



BUDGET COMMITTEE MEETING

February 9, 2022

JD Peacock, II
OKALOOSA COUNTY
EXECUTIVE COUNCIL CHAIR

Jeffrey R. Smith, CPA, CGMA
INDIAN RIVER COUNTY
VICE-CHAIR

Tiffany Moore Russell, Esq.
ORANGE COUNTY
SECRETARY/TREASURER



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FIRM OF BOYD AND DURANT
GENERAL COUNSEL

2560-102 BARRINGTON CIRCLE | TALLAHASSEE, FLORIDA 32308 | PHONE 850.386.2223 | FAX 850.386.2224 | WWW.FLCCOC.ORG

BUDGET COMMITTEE MEETING

February 9, 2022

Meeting: 10:00 AM – 12:00 PM, Eastern

WebEx Link: <https://flclerks.webex.com/flclerks/j.php?MTID=me43a034cb4cfabe799d919ea1de599ae>

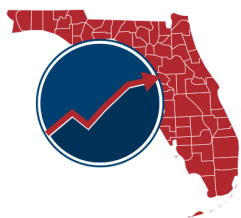
Meeting Code: 2315 961 7778; Password: CCOC

Conference Call: 1-866-469-3239; Access Code: 2315 961 7778

- 1) Call to Order and IntroductionHon. Tiffany Moore Russell
- 2) Approve AgendaHon. Tiffany Moore Russell
- 3) Approve Minutes from 1/20/22Griffin Kolchakian
- 4) Florida Sunshine Law OverviewHon. Tiffany Moore Russell
- 5) Legislative UpdateHon. Carolyn Timmann
- 6) Approve Updated Funding Issues Request FormsGriffin Kolchakian
- 7) Establish Reserve Fund Calculation for CFY 2022-23Griffin Kolchakian
- 8) Revenue and Expenditures UpdateGriffin Kolchakian
- 9) CFY 2020-21 Finalized Settle-Up UpdateGriffin Kolchakian
- 10) Additional Cumulative Excess Budget DiscussionHon. Tiffany Moore Russell
- 11) Other BusinessHon. Tiffany Moore Russell
 - a) Workgroups Update, if any
 - b) Upcoming Dates:
 - i) Winter Conference in Panama City Beach (March 9th-11th)
 - ii) Last Day of Legislative Session (March 11th)
 - c) Public Comment
 - d) Next Meeting: April 21st in Gainesville

Committee Members: Tiffany Moore Russell, Esq., Chair; Jeffrey Smith, CPA, Vice-Chair; Joseph Abruzzo; Nikki Alvarez-Sowles, Esq.; Tom Bexley; Ken Burke, CPA; Stacy Butterfield, CPA; Pam Childers, CPA; Gary Cooney, Esq.; John Crawford; Nadia K. Daughtrey; Brenda Forman; Greg Godwin; Tara S. Green; Carla Hand, CPA, CGFO; Bill Kinsaul; Grant Maloy; Brandon J. Patty; Clayton O. Rooks, III; Donald C. Spencer; Cindy Stuart; Carolyn Timmann; and Angela Vick

Our Mission: As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.



CCOC

FLORIDA CLERKS OF COURT
OPERATIONS CORPORATION

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Minutes of January 20, 2022, Budget Committee Meeting

Committee Action: Review and approve the minutes with amendments, as necessary.

The Budget Committee of the Clerk of Courts Operation Corporation (CCOC) held a meeting via WebEx on January 20, 2022. An agenda and materials were distributed in advance of the meeting and posted on the CCOC website. Provided below is a summary of staff notes from the meeting. These staff notes are designed to document committee action, not to be a full record of committee discussions. All motions adopted by the committee are in **bold text**. All action items based on committee direction are in **red** and **bold text**.

Agenda Item 1 – Call to Order and Introduction

Clerk Tiffany Moore Russell, Chair of the Budget Committee, called the meeting to order at 10:00 AM. The meeting was turned over to Griffin Kolchakian, CCOC Budget and Communications Director, to conduct roll call.

Present via WebEx: Clerk Tiffany Moore Russell, Clerk Joseph Abruzzo, Clerk Nikki Alvarez-Sowles, Clerk Stacy Butterfield, Clerk John Crawford, Clerk Pam Childers, Clerk Gary Cooney, Clerk Nadia K. Daughtrey, Clerk Brenda Forman, Clerk Greg Godwin, Clerk Tara S. Green, Clerk Carla Hand, Clerk Bill Kinsaul, Clerk Grant Maloy, Clerk Donald Spencer, Clerk Cindy Stuart, Clerk Carolyn Timmann, Clerk Angela Vick.

Absent from meeting: Clerk Jeffrey Smith, Clerk Tom Bexley, Clerk Ken Burke, Clerk Brandon Patty, Clerk Clayton Rooks, III.

Agenda Item 2 – Approve Agenda

A motion was made to approve the agenda by Clerk Cooney and seconded by Clerk Maloy; the motion was adopted without objection.

Agenda Item 3 – Approve Minutes from 11/30/21 Meeting

Chair Russell presented the minutes of the November 30, 2021, meeting to committee members.

A motion was made to adopt the minutes by Clerk Cooney and seconded by Clerk Maloy; the motion was adopted without objection.

Agenda Item 4 – December Revenue Estimating Conference (REC) Results Update

Mr. Kolchakian presented the results from the December 14th REC meeting, which is included in the meeting packet. He detailed the revenue projections for the current fiscal year and the three following fiscal years. Overall, the REC is projecting a slight increase in revenues for the coming years. The REC will not likely meet again until this summer after session concludes. At that meeting, the REC will establish the estimates we will use to set the available budget for CFY 2022-23 that we will build in the coming months.

Agenda Item 5 – Revenue and Expenditures Update

Mr. Kolchakian presented the revenue and expenditure update, which is included in the meeting packet. We currently have three months of revenue actuals through November. The REC projected us to be at \$102.8 million year-to-date, but we actually collected \$105.4 million so far this fiscal year. We are on pace to slightly exceed the \$432.9 million for the year. Both September and October came in above the monthly REC projection while November came in at \$33.3 million which was less than one percent under the monthly projection.

Mr. Kolchakian presented the expenditures update as well. We currently have two months of expenditures actuals through November. For the monthly projections, we took the \$444.8 million annual budget and divided by 12 to get a monthly estimate. The monthly year-to-date projection is \$74.1 million, and the actual year-to-date expenditures were \$64.1 million. This is a good bit below the monthly pace, but there is a lot that goes into monthly expenditures. Overall, we are in good shape on revenues and expenditures to date.

Mr. Kolchakian referenced the following page in the meeting packet which is a breakdown of available budget components for the following fiscal year and the three following years that Mike Murphy has created.

