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## PIE COMMITTEE MEETING

December 3, 2021

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**JD Peacock, II**  
OKALOOSA COUNTY  
EXECUTIVE COUNCIL CHAIR

**Jeffrey R. Smith, CPA, CGMA**  
INDIAN RIVER COUNTY  
VICE-CHAIR

**Tiffany Moore Russell, Esq.**  
ORANGE COUNTY  
SECRETARY/TREASURER



**STACY BUTTERFIELD, CPA**  
POLK COUNTY

**JOHN CRAWFORD**  
NASSAU COUNTY

**TODD NEWTON**  
GILCHRIST COUNTY

**LAURA E. ROTH**  
VOLUSIA COUNTY

**HARVEY RUVIN, ESQ.**  
MIAMI-DADE COUNTY

**RON FICARROTTA**  
13TH JUDICIAL CIRCUIT JUDGE  
SUPREME COURT APPOINTEE

**ANGELINA "ANGEL"**  
COLONNESO, ESQ.  
MANATEE COUNTY  
SENATE APPOINTEE

**KEN BURKE, CPA**  
PINELLAS COUNTY  
HOUSE APPOINTEE

**JOHN DEW**  
EXECUTIVE DIRECTOR

**FIRM OF BOYD AND DURANT**  
GENERAL COUNSEL

2560-102 BARRINGTON CIRCLE | TALLAHASSEE, FLORIDA 32308 | PHONE 850.386.2223 | FAX 850.386.2224 | WWW.FLCCOC.ORG

## PERFORMANCE IMPROVEMENT AND EFFICIENCIES COMMITTEE MEETING

**December 3, 2021**

**Meeting: 10:00 AM – 12:00 PM, Eastern**

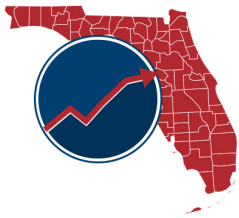
**WebEx Link:** <https://flclerks.webex.com/flclerks/j.php?MTID=me3b0d0faa7615b8619554f153ee5795f>

**Meeting Number:** 2313 052 8064; **Password:** CCOC

**Conference Call:** 1-866-469-3239; **Access Code:** 2313 052 8064

- 1) Call to Order and Approve Agenda .....Hon. Laura Roth
- 2) Approve Minutes from 9/24/21 Meeting .....Marleni Bruner
- 3) Indigent Forms .....Jason L. Welty
- 4) Performance Measures Workgroup.....Jason L. Welty
- 5) Other Business .....Hon. Laura Roth

**Committee Members:** Laura Roth, Chair; Gary J. Cooney, Esq.; Linda Doggett; Roger D. Eaton; Brenda D. Forman; Tara S. Green; Matt Reynolds; Tiffany Moore Russell, Esq.; Victoria L. Rogers; Clayton O. Rooks, III; Donald Spencer; Carolyn Timmann; and Angela Vick



# CCOC

## FLORIDA CLERKS OF COURT OPERATIONS CORPORATION

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### Minutes of September 24, 2021 PIE Committee Meeting

**Committee Action:** Review and approve with amendments as necessary.

The Performance Improvement and Efficiencies Committee of the Clerks of Court Operations Corporation (CCOC) held a meeting via WebEx on September 24, 2021. An agenda and materials were distributed in advance of the meeting and posted on the CCOC website. Provided below is a summary of staff notes from the meeting. These staff notes are designed to document committee action, not to be a full record of committee discussions. All motions adopted by the committee are in **bold text**. All action items based on committee direction are in **red** and **bold text**.

#### 1. Agenda Item 1 – Call to Order and Approve Agenda

The meeting was called to order by Clerk Laura Roth. Marleni Bruner, CCOC Senior Budget Manager, called the roll.

Present on the conference call: Chair Roth, Clerk Cooney, Clerk Eaton, Clerk Reynolds, Clerk Rogers, Clerk Rooks, Clerk Spencer, and Clerk Timmann

Absent from the conference call: Clerk Doggett, Clerk Forman, Clerk Green, Clerk Moore Russell, Clerk Vick

Clerk JD Peacock gave a quick pep talk to express how important the work of the PIE Committee is in measuring effectiveness as we look towards budgets and workload weighted cases, and case counting. Validation and normalizing the use of the framework are some of the past projects that were done by the Committee. Clerk Peacock stated that it takes a lot of effort and staff in valuing all that work and using it to help manage the Corporation is a huge undertaking. Clerk Peacock also mentioned that Clerk Timmann will touch upon when she gets the opportunity during the Legislative Committee Meeting recently. A couple of issues that Clerk Cooney brought related how we communicate to the Legislative perspective and the impact on Clerks for Administrative Orders by Chief Judges and County Administrative Judges that are different from how we do business. The Legislative Committee was looking for a way to approach that and one of the suggestions was to work with OSCA. Clerk Peacock stepped in because he felt that the work the Clerks are doing from weighted cases, sub-case counting, and the framework provides insight on how we look at what we do from a statutory responsibility or a court-ruled responsibility that as we go

forward, we are costing out and looking at what an Administrative Order that shows what it costs to do something different than everybody else. Clerk Peacock mentioned that this would come naturally out of the work from both the PIE Committee and the Budget Committee as we move through this year and into the next year.

**A motion was made to approve the agenda by Clerk Timmann and seconded by Clerk Cooney. The motion was adopted by consent.**

2. Agenda Item 2 – Approve Minutes from 1/19/21 Meeting.

**A motion was made to approve the Minutes from 1/19/21 Meeting by Clerk Cooney and seconded by Clerk Timmann. The minutes were adopted by consent.**

3. Agenda Item 3 – Payment Plan Form - DRAFT

Clerk Roth stated that Legislation passed to create a uniform payment plan form by October 1, 2021. All clerks will be required to begin using the payment plan form by January 1, 2022. It is section 28.42, F.S., which the language on page 8 of the meeting packet. As far as what kind of form should be used, the legislative language states some of the elements that must be included.

