court-related function of the office. Local requirements include the following as defined by applicable statute:
 - Facility Expenses (s. 29.008(1)(a), F.S.)
 - Construction or Lease Expenses (s. 29.008(1)(b), F.S.)
 - Maintenance (s. 29.008(1)(c), F.S.)
 - Utilities (s. 29.008(1)(d), F.S.)
 - Security (s. 29.008(1)(e), F.S.)
 - Communications (s. 29.008(1)(f), F.S.)
 - Radio Systems, existing (s. 29.008(1)(g), F.S.)
 - Multi-agency criminal justice information systems, existing (s. 29.008(1)(h), F.S.)
 - Specialized Programs (s. 29.008(2), F.S.)
3. Revenues used to support court-related operations are included within the Revenue Projections submitted with this Budget Issues request. As per s. 28.35(2)(f)3, F.S., court-related revenues projected in this budget will not be used for non-court related purposes.

DATE

CLERK OF COURT SIGNATURE

COUNTY

SUBMISSION GUIDELINES:

As the CCOC Budget Committee and Executive Council play a role in approving the clerks' Needs-Based Budget as well as the Revenue-Limited Budget, budget issue requests should be justified. The justification should include sufficient detail to inform the reader that the request is a reasonable need. A thoughtful review of your office's needs should be conducted prior to requesting a budget issue. For example, please consider and answer the following when submitting your request:

- **Salaries** – If your staff pay is inadequate or behind compared to any of the following factors, you should submit a budget issue request for pay equity:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) The living wage in your county (see: <https://livingwage.mit.edu/states/12>). Make sure you consider the additional costs due to compression issues when implementing a living wage for your entry-level positions.
- **Health Insurance** – If your employee health insurance coverage is behind compared to any of the following groups, you should submit a budget issue request:
 - a) Like employees with other constitutionals in your county, BCC employees, and court administration.
 - b) State employees (2023 State of Florida employer and employee rates outlined on page 469: https://laws.flrules.org/files/Ch_2023-239.pdf).
- **Florida Retirement System (FRS)** – See the FRS calculation tool with the updated FRS rates for each position class (<https://flccoc.org/clerks-budget/>):
 - a) If the FRS increased costs are provided in the Base Budget, only request additional funding needed over this calculated amount and provide justification for these costs.
- **Resources** – If you do not have adequate resources in any of the following areas, you should submit an issue request:
 - a) Are you properly staffed for your compliance and collection efforts?
 - b) Are you having issues meeting your timeliness standards due to lack of staffing?
 - c) Are you having issues with quality control due to lack of staffing? For example, are you having jail overstays and other related issues? Do you need resources to address an audit finding from DFS or another auditor?
 - d) Does your office have adequate staffing and/or resources to perform all the various statutorily-required duties? Make sure you consider any recent or planned AO, court order, or rule changes.
 - e) Will your office need to add additional resources to support new judges being added?
- **Funding from other sources** – If you are receiving funding from other sources (BCC, recording revenue, grants, etc.) to cover your court-related expenses, you should submit a budget issue request to replace the funding.
- **Allowable expenditures** – See the DFS allowable expenditures document published in 2021 as a reference: flccoc.org/uploads/2021/DFS-allowable-and-unallowable-expenditures.pdf.



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AGENDA ITEM 10

DATE: March 28, 2024
SUBJECT: Establish Reserve Fund Calculation
COMMITTEE ACTION: Approve Reserve Fund Calculation for CFY 2024-25

OVERVIEW:

In 2021, the Reserve Policy Workgroup, led by Clerk Jeff Smith, developed a policy for the contingency fund established in SB 838 which was approved by the Budget Committee. The reserve policy is included in the meeting packet; it provides the purpose of and authority for the reserve fund and outlines the procedures on initiating, using, and maintaining the reserve.

