

July 2023 CCOC Form Changes FAQs

Q: We understand that the DOR Workbook and the EC Report will become a quarterly submission effective July 1st, 2023, and due in October for July, August, and September remittance. Will the Ch. 2008-111, L.O.F., Report remain a monthly submission and due August 20th for July reporting?

A: The DOR remittance of excess revenue will become quarterly. You will still submit the EC monthly because it has additional information beyond the excess revenue remittance to DOR. We will still calculate the excess revenue monthly because some clerks do not want to hold their excess revenue. However, you must only submit it quarterly in Oct, Jan, Apr, and Jul.

The Ch. 2008-111, L.O.F. report will remain a monthly report, but the Summons line will now only be County Summons instead of being Circuit Summons previously.

Q: I have a process to disburse as soon as I balance monthly, so I don't want to hold money that I cannot spend. Will this form still allow me to submit my excess monthly so I don't have to change my process?

A: Yes, the new EC will still calculate monthly excess revenue so that you can submit it to DOR. They know that some clerks may submit it each month while others will wait to submit it quarterly.

Q: According to the Distribution Schedule Changes memo, only circuit civil summons fees had a distribution change from DOR to clerk revenue. Why is there now a line on the EC to report summons revenue in the following sections: Family, Probate, and Juvenile Dependency? Are these sections considered "Circuit" as well?

A: Yes, we consider these court divisions circuit for the purpose of collecting summons revenue. While the summons fee only shows up in the Distribution Schedule in Circuit Civil, it is the same statute used to authorize the fee for a summons in other circuit court areas, Family, Probate, Dependency, etc.