CCOC staff gathered payment plan forms from several clerks and took the plan elements from each one to create a comprehensive document for review today. Clerk Roth reviewed and gave some feedback to Jason Welty, CCOC Deputy Executive Director, prior to inclusion in the packet. The form is broad enough in some of the areas to be accommodating of how Clerks do things right now. Clerk Roth mentioned that there is pending or possible legislation if bill gets taken up that will possibly provide more specifics to help with some of the grey areas in the current legislation. Clerk Roth then turned over the meeting to Mr. Welty to discuss and explain the form.

Mr. Welty thanked the partners that joined today on call from the Governor's office, the Florida Senate, the Florida House of Representative. He also expressed thanks to our friends in the court system who are joining us today. Mr. Welty stated that he would go through the form section by section.

Section 1 – Acknowledgement of Terms and Conditions

This section was placed on the form first as opposed some forms who place this section after the individual fills everything out. There is some research that suggest that if a person signs a form first before filling out, they will be more truthful on the information that they are about to fill out because that is still fresh on their mind that they just signed their name that states that they will be truthful. Mr. Welty compared this scenario to when a person testifies in court, the bailiff doesn't make the person swear or affirm after they've testified but rather, they make that affirmation before the testimony in court which is akin to placing the section first. The language that is

in this section is language copied from statute. The language regarding courts accepting partial payments for each case type and an individual can seek to defer those payments has also been copied. The Clerk gets to establish all terms of the payment plan and the court may review that reasonableness and then the last part is where the person attests/confirms/swears that the information provided is true and accurate.

Clerk Roth asked Committee members if there were any objections to proceeding by section then pausing for comments, and questions. Hearing no objections, Mr. Welty continued. At the conclusion of Section 1, Clerk Roth asked for any comments, questions, or concerns. Clerk Timmann suggested that because this is going to be a multipage document, add a line to initial each page particularly since they are signing it at the beginning. Clerk Roth asked committee members if there were any response or objections to Clerk Timmann's suggestion. Clerk Roth stated that "Silence is Acceptance." Hearing no questions or concerns, Clerk Roth asked Jason Welty to continue with Section 2.

#### Section 2 – General Information

Mr. Welty stated that this is really more of the elements of a payment plan and not necessarily what it is going to look like because some Clerks have online electronic systems, then afterward if the Committee wants, the CCOC to take the document and put the elements into a file so that it looks more like a form. Clerk Roth stated that having both formats for the Clerks would be great. Mr. Welty went on to explain that in Section 2, all the payment plans the Clerks sent him provided were about the same. The only difference between some payment plans form across the State was the consent to email or text notifications and while some Clerks do not have access to this technology yet, we are hopeful that the ability of the e-notify system will provide the Clerks with that ability to have a e-notification system available for all case types especially as it relates to payment plans. CCOC included a check box which reads as follows "I consent to have text messages or email notifications of my payment plan." This is just the general information that folks will have to fill out for example who they are, where they live and contact information. Clerk Roth asked whether anyone had any comments or concerns. A suggestion was made by Clerk Roth to include the words "if available" or "if applicable" next to check box for text messages. Clerk Roth asked if there were any comments or concerns. A question from Orange County was read by Clerk Roth regarding whether or not this section is where case numbers would be included. Jason Welty stated that CCOC could place case number on Section 2. He suggested that we also place Case numbers in Section 7 so that the Clerk is filling out what case numbers are including them on the payment plan as well. Mr. Welty explained that some Clerks across the State will have one case number per payment plan and other will bundle several case numbers into one payment plan. He suggested that it may be in both sections as an option in Section 2 if the Clerk knows which case number it is and then also require it that the Clerks office also place on Section 7 what the person's case number is for this payment plan. Clerk Roth noted that there were no further questions, so she proceeded to Section 3.

### Section 3 – Financial Information

Mr. Welty included the statutory references in this section. Clerk Roth asked if anyone had any concerns or questions about this section Financial Information. Clerk Cooney stated that he understood Jason's reasoning about making the language easy to understand, however as Clerk Cooney has drafted ordinances throughout his career, he tries not to use language different than the Legislature chose to use in the Statute. Clerk Cooney stated that the phrase "take home pay" is different than "net income." Clerk Cooney explained that a person can have a lot of things coming out of his/her pay which will not demonstrate exactly what your net income really is. Clerk Roth and Clerk Cooney re-read the statute. Clerk Cooney stated that the statute requires Clerks to look at the person's net income and divided by 12. Mr. Welty stated that he can put the elements included in section 27.52(1), F.S., into the payment plan form. Mr. Welty stated that it wouldn't be a bad idea to Net Income and in parenthesis explain what that really means, as well as, put the five categories into this section. This section will resemble similar to the Criminal Form looks like in that regard. Mr. Welty suggested changing from "my take home pay" to "my net annual income" and then in the parenthesis explain what your net annual income pay consists of. Clerk Roth stated that the Clerks are forbidden to dig deeper into a person's financial situation because it is not relevant according to statute. Clerk Kinzel commented on this issue stating she did not agree that the form should read "take home" because according to the statute, it is **all** of your income that is eligible by law to be taxed. Clerk Timmann commented that her interpretation of the statute is basically what Clerk Kinzel stated that it is a composite of all of a person's income minus any required deductions required by law, however, section 27.52(a), F.S., says salary and wages which is different from a composite of a true net income.

Clerk Timmann also stated that this may be an area where we will need some clarification. She would like to have this section/issue flagged to find out what was the real intent or Legislative meaning of "net income." Clerk Timmann also agreed with Clerk Cooney that we should be citing the statutory language wherever and whenever possible. They are the policy makers who made it and we should use their language. Clerk Roth conducted a poll of all the Clerks and Clerks staff present on the call to raise their hands to indicate whether or not they currently have on their payment plan have simple language of net income overall and the second question was who has it like the indigent form, where you also have blanks for social security and all kinds of other income, etc.