Clerk Green asked if the REC projection increases for CFY 2021-22 and CFY 2022-23 was due to an increase of anticipated cases. Jason L. Welty, CCOC Deputy Executive Director, stated that the revenue accounts for projected foreclosures pushed into CFY 2022-23 and are projected to level off in CFY 2023-24. This is also accounting for the increase we are seeing in CFY 2021-22. Clerk Green asked if that was small claims. Mr. Welty said that those are mostly small claims.

Agenda Item 6 – Establish 2022 Budget Committee Workgroups

Chair Russell stated that the Budget Committee established three new workgroups to address issues that have come up year after year to see if these workgroups can potentially settle these issues moving forward. These new workgroups are the Cost of Living Component Workgroup which will be chaired by Clerk Godwin, the Compliance

Workgroup which will be chaired by Clerk Maloy, and the New Judges Funding Workgroup which will be chaired by Clerk Abruzzo. Chair Russell thanked these committee members for agreeing to chair these workgroups.

Chair Russell opened the workgroups to be staffed from the different clerks' offices. Each workgroup will bring back recommendations to the committee for review. The New Judges Funding Workgroup is tied to a legislative request; Clerk Crawford asked if this workgroup could take up the issue of reassigned judges and how they will be funded when they are moved to a different county. Clerk Abruzzo agrees with this request, and the workgroup will address it.

Chair Russell addressed other issues that were previously raised, including the issue that Clerk Alvarez-Sowles brought up which is the issue with capturing all court-related costs, regardless of the revenue source. The clerks are currently required to submit this information, and a certification letter is used to attest to this. The CCOC budget documents also contain instructions to include all cost funded by non-court related funding on the Operational Budget Form. Options to address this would be to create a macro to collect this data or to create a workgroup that can address this issue later this year. Chair Russell asked Clerk Alvarez-Sowles if what we are doing today is sufficient to address the concerns. Clerk Alvarez-Sowles stated it is not sufficient and that there are blind spots for CCOC staff. They can see patterns, but they do not have access to all of the necessary data. She mentioned that some clerks run out of funds after month nine or 10, but they are somehow able to make it through the rest of the year. Clerk Alvarez-Sowles stated that we need to identify our true court expenses, and this will end up showing what the Needs-Base Budget really is. She stated that she does not think we have enough money to support the courts. Moving forwards, it would be good to know our blind spots and to know the true expenses. Chair Russell stated that it goes back to the individual clerks being willing to share that information.

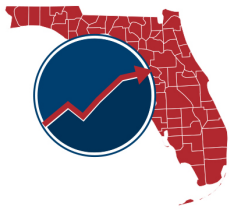
Chair Russell brought up the issue that Clerk Daughtrey raised regarding funding for the cost increase associated with technology. Chair Russell stated that the FCCC currently has a workgroup addressing this and invited Clerk Daughtrey to lead a workgroup that deals with technology funding. Clerk Vick stated that there is some value with the analysis of technology funding. Chair Russell stated that she will get with Clerk Daughtrey and Clerk Vick on this issue. John Dew, CCOC Executive Director, stated that the CCOC is involved in that workgroup.

Chair Russell asked Clerk Childers to discuss the history of the previous workgroup that addressed health insurance costs. Clerk Childers stated that they collected information and found that it depends on where you are in the state. Clerk Childers stated that the workgroup spent a large amount of time reviewing health insurance. Clerk Kinzel asked if Clerk Childers thought they should make a 'one size fits all' healthcare insurance funding system. Chair Russell stated that this issue has been brought up and discussed previously. Chair Russell also discussed the various CCOC workgroups that are still active or have previously concluded and what each one completed.

Agenda Item 7 - Other Business

Chair Russell opened the floor to any comments. Clerk Malloy stated that the first meeting of the Compliance Workgroup will be held virtually next Monday at 2:30 PM. Mr. Kolchakian made an announcement that the Pandemic Recovery Plan Quarter 2 expenditures spreadsheets and the monthly EC Reports are due today; the Jury Management forms were due on January 10th and settle-up documentation is due Tuesday, January 25th. Clerk Alvarez-Sowles asked if the Budget Committee is meeting in March. Chair Russell said we aren't meeting in March due to Winter Conference.

Meeting adjourned at 10:45 AM.



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AGENDA ITEM 4

DATE: February 9, 2022
SUBJECT: Florida Sunshine Law Overview
COMMITTEE ACTION: Information Only

OVERVIEW:

Florida's open government "Sunshine Law" was originally enacted in 1967 and is located in Chapter 286 of the Florida Statutes. This law provides basic rights of access to most government meetings of boards, commissions, etc. of state and local governmental agencies or authorities, including the clerks.

Subsection 286.011(1), F.S., provides that 'all meetings of a state or local board or commission at which official acts are to be taken are declared to be public meetings open to the public at all times and that the board or commission must provide reasonable notice of all such meetings.' Subsection 286.011(3)(a), F.S., establishes a noncriminal infraction for any public officer who violates this law, punishable by a fine of up to \$500.

This is the basis for CCOC Council and Committee meetings being open to the public, properly noticed, recorded, minutes taken and published, and votes to be formally noted. For additional information, please see the following resources:

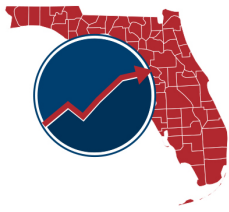
- [Florida Attorney General - Open Government \(myfloridalegal.com\)](https://myfloridalegal.com/open-government/)
- [Florida Attorney General - Frequently Asked Questions \(myfloridalegal.com\)](https://myfloridalegal.com/frequently-asked-questions/)
- [SunshineManual.pdf \(myfloridalegal.com\)](https://myfloridalegal.com/sunshine-manual/)
- [Open Government Overview: Sunshine Law and Public Records Law](https://www.flcourts.org/open-government-overview/)
- [The First Amendment Foundation](https://www.firstamendmentfoundation.org/)
- [The Brechner Center for Freedom of Information](https://www.brechnercenter.org/)
- [Governor's Office of Open Government](https://www.governorfl.com/open-government/)

COMMITTEE ACTION: Information Only

LEAD STAFF: Griffin Kolchakian, Budget and Communications Director

ATTACHMENTS: None

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AGENDA ITEM 5

DATE: February 9, 2022
SUBJECT: Legislative Update
COMMITTEE ACTION: Information Only

OVERVIEW:

The 2022 Legislative Session began on January 11, and we are now at the halfway point of the 60 days. In the coming weeks of Session, the Legislature will deliberate and approve the State Fiscal Year (SFY) 2022-23 budget. The CCOC looks to build upon the substantial successes of last Legislative Session and continue to address critical needs of the clerks.

