



---

## BUDGET COMMITTEE MEETING

December 5, 2022

---



**Jeffrey R. Smith, CPA, CGMA**  
INDIAN RIVER COUNTY  
EXECUTIVE COUNCIL CHAIR

**Tiffany Moore Russell, ESQ.**  
ORANGE COUNTY  
VICE-CHAIR

**Laura E. Roth, ESQ.**  
VOLUSIA COUNTY  
SECRETARY/TREASURER

NIKKI ALVAREZ-SOWLES, ESQ.  
PASCO COUNTY  
SENATE APPOINTEE

KEN BURKE, CPA  
PINELLAS COUNTY  
HOUSE APPOINTEE

RON FICARROTTA  
13TH JUDICIAL CIRCUIT JUDGE  
SUPREME COURT APPOINTEE

JD PEACOCK, II  
OKALOOSA COUNTY

HARVEY RUVIN, ESQ.  
MIAMI-DADE COUNTY

JOHN DEW  
EXECUTIVE DIRECTOR

TODD NEWTON  
GILCHRIST COUNTY

JOHN CRAWFORD  
NASSAU COUNTY

FIRM OF BOYD AND DURANT  
GENERAL COUNSEL

STACY BUTTERFIELD, CPA  
POLK COUNTY

2560-102 BARRINGTON CIRCLE | TALLAHASSEE, FLORIDA 32308 | PHONE 850.386.2224 | WWW.FLCCOC.ORG

## BUDGET COMMITTEE MEETING

**December 5, 2022**

**Meeting: 10:00 AM – 12:00 PM, Eastern**

**WebEx Link:** <https://flclerks.webex.com/flclerks/j.php?MTID=mbfd1d8b4f8607231f3ecbcba91ea72c2>

**Meeting Code: 2315 428 3776; Password: CCOC**

**Conference Call: 1-866-469-3239; Access Code: 2315 428 3776**

- 1) Call to Order and Introduction .....Hon. Tiffany Moore Russell
- 2) Approve Agenda .....Hon. Tiffany Moore Russell
- 3) Approve Minutes from 8/24/22 .....Hon. Tiffany Moore Russell
- 4) Approve New Judges Funding Calculation .....Hon. Joseph Abruzzo
- 5) Revenue and Expenditures Update .....Griffin Kolchakian
- 6) CFY 2021-22 Settle-Up Update .....Griffin Kolchakian
- 7) 2023 Budget Committee Workplan and Calendar .....Hon. Tiffany Moore Russell
- 8) Other Business .....Hon. Tiffany Moore Russell
  - a) Public Comment

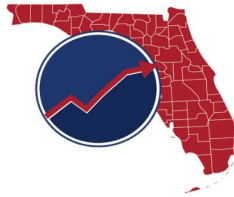
**Committee Members:** Tiffany Moore Russell, Esq., Chair; Greg Godwin, Vice-Chair; Joseph Abruzzo; Nikki Alvarez-Sowles, Esq.; Tom Bexley; Ken Burke, CPA; Stacy Butterfield, CPA; Pam Childers, CPA; Gary Cooney, Esq.; John Crawford; Nadia K. Daughtrey; Brenda Forman; Tara S. Green; Carla Hand, CPA, CGFO; Bill Kinsaul; Crystal K. Kinzel; Grant Maloy; Brandon J. Patty; Clayton O. Rooks, III; Rachel M. Sadoff; Donald C. Spencer; Cindy Stuart; Carolyn Timmann; and Angela Vick

***Our Mission:** As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.*

**Jeffrey R. Smith, CPA, CGMA**  
INDIAN RIVER COUNTY  
EXECUTIVE COUNCIL CHAIR

**Tiffany Moore Russell, ESQ.**  
ORANGE COUNTY  
VICE-CHAIR

**Laura E. Roth, ESQ.**  
VOLUSIA COUNTY  
SECRETARY/TREASURER



**CCOC**  
**FLORIDA CLERKS OF COURT**  
**OPERATIONS CORPORATION**

**JOHN DEW**  
EXECUTIVE DIRECTOR

**FIRM OF BOYD AND DURANT**  
GENERAL COUNSEL

**JD PEACOCK, II**  
OKALOOSA COUNTY

**HARVEY RUVIN, ESQ.**  
MIAMI-DADE COUNTY

**TODD NEWTON**  
GILCHRIST COUNTY

**STACY BUTTERFIELD, CPA**  
POLK COUNTY

**RON FICARROTTA**  
13TH JUDICIAL CIRCUIT JUDGE  
SUPREME COURT APPOINTEE

**KEN BURKE, CPA**  
PINELLAS COUNTY  
HOUSE APPOINTEE

**NIKKI ALVAREZ-SOWLES, ESQ.**  
PASCO COUNTY  
SENATE APPOINTEE

**JOHN CRAWFORD**  
NASSAU COUNTY

2560-102 BARRINGTON CIRCLE | TALLAHASSEE, FLORIDA 32308 | PHONE 850.386.2224 | WWW.FLCCOC.ORG

## Minutes of August 24, 2022, Budget Committee Meeting

**Committee Action:** Review and approve the minutes with amendments, as necessary.

The Budget Committee of the Clerks of Court Operations Corporation (CCOC) held a meeting on August 24, 2022. An agenda and materials were distributed in advance of the meeting and posted on the CCOC website. Provided below is a summary of staff notes from the meeting. These staff notes are designed to document committee action, not to be a full record of committee discussions. All motions adopted by the committee are in **bold text**. All action items based on committee direction are in **red bold text**.

### Agenda Item 1 – Call to Order and Introduction

Clerk Tiffany Moore Russell, Chair of the Budget Committee, called the meeting to order at 9:00 AM. The meeting was turned over to Griffin Kolchakian, CCOC Budget and Communications Director, to conduct roll call.

Present In-Person: Clerk Tiffany Moore Russell, Clerk Jeffrey R. Smith, Clerk Nikki Alvarez-Sowles, Clerk Tom Bexley, Clerk Stacy Butterfield, Clerk Pam Childers, Clerk Gary Cooney, Clerk John Crawford, Clerk Greg Godwin, Clerk Grant Maloy, Clerk Brandon J. Patty, Clerk Cindy Stuart, Clerk Carolyn Timmann.

Present via WebEx: Clerk Joseph Abruzzo, Clerk Nadia K. Daughtrey, Clerk Brenda Forman, Clerk Tara S. Green, Clerk Carla Hand, Clerk Bill Kinsaul, Clerk Clayton Rooks, III, Clerk Donald Spencer, Clerk Angela Vick.

### Agenda Item 2 – Approve Agenda

A motion was made to approve the agenda by Clerk Smith and seconded by Clerk Childers; the motion was adopted without objection.

### Agenda Item 3 – Approve Minutes from 5/26/22 Meeting

Chair Russell presented the minutes of the May 26, 2022, meeting to the committee.

A motion was made to adopt the minutes by Clerk Godwin and seconded by Clerk Alvarez-Sowles; the motion was adopted without objection.

#### **Agenda Item 4 – Budget Presentations**

Chair Russell stated that, in June, each clerk's office had the opportunity to submit to the CCOC any budget needs over the approved Base Budget; today clerks can present these issues to the committee if they choose to. Chair Russell reminded the committee that they have already approved the \$448.3 million Base Budget which includes \$3.5 million for FRS increases. Based on the available revenue set by the REC, there is only \$4.9 million of available funding to be allocated. Chair Russell stated that there are 27 clerks' offices that have opted to present, 19 in-person and eight virtually. Chair Russell called on Mr. Kolchakian to give the committee a brief overview on the budget requests submitted. Mr. Kolchakian stated that there are 64 counties that submitted a request above their Base Budget amount totaling \$32.9 million. When you add the \$3.5 million for FRS funding included in the Base Budget, that totals \$36.4 million. The Base Budget plus the total requests equals \$481.2 million, a 7.3% increase over the Base Budget and an 8.2% over the current year budget. Mr. Kolchakian detailed other categories of funded requested. Clerk Smith asked Mr. Kolchakian to clarify to the committee that the \$4.9 million is already in the budget options included in the meeting packet. Mr. Kolchakian confirmed.

Brevard, Citrus, Duval, Glades, Hernando, Highlands, Hillsborough, Jefferson, Lake, Leon, Martin, Pasco, Pinellas, Polk, Seminole, St. Lucie, Volusia, and Collier Counties presented their budget issue requests to the committee in-person. Clay, Hendry, Lee, Levy, Manatee, Marion, and Suwannee Counties presented virtually via WebEx. Due to time constraints for this meeting, Nassau and Broward Counties graciously agreed to waive their budget presentations. Clerk Patty asked each presenter if they receive court-related subsidy funding from the county. Other questions asked of presenters included the number of current vacancies and plans to fill them, FRS detail, compliance services information, the effectiveness of temporary staff, as well as other issue-specific questions and comments.

#### **Agenda Item 5 – Approve CFY 2022-23 Needs-Based Budget**

Chair Russell stated that it is important to clarify the difference between the Needs-Based Budget and the Revenue-Limited Budget. The Needs-Based Budget gives our legislative team data which allows them to show the Legislature the clerks' true budgetary need. This is separate from the Revenue-Limited Budget that is the actual operating budget we will approve later today. The Needs-Based Budget allows clerks to calculate how much they actual need to run their offices by adding the requested budget issues to the approved Base Budget.