Clerk Spencer stated that his payment plan is short and simple and basically just asks how much the individual can afford to pay. Clerk Roth asked Mr. Welty for direction on this section. Mr. Welty stated that having the Financial Information in Section 3 helps the Clerk to assist the person to make an informed decision in making payments on a monthly basis. Clerk Spencer asked how much time it is going to take visiting with each of these consumers. It is time consuming.



Clerk Roth asked if anyone objected to keeping the section as is with the exception of changing “take home pay” to “net annual income.” Clerk Butterfield stated that most people do not provide their expenses just provide their income. Clerk Timmann stated that more detail is helpful. Clerk Spencer state he had concerns that if we have all the requested information on the form and we are working toward a standardized form, it is up to the individual to fill it out completely, but they will put on the form what they do or do not want to. Getting off the subject, Clerk Spencer noted that he has on their form a checkbox that the applicant is giving consent to allow them to have a manual call, by prerecorded or artificial voice messaging to text messaging, emails, or automatic dialing system to remind them that their payment is due. Mr. Welty stated that this is included in Section 2. Mr. Welty asked if a consent was needed for robocall and Clerk Spencer stated that according to what was stated by collection agencies he’s spoken to, consent is needed. Clerk Roth asked Mr. Welty to add in Section 2 consent for auto-calls. Consent to text should also read in parathesis that messaging rates may apply.

**A motion was made to change “take home pay” to “net annual income” and include other incomes with individual lines by citing section 27.52(1), F.S., as a definition of other income. Clerk Spencer seconded. Clerk Roth took a vote of all Committee members. Motion unanimously accepted.**

#### Section 4 – Acceptable Payment Methods

Mr. Welty explained that this section is customizable based on each county’s current methods. Clerk Roth commented that you can add payment methods that are applicable to your office or remove if not applicable. Clerk Roth asked if there were any comments, concerns, or questions on Section 4. No questions, comments or concerns voiced by committee members.

#### Section 5 – Payment Plan Terms

Mr. Welty explained that he compiled the different payment plan terms used across the State. Mr. Welty added that Time Zones should be included in this section. Clerk Roth asked for any comments, concerns, questions. No questions, comments or concerns voiced by committee members.

#### Section 6 – Failure to Comply

Mr. Welty explained that this section lists the potential consequences that a person faces if they fail to comply with the terms of the payment plan. This is a statutory requirement as it relates to what is required to approve our payment plan. Clerk Roth raised concern about the section that reads as follows; “If I fail to establish a new payment plan, my license will remain suspended, and after 90 days, my case (s) will be referred to a collection agency.” If after 90 days, it remains unpaid on the payment plan my case will be referred to collection agency. Mr. Welty will amend section. Clerk Roth asked for any comments, concerns, questions. No questions, comments or concerns voiced by committee members.

#### Section 7 – Clerk Office Fills Out This Section

Mr. Welty explained that this section is where the clerk is going to inform the customer how much they currently owe and how much they will pay on a payment plan. Clerk Roth reminded Mr. Welty that this is the section where Orange County requested a Case number be added. Clerk Roth commented that how much a person can pay should be included in Section 3 Financial Information. Clerk Cooney raised a concern regarding “Reasonableness disclosure” paragraph. Slight adjustment to language to mirror the language used in section 28.246(4), F.S. Clerk Moore Russell raised her hand to ask about including a space down payment in the calculation line. Clerk Roth stated that the statute does not require a down payment. Clerk Moore Russell suggested that this item/issue of down payment be tabled for further discussion so that we can have this standardization across the State. Clerk Roth stated that it is a line item in the proposed Legislative Clerk Bill. CCOC was originally going to include that future language in the form, but that is not the case right now. Clerk Roth asked if there were any questions, concerns, comments by Committee members.

Mr. Welty read email received from Sara with the Fines and Fess Justice Center regarding the uniform payment plan form. Her comments are “we do not think there should be a down payment for payment plans, people who cannot afford their court fines and fees likely do not have money saved to be able to do this, especially some amount we have seen in some of the counties in particular.” Section 7 will be revised and amended to reflect the small changes required. Clerk Roth asked if there were any questions comments concerns. Hearing none this section was closed. Clerk Timmann suggested that the revised form should be posted on the website for the public as well.

**Gary Cooney made a motion approve the form today but to allow Mr. Welty to complete the work of revising and amending the form as discussed and email all Committee members, Clerk Spencer seconded motion. The motion was adopted without dissent.**

4. Agenda Item 4 – Other Business

Jason Welty stated that he would put Sara’s other issues into the records from the Fines and Fees Justice Center as it relates to the data tracking purposes. Mr. Welty explained that the CCOC may collect some more information from the payment plans. She also recommended including ACH debit which could fall under other the Pay Choice Option section. Mr. Welty thought that Citrus may already have this technology.

Mr. Welty discussed the different issues that need to be sent to a workgroup:

1. Collection Standards – Circuit Criminal and Civil Traffic
2. Timeliness Standards – all Court divisions, both for filing and docketing
3. Reviewing current measures and considering new measures
4. Case weights – Case Counting Workgroup could be used to look at the case weights for each of the subcase types.



Clerk Roth suggested that 1 and 2 could be one workgroup and then a second workgroup could take number 3 and be more forward looking. She also asked whether we need people for these workgroups or are some of these workgroups currently established. Mr. Welty informed Clerk Roth that these workgroups do not currently exist for 1- 3.

Administrative Orders – Mr. Welty explained that the PIE Committee will be important in trying to get a handle on how administrative orders impact our budget. Tying in the work done by the PIE committee and letting it flow into the Budget committee so that we can start to look and see this is what the framework says, this is the administrative order that I am now required to do, and this is the delta between those two things - so that we can start to put a dollar amount on those issues as it relates to the workload that Clerks have that is not connected to what is statutorily based. The PIE Committee also needs to update the framework itself.