Tracking legislative items of interest to the clerks, and specifically budget-related items, include:

- Year Two of the Clerks' Pandemic Recovery Plan funding
 - \$6.25 million of nonrecurring General Revenue to continue to address the backlog of cases (requesting the same amount as appropriated in the current fiscal year)
 - As with last year, this request is somewhat tied to the Courts' Pandemic Recovery request
- Continued State funding for juror management reimbursement expenses
 - Same language picked up in the Back of the Bill to carry forward the unexpended funds from the current SFY into next SFY (Legislature provided \$2.4 of additional carryforward funding for SFY 2021-22)
 - No cuts to the recurring \$11.7 million
- Reimbursement for Injunctions for Protection
 - \$3.2 million for approximately 80,000 injunctions for protection (Important Note – the Sheriffs, by law, are entitled to up to half of this total amount for service of the injunctions)
- Monitoring legislation for issues relating to FRS
- Reviewing legislation for fiscal impacts

COMMITTEE ACTION: Information Only

LEAD STAFF: Jason L. Welty, Deputy Executive Director

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AGENDA ITEM 6

DATE: February 9, 2022
SUBJECT: Approve Updated Funding Issues Request Forms
COMMITTEE ACTION: Approve Budget Forms

OVERVIEW:

During the annual budget development process, each clerk's office submits a detailed budget issues request package to the CCOC. These forms for the CFY 2022-23 budget request submission include the Budget Issues Form, the Revenue Projection Form, and the Clerk Certification Letter. CCOC staff has slightly updated these forms from last year, but they are substantially very similar.

Changes from last year include streamlining issue categories, removing preset issue requests for FRS increases, health insurance increases, and costs associated with new judges. If a county has a request for any of these issues, they are still able to include a budget issue request on this updated form. The tabs are still laid out in priority order and are available for any requests over the current CFY 2021-22 operational budget amounts and FTE counts.

For the Budget Issues Form, the Issue Categories are as follows:

- AO/Court Order/Rule Change
- Audit Finding
- Compliance Services
- Cost Shift to/from County
- Efficiencies
- IT Funded from CCOC
- Pay & Benefits/COLA
- Performance Measures
- Other

COMMITTEE ACTION: Approve Budget Forms

LEAD STAFF: Griffin Kolchakian, Budget and Communications Director
Rafael Ali-Lozano, Budget Manager I

ATTACHMENTS:

1. CFY 2022-23 Budget Issues Form
2. CFY 2022-23 Revenue Projection Form
3. CFY 2022-23 Clerk Certification Letter

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Florida CCOC Budget Issue Form
County Fiscal Year 2022-23



CCOC Form Version DRAFT
 Created 1/18/2022

County:	<input type="text"/>	Priority:	<input type="text" value="1"/>	Issue Type:	<input type="text"/>
Contact:	<input type="text"/>	Recurring:	<input type="text"/>	Issue Category:	<input type="text"/>
E-Mail Address:	<input type="text"/>				

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
New FTE										0.00
Personnel										\$0
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

ISSUE REQUEST DETAIL

Please provide a **detailed** description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any requested FTE. Provide supporting documents, as needed. The description should include the impact to the clerk's office if the issue is not funded and impact if reduction is taken. Additional supporting documentation with county name in file name can be submitted to reports@flccoc.org.

Issue Title:

 This issue requests funding for...

 Does this issue request additional, newly created FTE?
 If so, how many?
 If requesting additional FTE, please include all related costs including salary and ALL benefits in this issue total.

Florida CCOC Revenue Projection
County Fiscal Year 2022-23



County:

Contact:

E-Mail Address:

Projection as of Date:

Version:

CCOC Form Version DRAFT
Created 1/28/2022

CFY 2022-23 Fine and Forfeiture Trust Fund Projection

	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	YTD Total
Fines, Fees, Service Charges, Court Costs, etc. (Not Including Redirected 10% Fines)													\$ -
Redirected 10% Fines													\$ -
TOTAL FINE AND FORFEITURE TRUST FUND PROJECTION:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Fine and Forfeiture Trust Fund Projection
Additional Notes:

CFY 2022-23 Chapter 2008-111 Projection

	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	YTD Total
Driving Under the Influence s. 316.193, F.S.													\$ -
Issuance of a Summons s. 28.241(1)(d), F.S.													\$ -
Traffic Administration Fees s. 318.18(18), F.S.													\$ -
All Other Line 47 Additional Revenues All Other													\$ -
TOTAL 2008-111 PROJECTION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Chapter 2008-111 Projection
Additional Notes:

FLORIDA CLERKS OF COURT OPERATIONS CORPORATION
BUDGET ISSUE CERTIFICATION
COUNTY FISCAL YEAR 2022-23

I, the undersigned Clerk of Court, do herein attest to the following:

1. Budget Issues requested for October 1, 2022 through September 30, 2023 as herein submitted represent, to the best of my knowledge and belief, pursuant to ss. 28.35(3)(a), F.S., the salaries, benefits, and costs for all (the **gross budgeted expenditures**) of the following court-related functions of the office:
 - Case maintenance
 - Records management (all costs associated with storage, redaction, retrieval and maintenance not included under Chapter 29)
 - Court preparation and attendance
 - Processing the assignment, reopening, and reassignment of cases
 - Processing of appeals
 - Collection and distribution of fines, fees, service charges, and court costs
 - Processing of bond forfeiture payments
 - Payment of jurors and witnesses and all Juror related costs including their payments
 - Payment of expenses for meals and lodging provided to jurors
 - Data collection and reporting
 - Determinations of indigent status
 - Paying reasonable administrative support costs to enable the Clerk of the Court to carry out above court-related functions

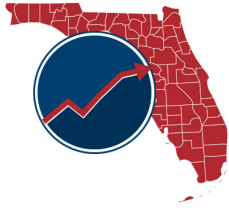
(Note: Certification of this provision will allow for compliance with numerous provisions under s. 28.35, F.S., in which these court-related functions are referenced.)

2. Budget Issues submitted, to the best of my knowledge and belief, **do not** include expenditures associated with local requirements deemed the responsibility of the county pursuant to s. 29.008, F.S., nor do the Budget Issues include expenditures for any non-court-related function of the office. Local requirements include the following as defined by applicable statute:
 - Facility Expenses (ss. 29.008(1)(a), F.S.)
 - Construction or Lease Expenses (ss. 29.008(1)(b), F.S.)
 - Maintenance (ss. 29.008(1)(c), F.S.)
 - Utilities (ss. 29.008(1)(d), F.S.)
 - Security (ss. 29.008(1)(e), F.S.)
 - Communications (ss. 29.008(1)(f), F.S.)
 - Radio Systems, existing (ss. 29.008(1)(g), F.S.)
 - Multi-agency criminal justice information systems, existing (ss. 29.008(1)(h), F.S.)
 - Specialized Programs (ss. 29.008(2), F.S.)
3. Revenues used to support court-related operations are included within the Revenue Projections submitted. As per ss. 28.35(2)(f)3, F.S., court-related revenues projected in this budget will not be used for non-court related purposes.