**A motion was made to approve the CFY 2022-23 Needs-Based Budget by Clerk Butterfield and seconded by Clerk Cooney; the motion was adopted without objection.**

Clerk Maloy asked for clarification that what we are approving is the \$501.4 million Needs-Based Budget, including jury funding and Pandemic Recovery Plan (PRP) funding, and by approving this number we are just letting the Legislature know what

we truly need. Chair Russell answered that this lets them know exactly what we need to operate our offices. This also lets legislators know what we need to stay competitive with the private sector and what we need in order to pay our employees a meaningful wage. Clerk Green asked how the PRP funds are going to be allocated during the new fiscal year. Mr. Kolchakian stated that the committee established the \$6.25 million PRP Year Two funding to use the same allocation as the current year.

#### **Agenda Item 6 – Revenue and Expenditures Update**

Chair Russell called on Mr. Kolchakian to give the revenue and expenditures update. Mr. Kolchakian provided an update on statewide year-to-date revenues and expenditures.

#### **Agenda Item 7 – July Revenue Estimating Conference (REC) Results Update**

Chair Russell called on Mr. Kolchakian to provide an update on the recent REC meeting. Mr. Kolchakian stated that, in July, the REC met to set revenue projections for the upcoming fiscal year. The Conference projected both the CFY 2022-23 total revenue estimate as well as the projected cumulative excess amount for the current fiscal year. The REC increased the December REC projection almost \$3 million from \$438.1 million to \$441 million. They also increased the clerks' share (50%) of the Cumulative Excess estimate from December from \$1 million to \$1.6 million. This is a total increase of \$3.5 million from the December REC projections and a \$8.4 million year-over-year increase, of which the committee has already approved \$3.5 million for the FRS increase. This leaves \$4.9 million of the total \$453.2 million for available funding that can be allocated today to build the CFY 2022-23 Revenue-Limited Budget. Mr. Kolchakian identified the main drivers of this increased estimate, including the return to normal in civil traffic, the slight increase in filings for small claims, and the increase in collection efforts by the clerks. Ultimately, the Conference adopted the CCOC forecast.

Clerk Smith credited Mr. Welty on how he represented the clerks at the Conference. Clerk Stuart also gave Mr. Welty credit as well as the OSCA representative that presented. Clerk Butterfield clarified that the \$453.2 million of available revenue is approximately \$30 million less than the approved Needs-Based Budget.

#### **Agenda Item 8 – Budget Deliberations/Approve Revenue-Limited Budget**

Chair Russell stated that the committee has \$4.9 million of available funding to distribute today. Chair Russell stated that we first need to address the new judge that was allocated to Lake County. Chair Russell mentioned that, in the past, the committee has allocated one additional FTE per new judge. For Lake County, this would total \$57,685. Chair Russell also referenced the work of the New Judges Funding Workgroup. Clerk Bexley stated that he supports the allocation of one new FTE for each new judge and that funding five FTE for Lake County is probably not realistic this year. Clerk Butterfield asked Clerk Cooney what would work for him at this point in the

process. Clerk Cooney stated that two additional FTE would work. Clerk Smith stated that we need to study this and determine how to address this in the future, including if we are going to amend the clerks that have already received FTE for judges in the recent past. Clerk Crawford identified a situation where a county can be transferred a new judge from another county which means that the counties will have to reconcile the funding for a FTE. He asked if the committee has made a formal recommendation because we need to solve this. Chair Russell stated that it is on the agenda today. Clerk Patty stated that it is important the clerks stay transparent and consistent; he recommends that since one FTE has been what was allocated in the past for a new judge, we keep doing this and then later, if we want to replace this with what the workgroup has developed, we can.

**A motion was made to approve \$57,685 of funding and one additional FTE for the new judge in Lake County by Clerk Smith and seconded by Clerk Butterfield; the motion was adopted without objection.**

Clerk Butterfield agreed with what Clerk Patty said because it gives us the opportunity to maintain consistency by using what we have done in the past while the workgroup develops and finalizes its formula. Clerk Cooney stated that he agrees with the committee's motion, but, if the workgroup recommendation of five FTE gets approved, then we should make a request for next legislative session to fund the FTE.

Chair Russell stated that the committee has options on how to allocate the remaining available funds. Chair Russell said that last year the committee utilized a 60/40 weighted workload breakdown. She then opened the floor to discussion. Clerk Patty stated that he wants a motion to fund all the compliance efforts issues which total \$395,735.

**A motion was made to fund all requested compliance issues by Clerk Patty and seconded by Clerk Crawford who later withdrew the second; the motion was withdrawn.**

Clerk Butterfield commented that she appreciates compliance efforts but is not in favor of funding these specific issues because some offices have moved existing staff into compliance services. Clerk Maloy agreed with Clerk Butterfield saying that it is not fair to other counties that have already set up their compliance efforts without an additional funding allocation. Clerk Patty said that he is looking at it from the Corporation's best interest to maximize revenue which maximizes our budget available. Clerk Patty stated that, under the current funding model, it is important to increase our collection efforts. Clerk Butterfield commented that a clerk may have already recognized the need to put more efforts into compliance and could have moved a position to do so and then later found out that they need someone new to fill that open position. Clerk Butterfield stated that if we are going to pick a position to fund then all position should be funded. Clerk Childers agreed with Clerk Butterfield and believes the committee should move forward with the first option presented because offices have compliance staff in a lot of different areas. Clerk Childers commented that she agrees with the first option to let each clerk decide what they want to do with the

additional funds. Clerk Green stated that the \$4.9 million could be allocated by funding the health insurance requests, the additional FRS requests, and the new judge funding which totals \$4.8 million. Clerk Crawford stated that he agrees with Clerk Green and that these discussions can potentially turn into criticism against fellow clerks. Clerk Crawford then withdrew his second to the motion.

Chair Russell stated that the first option included in the packet allows clerks' offices to take the allocated funds and do what they need to however they see fit. Clerk Butterfield commented that since we some counties did not report that they need additional health insurance and FRS funding, we can assume that they do not need it. Clerk Butterfield also stated that health insurance rates are all over the board. Clerk Butterfield stated that she is happy with the work that has been done on weighted cases and the work that Clerk Cooney has done on the verification of it. Clerk Butterfield stated that she supports implementing a pro rata share of the \$4.9 million because everyone's budget issues are similar. Clerk Cooney stated that we need to take care of FRS and health insurance needs. Clerk Alvarez-Sowles stated that she did not support an allocation method that used 100% of weighted cases. Clerk Butterfield said that she supports an equal allocation across-the-board.

**A motion was made to approve one FTE for the new judge in Lake County and then distribute the remaining funding via a pro rata distribution to every county by Clerk Smith and seconded by Clerk Alvarez-Sowles; the motion was adopted without objection.**

Clerk Butterfield commented that the point behind this methodology is, because of the limited amount we have and how nuanced all the needs are, you can take the funds and use them where you need them most. Clerk Bexley stated that a pro rata allocation is the best option. Clerk Green asked if we approve this across-the-board allocation, is there a chance that someone is getting an increase and doesn't really need it because they did not submit any budget issues. Clerk Smith commented that a pro rata distribution allows the individual clerks to decide where to put their share of the funds and what their top priorities are. Clerk Patty reiterated the need to focus on compliance efforts and asked Mr. Kolchakian if he could break out the allocation with the requested compliance issues included. Clerk Butterfield stated that compliance is important but spending this small amount on compliance won't produce the results that we want. Clerk Daughtrey stated that DeSoto has a compliance department and that they produce a collections report. Clerk Daughtrey mentioned the health insurance issues that are based on what was submitted back in June. Clerk Timmann asked if the FRS increase included in the Base budget is for every clerk regardless of if they submit a FRS increase issue. It was confirmed.

#### **Agenda Item 9 – Other Business**

Chair Russell called on each chair of the committee workgroups to provide an update. Clerk Godwin was given the floor to provide an update on the Cost of Living Component Workgroup. Clerk Godwin stated that the uncertainty of revenues makes this work very

difficult. He stated that the workgroup proposes three potential options which are included in the meeting packet. Clerk Alvarez-Sowles thanked Clerk Godwin for leading this workgroup and all the information provided. Clerk Alvarez-Sowles has concerns with the option that uses the Florida Price Level Index (FPLI) because it was created to fund schools so there may be components within the metric that are not relevant to clerks. Clerk Alvarez-Sowles stated that she can agree with the second and third options presented or even a combination of the two. Clerk Godwin stated that Mike Murphy compiled the information and that he agrees with her comments on the FPLI. Clerk Godwin stated that the workgroup looked at several different models to see how they would potentially play out but that it is very difficult to find anything that takes each county into consideration. Chair Russell stated that she thinks the workgroup should continue into the next budget year. Clerk Butterfield stated that she thought the purpose of this workgroup was to find a methodology that can be applied to the Base Budget that addresses the cost of living. Clerk Butterfield agrees that the workgroup should continue into CFY 2022-23. Chair Russell stated that the Cost of Living Component Workgroup will continue into next year.