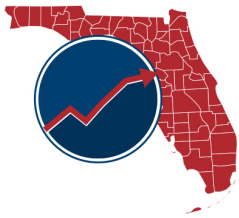
Clerk Roth asked Mr. Welty if we are signing up any volunteers today. Mr. Welty stated that today was just to inform committee members of the different workgroups available that need volunteers to staff workgroups. Clerk Cooney volunteered for the Case Weights and Framework.

Clerk Roth mentioned that committee members will be receiving a follow up email on the payment plan form, as well as, volunteering for the workgroups. Clerk Timmann notified Clerk Roth that Palm Beach County via chat stated they will assist where needed.

Clerk Cooney thanked Mr. Welty for the thoroughness and the hard work he did on the payment plan form.

Mr. Welty mentioned that the Association (FCCC) sent draft Civil and Criminal Indigent Forms. That is something that will come through this committee. The forms will be presented at a meeting similar to today's where it's a single subject and we can go through the forms section by section and get those new forms approved before we send them off to the Supreme Court.

Clerk Roth adjourned the meeting at 2:41 PM.



# CCOC

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### AGENDA ITEM 3

**DATE:** December 3, 2021  
**SUBJECT:** Indigent Forms  
**COMMITTEE ACTION:** Review and Approve Indigent Forms

#### OVERVIEW:

Section 57.082, F.S., requires that the indigent application forms be developed by the CCOC, and that final approval be given by the Florida Supreme Court. The FCCC has historically revised and approved the applications as a best practice.

FCCC sent to the CCOC revised applications to determine indigence that were based on current statutes and rules that have changed since 2007. The revisions made were a collaboration of clerk staff (representing 14 counties), staff attorneys (10), and Clerks of Court Operations Corporations (CCOC) staff (Marleni Bruner, Jason Welty, and Doug Isabelle).

- Criminal Determination of Indigency
- Civil Determination of Indigency
- Civil Determination of Indigency DP - TPR

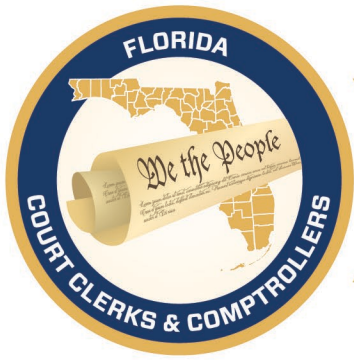
The CCOC has received input from other sources and has further revised the indigent application forms. Upon approval of the forms, CCOC staff will submit to our General Counsel and the various relevant sections of the Florida Bar for their input before sending to the Florida Supreme Court. Following approval from the Florida Supreme Court, CCOC will post approved forms on our website.

**COMMITTEE ACTION:** Review and Approve Indigent Forms

**LEAD STAFF:** Jason L. Welty, CCOC Deputy Executive Director

**ATTACHMENTS:**

1. Letter from FCCC dated October 19, 2021, regarding Indigent Forms
2. Application for Criminal Indigent Status - CCOC
3. Application for Criminal Indigent Status - FCCC
4. Petition to Review Clerk's Determination of Criminal Indigent Status – CCOC
5. Application for Civil Indigent Status - CCOC
6. Application for Civil Indigent Status - FCCC
7. Petition to Review Clerk's Determination of Civil Indigent Status – CCOC
8. Application for Determination of Civil Indigent Status (DP - TPR) – CCOC
9. Application for Determination of Civil Indigent Status (DP - TPR) – FCCC
10. Petition to Review Clerk's Determination of Civil Indigent (DP - TPR) - CCOC



FCCC | 3544 Maclay Blvd | Tallahassee, Florida 32312 | (850) 921-0808

October 19, 2021

The Honorable JD Peacock, Chair  
Clerk of Court Operations Corporations Executive Committee  
2560 Barrington Circle, #2  
Tallahassee, FL 32308

Dear Clerk Peacock:

The Florida Court Clerks & Comptrollers (FCCC) is requesting the approval of the revised applications to determine indigence and for the approved forms to be sent to the Florida Supreme Court for final approval so that the applications may be added to the Courts' website. FCCC has historically revised and approved the applications as a best practice.

The attached revised applications to determine indigence are based on current statutes and rules that have changed since 2007. The revisions made were a collaboration of clerk staff (representing 14 counties), staff attorneys (10), and Clerk of Court Operations Corporations (CCOC) staff (Marleni Bruner, Jason Welty, and Doug Isabelle).

- Criminal Determination of Indigency
- Civil Determination of Indigency
- Civil Determination of Indigency DP - TPR

[Section 57.082, F.S.](#), requires that the application form be developed by CCOC and that final approval be given by the Florida Supreme Court.

The Florida Supreme Court has a 2007 version of the Indigency Application online. That 2007 form is based on an earlier version of s. 57.081, F.S., as it states that a payment plan is required. The amendments to s. 57.081, F.S., currently in place, now allows for both the filing fee and the summons fee to be waived. The updated versions, attached, reflect the current statute which allows for the waiver of filing fees and summons fees. There are also some other minor revisions to match the assets up with their associated liabilities to determine the equity in or net value of the property listed as required by the statute. In addition, the Best Practice Committee that approved this version also recommended removing the full license number as well as the full date of birth, using the year of birth and the last 4 digits of the driver's license.

Sincerely,

Angel Colonnese  
President, Florida Court Clerks & Comptrollers  
Manatee County Clerk of Court and Comptroller

IN THE CIRCUIT/COUNTY COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA  
STATE OF FLORIDA vs. CASE NO. \_\_\_\_\_

Defendant \_\_\_\_\_

**APPLICATION FOR CRIMINAL INDIGENT STATUS**

- ☐ I AM SEEKING THE APPOINTMENT OF THE PUBLIC DEFENDER OR  
☐ I HAVE A PRIVATE ATTORNEY OR AM SELF-REPRESENTED AND SEEK DETERMINATION OF INDIGENCE STATUS FOR COSTS

A person who knowingly provides false information to the clerk or the court in seeking a determination of indigent status under s. 27.52, F.S. commits a misdemeanor of the first degree, punishable by up to 1 year in jail and up to \$1,000 in fines, as provided in s. 775.082, F.S. and s. 775.083, F.S.