Pursuant to s. 28.37(4)(b), F.S., the Department of Revenue transfers 50% of the Cumulative Excess of the original REC revenue projection to the State's General Revenue Fund. The remaining 50% may be used in the development of the clerks' total combined budgets, a minimum of 10% of which must be held in reserve. Therefore, while building the clerks' budgets over the past three years, the committee funded the reserve at the statutory minimum of 10% of the clerks' share of the Cumulative Excess. The current balance of the reserve fund is \$1.6 million.

County Fiscal Year	Amount to Reserve
2023-24	\$ 111,938
2022-23	\$ 273,309
2021-22	\$ 1,182,040
	\$ 1,567,287

For the CFY 2024-25 Revenue-Limited Budget, the Chair proposes to continue utilizing the statutory minimum of 10% of the Cumulative Excess to go to the reserve fund, which is what the committee approved the previous three years.

COMMITTEE ACTION: Approve Reserve Fund Calculation for CFY 2024-25

LEAD STAFF: Griffin Kolchakian, Budget and Communications Director

ATTACHMENTS:

1. CCOC Reserve Fund Policy



**FLORIDA CLERKS OF COURT
OPERATIONS CORPORATION**

2560-102 BARRINGTON CIRCLE ✓ TALLAHASSEE, FLORIDA 32308 ✓ PHONE 850.386.2223 ✓ FAX 850.386.2224 ✓ WWW.FLCCOC.ORG

TITLE: Reserve Fund Policy

I. PURPOSE:

Provide the Florida Clerks of Court Operations Corporation's (CCOC) Budget Committee an official policy for the establishment and management of a reserve for contingencies within the Clerks of the Court Trust Fund. This policy will provide guidance to the Committee as to funding of the reserve as well as distributions from the reserve in accordance with ss. 28.36(3)(c), F.S.

II. AUTHORITY:

Subsection 28.36(3), F.S.

III. DEFINITIONS:

As used in this Policy, the following terms are defined:

- a. Continuation Budget – the current budget authority approved for the current county fiscal year by the Executive Council carried forward into the upcoming fiscal year.
- b. Cumulative Excess – revenues derived from fines, fees, service charges, and court costs collected by the clerks of court which are greater than the Original Revenue Projection.
- c. Deficit – occurs when the revenue available to the clerks of court falls below the original revenue projection for that county fiscal year.
- d. Emergency – any natural, technological, or manmade occurrence (or threat thereof) that causes damage of sufficient severity and magnitude to result in a declaration of a state of emergency by a county, the Governor, or the President of the United States.
- e. Original Budget Authority – the budget authority amount approved by the Executive Council prior to the beginning of the upcoming county fiscal year.
- f. Original Revenue Projection – the official estimate, as determined by the Revenue Estimating Conference, of revenues from fines, fees, service charges, and court costs available for court-related functions for the county fiscal year covered by the projection.

- g. Reserve – moneys specifically retained and carried forward into the following county fiscal year for future use within the Clerks of the Court Trust Fund.
- h. Revenue Available – the sum of the fines, fees, court cost, and service charges collected and kept by the clerks in the local Fine & Forfeiture Fund. The revenue available for any fiscal year is the revenue from September through August.
- i. Total Budget Authority – the statewide spending level approved by the Executive Council which is inclusive of CCOC-controlled funding sources and excludes funding sources such as Title IV-D. The total budget authority may not exceed the sum of:
 - i. Section 142.01, F.S., revenue projected by the Revenue Estimating Conference;
 - ii. Unspent budgeted funds from the most recently completed county fiscal year;
 - iii. The balance of funds remaining in the Clerks of the Court Trust Fund after any necessary transfers to the General Revenue Fund pursuant to ss. 28.37(3)(b), F.S., and subsequent identification and designation of the amount to be held in reserve; and,
 - iv. Legislative appropriations.