DATE

CLERK OF COURT SIGNATURE

COUNTY



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AGENDA ITEM 7

DATE: February 9, 2022
SUBJECT: Establish Reserve Fund Calculation for CFY 2022-23
COMMITTEE ACTION: Approve Reserve Fund Calculation for CFY 2022-23

OVERVIEW:

The Reserve Policy Workgroup, led by Clerk Jeff Smith, met multiple times in 2021 to discuss and develop a policy for the contingency fund established in SB 838 (2021). The Budget Committee approved the policy on August 5, 2021. The reserve policy is included in the meeting packet; it provides the purpose of and authority for the reserve fund, related definitions, and outlines the procedures on initiating, using, and maintaining the reserve.

Last year, while building the CFY 2021-22 clerks' budget, the Budget Committee decided to fund the reserve at the statutory minimum of 10% of the cumulative excess. In addition, during budget deliberations, the committee added an additional \$77,040 to the reserve fund as well to account for an immaterial adjustment made to the final budget calculation.

For the CFY 2022-23 budget, the Chair proposes to continue utilizing the statutory minimum of 10% of the cumulative excess to go to the reserve fund, which is what the committee approved last year.

COMMITTEE ACTION: Approve Reserve Fund Calculation for CFY 2022-23

LEAD STAFF: Griffin Kolchakian, Budget and Communications Director
Rafael Ali-Lozano, Budget Manager I

ATTACHMENTS:

1. CCOC Reserve Fund Policy



2560-102 BARRINGTON CIRCLE ✧ TALLAHASSEE, FLORIDA 32308 ✧ PHONE 850.386.2223 ✧ FAX 850.386.2224 ✧ WWW.FLCCOC.ORG

TITLE: Reserve Fund Policy

I. PURPOSE:

Provide the Florida Clerks of Court Operations Corporation's (CCOC) Budget Committee an official policy for the establishment and management of a reserve for contingencies within the Clerks of the Court Trust Fund. This policy will provide guidance to the Committee as to funding of the reserve as well as distributions from the reserve in accordance with ss. 28.36(3)(c), F.S.

II. AUTHORITY:

Subsection 28.36(3), F.S.

III. DEFINITIONS:

As used in this Policy, the following terms are defined:

- a. Continuation Budget – the current budget authority approved for the current county fiscal year by the Executive Council carried forward into the upcoming fiscal year.
- b. Cumulative Excess – revenues derived from fines, fees, service charges, and court costs collected by the clerks of court which are greater than the Original Revenue Projection.
- c. Deficit – occurs when the revenue available to the clerks of court falls below the original revenue projection for that county fiscal year.
- d. Emergency – any natural, technological, or manmade occurrence (or threat thereof) that causes damage of sufficient severity and magnitude to result in a declaration of a state of emergency by a county, the Governor, or the President of the United States.
- e. Original Budget Authority – the budget authority amount approved by the Executive Council prior to the beginning of the upcoming county fiscal year.
- f. Original Revenue Projection – the official estimate, as determined by the Revenue Estimating Conference, of revenues from fines, fees, service charges, and court costs available for court-related functions for the county fiscal year covered by the projection.

RESERVE FUND POLICY

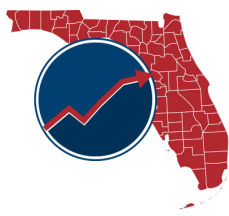
- g. Reserve – moneys specifically retained and carried forward into the following county fiscal year for future use within the Clerks of the Court Trust Fund.
- h. Revenue Available – the sum of the fines, fees, court cost, and service charges collected and kept by the clerks in the local Fine & Forfeiture Fund. The revenue available for any fiscal year is the revenue from September through August.
- i. Total Budget Authority – the statewide spending level approved by the Executive Council which is inclusive of CCOC-controlled funding sources and excludes funding sources such as Title IV-D. The total budget authority may not exceed the sum of:
 - i. Section 142.01, F.S., revenue projected by the Revenue Estimating Conference;
 - ii. Unspent budgeted funds from the most recently completed county fiscal year;
 - iii. The balance of funds remaining in the Clerks of the Court Trust Fund after any necessary transfers to the General Revenue Fund pursuant to ss. 28.37(3)(b), F.S., and subsequent identification and designation of the amount to be held in reserve; and,
 - iv. Legislative appropriations.

IV. POLICY/PROCEDURES:

- a. Deposits into the reserve fund:
 - i. ***Statutory Minimum*** – Until the reserve reaches the statutorily required percentage limit, the Budget Committee will deposit at least 10% of any cumulative excess into the reserve fund at the conclusion of each county fiscal year per ss. 28.36(3)(b), F.S.
- b. Use of reserve funds:
 - i. ***Statutory Requirement*** – Any moneys held in reserve in the Clerks of the Court Trust Fund may only be utilized in accordance with ss. 28.36(3)(c), F.S.
 - ii. ***Statutory Requirement*** – To release the funds in reserve, the CCOC is required to submit a budget amendment through the Budget Amendment Processing System (BAPS) to the Executive Office of the Governor's Office of Policy and Budget (OPB) pursuant to s. 216.292, F.S. The CCOC will work with the Department of Revenue (DOR) to complete this process.
 - iii. ***Statutory Requirement*** – Moneys held in reserve may be used by the CCOC to offset a current deficit between the revenue available and the original budget authority, to provide funding for an emergency as defined in ss. 252.34(4), F.S., or to provide funds in the development of the total aggregate budget of the clerks of court to endure a minimum continuation budget is met per ss. 28.36(3)(c), F.S.

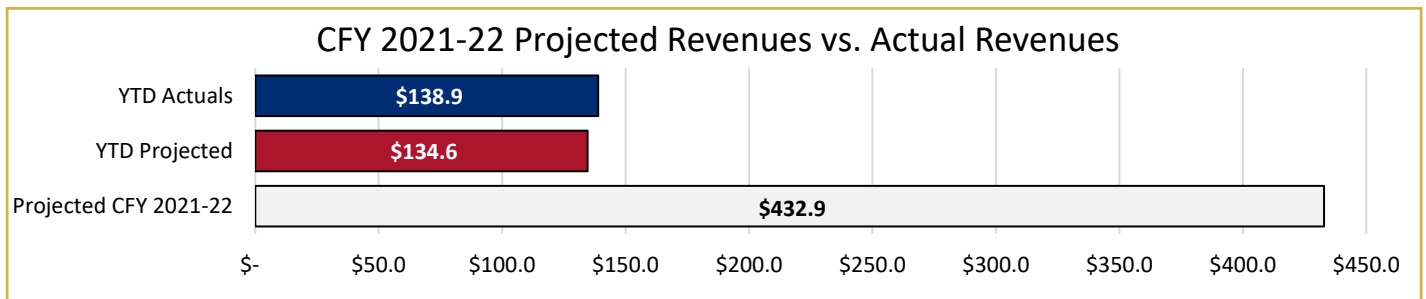
RESERVE FUND POLICY

- iv. The CCOC will ensure that the policy aligns with state required policies for funds held in reserve. The CCOC will work with DOR on a continual basis for the administration of these funds.
 - c. Restoration and replenishment of reserve funds:
 - i. Each fiscal year, the Budget Committee shall determine an appropriate fund balance for the reserve as well as the percentage of cumulative excess to put into reserve above the statutory minimum contribution amount, if any.
 - ii. In the event reserve funds drop below the identified fund balance, the Budget Committee shall determine an appropriate method to replenish the reserve funds.
- V. **REPORTING:**
The CCOC is statutorily required to report the balance and use of the reserve funds during each county fiscal year as part of the CCOC's Annual Report (submitted per ss. 28.35(2)(h), F.S.).
- VI. **REVISIONS/EXEMPTIONS:**
- a. The provisions of this policy shall not be waived or suspended except by a two-thirds vote of the Budget Committee and subsequent approval by the Executive Council.
 - b. Proposed revisions to the policy shall be made by a two-thirds vote of the Budget Committee and subsequent approval by the Executive Council.