**I attest that the information provided on this application is true and accurate.**

_____	_____
Date Signed	Signature of applicant for indigent status
_____	<b>Print full legal name:</b> _____
Year of Birth	Address: _____
_____	City, State, Zip: _____
Last four digits of Driver's License or ID Number	Phone number: _____
	E-mail Address: _____

**Notice to Applicant:** There is a \$50.00 fee for each application filed. The public defender/court appointed lawyer and costs/due process services are not free and a lien may be imposed on all property you own. If you are a parent/guardian making this affidavit on behalf of a minor or tax-dependent adult, the information contained in this application must include your income and assets.

**1. How many people are living in your household?** \_\_\_\_\_

**2. I receive:** (Check all applicable payments received)

- ☐ Temporary Assistance for Needy Families - Cash Assistance  
☐ Supplemental Security Income (SSI)  
☐ Poverty- related veterans' benefits

**3. Annual net income:** \$ \_\_\_\_\_ Net income is total annual salary and wages, minus deductions required by law, including court-ordered support payments

**My other income sources are:**

Social Security benefits .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Unemployment compensation .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Reemployment Assistance.....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Union funds.....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Retirement/pensions.....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Trusts or gifts .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Veterans' benefits .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Workers' compensation .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Rental income .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Dividends or interest.....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Regular support from absent family.....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Other income not on the list .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly

**4. I have assets:** (Check "yes" and fill in the value of the property, otherwise check "No." Please provide any outstanding loan balance on assets).

Cash .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	
Homestead real estate .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Non-homestead real estate .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Car/Motor Vehicle .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Boats/other tangible property .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Money market accounts .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	
Bank/Savings account(s) .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	
Stocks/bonds/Certificates of Deposit .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	

**Check one:** I DO NOT ☐ / I DO ☐ expect to receive more assets soon. The asset(s) and value(s) are \_\_\_\_\_

**5. All other liabilities and debts in the total amount of \$** \_\_\_\_\_

**6. I have been released on bail in the amount of \$** \_\_\_\_\_ ☐ Cash ☐ Surety **Posted by:** ☐ Self ☐ Family ☐ Other

You may seek court review if the clerk determines that you are not indigent. The clerk can provide you with a standard petition form to contest the determination of indigency.

-----  
**CLERK DETERMINATION**

\_\_\_\_\_ Based on the information in this Application, I have determined the applicant to be ( ) Indigent ( ) Not Indigent

\_\_\_\_\_ The Public Defender is hereby appointed to the case listed above until relieved by the Court.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Clerk of the Circuit Court, by Deputy Clerk



IN THE CIRCUIT/COUNTY COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA  
STATE OF FLORIDA vs. CASE NO. \_\_\_\_\_

Defendant/Minor Child

### APPLICATION FOR CRIMINAL INDIGENT STATUS

- ☐ I AM SEEKING THE APPOINTMENT OF THE PUBLIC DEFENDER OR  
☐ I HAVE A PRIVATE ATTORNEY OR AM SELF-REPRESENTED AND SEEK DETERMINATION OF INDIGENCE STATUS FOR COSTS

A person who knowingly provides false information to the clerk or the court in seeking a determination of indigent status under s. 27.52, F.S. commits a misdemeanor of the first degree, punishable up to 1 year in jail or up to \$1,000 in fines, as provided in s. 775.082, F.S. or s. 775.083, F.S. I attest that the information provided on this application is true and accurate.

_____ Signed on	_____ Signature of applicant for indigent status
_____ Year of Birth	Print full legal name: _____
_____ Last four digits of Driver's License or ID Number	Address: _____
	City, State, Zip: _____
	Phone number: _____
	E-mail Address: _____

**Notice to Applicant:** There is a \$50.00 fee for each application filed. The public defender/court appointed lawyer and costs/due process services are not free and a lien may be imposed on all property you own. If you are a parent/guardian making this affidavit on behalf of a minor or tax-dependent adult, the information contained in this application must include your income and assets.

- I have \_\_\_\_\_ dependents. (Do not include children not living at home and do not include a working spouse or yourself.)
- I have take home pay of \$\_\_\_\_\_ paid ☐ weekly ☐ bi-weekly ☐ semi-monthly ☐ monthly ☐ yearly Include cash payments. Take home pay (net income) is total salary and wages, minus deductions required by law, including court-ordered support payments
- I have other income paid ☐ weekly ☐ bi-weekly ☐ semi-monthly ☐ monthly ☐ yearly: (Check "Yes" and fill in the amount if you have this kind of income, otherwise check "No.")

Social Security benefits ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Workers compensation ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Unemployment compensation ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Regular support from
Union payments ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	absent family members ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Retirement/pensions ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Rental income ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Trusts or gifts ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Dividends or interest ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Veterans' benefit ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Other kinds of income not on the list . <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
- I have other assets: (Check "yes" and fill in the value of the property, otherwise check "No")

Cash ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Bank/Savings account(s) ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
*Car/Motor Vehicle ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Stocks/bonds/Certificates of Deposit ... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Money market accounts ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	*Homestead real estate ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
*Boats/other tangible property ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	*Non-homestead real estate ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No

\*show loans on these assets in paragraph 5

Check one: ☐ DO ☐ DO NOT expect to receive more assets in the near future. The asset and value is \_\_\_\_\_.

- I have total liabilities and debts in the amount of \$\_\_\_\_\_. I have loan balances on assets in paragraph 4:  
Car/Motor Vehicle \$\_\_\_\_\_; Homestead \$\_\_\_\_\_; Non-homestead real estate \$\_\_\_\_\_;  
Boat \$\_\_\_\_\_; Other tangible property (identify here) \_\_\_\_\_ and loan balance \$\_\_\_\_\_.