IV. POLICY/PROCEDURES:

- a. Deposits into the reserve fund:
 - i. **Statutory Minimum** – Until the reserve reaches the statutorily required percentage limit, the Budget Committee will deposit at least 10% of any cumulative excess into the reserve fund at the conclusion of each county fiscal year per ss. 28.36(3)(b), F.S.
- b. Use of reserve funds:
 - i. **Statutory Requirement** – Any moneys held in reserve in the Clerks of the Court Trust Fund may only be utilized in accordance with ss. 28.36(3)(c), F.S.
 - ii. **Statutory Requirement** – To release the funds in reserve, the CCOC is required to submit a budget amendment through the Budget Amendment Processing System (BAPS) to the Executive Office of the Governor’s Office of Policy and Budget (OPB) pursuant to s. 216.292, F.S. The CCOC will work with the Department of Revenue (DOR) to complete this process.
 - iii. **Statutory Requirement** – Moneys held in reserve may be used by the CCOC to offset a current deficit between the revenue available and the original budget authority, to provide funding for an emergency as defined in ss. 252.34(4), F.S., or to provide funds in the development of the total aggregate budget of the clerks of court to endure a minimum continuation budget is met per ss. 28.36(3)(c), F.S.

- iv. The CCOC will ensure that the policy aligns with state required policies for funds held in reserve. The CCOC will work with DOR on a continual basis for the administration of these funds.
 - c. Restoration and replenishment of reserve funds:
 - i. Each fiscal year, the Budget Committee shall determine an appropriate fund balance for the reserve as well as the percentage of cumulative excess to put into reserve above the statutory minimum contribution amount, if any.
 - ii. In the event reserve funds drop below the identified fund balance, the Budget Committee shall determine an appropriate method to replenish the reserve funds.
- V. **REPORTING:**
The CCOC is statutorily required to report the balance and use of the reserve funds during each county fiscal year as part of the CCOC's Annual Report (submitted per ss. 28.35(2)(h), F.S.).
- VI. **REVISIONS/EXEMPTIONS:**
- a. The provisions of this policy shall not be waived or suspended except by a two-thirds vote of the Budget Committee and subsequent approval by the Executive Council.
 - b. Proposed revisions to the policy shall be made by a two-thirds vote of the Budget Committee and subsequent approval by the Executive Council.



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AGENDA ITEM 11

DATE: March 28, 2024
SUBJECT: Allocation of Additional Current Year Funding
COMMITTEE ACTION: Approve Funding Allocation of \$8 million

OVERVIEW:

As part of the SFY 2024-25 budget passed by the Legislature, \$8 million is current year funding was appropriated in the “Back of the Bill” to the clerks for the projected impact of the “glitch” fix from the clerks’ priority bill last year. Section 131 of the General Appropriation Act (GAA) provides the clerks with \$8 million in nonrecurring State General Revenue funds for 2023-24. This funding is awaiting the Governor’s signature for final approval and should be spent by June 30, 2024, if possible.

Included in the meeting packet are four potential allocation options to distribute this current year funding of \$8 million, including:

- Option #1 – allocation of the \$8 million proportionate to the CFY 2023-24 Revenue-Limited Budget for each county
- Option #2 – allocation of the \$8 million using the statewide Weighted Workload Measure (WWM) based on weighted cases
- Option #3 – allocation of the \$8 million to the 25 depository counties based on the proportionate amount remitted to the Trust Fund as calculated in the CFY 2022-23 Settle-up
- Option #4 – allocation of a portion of the \$8 million to fund the unfunded deficit balance of jury reimbursement funding
 - Note: we will not know SFY Q3 amounts until late April and SFY Q4 amounts until late July

COMMITTEE ACTION: Approve Funding Allocation of \$8 million

LEAD STAFF: Griffin Kolchakian, Budget and Communications Director

ATTACHMENTS:

1. Section 131 of the SFY 2024-25 General Appropriations Act (GAA)
2. Potential Allocation Options of the \$8 million

effective upon becoming a law.

SECTION 123. The unexpended balance of funds provided to the Department of Health in Specific Appropriation 545 of Chapter 2023-239, Laws of Florida, for the Early Steps Administrative System, shall revert and is appropriated to the department for Fiscal Year 2024-25 for the same purpose.

