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Minutes of October 10, CCOC Legislative Committee Meeting

Approved by the Legislative Committee at their meeting held on January 22, 2021.

The Legislative Committee of the Clerk of Courts Operation Corporation (CCOC) held a meeting via WebEx on October 10, 2019. CCOC distributed the agenda and materials in advance of the meeting and posted them on the CCOC website. Provided below is a summary of staff notes from the meeting. These staff notes document committee action and are not a full record of committee discussions. All motions adopted by the committee are in **bold** text, and all CCOC staff action items based on committee direction are in red and **bold** text.

1. Agenda Item 1 – Call to order and Roll Call

Clerk Timmann, Chair of the Legislative Committee, called the meeting to order. Jason Welty, CCOC Budget and Communications Director, called the roll.

Present for the meeting: Honorable Clerk Timmann, Clerk Bexley, Clerk Chorvat, Clerk Cooney, Clerk Green, Clerk Kinsaul, Clerk Mattox, Clerk Marshall, Clerk Roth, Clerk Ruvin, Clerk Vick

Absent from the meeting: Honorable Clerk Conrad and Clerk Spencer

2. Agenda Item 2 – Introduction and Agenda Approval

Clerk Timmann thanked everyone for their presence. She expressed her appreciation for everyone's attendance and support.

Clerk Vick motioned to approve the agenda, seconded by Clerk Marshall. Hearing no objections, the committee adopted the motion.

3. Agenda Item 3 – Approve Minutes from September 26, 2018 Meeting

The minutes from the last meeting on September 26, 2018, were presented for approval.

Clerk Chorvat motioned to adopt the minutes from the September 26, 2018 meeting, seconded by Clerk Vick. Hearing no objections, the committee adopted the motion.

4. Agenda Item 4 – Florida Sunshine Law Review

Clerk Timmann asked Jason Welty to review this agenda item. Mr. Welty explained that he included this for new clerks and let everyone know that they can reference the meeting packet for information. Clerk Timmann asked for any questions or concerns about this agenda item. There were none.

5. Agenda Item 5 – REC Funding Continuity Plan

Clerk Timmann explained that the Revenue Enhancement Committee (REC) provides one of CCOC's statutory duties to make recommendations for adequate funding for the clerks. The REC Funding Continuity Plan is the main reason for this meeting. Clerk Timmann acknowledged Clerk Tiffany Moore Russell and the REC Committee's arduous work on the Funding Continuity Plan and asked Mr. Welty to explain the contents of the plan.

Mr. Welty referenced page 27 of the packet, including a memo with contents of the Funding Continuity Plan, explaining that much of the content in this year's plan is from many suggestions given over the last two years. Mr. Welty went over each item in the REC funding plan. Clerk Timmann thanked Mr. Welty and asked for questions.

Clerk Vick thanked Mr. Welty and congratulated him on a fantastic job. Clerk Vick asked for statistics supporting the calculated reimbursement costs identified in the plan. Mr. Welty explained that the estimates presented were from CFY 2017-18. Clerk Vick asked if CCOC would recalculate this information with more recent data. Mr. Welty let her know that he would update the numbers.

Clerk Vick wanted to confirm that this form would become the template for plans with the Legislature. Clerk Timmann clarified that this plan does not necessarily transfer over to the Legislature but helps the committee identify the statutory requirements. Clerk Timmann explained that this plan is not a part of the legislative agenda for this year, but the clerk's legislative team would use the numbers provided as a resource.

Clerk Vick stated that the stabilization fund is a great idea. Clerk Vick asked Mr. Welty if there is a recommended percentage maintained in the stabilization fund. Mr. Welty explained that the REC members discussed creating a stabilization fund, not necessarily its implementation.

Clerk Frank referenced an item in Article V funding, allowing offices to collect fines for offices' operation. Clerk Ruvin asked if this meeting was at all for any legislative initiatives for the upcoming session. Clerk Timmann replied that it is not directly related to the clerks' legislative priorities.

Clerk Vick asked when the next meeting will occur and about the next step in moving these recommendations forward. Clerk Timmann explained that the first step was going over the plan, and the second step would be to present it to the Executive Council. Clerk Timmann stated that she would like Clerk Moore Russell to have an opportunity to discuss the plan before using the information or submitting it to the Legislature.

There were no other questions.

Clerk Vick motioned to approve the REC Funding Continuity Plan. Clerk Green seconded the motion. Hearing no objection, the committee adopted the motion.

6. Agenda Item 6 –Bill Analysis Process

Clerk Timmann stated that this process is vital in the committee's work. Clerk Timmann asked Mr. Welty to go over this process for this year. Mr. Welty explained that, on average, CCOC receives over 40 fiscal analyses from the Legislature. By formally analyzing bills and submitting them to the Legislature, clerks would have a more significant opportunity to influence pending legislation. Mr. Welty explained the procedure listed in the meeting packet.

Clerk Timmann thanked Mr. Welty and reviewed the benefits of the analysis process. Clerk Timmann encouraged clerks to participate in the analysis process. Clerk Timmann asked if there were any questions.

Clerk Vick thanked everyone at CCOC for working so hard on this bill analysis process. Clerk Timmann agreed.

There were no questions.

7. Agenda Item 7 –Other Business

There was no other business. The meeting adjourned.