- I receive: (Check all applicable payments received\*)  
☐ Temporary Assistance for Needy Families- Cash Assistance ☐ Supplemental Security Income (SSI)  
☐ Poverty- related veterans' benefits

- I have been released on bail in the amount of \$\_\_\_\_\_. ☐ Cash ☐ Surety Posted by: ☐ Self ☐ Family ☐ Other

### CLERK DETERMINATION

\_\_\_\_\_ Based on the information in this Application, I have determined the applicant to be ( ) Indigent ( ) Not Indigent

\_\_\_\_\_ The Public Defender is hereby appointed to the case listed above until relieved by the Court.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Clerk of the Circuit Court, by Deputy Clerk

**APPLICANTS FOUND NOT INDIGENT MAY SEEK REVIEW BY ASKING FOR A HEARING TIME.** Sign here if you want the judge to review the clerk's decision of not indigent.

IN THE CIRCUIT/COUNTY COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA

STATE OF FLORIDA

vs.

CASE  
NO. \_\_\_\_\_

\_\_\_\_\_  
Defendant/a child.

PETITION TO REVIEW CLERK'S DETERMINATION OF CRIMINAL INDIGENT STATUS

The petition of \_\_\_\_\_ shows:

1. Petitioner filed an Application for Determination of Indigent Status with the Clerk of this Clerk of this court.
2. After reviewing the application, the Clerk determined the petitioner to not be indigent.
3. Paragraphs 27.52(2)(e) and 27.52(4)(a) and (b), Florida Statutes, provide for a review of the Clerk's determination and an independent determination of indigent status by the court.

WHEREFORE, petitioner requests the court review the Clerk's determination and determine the petitioner to be indigent.

\_\_\_\_\_  
Petitioner

IN THE CIRCUIT/COUNTY COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA  
CASE NO. \_\_\_\_\_

Plaintiff/Petitioner  
vs.

Defendant/Respondent.

**APPLICATION FOR DETERMINATION OF CIVIL INDIGENT STATUS**

A person who knowingly provides false information to the clerk or the court in seeking a determination of indigent status under s. 57.082, F.S. commits a misdemeanor of the first degree, punishable by up to 1 year in jail or up to \$1,000 in fines, as provided in s. 775.082, F.S. or s. 775.083, F.S.

**I attest that the information provided on this application is true and accurate to the best of my knowledge.**

_____	_____
Date Signed	Signature of applicant for indigent status
_____	Print full legal name: _____
Year of Birth	Address: _____
_____	City, State, Zip: _____
Last four digits of Driver's License or ID Number	Phone number: _____
	E-mail Address: _____

**Notice to Applicant:** If you qualify for civil indigence, the filing and summons fees are waived; other costs and fees are not waived. I understand that I will be required to make payments for costs to the clerk in accordance with s. 57.082(5), F.S., as provided by law, although I may agree to pay more if I choose to do so.

**1. How many people are living in your household?** \_\_\_\_\_

**2. Annual net income: \$** \_\_\_\_\_ *Net income is total annual salary and wages, minus deductions required by law, including court-ordered support payments*

**My other income sources are:**

Social Security benefits .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Social Security benefits for child(ren) .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Reemployment Assistance .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Unemployment compensation .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Union funds .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Retirement/pensions .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Trusts or gifts .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Veterans' benefits .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Workers' compensation .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Rental income .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Dividends or interest .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Regular support from absent family .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Other income not on the list .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly

**3. I have assets:** (Check "yes" and fill in the value of the property, otherwise check "No." Please provide any outstanding loan balance on assets).

Cash .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	
Homestead real estate .....	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Non-homestead real estate .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Car/Motor Vehicle .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Boats/other tangible property .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Money market accounts .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	
Bank/Savings account(s) .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	
Stocks/bonds/Certificates of Deposit .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	
Other Assets .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	

**Check one:** I DO NOT ☐ / I DO ☐ expect to receive more assets soon. The asset(s) and value(s) are \_\_\_\_\_

**4. I have total liabilities and debts of \$** \_\_\_\_\_

Child Support Paid Direct .....	\$	
Credit Cards .....	\$	
Medical Bills .....	\$	
Cost of Medicines (monthly) .....	\$	
Rent .....	\$	
Other.....	\$	

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**CLERK'S DETERMINATION**

Based on the information in this Application, I have determined the applicant to be ( ) Indigent ( ) Not Indigent, according to s. 57.082, F.S.

Dated on \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Circuit Court

By \_\_\_\_\_, Deputy Clerk

**APPLICANTS FOUND NOT TO BE INDIGENT MAY SEEK REVIEW BY A JUDGE BY ASKING FOR A HEARING TIME. THERE IS NO FEE FOR THIS REVIEW.**

Sign here if you want the judge to review the clerk's decision \_\_\_\_\_

IN THE CIRCUIT/COUNTY COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA

CASE NO. \_\_\_\_\_

Plaintiff/Petitioner or In the Interest of \_\_\_\_\_  
vs.  
Defendant/Respondent \_\_\_\_\_

### APPLICATION FOR DETERMINATION OF CIVIL INDIGENT STATUS

A person who knowingly provides false information to the clerk or the court in seeking a determination of indigent status under s. 57.082, F.S. commits a misdemeanor of the first degree, punishable up to 1 year in jail or up to \$1,000 in fines, as provided in s. 775.082, F.S. or s. 775.083, F.S. **I attest that the information provided on this application is true and accurate to the best of my knowledge.**

Signed on \_\_\_\_\_, 20\_\_\_\_.

Year of Birth \_\_\_\_\_ Last 4 digits of Driver License or ID Number \_\_\_\_\_  
Email address: \_\_\_\_\_

Signature of Applicant for Indigent Status \_\_\_\_\_  
Print Full Legal Name: \_\_\_\_\_  
Phone Number/s: \_\_\_\_\_

Address: Street, City, State, Zip Code \_\_\_\_\_

**Notice to Applicant:** If you qualify for civil indigence, the filing and summons fees are waived; other costs and fees are not waived.