SECTION 124. The unexpended balance of funds provided to the Department of Health in Specific Appropriation 552 of Chapter 2023-239, Laws of Florida, for motor vehicles shall revert and is appropriated to the department for Fiscal Year 2024-25 for the same purpose.

SECTION 125. The unexpended balance of funds provided to the Department of Health in Specific Appropriation 458 of Chapter 2023-239, Laws of Florida, for the Florida Telecare Program (SF 1114), shall revert and is appropriated to the department for the Fiscal Year 2024-2025 Florida Telecare Program (SF 1994).

SECTION 126. The unexpended balance of funds provided to the Department of Veterans' Affairs in Specific Appropriation 595A of Chapter 2023-239, Laws of Florida, for the Regional/National Adaptive Sports Training Center (SF 2875/HF 933), shall revert and is appropriated within the Grants and Aids-Contracted Services category within the department for the Fiscal Year 2024-2025 Regional/National Adaptive Sports Training Center (HF 2887/SF 1406).

SECTION 127. There is hereby appropriated for Fiscal Year 2023-2024, \$8,499,920 in nonrecurring funds from the Federal Grants Trust Fund to the Department of Corrections, in the Transfer to General Revenue appropriation category, for funds received from the State Criminal Alien Assistance Program for Federal Fiscal Years 2022 and 2023 from the Bureau of Justice Assistance. This section shall take effect upon becoming law.

SECTION 128. There is hereby appropriated for Fiscal Year 2023-2024, \$58,300,000 in nonrecurring funds from the General Revenue Fund to the Department of Corrections to address projected deficits in salaries and benefits. This section shall take effect upon becoming law.

SECTION 129. The unexpended balance of funds provided to the Department of Corrections in section 108 of Chapter 2023-239, Laws of Florida, for the modernization of the Offender Based Information System, shall revert and is appropriated to the department and placed in reserve for Fiscal Year 2024-2025 for the same purpose.

SECTION 130. The nonrecurring sum of \$2,600,000 from the Privately Operated Institutions Inmate Welfare Trust Fund is appropriated to the Department of Corrections for Fiscal Year 2023-2024 for Lake City Correctional Facility. This section shall take effect upon becoming a law.

SECTION 131. There is hereby appropriated for Fiscal Year 2023-2024, \$8,000,000 in nonrecurring funds from the General Revenue Fund to the Justice Administrative Commission for distribution to the Clerks of Court for deposit into the Fine and Forfeiture Fund established pursuant to section 142.01, Florida Statutes. This section shall take effect upon becoming law.

SECTION 132. The unexpended balance of funds from the General Revenue Fund appropriated to the Justice Administrative Commission in Specific Appropriations 771, 772, 776, 777, and 778 of Chapter 2023-239, Laws of Florida, for due process costs, shall revert and are appropriated to the commission for Fiscal Year 2024-2025 for the same purpose.

SECTION 133. The unexpended balance of funds provided to the Justice Administrative Commission in Specific Appropriation 768 of Chapter 2023-239, Laws of Florida, for the reimbursement of expenditures related to circuit and county juries required by statute, shall revert and is appropriated to the commission for Fiscal Year 2024-2025 for the same purpose.

SECTION 134. The unexpended balance of funds provided to the Department of Juvenile Justice from the General Revenue Fund in Specific Appropriation 1167 of Chapter 2023-239, Laws of Florida, shall revert and is appropriated to the department for Fiscal Year 2024-2025 for the same purpose.

