

CFY 2022 - 2023 REPORTS CALENDAR

Created: 10/01/22

FIRST QUARTER

OCTOBER							
WK	Su	Mo	Tu	We	Th	Fr	Sa
52							1
1	2	3	4	5	6	7	8
2	9	10	11	12	13	14	15
3	16	17	18	19	20	21	22
4	23	24	25	26	27	28	29
5	30	31					

November							
WK	Su	Mo	Tu	We	Th	Fr	Sa
5			1	2	3	4	5
6	6	7	8	9	10	11	12
7	13	14	15	16	17	18	19
8	20	21	22	23	24	25	26
9	27	28	29	30			

December							
WK	Su	Mo	Tu	We	Th	Fr	Sa
9					1	2	3
10	4	5	6	7	8	9	10
11	11	12	13	14	15	16	17
12	18	19	20	21	22	23	24
13	25	26	27	28	29	30	31

- Oct 10 Columbus Day
- Nov 11 Veterans Day
- Nov 24 Thanksgiving Day
- Dec 25 Christmas

M Monthly Reports:
 Expenditure & Collections (EC)
 Sub-Case/Outputs
 Ch 2008-111, L.O.F.
 Civil Indigence Tracking Report

SECOND QUARTER

JANUARY							
WK	Su	Mo	Tu	We	Th	Fr	Sa
14	1	2	3	4	5	6	7
15	8	9	10	11	12	13	14
16	15	16	17	18	19	20	21
17	22	23	24	25	26	27	28
18	29	30	31				

February							
WK	Su	Mo	Tu	We	Th	Fr	Sa
18				1	2	3	4
19	5	6	7	8	9	10	11
20	12	13	14	15	16	17	18
21	19	20	21	22	23	24	25
22	26	27	28				

March							
WK	Su	Mo	Tu	We	Th	Fr	Sa
22				1	2	3	4
23	5	6	7	8	9	10	11
24	12	13	14	15	16	17	18
25	19	20	21	22	23	24	25
26	26	27	28	29	30	31	

- Jan 01 New Years Day
- Jan 16 M L King Day
- Feb 15 Presidents' Day

Q Quarterly Reports:
 (Due in Oct, Jan, Apr, Jul)
 Collections Timeliness
 Outputs Timeliness
 Juror Pay Timeliness
 Pandemic Recovery Exp
 Pandemic Recovery Cert (Dec, Mar, Jun, Sep)

Q (Due on 10th of Oct, Jan, Apr, Jul)
 Jury Management Reimbursement

THIRD QUARTER

APRIL							
WK	Su	Mo	Tu	We	Th	Fr	Sa
26							1
27	2	3	4	5	6	7	8
28	9	10	11	12	13	14	15
29	16	17	18	19	20	21	22
30	23	24	25	26	27	28	29
31	30						

May							
WK	Su	Mo	Tu	We	Th	Fr	Sa
31		1	2	3	4	5	6
32	7	8	9	10	11	12	13
33	14	15	16	17	18	19	20
34	21	22	23	24	25	26	27
35	28	29	30	31			

June							
WK	Su	Mo	Tu	We	Th	Fr	Sa
35					1	2	3
36	4	5	6	7	8	9	10
37	11	12	13	14	15	16	17
38	18	19	20	21	22	23	24
39	25	26	27	28	29	30	

- Apr 7 Good Friday
- Apr 9 Easter Sunday
- May 29 Memorial Day
- June 19 Juneteenth Independence Day

Q Quarterly s. 318.18(13), F.S. Report (30th day after end of Qtr)

A Annual Reports:
 Annual Financial Receipts (on Sep Outputs report)
 Annual Continuing Case Workload Report (Dec 1)
 Annual Collection Agents Report (Dec 1)
 Audited Comprehensive Financial Report - complete by Jun 30 (Jul 20 to CCOC)
 Fiscal Management Measures (Sep 30)

FOURTH QUARTER

JULY							
WK	Su	Mo	Tu	We	Th	Fr	Sa
39							1
40	2	3	4	5	6	7	8
41	9	10	11	12	13	14	15
42	16	17	18	19	20	21	22
43	23	24	25	26	27	28	29
44	30	31					

August							
WK	Su	Mo	Tu	We	Th	Fr	Sa
44			1	2	3	4	5
45	6	7	8	9	10	11	12
46	13	14	15	16	17	18	19
47	20	21	22	23	24	25	26
48	27	28	29	30	31		

September							
WK	Su	Mo	Tu	We	Th	Fr	Sa
48						1	2
49	3	4	5	6	7	8	9
50	10	11	12	13	14	15	16
51	17	18	19	20	21	22	23
52	24	25	26	27	28	29	30

- Jul 04 Independence Day
- Sep 4 Labor Day

CFY 2022 - 2023 REPORTS DUE BY MONTH

Created: 10/01/22

October:

Expenditure/Collections (EC)
Sub-Case/Outputs + **Financial Receipts**
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management Reimbursement
Quarterly s. 318.18(13), F.S. Report
Pandemic Recovery Expenditures

November:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

December:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Pandemic Recovery Certification

Annual Continuing Case Workload (**Dec 1**)
Annual Collection Agents Report(s) (**Dec 1**)

January:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management Reimbursement
Quarterly s. 318.18(13), F.S. Report
Pandemic Recovery Expenditures

February:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

March:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Pandemic Recovery Certification

April:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management Reimbursement
Quarterly s. 318.18(13), F.S. Report
Pandemic Recovery Expenditures

May:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

June:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Pandemic Recovery Certification

Annual Audited Comprehensive
Financial Report - AACFR
(**Jun 30, Jul 20 to CCOC**)

July:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management Reimbursement
Quarterly s. 318.18(13), F.S. Report
Pandemic Recovery Expenditures

August:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

September:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Pandemic Recovery Certification

Fiscal Management Checklist (**Sep 30**)