- I have \_\_\_\_\_ dependents.** (Do not include children not living at home and do not include a working spouse or yourself.)
- My take home pay is \$\_\_\_\_\_** paid ☐ weekly ☐ every two weeks ☐ semi-monthly ☐ monthly ☐ yearly ☐ other \_\_\_\_\_.  
Include cash payments. Include only your "net" pay. Your take home pay (net income) is your total salary and wages minus deductions required by law, including court-ordered support payments.
- I have other income** paid ☐ weekly ☐ every two weeks ☐ semi-monthly ☐ monthly ☐ yearly ☐ other \_\_\_\_\_.  
(Check "Yes" and fill in the amount if you have this kind of income, otherwise check "No")
 

Social Security benefits .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No	Workers compensation .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No
Unemployment compensation .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No	Regular support from		
Union payments .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No	absent family members .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No
Retirement/pensions .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No	Rental income .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No
Trusts .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No	Dividends or interest .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No
Veterans' benefits .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No	Other kinds of income not on the list ..	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No

I understand that I will be required to make payments for costs to the clerk in accordance with §57.082(5), Florida Statutes, as provided by law, although I may agree to pay more if I choose to do so.

- I have other assets:** (Check "yes" and fill in the value of the property, otherwise check "No")
 

Cash .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No	Bank/Savings account .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No
Car/Motor Vehicle* .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No	Stocks/bonds/Certificates of Deposit ..	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No
Money market accounts .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No	Homestead real estate .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No
Boats/other tangible property* ..	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No	Non-homestead real estate* .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No
*show loans on these assets in paragraph 5			Other assets* .....	<input type="checkbox"/> Yes \$ _____	<input type="checkbox"/> No

**Check one:** I ☐ DO/ ☐ DO NOT expect to receive more assets in the near future. The asset and value is \_\_\_\_\_.

- I have total liabilities and debts in the amount of \$\_\_\_\_\_.** I have loan balances on assets in paragraph 4:  
Car/Motor Vehicle \$ \_\_\_\_\_; Homestead \$ \_\_\_\_\_; Non-homestead real estate \$ \_\_\_\_\_; Boat \$ \_\_\_\_\_;  
Other tangible property (identify here) \_\_\_\_\_ and loan balance \$ \_\_\_\_\_

### CLERK'S DETERMINATION

Based on the information in this Application, I have determined the applicant to be ( ) Indigent ( ) Not Indigent, according to s. 57.082, F.S.

Dated on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Circuit Court  
By \_\_\_\_\_, Deputy Clerk

**APPLICANTS FOUND NOT TO BE INDIGENT MAY SEEK REVIEW BY A JUDGE BY ASKING FOR A HEARING TIME. THERE IS NO FEE FOR THIS REVIEW.**

Sign here if you want the judge to review the clerk's decision \_\_\_\_\_

IN THE CIRCUIT/COUNTY COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA

\_\_\_\_\_  
Plaintiff/Petitioner

vs.

CASE  
NO. \_\_\_\_\_

\_\_\_\_\_  
Defendant/Respondent.

PETITION TO REVIEW CLERK'S DETERMINATION OF CIVIL INDIGENT STATUS

The petition of \_\_\_\_\_ shows:

1. Petitioner filed an Application for Determination of Indigent Status with the Clerk of this Clerk of this court.
2. After reviewing the application, the Clerk determined the petitioner to not be indigent.
3. Paragraphs 57.082(2)(e) and 57.082(4)(a) and (b), Florida Statutes, provide for a review of the Clerk's determination and an independent determination of indigent status by the court.

WHEREFORE, petitioner requests the court review the Clerk's determination and determine the petitioner to be indigent.

\_\_\_\_\_  
Petitioner



IN THE CIRCUIT/COUNTY COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA  
CASE NO. \_\_\_\_\_

In the Interest of \_\_\_\_\_

a child, or children \_\_\_\_\_

**APPLICATION FOR DETERMINATION OF CIVIL INDIGENT STATUS**

(Dependency and Termination of Parental Rights Cases s. 39.013(9)(a), s. 39.0134(2)(a), s. 39.807(1)(a), and s. 57.082(1)(d), F.S.)

A person who knowingly provides false information to the clerk or the court in seeking a determination of indigent status under s. 57.082, F.S. commits a misdemeanor of the first degree, punishable by up to 1 year in jail or up to \$1,000 in fines, as provided in s. 775.082, F.S. or s. 775.083, F.S.

**I attest that the information provided on this application is true and accurate to the best of my knowledge.**

_____	_____
Date Signed	Signature of applicant for indigent status
_____	Print full legal name: _____
Year of Birth	Address: _____
_____	City, State, Zip: _____
Last four digits of Driver's License or ID Number	Phone number: _____
	E-mail Address: _____

**Notice to Applicant:** If you qualify for civil indigence, the filing and summons fees are waived; other costs and fees are not waived. I understand that I will be required to make payments for costs to the clerk in accordance with s. 57.082(5), F.S., as provided by law, although I may agree to pay more if I choose to do so.

**1. How many people are living in your household?** \_\_\_\_\_

**2. Annual total income:** \$ \_\_\_\_\_ *Total income (or gross income) is the total income from all sources before deducting any expenses or taxes*

**3. Annual net income:** \$ \_\_\_\_\_ *Net income is total annual salary and wages, minus deductions required by law, including court-ordered support payments*

**My other income sources are:**

Social Security benefits .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Social Security benefits for child(ren) .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Supplemental Security Income (SSI) .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Supplemental Security Income for child(ren) .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Reemployment Assistance .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Unemployment compensation .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Union funds .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Retirement/pensions .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Trusts or gifts .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Veterans' benefits .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Workers' compensation .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Rental income .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Dividends or interest .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Regular support from absent family .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly
Other income not on the list .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	paid <input type="checkbox"/> weekly <input type="checkbox"/> bi-weekly <input type="checkbox"/> semi-monthly <input type="checkbox"/> monthly <input type="checkbox"/> yearly

**4. I have assets:** (Check "yes" and fill in the value of the property, otherwise check "No." Please provide any outstanding loan balance on assets).