SECTION 135. The unexpended balance of funds provided to the Department

County	Peer Group	CFY 2023-24 Revenue-Limited Budget	Option #1		Option #2			Option #3					Option #4			TOTAL Make counties whole for Jury Funding Shortfall
			\$8m Allocation Proportionate to 2023-24 Rev.-Lim. Budget	Proposed \$8m Allocation + Revenue-Limited Budget	Weighted Workload Measure (CFY 2021-22)	\$8m Allocation Using the Statewide WWM	Proposed \$8m Allocation + Revenue-Limited Budget	CFY 2022-23 Revenue-Limited Budget	CCOC Revenues (Sep 22-Aug 23) (EC Report)	Depository Amount Sent to TF	\$8m Allocation Using 2022-23 Depository Counties	Proposed \$8m Allocation + Revenue-Limited Budget	SFY Q2 Jury Funding Shortfall	SFY Q3 Jury Funding Shortfall	SFY Q4 Jury Funding Shortfall	
Alachua	5	6,171,388	104,063	6,275,451	194,563.0	87,733	6,259,121	5,924,259	4,571,762			6,171,388	5,555.12			5,555.12
Baker	2	756,419	12,755	769,174	30,987.0	13,973	770,392	725,439	440,235			756,419	-			-
Bay	6	4,163,012	70,197	4,233,209	119,938.5	54,083	4,217,095	3,941,758	4,722,798	781,040	154,431	4,317,442	4,508.70			4,508.70
Bradford	3	913,622	15,406	929,028	20,386.0	9,193	922,815	873,912	802,255			913,622	1,353.74			1,353.74
Brevard	6	12,007,147	202,466	12,209,613	304,616.0	137,359	12,144,506	11,517,992	9,401,628			12,007,147	11,551.07			11,551.07
Broward	8	41,479,454	699,431	42,178,885	1,357,461.0	612,113	42,091,567	39,664,380	38,085,677			41,479,454	21,258.35			21,258.35
Calhoun	1	477,087	8,045	485,132	7,148.5	3,224	480,311	459,015	301,846			477,087	189.88			189.88
Charlotte	5	3,774,623	63,648	3,838,271	104,015.0	46,903	3,821,526	3,607,349	4,276,369	669,020	132,282	3,906,905	3,719.60			3,719.60
Citrus	4	3,208,689	54,105	3,262,794	70,373.5	31,733	3,240,422	3,063,819	3,363,059	299,240	59,167	3,267,856	2,783.22			2,783.22
Clay	5	3,921,856	66,131	3,987,987	160,469.0	72,359	3,994,215	3,737,553	4,103,886	366,333	72,433	3,994,289	1,608.78			1,608.78
Collier	6	6,853,711	115,568	6,969,279	230,984.0	104,156	6,957,867	6,549,607	7,819,056	1,269,449	251,001	7,104,712	5,384.12			5,384.12
Columbia	4	1,634,421	27,560	1,661,981	102,654.5	46,289	1,680,710	1,557,902	1,425,037			1,634,421	1,582.13			1,582.13
DeSoto	3	857,813	14,465	872,278	35,454.5	15,987	873,800	823,615	720,909			857,813	1,594.50			1,594.50
Dixie	2	520,945	8,784	529,729	12,763.5	5,755	526,700	501,450	306,459			520,945	772.97			772.97
Duval	7	21,034,726	354,690	21,389,416	571,055.0	257,503	21,292,229	19,939,648	20,655,850	716,202	141,611	21,176,337	14,309.19			14,309.19
Escambia	6	7,404,024	124,848	7,528,872	239,539.5	108,014	7,512,038	7,108,406	6,632,523			7,404,024	7,806.13			7,806.13
Flagler	4	1,946,668	32,825	1,979,493	61,752.5	27,846	1,974,514	1,857,621	1,797,754			1,946,668	2,417.59			2,417.59
Franklin	2	696,031	11,737	707,768	19,523.0	8,803	704,834	674,135	235,504			696,031	404.95			404.95