Clerk Maloy was given the floor to provide an update on the Compliance Workgroup. Clerk Maloy stated that there are a lot of different ways that compliance can be done, but if we know what everyone is doing it makes the job a lot easier. The workgroup updated the existing best practices checklist, including an emphasis on technology, payment plan, and automatic payments. Clerk Maloy stated that we should be trying to make everyone the best compliance offices they can be and that the CCOC could create a tool kit to collect compliance information. Clerk Green stated that there is not sufficient data on the compliance programs and that having that data can give us a better idea what compliance programs currently look like. Clerk Butterfield stated that the committee needs better data that is more analytical and less subjective. Clerk Timmann mentioned that there is overlap with this workgroup and the FCCC Best Practices Workgroup. Clerk Roth mention that the PIE Committee can take this workgroup on moving forward. Clerk Smith asked Clerk Bexley if he thinks that this would help legislative efforts. Clerk Bexley confirmed that anything that supports the idea that we are doing everything we can in the compliance department is always helpful. Clerk Maloy commented that we need to be like the private sector when it comes to compliance and that there needs to be a simpler form for traffic tickets. Clerk Roth told Clerk Maloy that it will be put on the agenda for the next PIE Committee meeting. This workgroup will now be absorbed into the PIE Committee as well as the FCCC Best Practices Workgroup moving forward.

Shannon Ramsey-Chessman was given the floor to provide an update on the New Judges Funding Workgroup on behalf of Clerk Abruzzo. Mrs. Ramsey-Chessman stated that the workgroup took a two-step approach in dealing with this issue based on conversations with OSCA and reports from the National Center for State Courts. Mrs. Ramsey-Chessman stated that the first thing that was done was developing a one-to-one ratio where one new judge added equals one new courtroom clerk added. Step two focused on determining how long an employee is spending working on a case that is moving through the system. Mrs. Ramsey-Chessman mentioned that this is hard to

calculate because we don't know what division that judge is going to be in so averages are used. Mrs. Ramsey-Chessman stated that case counting is another portion of this formula that is being looked at, and Clerk Cooney is going to get with his workgroup on case counting to verify case data. Mrs. Ramsey-Chessman goes on to mention that once the committee approve the model, it will be turned over to the CCOC to determine the cost of the position and then submit a budget request to the Legislature. Chair Russell asked Mrs. Ramsey-Chessman to seek volunteers from a small and medium sized county to review their case data as well. Clerk Alvarez-Sowles mentioned that a civil case can be closed for lack of activity within 12 months and that this could potentially affect the need for a new judge. Clerk Cooney mention that the new judge calculation used new cases filed over the past three years. Clerk Timmann mentioned a previous proposal that developed a more automated formula to determine the number of FTE needed. The workgroup will continue to validate the cases in both Lake County and other counties to finalize the formula and bring this back to the committee for approval.

Chair Russell called on Mr. Kolchakian to give an update on Jury Reimbursement and the Pandemic Recovery Plan. Mr. Kolchakian stated that this past quarter for jury reimbursement was the highest quarter of expenditures ever at \$3.8 million which brought the SFY 2021-22 total to \$13.5 million. Quarter 3 and Quarter 4 were \$3.4 million and \$3.8 million and, if we continue at that pace, we will be over-expended this year and would have to reduce reimbursements at some point. Mr. Kolchakian stated that we originally projected to have \$3.3 million in carryforward funding but now it's actually \$2.3 million. Mr. Kolchakian announced that 100% of the Pandemic Recovery Plan dollars were fully spent for SFY 2021-22. He also thanked legislative staff on the call for both of these important funding sources to help support the clerks.

Chair Russell opened the floor to public comment. Sarah Couture, Florida State Director of the Fines and Fees Justice Center, came forward to present on the current state of the clerks' revenue. Clerk Maloy asked if those numbers presented were adjusted for inflation. Mrs. Couture stated that the numbers came from the CCOC Annual Report and the Courts' numbers were pulled from Transparency Florida.

Chair Russell adjourned the meeting at 2:25 PM.

**Jeffrey R. Smith, CPA, CGMA**  
INDIAN RIVER COUNTY  
EXECUTIVE COUNCIL CHAIR

**Tiffany Moore Russell, ESQ.**  
ORANGE COUNTY  
VICE-CHAIR

**Laura E. Roth, ESQ.**  
VOLUSIA COUNTY  
SECRETARY/TREASURER



**JOHN DEW**  
EXECUTIVE DIRECTOR



**FIRM OF BOYD AND DURANT**  
GENERAL COUNSEL

**JD PEACOCK, II**  
OKALOOSA COUNTY

**HARVEY RUVIN, ESQ.**  
MIAMI-DADE COUNTY

**TODD NEWTON**  
GILCHRIST COUNTY

**STACY BUTTERFIELD, CPA**  
POLK COUNTY

**RON FICARROTTA**  
13TH JUDICIAL CIRCUIT JUDGE  
SUPREME COURT APPOINTEE

**KEN BURKE, CPA**  
PINELLAS COUNTY  
HOUSE APPOINTEE

**NIKKI ALVAREZ-SOWLES, ESQ.**  
PASCO COUNTY  
SENATE APPOINTEE

**JOHN CRAWFORD**  
NASSAU COUNTY

2560-102 BARRINGTON CIRCLE | TALLAHASSEE, FLORIDA 32308 | PHONE 850.386.2224 | WWW.FLCCOC.ORG

## AGENDA ITEM 4

**DATE:** December 5, 2022  
**SUBJECT:** New Judges Calculation  
**COMMITTEE ACTION:** Approve New Judges Calculation

### OVERVIEW:

Legislation signed into law during the 2022 Legislative Session amended s. 28.35(2)(c), F.S., to require the CCOC to “develop a formula to be used to estimate the total cost associated with clerk support for circuit and county judges statewide” and to “make a recommendation for consideration by the Legislature on any need for additional funding” using the established formula in the event that the number of judges is increased by the Legislature. Therefore, the Budget Committee created the New Judges Funding Workgroup chaired by Clerk Abruzzo to establish this calculation for the committee’s review.

The workgroup met multiple times to review and establish the proposed calculation. Based on the factors and information reviewed, the New Judges Funding Workgroup proposes two items for each new judge certified by the Supreme Court:

- One courtroom clerk
- Calculate the additional FTE needed to process the increased workload resulting from the addition of a judge using the proposed calculation

This proposed calculation uses the average cases per judge over a 3-year period and applies the available annual hours work by an employee. The calculation uses SRS case data provided by the Courts. The workgroup proposes the attached calculation and summary for the committee’s review.

Determinations that need to be made by the committee include:

- Approving the proposed calculation
- Determining the funding amount methodology for each calculated FTE
- Establishing the Clerks’ new judges funding certification request for next year

**COMMITTEE ACTION:** Approve New Judges Calculation

**LEAD STAFF:** Griffin Kolchakian, Budget and Communications Director  
Rafael Ali-Lozano, Budget Manager

### ATTACHMENTS:

1. New Judges Calculation Summary
2. New Judges Calculation

*Our Mission: As a governmental organization created by the Legislature, we evaluate Clerks’ court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.*

## New Judges Funding Workgroup: Proposed Methodology

### Step 1:

1. One courtroom clerk for each new judge certified by the Supreme Court.
2. Notes:
  - a. This follows the 1 judge/1 judicial assistance methodology followed by the Supreme Court.
  - b. Depending on the county and division of court the judge is ultimately assigned to, there may be 0 or 2 courtroom clerks necessary. As that information is unknown at the time of certification, this methodology mirrors the 1:1 ratio used by the court.

### Step 2:

1. Determine the additional FTEs necessary to process the increased workload resulting from the addition of a judge.
2. Notes:
  - a. Utilize the PAC framework to determine what tasks are involved and the time required to perform those tasks.
  - b. Based on a study performed by the PIE Committee workgroup in FY 2017-18 related to Service costing, we believe that the bulk of additional work relates to the Case Processing and Revenue and Collection functions/activities/tasks.

	CCOC Needs Based Budget Request	% cost allocation
67 Clerk offices budgeted amounts	\$461,470,000	
Court-Related Services		
Case Processing	\$268,990,863	58.29%
Revenue Collection and Distribution	\$48,223,615	10.45%
Financial Processing	\$25,657,732	5.56%
Request for Records and Reports	\$28,057,376	6.08%
Provide Ministerial Pro-Se Assistance	\$19,058,711	4.13%
Technology Services for External users	\$21,919,825	4.75%
Mandated Reporting Services	\$11,721,338	2.54%
Jury Management	\$8,168,019	1.77%
Administration	\$29,626,374	6.42%

- c. Determine the time spent performing each of the Activities/Tasks related to the Case Processing and Revenue & Collection functions.