REVENUE UPDATE – Through December 2021

The July Article V Revenue Estimating Conference (REC) projected the clerks to collect a total statewide revenue of **\$432.9 million** for CFY 2021-22.

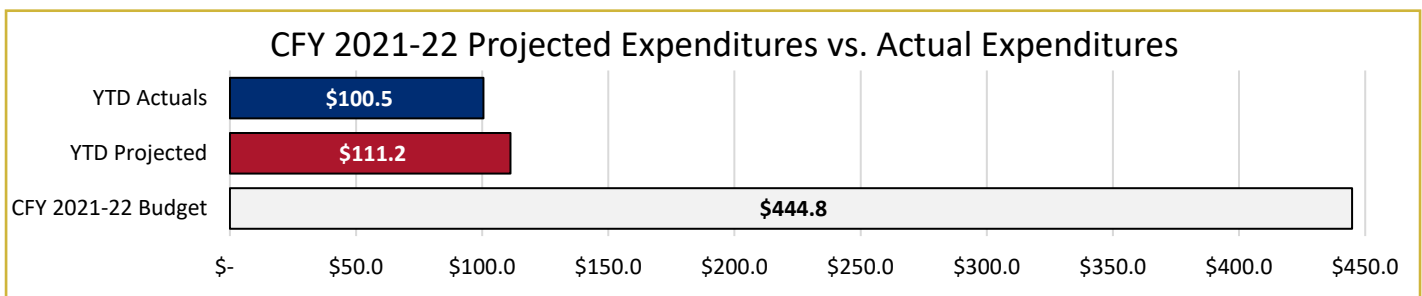


Total revenues reported for December 2021 were **\$33,452,078**

- This amount is about **\$1.7 million, or 5.3 percent, above** the July REC projection for December
- Through the first four months of the CFY, the REC expected clerks to collect approximately **\$134.6 million**; the actual revenue is **\$138.9 million** which is **\$4.3 million, or 3.2 percent, above** YTD expectations
 - September, October, and December actuals came in above the REC monthly estimate

EXPENDITURES UPDATE – Through December 2021

The Budget Committee and Executive Council approved the **\$444.8 million** budget for CFY 2021-22.



Total expenditures reported for December 2021 were **\$36,301,016**

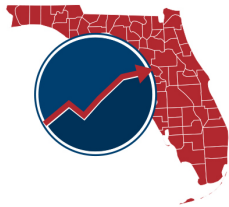
- This amount is about **\$0.8 million, or 2.1 percent, below** the monthly average projection
- The actual YTD expenditures are **\$10.7 million, or 9.6 percent, below** the three-month projected average of YTD expenditures

FY21 to FY25 Analysis - CCOC Budget (**Excludes Jury**)

	FY21	FY22	FY23	FY24	FY25
Budget Authority	410.00	444.78	449.74	438.70	437.30
Dollar Change Year over Year		34.78	4.97	(11.04)	(1.40)
Percentage Change Year over Year		8.5%	1.1%	-2.5%	-0.3%

December 2021 REC Estimate	REC \$M	Statutory Increase (Decrease)			
REC FY21 Original Estimate	410.00				
REC FY21 Revised (90% of 50%)	432.10	9.945			
REC FY21 Final True-Up (90% of 50%)	434.37		1.02		
REC FY22 for Approved Budget	432.86	22.86			
REC FY22 Based on Latest Meeting	434.80		0.87		
REC FY23	438.10		5.24		
REC FY24	436.70			(1.40)	
REC FY25	435.30				(1.40)
FY22 Budget Comm Fisc Constr Backout		(0.077)			
Unspent from FY20,21,22,23 (Hist. Est.)		2.05	9.75	2.00	2.00
Total Increase (Decrease) from PY REC		34.78	16.89	0.60	0.60

Additional Funding Sources Outside of CCOC Base					
Jury, subject to annual reappropriation	11.70	11.70	11.70	11.70	11.70
Carry forward of prior year Jury		2.40			
Pandemic Relief Funds (July '21-June '22)		6.25			
Total Clerk budget	421.70	465.13	461.44	450.40	449.00



JD Peacock, II
OKALOOSA COUNTY
EXECUTIVE COUNCIL CHAIR

Jeffrey R. Smith, CPA, CGMA
INDIAN RIVER COUNTY
VICE-CHAIR

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VOLUSIA COUNTY

HARVEY RUVIN, ESQ.
MIAMI-DADE COUNTY

RON FICARROTTA
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SUPREME COURT APPOINTEE

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GENERAL COUNSEL

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AGENDA ITEM 9

DATE: February 9, 2022
SUBJECT: CFY 2020-21 Settle-Up Overview
COMMITTEE ACTION: Information Only

OVERVIEW:

CCOC staff completed the CFY 2020-21 settle-up process on January 25. CCOC staff sent out an initial draft settle-up spreadsheet to each county. Throughout November, December, and January, CCOC staff worked with several counties to address any discrepancies in the draft settle-up calculations. Now that all 67 counties are closed out, the final calculation spreadsheet has been sent out to all counties detailing the final numbers for the previous fiscal year.

Subsection 28.37(4)(a), F.S., requires that 'by January 25 each year, the clerks, in consultation with the CCOC, shall remit to the Department of Revenue the cumulative excess or collected revenue from the previous county fiscal year for deposit in the Clerks of the Court Trust Fund, including funds received by the clerks from the Trust Fund which exceed the amount needed to meet their authorized budget amounts.'

The CCOC calculated that 49 clerks owe a total of \$18,667,417.73 to the Trust Fund, 17 clerks will receive \$4,415,909.47 from the Trust Fund, and one county netted even. For your reference, please see the final settle-up spreadsheet included in the meeting packet.