Gadsden	3	1,419,926	23,943	1,443,869	23,389.5	10,547	1,430,473	1,365,042	726,355			1,419,926	986.80			986.80
Gilchrist	2	577,120	9,731	586,851	12,406.5	5,594	582,714	557,818	275,088			577,120	108.28			108.28
Glades	2	597,059	10,068	607,127	11,107.0	5,009	602,068	579,028	448,200			597,059	678.69			678.69
Gulf	2	520,062	8,769	528,831	19,595.5	8,836	528,898	502,570	254,300			520,062	797.72			797.72
Hamilton	2	630,879	10,638	641,517	12,499.0	5,636	636,515	609,839	433,097			630,879	379.04			379.04
Hardee	3	953,613	16,080	969,693	28,223.5	12,727	966,340	924,370	612,272			953,613	1,090.82			1,090.82
Hendry	3	1,346,679	22,708	1,369,387	34,476.0	15,546	1,362,225	1,306,755	1,045,125			1,346,679	1,240.38			1,240.38
Hernando	5	3,649,303	61,535	3,710,838	140,392.5	63,306	3,712,609	3,487,927	4,316,178	828,251	163,766	3,813,069	2,880.87			2,880.87
Highlands	4	2,098,910	35,392	2,134,302	53,930.0	24,318	2,123,228	2,009,733	1,810,753			2,098,910	2,268.16			2,268.16
Hillsborough	8	32,409,825	546,498	32,956,323	3,160,436.0	1,425,119	33,834,944	30,825,591	33,532,507	2,706,916	535,224	32,945,049	12,032.10			12,032.10
Holmes	2	628,002	10,589	638,591	16,678.5	7,521	635,523	604,124	507,321			628,002	282.29			282.29
Indian River	4	3,153,394	53,173	3,206,567	72,197.5	32,556	3,185,950	3,029,670	3,148,076	118,406	23,412	3,176,806	3,431.32			3,431.32
Jackson	3	1,173,541	19,788	1,193,329	32,334.0	14,580	1,188,121	1,128,978	794,493			1,173,541	606.27			606.27
Jefferson	2	530,898	8,952	539,850	12,254.0	5,526	536,424	513,902	343,256			530,898	-			-
Lafayette	1	324,489	5,472	329,961	13,234.0	5,968	330,457	315,037	111,159			324,489	44.15			44.15
Lake	6	6,602,454	111,331	6,713,785	246,362.5	111,091	6,713,545	6,312,466	6,655,992	343,526	67,924	6,670,378	6,299.53			6,299.53
Lee	7	12,492,314	210,647	12,702,961	483,019.5	217,805	12,710,119	11,903,367	15,365,493	3,462,126	684,547	13,176,862	7,352.51			7,352.51
Leon	6	6,281,452	105,919	6,387,371	388,680.0	175,265	6,456,717	6,023,069	4,964,311			6,281,452	6,819.24			6,819.24
Levy	3	1,199,087	20,219	1,219,306	39,743.5	17,921	1,217,008	1,148,148	977,812			1,199,087	1,779.42			1,779.42
Liberty	1	335,293	5,654	340,947	4,538.0	2,047	337,340	322,497	155,926			335,293	447.47			447.47
Madison	3	596,369	10,056	606,425	11,559.5	5,213	601,582	568,909	562,384			596,369	487.08			487.08
Manatee	6	6,336,095	106,840	6,442,935	230,847.5	104,095	6,440,190	6,050,341	6,851,564	801,223	158,422	6,494,516	3,427.39			3,427.39
Marion	6	6,978,601	117,674	7,096,275	205,593.0	92,707	7,071,308	6,684,670	7,332,819	648,149	128,155	7,106,756	5,434.60			5,434.60
Martin	5	3,707,306	62,513	3,769,819	142,202.0	64,122	3,771,428	3,572,365	3,515,941			3,707,306	4,008.29			4,008.29
Miami-Dade	8	75,608,322	1,274,916	76,883,238	1,084,405.5	488,985	76,097,307	71,990,695	80,385,966	8,395,271	1,659,951	77,268,273	44,626.79			44,626.79