Case Processing Activities	Circuit Crim.	Cty Crim.	Circuit Civil	Cty Civil	Probate	Family	Juvenile	Crim. Traffic	Civil Traffic	Avg. Minutes
Create/Maintain	45	30	60	45	60	60	60	30	15	45.00
Create & maintain support / alimony depository record						30				
Prepare for/attend Court										
Process case after court	30	15	30	15	10	30	30	15	5	20.00
Process Re-opened cases	15	15	10	10	10	15	15	15	5	12.22
Determine Indigent Status	15	15	5	5	5	5	15	15	15	10.56
Seal/Expunge	40	30						30	15	28.75
Prepare Record for Appealed /Cases	600	180	840	360	360	840	840	180		
Perform Records Mgt./Retention	10	10	10	5	10	10	15	10	5	9.44
Perform Evidence Mgt./Retention										
								Total min's per case		125.97
								Total Hours per case		2.10
Revenue Collection and Distribution	Circuit Crim.	Cty Crim.	Juvenile	Crim. Traffic	Civil Traffic					Avg. Minutes
Establish and maintain assessment, collection, and distribution schedules										
Assess and Collect, and Distribute Fines, Fees, Court Costs, and Service Charges	3 hours	7.5 hours	1 hour	7.5 hours	7.5 hours					
Establish and ensure compliance with payment plans	20	20		20	20					20.00
Pursue collection of delinquent debts	8	8		8	8					8.00
								Total min's per case		28.00
								Total Hours per case		0.47

3. Determine what the workload impact is based on the number of cases.
  - a. Calculate the average cases per Judge using SRS cases excluding Civil Traffic. The proposed methodology uses a 3-year average. This aligns our data with the Courts usage of SRS data, increasing consistency.
4. Calculate the number of additional FTEs required to support the additional workload.
  - a. Determine the number of average annual hours worked: This calculation is similar to a 2016 NCSC Florida Workload Study ([2016-NCSC-Florida-Workload-Study.pdf](#)).

Total Annual work hours	2,080.0
Average annual holidays	(96.0)
Required paid break annually	(111.5)
Average annual vacation	(160.0)
Available annual work hours	1,712.5

- b. Calculate the required FTEs to support an additional Judge's case load: This calculation is similar to a 2016 NCSC Florida Workload Study ([2016-NCSC-Florida-Workload-Study.pdf](#)).

$$\frac{\text{Cases} \times \text{Case Weights (in minutes)}}{\text{Annual Available Work hours}} = \text{Additional Resources/ FTEs needed}$$

5. Test the methodology – Palm Beach and Orange County's average Judge caseloads are below:

	PBC	Orange
Average # of Cases per Judge	2,192	2,139
Avg Case processing time	2.57	2.57
Total Hours	5,625.12	5,489.11
FTEs Required	3.28	3.21

6. The CCOC Budget Committee will determine the appropriate FTE split in cases where a Circuit Judge is split between multiple counties.
7. The CCOC Budget Committee will determine the costs associated with these additional FTE.

**New Judges Funding Workgroup - Proposed Calculation**

Circuit	County	Number of Judges	SRS Data - Court Filings (excluding Civil Traffic) (Oct.-Sept.)					Formula Calculated FTE	Additional Admin. FTE	TOTAL FTE NEEDED
			2018-19 Filings	2019-20 Filings	2020-21 Filings	3-Year Avg. Filings	Avg. Caseload per Judge			
1	Escambia	18	33,433	27,429	31,098	30,653.33	1,702.96	2.55	1.00	3.55
1	Okaloosa	9	19,061	17,050	17,790	17,967.00	1,996.33	2.99	1.00	3.99
1	Santa Rosa	6	13,964	11,814	12,810	12,862.67	2,143.78	3.21	1.00	4.21
1	Walton	3	6,388	6,455	6,994	6,612.33	2,204.11	3.30	1.00	4.30
2	Franklin	1.5	1,458	1,513	1,366	1,445.67	963.78	1.44	1.00	2.44
2	Gadsden	1.67	4,479	3,719	3,538	3,912.00	2,342.51	3.51	1.00	4.51
2	Jefferson	1.5	1,186	883	901	990.00	660.00	0.99	1.00	1.99
2	Leon	18.16	25,513	20,534	21,104	22,383.67	1,232.58	1.85	1.00	2.85
2	Liberty	1.67	749	717	630	698.67	418.36	0.63	1.00	1.63
2	Wakulla	1.5	2,707	2,442	2,608	2,585.67	1,723.78	2.58	1.00	3.58
3	Columbia	3.67	7,286	6,441	6,558	6,761.67	1,842.42	2.76	1.00	3.76
3	Dixie	1.33	1,480	1,188	1,378	1,348.67	1,014.04	1.52	1.00	2.52
3	Hamilton	1.83	2,047	1,372	1,169	1,529.33	835.70	1.25	1.00	2.25
3	Lafayette	1	543	439	471	484.33	484.33	0.73	1.00	1.73
3	Madison	1.5	1,758	1,372	1,472	1,534.00	1,022.67	1.53	1.00	2.53
3	Suwannee	2.67	3,995	3,444	3,875	3,771.33	1,412.48	2.12	1.00	3.12
3	Taylor	2	1,937	1,800	2,100	1,945.67	972.83	1.46	1.00	2.46
4	Clay	6	14,037	13,654	13,979	13,890.00	2,315.00	3.47	1.00	4.47
4	Duval	45	110,206	95,074	117,053	107,444.33	2,387.65	3.58	1.00	4.58
4	Nassau	4	7,054	6,440	5,844	6,446.00	1,611.50	2.41	1.00	3.41
5	Citrus	7	10,408	9,534	10,406	10,116.00	1,445.14	2.17	1.00	3.17
5	Hernando	7	17,249	15,832	15,772	16,284.33	2,326.33	3.49	1.00	4.49
5	Lake	12	25,970	23,237	25,796	25,001.00	2,083.42	3.12	1.00	4.12
5	Marion	15	29,982	28,285	29,070	29,112.33	1,940.82	2.91	1.00	3.91
5	Sumter	4	6,604	6,383	6,729	6,572.00	1,643.00	2.46	1.00	3.46
6	Pasco	21	49,015	40,528	42,175	43,906.00	2,090.76	3.13	1.00	4.13
6	Pinellas	48	94,826	79,312	83,086	85,741.33	1,786.28	2.68	1.00	3.68
7	Flagler	4	9,923	9,860	8,422	9,401.67	2,350.42	3.52	1.00	4.52
7	Putnam	4	7,298	6,821	6,778	6,965.67	1,741.42	2.61	1.00	3.61
7	St. Johns	8	15,788	13,876	16,255	15,306.33	1,913.29	2.87	1.00	3.87
7	Volusia	28	63,779	61,533	64,158	63,156.67	2,255.60	3.38	1.00	4.38
8	Alachua	10.84	19,417	16,684	17,683	17,928.00	1,653.87	2.48	1.00	3.48
8	Baker	4	2,550	2,361	2,022	2,311.00	577.75	0.87	1.00	1.87
8	Bradford	2	3,204	2,754	2,666	2,874.67	1,437.33	2.15	1.00	3.15
8	Gilchrist	1.83	1,385	1,276	1,379	1,346.67	735.88	1.10	1.00	2.10

8	Levy	3	4,258	3,482	3,805	<b>3,848.33</b>	1,282.78	1.92	1.00	<b>2.92</b>
8	Union	1.33	944	722	853	<b>839.67</b>	631.33	0.95	1.00	<b>1.95</b>
9	Orange	55	135,095	136,709	162,077	<b>144,627.00</b>	2,629.58	3.94	1.00	<b>4.94</b>
9	Osceola	14	30,272	26,248	28,750	<b>28,423.33</b>	2,030.24	3.04	1.00	<b>4.04</b>
10	Hardee	2.33	2,755	2,262	2,387	<b>2,468.00</b>	1,059.23	1.59	1.00	<b>2.59</b>
10	Highlands	5.33	7,836	6,304	7,056	<b>7,065.33</b>	1,325.58	1.99	1.00	<b>2.99</b>
10	Polk	32.34	67,903	57,804	59,988	<b>61,898.33</b>	1,913.99	2.87	1.00	<b>3.87</b>
11	Miami-Dade	123	297,185	243,959	327,040	<b>289,394.67</b>	2,352.80	3.53	1.00	<b>4.53</b>
12	DeSoto	2	2,963	2,692	2,822	<b>2,825.67</b>	1,412.83	2.12	1.00	<b>3.12</b>
12	Manatee	14	28,392	25,545	28,106	<b>27,347.67</b>	1,953.40	2.93	1.00	<b>3.93</b>
12	Sarasota	16	31,499	27,862	29,570	<b>29,643.67</b>	1,852.73	2.78	1.00	<b>3.78</b>
13	Hillsborough	68	159,910	153,112	211,576	<b>174,866.00</b>	2,571.56	3.85	1.00	<b>4.85</b>
14	Bay	13	30,123	24,748	22,257	<b>25,709.33</b>	1,977.64	2.96	1.00	<b>3.96</b>
14	Calhoun	2	1,110	1,193	1,192	<b>1,165.00</b>	582.50	0.87	1.00	<b>1.87</b>
14	Gulf	1.5	1,655	1,567	1,393	<b>1,538.33</b>	1,025.56	1.54	1.00	<b>2.54</b>
14	Holmes	2	1,903	1,630	1,956	<b>1,829.67</b>	914.83	1.37	1.00	<b>2.37</b>
14	Jackson	2	3,750	3,641	3,407	<b>3,599.33</b>	1,799.67	2.70	1.00	<b>3.70</b>
14	Washington	1.5	2,534	2,024	1,949	<b>2,169.00</b>	1,446.00	2.17	1.00	<b>3.17</b>
15	Palm Beach	54	136,250	111,881	123,012	<b>123,714.33</b>	2,291.01	3.43	1.00	<b>4.43</b>
16	Monroe	8	8,573	7,024	7,986	<b>7,861.00</b>	982.63	1.47	1.00	<b>2.47</b>
17	Broward	90	201,193	190,454	229,374	<b>207,007.00</b>	2,300.08	3.45	1.00	<b>4.45</b>
18	Brevard	27	48,787	45,261	46,381	<b>46,809.67</b>	1,733.69	2.60	1.00	<b>3.60</b>
18	Seminole	16	34,772	31,395	34,668	<b>33,611.67</b>	2,100.73	3.15	1.00	<b>4.15</b>
19	Indian River	6	10,921	9,173	9,537	<b>9,877.00</b>	1,646.17	2.47	1.00	<b>3.47</b>
19	Martin	7	11,863	9,345	9,655	<b>10,287.67</b>	1,469.67	2.20	1.00	<b>3.20</b>
19	Okeechobee	3	4,320	3,651	3,831	<b>3,934.00</b>	1,311.33	1.97	1.00	<b>2.97</b>
19	St. Lucie	13	25,398	22,313	24,507	<b>24,072.67</b>	1,851.74	2.77	1.00	<b>3.77</b>
20	Charlotte	7	15,246	13,877	15,073	<b>14,732.00</b>	2,104.57	3.15	1.00	<b>4.15</b>
20	Collier	14	25,892	23,520	24,705	<b>24,705.67</b>	1,764.69	2.64	1.00	<b>3.64</b>
20	Glades	1.5	1,112	936	992	<b>1,013.33</b>	675.56	1.01	1.00	<b>2.01</b>
20	Hendry	1.5	3,791	3,362	3,415	<b>3,522.67</b>	2,348.44	3.52	1.00	<b>4.52</b>
20	Lee	27	62,810	56,635	61,502	<b>60,315.67</b>	2,233.91	3.35	1.00	<b>4.35</b>
		<b>941</b>	<b>2,017,694</b>	<b>1,792,387</b>	<b>2,075,957</b>	<b>1,962,013</b>				