COMMITTEE ACTION: Information Only

LEAD STAFF: Griffin Kolchakian, Budget and Communications Director
Rafael Ali-Lozano, Budget Manager I

ATTACHMENTS:

1. CFY 2020-21 Settle-up Calculation Spreadsheet (Final 1-25-22)

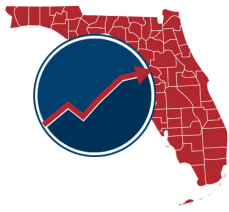
	A	B	C	B+C	D	E	E-A	F	G	H
County	Final Spending Authority (Adopted by Exec. Council 9/29/2020)	Received from TF (Sep 20-Aug 21) (EC Report)	CCOC Revenues (Sep 20-Aug 21) (EC Report)	Total Revenues for Settle-Up	Excess Revenue Sent to the TF (Oct 20-Sep 21) (DOR Report)	CCOC Expenditures (Oct 20-Sep 21) (EC Report)	Unspent Budgeted Funds	Total Expenditures for Settle-Up (EC Report)	CFY 20-21 Settle-Up Calculation	Due To (Due From) TF
Alachua	\$ 5,388,520.00	\$ 1,387,397.00	\$ 4,064,720.30	\$ 5,452,117.30	\$ -	\$ 5,259,693.76	\$ (128,826.24)	\$ 5,259,693.76	\$ 192,423.54	Due To TF
Baker	\$ 663,029.00	\$ 242,990.00	\$ 446,897.77	\$ 689,887.77	\$ -	\$ 615,985.40	\$ (47,043.60)	\$ 615,985.40	\$ 73,902.37	Due To TF
Bay	\$ 3,437,112.00	\$ -	\$ 4,264,481.06	\$ 4,264,481.06	\$ 897,560.14	\$ 3,437,112.00	\$ -	\$ 4,334,672.14	\$ (70,191.08)	Due From TF
Bradford	\$ 680,789.00	\$ -	\$ 783,754.22	\$ 783,754.22	\$ 117,028.90	\$ 680,789.00	\$ -	\$ 797,817.90	\$ (14,063.68)	Due From TF
Brevard	\$ 10,485,055.00	\$ 2,071,718.00	\$ 9,176,573.36	\$ 11,248,291.36	\$ -	\$ 10,485,055.00	\$ -	\$ 10,485,055.00	\$ 763,236.36	Due To TF
Broward	\$ 35,887,933.00	\$ 3,600,180.00	\$ 39,703,650.16	\$ 43,303,830.16	\$ 4,992,954.52	\$ 35,451,996.72	\$ (435,936.28)	\$ 40,444,951.24	\$ 2,858,878.92	Due To TF
Calhoun	\$ 423,037.00	\$ 243,870.00	\$ 223,443.76	\$ 467,313.76	\$ -	\$ 400,139.78	\$ (22,897.22)	\$ 400,139.78	\$ 67,173.98	Due To TF
Charlotte	\$ 3,263,255.00	\$ 94,083.00	\$ 3,574,366.71	\$ 3,668,449.71	\$ 368,189.78	\$ 3,263,255.00	\$ -	\$ 3,631,444.78	\$ 37,004.93	Due To TF
Citrus	\$ 2,712,182.00	\$ 318,681.00	\$ 3,039,299.19	\$ 3,357,980.19	\$ 372,464.89	\$ 2,712,182.00	\$ -	\$ 3,084,646.89	\$ 273,333.30	Due To TF
Clay	\$ 3,368,613.00	\$ 160,523.00	\$ 4,065,691.73	\$ 4,226,214.73	\$ 712,103.00	\$ 3,368,613.00	\$ -	\$ 4,080,716.00	\$ 145,498.73	Due To TF
Collier	\$ 5,958,891.00	\$ -	\$ 6,999,092.27	\$ 6,999,092.27	\$ 1,064,074.75	\$ 5,765,724.80	\$ (193,166.20)	\$ 6,829,799.55	\$ 169,292.72	Due To TF
Columbia	\$ 1,431,276.00	\$ 124,400.00	\$ 1,351,517.52	\$ 1,475,917.52	\$ 42,133.96	\$ 1,273,923.65	\$ (157,352.35)	\$ 1,316,057.61	\$ 159,859.91	Due To TF
DeSoto	\$ 762,973.00	\$ 204,391.00	\$ 681,489.61	\$ 885,880.61	\$ 13,111.55	\$ 762,884.53	\$ (88.47)	\$ 775,996.08	\$ 109,884.53	Due To TF
Dixie	\$ 460,671.00	\$ 55,077.00	\$ 253,317.48	\$ 308,394.48	\$ -	\$ 460,671.00	\$ -	\$ 460,671.00	\$ (152,276.52)	Due From TF
Duval	\$ 17,962,793.00	\$ 836,022.00	\$ 20,153,154.33	\$ 20,989,176.33	\$ 2,437,072.21	\$ 17,962,044.57	\$ (748.43)	\$ 20,399,116.78	\$ 590,059.55	Due To TF
Escambia	\$ 6,399,841.00	\$ -	\$ 6,800,244.60	\$ 6,800,244.60	\$ 773,209.78	\$ 5,820,014.57	\$ (579,826.43)	\$ 6,593,224.35	\$ 207,020.25	Due To TF
Flagler	\$ 1,680,006.00	\$ 62,161.00	\$ 1,757,373.83	\$ 1,819,534.83	\$ 155,267.53	\$ 1,565,029.50	\$ (114,976.50)	\$ 1,720,297.03	\$ 99,237.80	Due To TF
Franklin	\$ 620,259.00	\$ 428,923.00	\$ 193,993.63	\$ 622,916.63	\$ -	\$ 620,259.00	\$ -	\$ 620,259.00	\$ 2,657.63	Due To TF
Gadsden	\$ 1,230,451.00	\$ 476,586.00	\$ 729,211.95	\$ 1,205,797.95	\$ -	\$ 1,227,952.14	\$ (2,498.86)	\$ 1,227,952.14	\$ (22,154.19)	Due From TF
Gilchrist	\$ 512,702.00	\$ 277,024.00	\$ 293,198.85	\$ 570,222.85	\$ -	\$ 464,534.27	\$ (48,167.73)	\$ 464,534.27	\$ 105,688.58	Due To TF
Glades	\$ 498,452.00	\$ 131,824.00	\$ 428,631.44	\$ 560,455.44	\$ 7,198.00	\$ 457,716.03	\$ (40,735.97)	\$ 464,914.03	\$ 95,541.41	Due To TF
Gulf	\$ 460,067.00	\$ 225,566.00	\$ 244,970.11	\$ 470,536.11	\$ -	\$ 437,540.81	\$ (22,526.19)	\$ 437,540.81	\$ 32,995.30	Due To TF
Hamilton	\$ 496,714.00	\$ 161,623.00	\$ 375,317.34	\$ 536,940.34	\$ 5,870.80	\$ 496,654.36	\$ (59.64)	\$ 502,525.16	\$ 34,415.18	Due To TF
Hardee	\$ 852,932.00	\$ 291,379.00	\$ 520,848.57	\$ 812,227.57	\$ -	\$ 735,105.83	\$ (117,826.17)	\$ 735,105.83	\$ 77,121.74	Due To TF
Hendry	\$ 1,197,173.00	\$ 201,641.00	\$ 1,090,694.28	\$ 1,292,335.28	\$ -	\$ 1,136,332.23	\$ (60,840.77)	\$ 1,136,332.23	\$ 156,003.05	Due To TF
Hernando	\$ 3,138,208.00	\$ -	\$ 4,156,322.94	\$ 4,156,322.94	\$ 1,030,301.81	\$ 2,675,127.88	\$ (463,080.12)	\$ 3,705,429.69	\$ 450,893.25	Due To TF
Highlands	\$ 1,823,314.00	\$ 137,390.00	\$ 1,935,492.02	\$ 2,072,882.02	\$ 220,512.16	\$ 1,823,313.42	\$ (0.58)	\$ 2,043,825.58	\$ 29,056.44	Due To TF
Hillsborough	\$ 27,528,201.00	\$ -	\$ 31,279,613.50	\$ 31,279,613.50	\$ 3,934,504.12	\$ 27,528,201.00	\$ -	\$ 31,462,705.12	\$ (183,091.62)	Due From TF
Holmes	\$ 552,802.00	\$ 260,524.00	\$ 505,699.40	\$ 766,223.40	\$ 17,675.62	\$ 530,861.78	\$ (21,940.22)	\$ 548,537.40	\$ 217,686.00	Due To TF
Indian River	\$ 2,754,925.00	\$ 191,851.00	\$ 3,106,097.29	\$ 3,297,948.29	\$ 383,960.90	\$ 2,747,344.54	\$ (7,580.46)	\$ 3,131,305.44	\$ 166,642.85	Due To TF
Jackson	\$ 1,040,209.00	\$ 357,786.00	\$ 952,918.32	\$ 1,310,704.32	\$ 30,551.92	\$ 871,748.00	\$ (168,461.00)	\$ 902,299.92	\$ 408,404.40	Due To TF
Jefferson	\$ 466,416.00	\$ 131,087.00	\$ 309,287.98	\$ 440,374.98	\$ -	\$ 440,318.03	\$ (26,097.97)	\$ 440,318.03	\$ 56.95	Due To TF
Lafayette	\$ 292,156.00	\$ 171,611.00	\$ 93,106.86	\$ 264,717.86	\$ -	\$ 292,156.00	\$ -	\$ 292,156.00	\$ (27,438.14)	Due From TF
Lake	\$ 5,662,266.00	\$ -	\$ 6,213,482.00	\$ 6,213,482.00	\$ 727,718.00	\$ 5,161,561.00	\$ (500,705.00)	\$ 5,889,279.00	\$ 324,203.00	Due To TF
Lee	\$ 10,708,892.00	\$ -	\$ 13,816,921.91	\$ 13,816,921.91	\$ 3,098,955.30	\$ 10,708,892.00	\$ -	\$ 13,807,847.30	\$ 9,074.61	Due To TF
Leon	\$ 5,464,578.00	\$ 1,361,525.00	\$ 4,511,205.61	\$ 5,872,730.61	\$ 66,428.31	\$ 5,181,699.71	\$ (282,878.29)	\$ 5,248,128.02	\$ 624,602.59	Due To TF
Levy	\$ 1,017,692.00	\$ 344,014.00	\$ 942,661.69	\$ 1,286,675.69	\$ -	\$ 986,188.11	\$ (31,503.89)	\$ 986,188.11	\$ 300,487.58	Due To TF