Cash .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	
Homestead real estate .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Non-homestead real estate .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Car/Motor Vehicle .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Boats/other tangible property .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	Loan balance \$ _____
Money market accounts .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	
Bank/Savings account(s) .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	
Stocks/bonds/Certificates of Deposit .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	
Other Assets .....	<input type="checkbox"/> No <input type="checkbox"/> Yes \$ _____	

**Check one:** I DO NOT ☐ / I DO ☐ expect to receive more assets soon. The asset(s) and value(s) are \_\_\_\_\_

**5. I have total liabilities and debts of \$ \_\_\_\_\_**

Child Support Paid Direct .....	\$ _____
Credit Cards .....	\$ _____
Medical Bills .....	\$ _____
Cost of Medicines (monthly) .....	\$ _____
Rent .....	\$ _____
Other.....	\$ _____

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**CLERK'S DETERMINATION**

Based on the information in this Application, I have determined the applicant to be ( ) Indigent ( ) Not Indigent, according to s. 57.082, F.S.

Dated on \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Circuit Court

By \_\_\_\_\_, Deputy Clerk

**APPLICANTS FOUND NOT TO BE INDIGENT MAY SEEK REVIEW BY A JUDGE BY ASKING FOR A HEARING TIME. THERE IS NO FEE FOR THIS REVIEW.**

Sign here if you want the judge to review the clerk's decision \_\_\_\_\_

IN THE CIRCUIT/COUNTY COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA

CASE NO. \_\_\_\_\_

\_\_\_\_\_  
Plaintiff/Petitioner or In the Interest of  
vs.  
\_\_\_\_\_  
Defendant/Respondent

**APPLICATION FOR DETERMINATION OF CIVIL INDIGENT STATUS  
(Dependency and Termination of Parental Rights Cases)**

A person who knowingly provides false information to the clerk or the court in seeking a determination of indigent status under s. 57.082, F.S. commits a misdemeanor of the first degree, punishable up to 1 year in jail or up to \$1,000 in fines, as provided in s. 775.082, F.S. or s. 775.083, F.S. **I attest that the information provided on this application is true and accurate to the best of my knowledge.**

Signed on \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Year of Birth      Last 4 digits of Driver License or ID Number  
Email address: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant for Indigent Status  
Print Full Legal Name: \_\_\_\_\_  
Phone Number/s: \_\_\_\_\_

\_\_\_\_\_  
Address: Street, City, State, Zip Code

**Notice to Applicant:** If you qualify for civil indigence, the filing and summons fees are waived; other costs and fees are not waived.

1. **I have \_\_\_\_\_ dependents.** (Do not include children not living at home and do not include a working spouse or yourself.)
2. **My take home pay is \$ \_\_\_\_\_** paid ☐ weekly ☐ every two weeks ☐ semi-monthly ☐ monthly ☐ yearly ☐ other \_\_\_\_\_.  
Include cash payments. Include only your "net" pay. Your take home pay (net income) is your total salary and wages minus deductions required by law, including court-ordered support payments.
3. **I have other income** paid ☐ weekly ☐ every two weeks ☐ semi-monthly ☐ monthly ☐ yearly ☐ other \_\_\_\_\_.  
(Check "Yes" and fill in the amount if you have this kind of income, otherwise check "No")
 

Social Security benefits ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Workers compensation ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Unemployment compensation <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Regular support from
Union payments..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	absent family members..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Retirement/pensions..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Rental income ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Trusts ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Dividends or interest ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Veterans' benefits..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Other kinds of income not on the list. <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No

I understand that I will be required to make payments for costs to the clerk in accordance with §57.082(5), Florida Statutes, as provided by law, although I may agree to pay more if I choose to do so.

4. **I have other assets:** (Check "yes" and fill in the value of the property, otherwise check "No")
 

Cash ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Bank/Savings account..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Car/Motor Vehicle*..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Stocks/bonds/Certificates of Deposit .. <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Money market accounts..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Homestead real estate ..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
Boats/other tangible property* <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No	Non-homestead real estate*..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No
*show loans on these assets in paragraph 5	
	Other assets*..... <input type="checkbox"/> Yes \$ _____ <input type="checkbox"/> No

Check one: I ☐ DO/ ☐ DO NOT expect to receive more assets in the near future. The asset and value is \_\_\_\_\_.

5. **I have total liabilities and debts in the amount of \$ \_\_\_\_\_.** I have loan balances on assets in paragraph 4:  
Car/Motor Vehicle \$ \_\_\_\_\_; Homestead \$ \_\_\_\_\_; Non-homestead real estate \$ \_\_\_\_\_; Boat \$ \_\_\_\_\_;  
Other tangible property (identify here): \_\_\_\_\_ and loan balance \$ \_\_\_\_\_

**CLERK'S DETERMINATION**

Based on the information in this Application, I have determined the applicant to be ( ) Indigent ( ) Not Indigent, according to s. 57.082, F.S.

Dated on \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Clerk of the Circuit Court  
By \_\_\_\_\_, Deputy Clerk

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IN THE CIRCUIT/COUNTY COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA

In the Interest of

\_\_\_\_\_, CASE NO. \_\_\_\_\_  
a child, children.

PETITION TO REVIEW CLERK'S DETERMINATION OF CIVIL INDIGENT STATUS

The petition of \_\_\_\_\_ shows:

1. Petitioner filed an Application for Determination of Indigent Status with the Clerk of this Clerk of this court.
2. After reviewing the application, the Clerk determined the petitioner to not be indigent.
3. Paragraphs 57.082(2)(e) and 57.082(4)(a) and (b), Florida Statutes, provide for a review of the Clerk's determination and an independent determination of indigent status by the court.

WHEREFORE, petitioner requests the court review the Clerk's determination and determine the petitioner to be indigent.

\_\_\_\_\_  
Petitioner