Avg Case processing time	2.5662037
Annual Avail. Work Hours	1712.5

Notes:

\* <https://www.flcourts.org/Publications-Statistics/Statistics/Trial-Court-Statistical-Reference-Guide>

\* The CCOC Budget Committee will determine the appropriate FTE split in cases where a Circuit Judge is split between multiple counties

Jeffrey R. Smith, CPA, CGMA  
INDIAN RIVER COUNTY  
EXECUTIVE COUNCIL CHAIR

Tiffany Moore Russell, ESQ.  
ORANGE COUNTY  
VICE-CHAIR

Laura E. Roth, ESQ.  
VOLUSIA COUNTY  
SECRETARY/TREASURER



JOHN DEW  
EXECUTIVE DIRECTOR

**CCOC**  
FLORIDA CLERKS OF COURT  
OPERATIONS CORPORATION

FIRM OF BOYD AND DURANT  
GENERAL COUNSEL

JD PEACOCK, II  
OKALOOSA COUNTY

HARVEY RUVIN, ESQ.  
MIAMI-DADE COUNTY

TODD NEWTON  
GILCHRIST COUNTY

STACY BUTTERFIELD, CPA  
POLK COUNTY

RON FICARROTTA  
13TH JUDICIAL CIRCUIT JUDGE  
SUPREME COURT APPOINTEE

KEN BURKE, CPA  
PINELLAS COUNTY  
HOUSE APPOINTEE

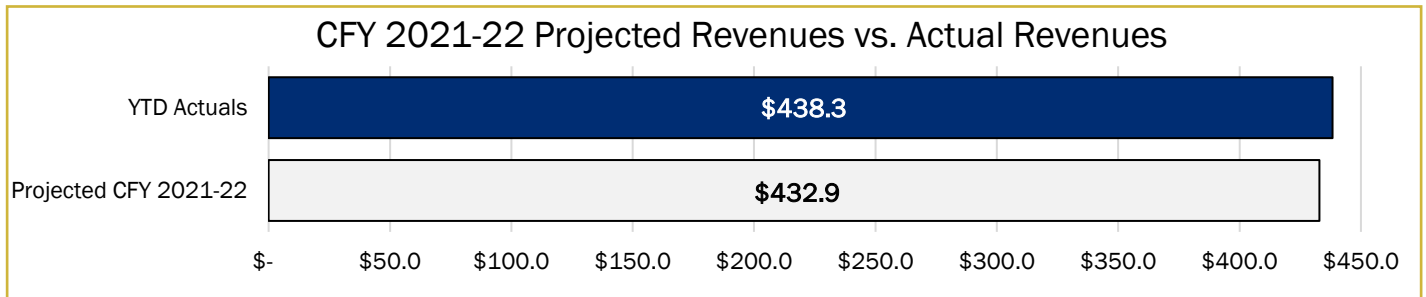
NIKKI ALVAREZ-SOWLES, ESQ.  
PASCO COUNTY  
SENATE APPOINTEE

JOHN CRAWFORD  
NASSAU COUNTY

2560-102 BARRINGTON CIRCLE | TALLAHASSEE, FLORIDA 32308 | PHONE 850.386.2224 | WWW.FLCCOC.ORG

## REVENUE UPDATE – CFY 2021-22

The July Article V Revenue Estimating Conference (REC) projected the clerks to collect a total statewide revenue of **\$432.9 million** for CFY 2021-22.

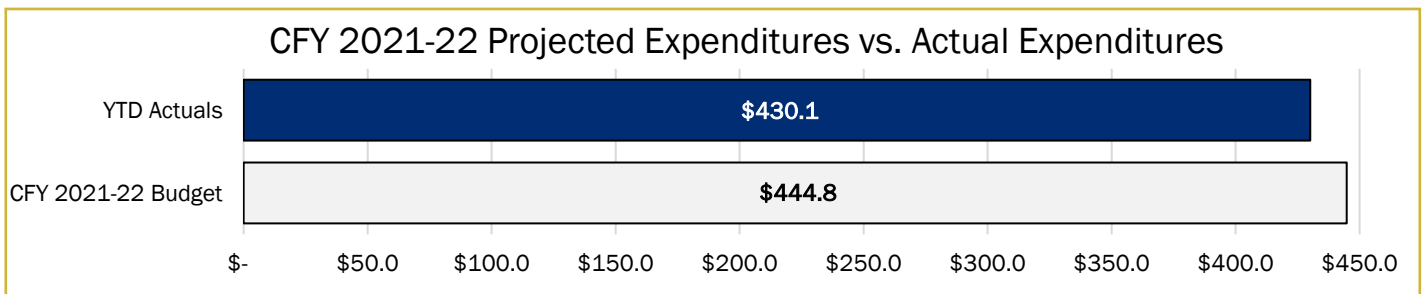


Total revenues reported for CFY 2021-22 were **\$438.3 million**

- This amount is about **\$5.4 million, or 1.2 percent, above** the July REC projection for the year of **\$432.9 million**
  - September, October, December, March, April, May, June, and August actuals came in above the REC monthly estimate
  - November, January, February, and July actuals came in below the REC monthly estimate

## EXPENDITURES UPDATE – CFY 2021-22

The Budget Committee and Executive Council approved the **\$444.8 million** budget for CFY 2021-22.



Total expenditures reported for CFY 2021-22 were **\$430.1 million**

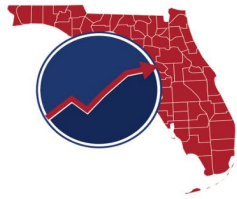
- This amount is **\$14.7 million, or 3.3 percent, below** the annual budget of **\$444.8 million**
- This provides **\$14.7 million** in Unspent Budgeted Funds to build next year's budget

***Our Mission:** As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.*

**Jeffrey R. Smith, CPA, CGMA**  
INDIAN RIVER COUNTY  
EXECUTIVE COUNCIL CHAIR

**Tiffany Moore Russell, ESQ.**  
ORANGE COUNTY  
VICE-CHAIR

**Laura E. Roth, ESQ.**  
VOLUSIA COUNTY  
SECRETARY/TREASURER



**JOHN DEW**  
EXECUTIVE DIRECTOR



**FIRM OF BOYD AND DURANT**  
GENERAL COUNSEL

**JD PEACOCK, II**  
OKALOOSA COUNTY

**HARVEY RUVIN, ESQ.**  
MIAMI-DADE COUNTY

**TODD NEWTON**  
GILCHRIST COUNTY

**STACY BUTTERFIELD, CPA**  
POLK COUNTY

**RON FICARROTTA**  
13TH JUDICIAL CIRCUIT JUDGE  
SUPREME COURT APPOINTEE

**KEN BURKE, CPA**  
PINELLAS COUNTY  
HOUSE APPOINTEE

**NIKKI ALVAREZ-SOWLES, ESQ.**  
PASCO COUNTY  
SENATE APPOINTEE

**JOHN CRAWFORD**  
NASSAU COUNTY

2560-102 BARRINGTON CIRCLE | TALLAHASSEE, FLORIDA 32308 | PHONE 850.386.2224 | WWW.FLCCOC.ORG

## AGENDA ITEM 6

**DATE:** December 5, 2022  
**SUBJECT:** CFY 2021-22 Settle-Up Draft  
**COMMITTEE ACTION:** Information Only

### OVERVIEW:

The first draft of the CFY 2021-22 Settle-Up is complete based on the information received from the October Expenditures and Collections (EC) Report and the Department of Revenue (DOR) remittance information. CCOC staff calculated the settle-up amounts by comparing revenues to expenditures for the fiscal year. This draft was sent out to each clerk's office in November for review.