	A	B	C	B+C	D	E	E-A	F	G	H
County	Final Spending Authority (Adopted by Exec. Council 9/29/2020)	Received from TF (Sep 20-Aug 21) (EC Report)	CCOC Revenues (Sep 20-Aug 21) (EC Report)	Total Revenues for Settle-Up	Excess Revenue Sent to the TF (Oct 20-Sep 21) (DOR Report)	CCOC Expenditures (Oct 20-Sep 21) (EC Report)	Unspent Budgeted Funds	Total Expenditures for Settle-Up (EC Report)	CFY 20-21 Settle-Up Calculation	Due To (Due From) TF
Liberty	\$ 288,357.00	\$ 80,310.00	\$ 162,896.65	\$ 243,206.65	\$ -	\$ 288,357.00	\$ -	\$ 288,357.00	\$ (45,150.35)	Due From TF
Madison	\$ 524,791.00	\$ -	\$ 544,562.79	\$ 544,562.79	\$ 48,042.79	\$ 524,791.00	\$ -	\$ 572,833.79	\$ (28,271.00)	Due From TF
Manatee	\$ 5,474,546.00	\$ -	\$ 6,407,169.04	\$ 6,407,169.04	\$ 952,412.32	\$ 5,012,666.02	\$ (461,879.98)	\$ 5,965,078.34	\$ 442,090.70	Due To TF
Marion	\$ 6,068,963.00	\$ -	\$ 6,533,472.37	\$ 6,533,472.37	\$ 541,970.99	\$ 5,553,194.46	\$ (515,768.54)	\$ 6,095,165.45	\$ 438,306.92	Due To TF
Martin	\$ 3,270,896.00	\$ -	\$ 3,342,137.54	\$ 3,342,137.54	\$ 180,293.92	\$ 3,222,056.10	\$ (48,839.90)	\$ 3,402,350.02	\$ (60,212.48)	Due From TF
Miami-Dade	\$ 65,681,042.00	\$ 1,296,295.00	\$ 66,068,473.19	\$ 67,364,768.19	\$ 4,622,788.29	\$ 65,681,042.00	\$ -	\$ 70,303,830.29	\$ (2,939,062.10)	Due From TF
Monroe	\$ 3,209,897.00	\$ 928,268.00	\$ 2,916,747.41	\$ 3,845,015.41	\$ -	\$ 3,209,897.00	\$ -	\$ 3,209,897.00	\$ 635,118.41	Due To TF
Nassau	\$ 1,439,667.00	\$ 15,422.00	\$ 1,389,285.51	\$ 1,404,707.51	\$ 58,298.07	\$ 1,290,509.40	\$ (149,157.60)	\$ 1,348,807.47	\$ 55,900.04	Due To TF
Okaloosa	\$ 3,358,182.00	\$ -	\$ 3,868,704.32	\$ 3,868,704.32	\$ 573,116.36	\$ 3,358,182.00	\$ -	\$ 3,931,298.36	\$ (62,594.04)	Due From TF
Okeechobee	\$ 1,195,690.00	\$ 387,332.00	\$ 863,798.55	\$ 1,251,130.55	\$ -	\$ 1,060,169.84	\$ (135,520.16)	\$ 1,060,169.84	\$ 190,960.71	Due To TF
Orange	\$ 26,657,769.00	\$ -	\$ 37,734,585.02	\$ 37,734,585.02	\$ 11,383,573.89	\$ 26,657,769.00	\$ -	\$ 38,041,342.89	\$ (306,757.87)	Due From TF
Osceola	\$ 6,760,921.00	\$ -	\$ 8,801,684.03	\$ 8,801,684.03	\$ 1,801,138.65	\$ 6,119,643.58	\$ (641,277.42)	\$ 7,920,782.23	\$ 880,901.80	Due To TF
Palm Beach	\$ 28,065,385.00	\$ 2,345,640.00	\$ 27,369,876.96	\$ 29,715,516.96	\$ 571,175.67	\$ 27,597,616.54	\$ (467,768.46)	\$ 28,168,792.21	\$ 1,546,724.75	Due To TF
Pasco	\$ 10,766,297.00	\$ 3,222,098.00	\$ 8,132,118.02	\$ 11,354,216.02	\$ 1,083,603.58	\$ 9,692,147.65	\$ (1,074,149.35)	\$ 10,775,751.23	\$ 578,464.79	Due To TF
Pinellas	\$ 21,039,506.00	\$ 1,651,826.00	\$ 19,354,222.83	\$ 21,006,048.83	\$ 290,406.98	\$ 21,039,506.00	\$ -	\$ 21,329,912.98	\$ (323,864.15)	Due From TF
Polk	\$ 11,472,659.00	\$ -	\$ 13,440,340.92	\$ 13,440,340.92	\$ 2,022,837.05	\$ 10,873,802.78	\$ (598,856.22)	\$ 12,896,639.83	\$ 543,701.09	Due To TF
Putnam	\$ 1,995,899.00	\$ 953,700.00	\$ 949,319.08	\$ 1,903,019.08	\$ -	\$ 1,967,523.37	\$ (28,375.63)	\$ 1,967,523.37	\$ (64,504.29)	Due From TF
Saint Johns	\$ 3,256,170.00	\$ 319,616.00	\$ 4,058,050.79	\$ 4,377,666.79	\$ 812,910.12	\$ 3,256,170.00	\$ -	\$ 4,069,080.12	\$ 308,586.67	Due To TF
Saint Lucie	\$ 6,162,040.00	\$ -	\$ 6,854,051.35	\$ 6,854,051.35	\$ 873,583.38	\$ 5,837,217.71	\$ (324,822.29)	\$ 6,710,801.09	\$ 143,250.26	Due To TF
Santa Rosa	\$ 2,904,913.00	\$ -	\$ 3,948,644.70	\$ 3,948,644.70	\$ 1,054,552.90	\$ 2,904,913.00	\$ -	\$ 3,959,465.90	\$ (10,821.20)	Due From TF
Sarasota	\$ 7,549,352.00	\$ 1,253,890.00	\$ 7,103,516.80	\$ 8,357,406.80	\$ 193,022.42	\$ 6,797,572.14	\$ (751,779.86)	\$ 6,990,594.56	\$ 1,366,812.24	Due To TF
Seminole	\$ 8,135,019.00	\$ -	\$ 8,825,877.55	\$ 8,825,877.55	\$ 753,255.80	\$ 8,135,019.00	\$ -	\$ 8,888,274.80	\$ (62,397.25)	Due From TF
Sumter	\$ 1,725,333.00	\$ -	\$ 2,111,430.53	\$ 2,111,430.53	\$ 393,754.86	\$ 1,717,675.67	\$ (7,657.33)	\$ 2,111,430.53	\$ -	#N/A
Suwannee	\$ 1,088,604.00	\$ 167,376.00	\$ 1,060,494.34	\$ 1,227,870.34	\$ 45,058.11	\$ 1,088,604.00	\$ -	\$ 1,133,662.11	\$ 94,208.23	Due To TF
Taylor	\$ 525,751.00	\$ 92,807.00	\$ 392,431.05	\$ 485,238.05	\$ 4,294.48	\$ 524,003.08	\$ (1,747.92)	\$ 528,297.56	\$ (43,059.51)	Due From TF
Union	\$ 457,872.00	\$ 282,766.00	\$ 140,388.70	\$ 423,154.70	\$ -	\$ 392,099.53	\$ (65,772.47)	\$ 392,099.53	\$ 31,055.17	Due To TF
Volusia	\$ 10,757,055.00	\$ 2,225,531.00	\$ 10,209,355.15	\$ 12,434,886.15	\$ 358,139.06	\$ 9,755,968.66	\$ (1,001,086.34)	\$ 10,114,107.72	\$ 2,320,778.43	Due To TF
Wakulla	\$ 644,175.00	\$ 208,538.00	\$ 597,410.01	\$ 805,948.01	\$ 9,803.83	\$ 644,175.00	\$ -	\$ 653,978.83	\$ 151,969.18	Due To TF
Walton	\$ 1,497,855.00	\$ 159,731.00	\$ 1,617,171.93	\$ 1,776,902.93	\$ 221,803.11	\$ 1,497,855.00	\$ -	\$ 1,719,658.11	\$ 57,244.82	Due To TF
Washington	\$ 741,009.00	\$ 310,794.00	\$ 529,221.07	\$ 840,015.07	\$ -	\$ 741,009.00	\$ -	\$ 741,009.00	\$ 99,006.07	Due To TF
Statewide	\$ 410,000,000.00	\$ 30,453,787.00	\$ 434,366,181.79	\$ 464,819,968.79	\$ 50,318,684.58	\$ 400,249,775.95	\$ (9,750,224.05)	\$ 450,568,460.53	\$ 14,251,508.26	