County	Peer Group	CFY 2023-24 Revenue-Limited Budget	Option #1		Option #2			Option #3					Option #4			TOTAL Make counties whole for Jury Funding Shortfall
			\$8m Allocation Proportionate to 2023-24 Rev.-Lim. Budget	Proposed \$8m Allocation + Revenue-Limited Budget	Weighted Workload Measure (CFY 2021-22)	\$8m Allocation Using the Statewide WWM	Proposed \$8m Allocation + Revenue-Limited Budget	CFY 2022-23 Revenue-Limited Budget	CCOC Revenues (Sep 22-Aug 23) (EC Report)	Depository Amount Sent to TF	\$8m Allocation Using 2022-23 Depository Counties	Proposed \$8m Allocation + Revenue-Limited Budget	SFY Q2 Jury Funding Shortfall	SFY Q3 Jury Funding Shortfall	SFY Q4 Jury Funding Shortfall	
Monroe	5	3,742,987	63,115	3,806,102	128,656.5	58,014	3,801,001	3,577,729	3,040,318			3,742,987	3,138.90			3,138.90
Nassau	4	1,663,309	28,047	1,691,356	65,278.0	29,435	1,692,744	1,593,029	1,415,895			1,663,309	1,782.21			1,782.21
Okaloosa	5	3,905,634	65,857	3,971,491	154,122.5	69,498	3,975,132	3,716,895	4,087,127	370,232	73,204	3,978,838	4,119.77			4,119.77
Okeechobee	3	1,346,684	22,708	1,369,392	30,781.0	13,880	1,360,564	1,298,780	1,102,043			1,346,684	2,340.51			2,340.51
Orange	8	31,053,783	523,633	31,577,416	1,513,921.5	682,665	31,736,448	29,521,041	40,236,093	10,715,052	2,118,629	33,172,412	16,619.46			16,619.46
Osceola	6	8,245,248	139,032	8,384,280	291,815.5	131,587	8,376,835	7,898,791	9,586,437	1,687,646	333,689	8,578,937	6,879.16			6,879.16
Palm Beach	8	32,093,204	541,160	32,634,364	1,420,920.0	640,728	32,733,932	30,780,285	27,432,564			32,093,204	20,313.52			20,313.52
Pasco	6	12,307,689	207,534	12,515,223	313,164.0	141,213	12,448,902	11,837,845	9,450,444			12,307,689	9,028.14			9,028.14
Pinellas	7	23,958,734	403,995	24,362,729	536,057.5	241,722	24,200,456	23,037,307	19,159,468			23,958,734	16,534.39			16,534.39
Polk	7	13,278,182	223,898	13,502,080	725,922.0	327,336	13,605,518	12,626,653	15,227,575	2,600,922	514,266	13,792,448	12,445.82			12,445.82
Putnam	4	2,282,612	38,490	2,321,102	59,943.5	27,030	2,309,642	2,193,536	1,291,433			2,282,612	2,714.25			2,714.25
Saint Johns	5	3,849,915	64,918	3,914,833	121,354.5	54,722	3,904,637	3,655,585	5,045,114	1,389,529	274,744	4,124,659	2,668.02			2,668.02
Saint Lucie	6	7,079,178	119,370	7,198,548	240,170.0	108,299	7,187,477	6,804,946	7,410,547	605,601	119,742	7,198,920	6,439.87			6,439.87
Santa Rosa	5	3,399,223	57,318	3,456,541	185,378.0	83,592	3,482,815	3,243,589	4,006,976	763,387	150,940	3,550,163	5,565.39			5,565.39
Sarasota	6	8,647,310	145,812	8,793,122	333,213.0	150,254	8,797,564	8,275,601	8,524,249	248,648	49,164	8,696,474	9,329.57			9,329.57
Seminole	6	9,412,788	158,720	9,571,508	230,593.5	103,980	9,516,768	9,024,814	8,580,250			9,412,788	5,995.54			5,995.54
Sumter	4	2,037,216	34,352	2,071,568	87,914.5	39,643	2,076,859	1,941,030	2,381,925	440,895	87,176	2,124,392	2,964.52			2,964.52
Suwannee	3	1,247,899	21,042	1,268,941	24,042.0	10,841	1,258,740	1,199,403	1,137,145			1,247,899	803.12			803.12
Taylor	2	598,530	10,092	608,622	15,370.5	6,931	605,461	574,286	416,192			598,530	269.01			269.01
Union	1	513,694	8,662	522,356	7,861.5	3,546	517,240	498,165	155,041			513,694	-			-
Volusia	7	12,454,523	210,010	12,664,533	1,012,593.0	456,603	12,911,126	11,847,283	12,000,030	152,747	30,202	12,484,724	6,224.09			6,224.09
Wakulla	3	735,015	12,394	747,409	20,364.0	9,183	744,198	704,724	684,230			735,015	1,008.14			1,008.14
Walton	4	1,773,887	29,912	1,803,799	71,591.0	32,282	1,806,169	1,687,871	1,768,387	80,516	15,920	1,789,807	1,654.33			1,654.33
Washington	2	836,178	14,100	850,278	26,500.5	11,950	848,128	805,838	472,808			836,178	1,003.71			1,003.71