- Revenues include the amounts received from the Trust Fund (regular monthly distributions and special funding amounts – Line 138 of the EC Report) for September 2021 through August 2022, plus CCOC revenues collected (Line 135 of the EC Report) for the same period, plus the cash distribution from the Trust Fund from CFY 2020-21 additional revenues (Line 136 of the EC Report).
- Expenditures include the excess revenue sent to the Trust Fund from the monthly 1/12<sup>th</sup> calculation for October 2021 through September 2022 (Line 148 of the EC Report) and CCOC expenditures for the same period (Line 145 of the EC Report). The calculation of expenditures does not include settle-up payments from the prior fiscal year. Counties are not permitted to report expenditures in excess of the final approved spending authority adopted by the Executive Council on August 11, 2021.

If there are no discrepancies, please respond to the statewide email stating such.

- The statutory deadline to remit settle-up funds is **January 25, 2023**. If a county owes funds to the Trust Fund, they may go ahead and remit those dollars on the appropriate DOR line.
- If you are owed funds from the Trust Fund, you will have to wait until all figures are verified and a budget amendment is processed by DOR, which typically occurs in January or February.

If you have questions regarding your calculation, please reach out to CCOC staff prior to January 25, 2023. Please do not remit any funds until CCOC clears up all discrepancies. Corrections may require a revised EC Report to be submitted.

When remitting funds, please be extra cautious to ensure the appropriate settle-up lines are used and NOT the 1/12<sup>th</sup> remittance lines.

*Our Mission: As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.*

---

## AGENDA ITEM 6 - CFY 2021-22 SETTLE-UP DRAFT

---

- As a reminder, the Clerk of Court Revenue Remittance System (CCRRS) describes the settle-up line as, “REMIT BY January 25: Annual remittance of the excess fines, fees, service charges, and costs for the previous county fiscal year.”
- Please **do not** submit settle-up to any line that begins with, “All fees collected for the previous month which are in excess of the one-twelfth...”