NOTES

This document was last revised on 1/26/22 by CCOC Staff.

\$ (4,415,909.47)	Due From TF	17
\$ 18,667,417.73	Due To TF	49
\$ 14,251,508.26	Difference	



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AGENDA ITEM 10

DATE: February 9, 2022
SUBJECT: Additional Cumulative Excess Budget Overview
COMMITTEE ACTION: Approve Utilization of Additional Cumulative Excess Funds

OVERVIEW:

One of the components used to build the CFY 2021-22 available budget amount was the REC estimate for the CFY 2020-21 cumulative excess of \$11,050,000. Since the fiscal year is still ongoing when the budget is built, an estimate is used to determine the available cumulative excess instead of actuals. Once CFY 2020-21 ended and the settle-up process was completed to validate the actual amount of cumulative excess, the total cumulative excess was \$12,183,091. This amount was \$1,133,091 higher than the original estimate. Once the required 10 percent of this amount was put into reserve, this left an additional \$1,019,782 of available budget.

The statutory authority for these totals is found in ss. 28.37(4)(b), F.S., which provides that, by February 1 each year, the Department of Revenue shall transfer 50 percent of the cumulative excess of the original revenue projection from the Clerks of the Court Trust Fund to the General Revenue Fund. The remaining 50 percent in the Trust Fund may be used in the development of the clerks' budget. This subsection also requires a minimum of 10 percent of the clerk-retained portion of the cumulative excess amount be held in reserve.

The Chair proposes to utilize this \$1,019,782 of additional cumulative excess to build the CFY 2022-23 budget. The committee would then include this amount into the total CFY 2022-23 available budget and determine how to allocate the funds during the upcoming budget development process.

COMMITTEE ACTION: Approve Utilization of Additional Cumulative Excess Funds

LEAD STAFF: Griffin Kolchakian, Budget and Communications Director
Rafael Ali-Lozano, Budget Manager I