STATEWIDE TOTAL	474,436,049	8,000,000	482,436,049	17,741,316.5	8,000,000	482,436,049	453,209,797	469,401,286	40,460,326	8,000,000	482,436,049	334,150.70	-	-	334,150.70
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weighted cases

25

25

won't know amounts until late April won't know amounts until late July



2024 Proposed Budget Committee Schedule

October:

- **Budget Committee Meeting (October 17th) – WebEx Meeting**
 - 2024 Budget Committee Workplan and Calendar
 - Establish 2024 Budget Committee Workgroups:
 - Jury Management Workgroup – Jury Funding Discussion
 - Surplus Revenue Collections Distribution Workgroup
 - Needs-Based Budget Workgroup
 - Living Wage Analysis Workgroup

November:

- *No need for Budget Committee Meeting in November*

December:

- **REC Meeting (December 20th)**
- *No need for Budget Committee Meeting in December*

January:

- **Legislative Session Begins (January 9th)**
- *No need for Budget Committee Meeting in January*

February:

- Workgroups Status Update (via email) – memo sent out February 27th
- *No need for Budget Committee Meeting in February*

March:

- **Legislative Session Ends (March 8th)**
- **CCOC Executive Council Meeting (March 18th)**
- **Winter Conference in Jacksonville (March 19th-21st)**
- **Budget Committee Meeting (March 28th) – WebEx Meeting**
 - Post-Session Legislative Update
 - REC Results Update

- Workgroups Update
- CFY 2022-23 Finalized Settle-Up Calculation Update
- Approve Updated Funding Issues Request Forms
- Establish Reserve Fund Calculation for CFY 2024-25

April:

- **Budget Committee Meeting – WebEx Meeting**
 - Placeholder, if needed

May:

- **Budget Committee Meeting (May 8th) – In-Person Meeting (Citrus County)**
 - Workgroups Update
 - Operational Budget Discussion
 - Approve Jury Management Reimbursement Form for SFY 2024-25
 - Establish CFY 2024-25 Base Budget
 - Funding Allocation Deliberation

June:

- **Budget Issue Requests are due to the CCOC (June 1st)**
 - CCOC staff will compile and review these requests for the Committee
- **CCOC Executive Council Meeting (June 18th)**
- **Summer Conference in Orlando (June 19th-21st)**
- *No need for Budget Committee Meeting in June*

July:

- *No need for Budget Committee Meeting in July*
- **REC Meeting**

August:

- **Budget Committee Meeting (early August) – In-Person Meeting (Orange County Courthouse)**
 - REC Results Update
 - Budget Presentations by Counties
 - Budget Deliberations / Approve CFY 2024-25 Revenue-Limited Budget
 - Approve CFY 2024-25 Needs-Based Budget
 - PIE Committee Update on Performance Measures

September:

- **CCOC Executive Council Meeting (September 8th)**
- **Fall Conference in Miami (September 9th-11th)**
- *No need for Budget Committee Meeting in September*