**COMMITTEE ACTION:** Information Only

**LEAD STAFF:** Griffin Kolchakian, Budget and Communications Director  
Rafael Ali-Lozano, Budget Manager

**ATTACHMENTS:**

1. CFY 2021-22 Settle-up DRAFT

County	Final Spending Authority (Adopted by Exec. Council 8/11/21)	Received from TF (Sep 21-Aug 22) (EC Report)	CCOC Revenues (Sep 21-Aug 22) (EC Report)	CFY 2021-22 Additional Revenues (EC Report)	Total Revenues for Settle-Up	Excess Revenue Sent to the TF (Oct 21-Sep 22) (DOR Report)	CCOC Expenditures (Oct 21-Sep 22) (EC Report)	Unspent Budgeted Funds	Total Expenditures for Settle-Up (EC Report)	CFY 2021-22 Settle-Up Calculation	Due To (Due From) TF
Alachua	\$ 5,812,319.00	\$ 1,902,002.75	\$ 3,992,310.81	\$ 156,809.00	\$ 6,051,122.56	\$ -	\$ 5,630,844.93	\$ (181,474.07)	\$ 5,630,844.93	\$ 420,277.63	Due To TF
Baker	\$ 707,152.00	\$ 245,997.20	\$ 428,191.14	\$ 19,079.00	\$ 693,267.34	\$ -	\$ 668,474.05	\$ (38,677.95)	\$ 668,474.05	\$ 24,793.29	Due To TF
Bay	\$ 3,866,025.00	\$ -	\$ 4,439,134.45	\$ 104,300.00	\$ 4,543,434.45	\$ 637,763.45	\$ 3,866,025.00	\$ -	\$ 4,503,788.45	\$ 39,646.00	Due To TF
Bradford	\$ 854,135.00	\$ 23,352.12	\$ 753,424.26	\$ 23,044.00	\$ 799,820.38	\$ 18,067.59	\$ 772,660.63	\$ (81,474.37)	\$ 790,728.22	\$ 9,092.16	Due To TF
Brevard	\$ 11,310,285.00	\$ 2,306,099.25	\$ 9,179,450.48	\$ 305,138.00	\$ 11,790,687.73	\$ -	\$ 11,310,285.00	\$ -	\$ 11,310,285.00	\$ 480,402.73	Due To TF
Broward	\$ 38,928,487.00	\$ 1,648,321.75	\$ 35,076,950.63	\$ 1,050,244.00	\$ 37,775,516.38	\$ 4,525.00	\$ 37,383,357.48	\$ (1,545,129.52)	\$ 37,387,882.48	\$ 387,633.90	Due To TF
Calhoun	\$ 6,428,666.00	\$ 283,542.87	\$ 297,136.71	\$ 12,096.00	\$ 592,775.58	\$ -	\$ 428,783.94	\$ (19,550.06)	\$ 428,783.94	\$ 163,991.64	Due To TF
Charlotte	\$ 3,537,405.00	\$ 158,238.25	\$ 3,809,132.18	\$ 95,434.00	\$ 4,062,804.43	\$ 307,264.79	\$ 3,537,405.00	\$ -	\$ 3,844,669.79	\$ 218,134.64	Due To TF
Citrus	\$ 2,995,549.00	\$ 308,230.75	\$ 3,014,743.14	\$ 80,816.00	\$ 3,403,789.89	\$ 111,848.34	\$ 2,995,549.00	\$ -	\$ 3,107,397.34	\$ 296,392.55	Due To TF
Clay	\$ 3,656,087.00	\$ 14,593.00	\$ 3,895,665.57	\$ 98,637.00	\$ 4,008,895.57	\$ 317,226.05	\$ 3,656,087.00	\$ -	\$ 3,973,313.05	\$ 35,582.52	Due To TF
Collier	\$ 6,428,666.00	\$ -	\$ 7,590,742.60	\$ 173,437.00	\$ 7,764,179.60	\$ 1,201,224.48	\$ 6,427,533.98	\$ (1,132.02)	\$ 7,628,758.46	\$ 135,421.14	Due To TF
Columbia	\$ 1,527,140.00	\$ 187,388.03	\$ 1,506,280.58	\$ 41,200.00	\$ 1,734,868.61	\$ 62,656.71	\$ 1,487,503.34	\$ (39,636.66)	\$ 1,550,160.05	\$ 184,708.56	Due To TF
DeSoto	\$ 805,964.00	\$ 211,506.37	\$ 668,907.68	\$ 21,744.00	\$ 902,158.05	\$ -	\$ 805,960.18	\$ (3.82)	\$ 805,960.18	\$ 96,197.87	Due To TF
Dixie	\$ 489,054.00	\$ 221,042.96	\$ 268,331.07	\$ 13,194.00	\$ 502,568.03	\$ 11.00	\$ 526,977.12	\$ 37,923.12	\$ 526,988.12	\$ (24,420.09)	Due From TF
Duval	\$ 19,581,816.00	\$ 523,594.75	\$ 19,526,391.68	\$ 528,294.00	\$ 20,578,280.43	\$ 801,516.81	\$ 19,513,929.06	\$ (67,886.94)	\$ 20,315,445.87	\$ 262,834.56	Due To TF
Escambia	\$ 6,977,883.00	\$ -	\$ 6,687,008.44	\$ 188,255.00	\$ 6,875,263.44	\$ 185,422.96	\$ 5,714,866.71	\$ (1,263,016.29)	\$ 5,900,289.67	\$ 974,973.77	Due To TF
Flagler	\$ 1,818,120.00	\$ 144,184.12	\$ 1,821,969.91	\$ 49,050.00	\$ 2,015,204.03	\$ 109,067.91	\$ 1,630,953.00	\$ (187,167.00)	\$ 1,740,020.91	\$ 275,183.12	Due To TF
Franklin	\$ 658,287.00	\$ 482,923.63	\$ 227,904.74	\$ 17,760.00	\$ 728,588.37	\$ -	\$ 658,287.00	\$ -	\$ 658,287.00	\$ 70,301.37	Due To TF
Gadsden	\$ 1,334,828.00	\$ 531,940.50	\$ 705,841.67	\$ 36,012.00	\$ 1,273,794.17	\$ -	\$ 1,334,828.00	\$ -	\$ 1,334,828.00	\$ (61,033.83)	Due From TF
Gilchrist	\$ 545,457.00	\$ 324,711.25	\$ 324,055.53	\$ 14,716.00	\$ 663,482.78	\$ -	\$ 491,210.04	\$ (54,246.96)	\$ 491,210.04	\$ 172,272.74	Due To TF
Glades	\$ 566,489.00	\$ 134,608.37	\$ 492,754.32	\$ 15,283.00	\$ 642,645.69	\$ 25,063.51	\$ 490,600.12	\$ (75,888.88)	\$ 515,663.63	\$ 126,982.06	Due To TF
Gulf	\$ 490,361.00	\$ 269,902.62	\$ 251,857.09	\$ 13,229.00	\$ 534,988.71	\$ -	\$ 451,859.24	\$ (38,501.76)	\$ 451,859.24	\$ 83,129.47	Due To TF
Hamilton	\$ 596,303.00	\$ 210,495.75	\$ 366,816.93	\$ 16,088.00	\$ 593,400.68	\$ -	\$ 580,429.28	\$ (15,873.72)	\$ 580,429.28	\$ 12,971.40	Due To TF
Hardee	\$ 906,252.00	\$ 313,721.03	\$ 505,495.40	\$ 24,449.00	\$ 843,665.43	\$ -	\$ 741,510.29	\$ (164,741.71)	\$ 741,510.29	\$ 102,155.14	Due To TF
Hendry	\$ 1,281,071.00	\$ 252,146.12	\$ 935,578.00	\$ 34,562.00	\$ 1,222,286.12	\$ -	\$ 1,217,673.86	\$ (63,397.14)	\$ 1,217,673.86	\$ 4,612.26	Due To TF
Hernando	\$ 3,417,201.00	\$ -	\$ 4,204,563.90	\$ 92,192.00	\$ 4,296,755.90	\$ 810,612.32	\$ 2,733,266.03	\$ (683,934.97)	\$ 3,543,878.35	\$ 752,877.55	Due To TF
Highlands	\$ 1,963,861.00	\$ 221,061.88	\$ 1,828,147.76	\$ 52,983.00	\$ 2,102,192.64	\$ 45,295.81	\$ 1,944,611.21	\$ (19,249.79)	\$ 1,989,907.02	\$ 112,285.62	Due To TF
Hillsborough	\$ 30,288,553.00	\$ -	\$ 30,600,206.08	\$ 817,149.00	\$ 31,417,355.08	\$ 1,959,533.06	\$ 29,964,625.86	\$ (323,927.14)	\$ 31,924,158.92	\$ (506,803.84)	Due From TF
Holmes	\$ 589,080.00	\$ 105,702.75	\$ 462,487.94	\$ 15,893.00	\$ 584,083.69	\$ 2,354.55	\$ 581,729.14	\$ (7,350.86)	\$ 584,083.69	\$ -	#N/A
Indian River	\$ 2,968,481.00	\$ 17,441.00	\$ 2,977,495.69	\$ 80,086.00	\$ 3,075,022.69	\$ 113,590.07	\$ 2,967,001.39	\$ (1,479.61)	\$ 3,080,591.46	\$ (5,568.77)	Due From TF
Jackson	\$ 1,104,348.00	\$ 255,781.69	\$ 792,361.96	\$ 29,794.00	\$ 1,077,937.65	\$ 2,730.00	\$ 892,578.58	\$ (211,769.42)	\$ 895,308.58	\$ 182,629.07	Due To TF
Jefferson	\$ 501,826.00	\$ 178,435.00	\$ 284,714.12	\$ 13,539.00	\$ 476,688.12	\$ -	\$ 472,488.20	\$ (29,337.80)	\$ 472,488.20	\$ 4,199.92	Due To TF
Lafayette	\$ 307,140.00	\$ 215,241.87	\$ 91,697.94	\$ 8,286.00	\$ 315,225.81	\$ -	\$ 307,140.00	\$ -	\$ 307,140.00	\$ 8,085.81	Due To TF
Lake	\$ 6,136,866.00	\$ -	\$ 6,573,854.00	\$ 165,565.00	\$ 6,739,419.00	\$ 575,477.00	\$ 5,713,876.00	\$ (422,990.00)	\$ 6,289,353.00	\$ 450,066.00	Due To TF
Lee	\$ 11,689,883.00	\$ -	\$ 13,415,204.77	\$ 315,378.00	\$ 13,730,582.77	\$ 1,751,641.63	\$ 11,689,883.00	\$ -	\$ 13,441,524.63	\$ 289,058.14	Due To TF
Leon	\$ 5,905,602.00	\$ 1,630,410.13	\$ 4,484,204.27	\$ 159,326.00	\$ 6,273,940.40	\$ -	\$ 5,190,147.93	\$ (715,454.07)	\$ 5,190,147.93	\$ 1,083,792.47	Due To TF
Levy	\$ 1,122,633.00	\$ 328,579.25	\$ 964,807.61	\$ 30,287.00	\$ 1,323,673.86	\$ -	\$ 1,090,154.71	\$ (32,478.29)	\$ 1,090,154.71	\$ 233,519.15	Due To TF
Liberty	\$ 312,333.00	\$ 173,825.50	\$ 159,595.65	\$ 8,427.00	\$ 341,848.15	\$ -	\$ 312,333.00	\$ -	\$ 312,333.00	\$ 29,515.15	Due To TF
Madison	\$ 556,502.00	\$ -	\$ 486,806.46	\$ 15,014.00	\$ 501,820.46	\$ 9,417.45	\$ 516,628.09	\$ (39,873.91)	\$ 526,045.54	\$ (24,225.08)	Due From TF
Manatee	\$ 5,938,958.00	\$ 44,878.13	\$ 6,576,554.17	\$ 160,226.00	\$ 6,781,658.30	\$ 694,116.52	\$ 5,502,922.26	\$ (436,035.74)	\$ 6,197,038.78	\$ 584,619.52	Due To TF
Marion	\$ 6,558,206.00	\$ -	\$ 6,896,962.13	\$ 176,932.00	\$ 7,073,894.13	\$ 489,046.92	\$ 6,054,365.94	\$ (503,840.06)	\$ 6,543,412.86	\$ 530,481.27	Due To TF
Martin	\$ 3,504,902.00	\$ -	\$ 3,115,707.07	\$ 94,557.99	\$ 3,210,265.06	\$ 42,068.97	\$ 3,361,481.34	\$ (143,420.66)	\$ 3,403,550.31	\$ (193,285.25)	Due From TF
Miami-Dade	\$ 70,739,517.00	\$ 5,064,652.25	\$ 75,296,240.60	\$ 1,908,465.00	\$ 82,269,357.85	\$ 6,047,315.84	\$ 70,474,681.33	\$ (264,835.67)	\$ 76,521,997.17	\$ 5,747,360.68	Due To TF
Monroe	\$ 3,508,532.00	\$ 1,007,761.00	\$ 2,987,865.81	\$ 94,656.00	\$ 4,090,282.81	\$ 54,972.93	\$ 3,508,532.00	\$ -	\$ 3,563,504.93	\$ 526,777.88	Due To TF
Nassau	\$ 1,563,243.00	\$ 126,665.38	\$ 1,402,549.00	\$ 42,174.00	\$ 1,571,388.38	\$ 17,017.08	\$ 1,307,411.06	\$ (255,831.94)	\$ 1,324,428.14	\$ 246,960.24	Due To TF
Okaloosa	\$ 3,639,385.00	\$ -	\$ 3,798,181.75	\$ 98,186.00	\$ 3,896,367.75	\$ 228,641.28	\$ 3,639,385.00	\$ -	\$ 3,868,026.28	\$ 28,341.47	Due To TF
Okeechobee	\$ 1,273,503.00	\$ 463,254.12	\$ 970,034.32	\$ 34,358.00	\$ 1,467,646.44	\$ -	\$ 1,215,459.54	\$ (58,043.46)	\$ 1,215,459.54	\$ 252,186.90	Due To TF
Orange	\$ 28,984,523.00	\$ -	\$ 35,847,139.15	\$ 781,967.00	\$ 36,629,106.15	\$ 6,862,616.38	\$ 28,957,046.91	\$ (27,476.09)	\$ 35,819,663.29	\$ 809,442.86	Due To TF

County	Final Spending Authority (Adopted by Exec. Council 8/11/21)	Received from TF (Sep 21-Aug 22) (EC Report)	CCOC Revenues (Sep 21-Aug 22) (EC Report)	CFY 2021-22 Additional Revenues (EC Report)	Total Revenues for Settle-Up	Excess Revenue Sent to the TF (Oct 21-Sep 22) (DOR Report)	CCOC Expenditures (Oct 21-Sep 22) (EC Report)	Unspent Budgeted Funds	Total Expenditures for Settle-Up (EC Report)	CFY 2021-22 Settle-Up Calculation	Due To (Due From) TF
Osceola	\$ 7,748,730.00	\$ -	\$ 8,895,305.22	\$ 209,051.00	\$ 9,104,356.22	\$ 1,245,700.85	\$ 6,208,021.37	\$ (1,540,708.63)	\$ 7,453,722.22	\$ 1,650,634.00	Due To TF
Palm Beach	\$ 30,237,171.00	\$ 1,723,854.38	\$ 27,337,331.03	\$ 815,762.00	\$ 29,876,947.41	\$ 102,176.15	\$ 27,673,563.37	\$ (2,563,607.63)	\$ 27,775,739.52	\$ 2,101,207.89	Due To TF
Pasco	\$ 11,604,036.00	\$ 3,220,861.37	\$ 9,480,282.16	\$ 313,063.00	\$ 13,014,206.53	\$ 2,711.56	\$ 11,604,036.00	\$ -	\$ 11,606,747.56	\$ 1,407,458.97	Due To TF
Pinellas	\$ 22,646,675.00	\$ 2,901,150.50	\$ 18,363,516.15	\$ 610,978.97	\$ 21,875,645.62	\$ -	\$ 22,500,268.66	\$ (146,406.34)	\$ 22,500,268.66	\$ (624,623.04)	Due From TF
Polk	\$ 12,397,921.00	\$ -	\$ 14,272,479.43	\$ 334,481.00	\$ 14,606,960.43	\$ 2,009,036.75	\$ 12,171,472.73	\$ (226,448.27)	\$ 14,180,509.48	\$ 426,450.95	Due To TF
Putnam	\$ 2,147,549.00	\$ 1,229,144.38	\$ 1,113,877.95	\$ 57,938.00	\$ 2,400,960.33	\$ -	\$ 2,130,556.02	\$ (16,992.98)	\$ 2,130,556.02	\$ 270,404.31	Due To TF
Saint Johns	\$ 3,582,299.00	\$ 140,796.75	\$ 4,388,338.78	\$ 96,646.00	\$ 4,625,781.53	\$ 833,217.16	\$ 3,582,299.00	\$ -	\$ 4,415,516.16	\$ 210,265.37	Due To TF
Saint Lucie	\$ 6,684,411.00	\$ 49,876.75	\$ 6,732,976.16	\$ 180,337.00	\$ 6,963,189.91	\$ 393,915.92	\$ 6,072,288.85	\$ (612,122.15)	\$ 6,466,204.77	\$ 496,985.14	Due To TF
Santa Rosa	\$ 3,178,098.00	\$ 39,548.75	\$ 3,683,098.77	\$ 85,742.00	\$ 3,808,389.52	\$ 550,132.77	\$ 3,178,098.00	\$ -	\$ 3,728,230.77	\$ 80,158.75	Due To TF
Sarasota	\$ 8,122,696.00	\$ 1,321,785.38	\$ 7,541,054.79	\$ 219,140.00	\$ 9,081,980.17	\$ 232,636.96	\$ 7,429,738.56	\$ (692,957.44)	\$ 7,662,375.52	\$ 1,419,604.65	Due To TF
Seminole	\$ 8,861,209.00	\$ -	\$ 8,452,371.28	\$ 239,065.00	\$ 8,691,436.28	\$ 92,211.21	\$ 8,800,725.43	\$ (60,483.57)	\$ 8,892,936.64	\$ (201,500.36)	Due From TF
Sumter	\$ 1,897,084.00	\$ -	\$ 2,189,765.31	\$ 51,181.00	\$ 2,240,946.31	\$ 306,993.93	\$ 1,897,084.00	\$ -	\$ 2,204,077.93	\$ 36,868.38	Due To TF
Suwannee	\$ 1,172,095.00	\$ 179,936.38	\$ 1,023,716.78	\$ 31,621.00	\$ 1,235,274.16	\$ 4,227.06	\$ 1,167,867.94	\$ (4,227.06)	\$ 1,172,095.00	\$ 63,179.16	Due To TF
Taylor	\$ 562,835.00	\$ 135,717.12	\$ 402,331.53	\$ 15,185.00	\$ 553,233.65	\$ -	\$ 562,292.07	\$ (542.93)	\$ 562,292.07	\$ (9,058.42)	Due From TF
Union	\$ 485,497.00	\$ 349,286.62	\$ 138,442.06	\$ 13,098.00	\$ 500,826.68	\$ 415.00	\$ 463,672.15	\$ (21,824.85)	\$ 464,087.15	\$ 36,739.53	Due To TF
Volusia	\$ 11,626,073.00	\$ 2,760,621.25	\$ 10,569,413.04	\$ 313,658.00	\$ 13,643,692.29	\$ 31,884.37	\$ 10,426,672.85	\$ (1,199,400.15)	\$ 10,458,557.22	\$ 3,185,135.07	Due To TF
Wakulla	\$ 688,701.00	\$ 189,979.62	\$ 610,755.43	\$ 18,580.00	\$ 819,315.05	\$ 4,146.98	\$ 688,701.00	\$ -	\$ 692,847.98	\$ 126,467.07	Due To TF
Walton	\$ 1,649,782.00	\$ 340,371.25	\$ 1,602,680.50	\$ 44,509.00	\$ 1,987,560.75	\$ 56,098.87	\$ 1,649,782.00	\$ -	\$ 1,705,880.87	\$ 281,679.88	Due To TF
Washington	\$ 786,795.00	\$ 299,313.25	\$ 506,761.27	\$ 21,226.00	\$ 827,300.52	\$ 1.00	\$ 786,795.00	\$ -	\$ 786,796.00	\$ 40,504.52	Due To TF
Statewide	\$ 444,778,204.00	\$ 35,414,477.14	\$ 438,287,954.80	\$ 11,999,572.96	\$ 485,702,004.90	\$ 29,353,612.95	\$ 429,715,276.77	\$ (15,062,927.23)	\$ 459,068,889.72	\$ 26,633,115.18	

#### NOTES

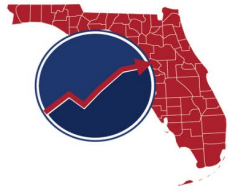
This document was last revised on 11/18/22 by CCOC Staff.

\$ (1,650,518.68)	Due From TF	9
\$ 28,283,633.86	Due To TF	57
\$ 26,633,115.18	Difference	

**Jeffrey R. Smith, CPA, CGMA**  
INDIAN RIVER COUNTY  
EXECUTIVE COUNCIL CHAIR

**Tiffany Moore Russell, ESQ.**  
ORANGE COUNTY  
VICE-CHAIR

**Laura E. Roth, ESQ.**  
VOLUSIA COUNTY  
SECRETARY/TREASURER



**JOHN DEW**  
EXECUTIVE DIRECTOR



**FIRM OF BOYD AND DURANT**  
GENERAL COUNSEL

**JD PEACOCK, II**  
OKALOOSA COUNTY

**HARVEY RUVIN, ESQ.**  
MIAMI-DADE COUNTY

**TODD NEWTON**  
GILCHIRST COUNTY

**STACY BUTTERFIELD, CPA**  
POLK COUNTY

**RON FICARROTTA**  
13TH JUDICIAL CIRCUIT JUDGE  
SUPREME COURT APPOINTEE

**KEN BURKE, CPA**  
PINELLAS COUNTY  
HOUSE APPOINTEE

**NIKKI ALVAREZ-SOWLES, ESQ.**  
PASCO COUNTY  
SENATE APPOINTEE

**JOHN CRAWFORD**  
NASSAU COUNTY

2560-102 BARRINGTON CIRCLE | TALLAHASSEE, FLORIDA 32308 | PHONE 850.386.2224 | WWW.FLCCOC.ORG

## 2023 Proposed Budget Committee Schedule

### November:

- **CCOC Executive Council Meeting (November 1<sup>st</sup>)**
- **Fall Conference in Miramar Beach (November 2<sup>nd</sup>-4<sup>th</sup>)**

### December:

- **Budget Committee Meeting (December 5<sup>th</sup>) – WebEx Meeting**
  - Approve New Judges Funding Calculation and Certification Request
  - CFY 2021-22 Settle-Up Update
  - 2023 Budget Committee Workplan and Calendar

### January/February:

- **Budget Committee Meeting – WebEx Meeting**
  - Establish 2023 Budget Committee Workgroups, if any
  - Approve Updated Funding Issues Request Forms
  - Establish Reserve Fund Calculation for CFY 2023-24
  - Determine How to Use Additional Cumulative Excess Budget
  - CFY 2021-22 Finalized Settle-Up Calculation Made Available
  - CFY 2022-23 Operational Budgets Update
- **CCOC Executive Council Meeting (February 21<sup>st</sup>) – Daytona Beach**
- **Winter Conference (Virtual) (TBD)**
- **REC Meeting (potentially)**

### March:

- **Legislative Session Begins (March 7<sup>th</sup>)**
- *No need for Budget Committee Meeting in March*

### April:

- **Budget Committee Meeting (late April) – In-Person Meeting???**
  - Legislative Update
  - January/February REC Results Update (if REC meets)
  - Establish CFY 2023-24 Base Budget
  - CFY 2023-24 Revenue-Limited Budget Calculation Methodology Discussion



---

## 2023 BUDGET COMMITTEE WORKPLAN AND CALENDAR

---

### May:

- **Legislative Session Ends (May 5<sup>th</sup>)**
- **Budget Committee Meeting (late May) – WebEx Meeting**
  - Determine SFY 2023-24 Pandemic Recovery Plan Allocation (*if applicable*)
  - Legislative Update – Post-Session Wrap-up
  - Approve Jury Management Reimbursement Form for SFY 2023-24

### June:

- **Budget Issue Requests are due to the CCOC (June 1<sup>st</sup>)**
  - CCOC staff will compile and review these requests for the Committee
- **CCOC Executive Council Meeting (June 5<sup>th</sup>)**
- **Summer Conference in Ponte Vedra Beach (June 6<sup>th</sup>-9<sup>th</sup>)**
- *No need for Budget Committee Meeting in June*

### July:

- *No need for Budget Committee Meeting in July*
- **REC Meeting**

### August:

- **Budget Committee Meeting (early August) – In-Person Meeting**
  - REC Results Update
  - Budget Presentations by Counties
  - Approve CFY 2023-24 Needs-Based Budget
  - Budget Deliberations
  - Approve CFY 2023-24 Revenue-Limited Budget

### September:

- *No need for Budget Committee Meeting in September*