

CFY 2020 - 2021 REPORTS CALENDAR

Created: 9/25/20

FIRST QUARTER							
OCTOBER							
WK	S	M	T	W	T	F	S
52					1	2	3
1	4	5	6	7	8	9	10
2	11	12	13	14	15	16	17
3	18	19	20	21	22	23	24
4	25	26	27	28	29	30	31

SECOND QUARTER							
JANUARY							
WK	S	M	T	W	T	F	S
13						1	2
14	3	4	5	6	7	8	9
15	10	11	12	13	14	15	16
16	17	18	19	20	21	22	23
17	24	25	26	27	28	29	30
18	31						

THIRD QUARTER							
APRIL							
WK	S	M	T	W	T	F	S
26						1	2
27	4	5	6	7	8	9	10
28	11	12	13	14	15	16	17
29	18	19	20	21	22	23	24
30	25	26	27	28	29	30	

FOURTH QUARTER							
JULY							
WK	S	M	T	W	T	F	S
39						1	2
40	4	5	6	7	8	9	10
41	11	12	13	14	15	16	17
42	18	19	20	21	22	23	24
43	25	26	27	28	29	30	31

November							
WK	S	M	T	W	T	F	S
5	1	2	3	4	5	6	7
6	8	9	10	11	12	13	14
7	15	16	17	18	19	20	21
8	22	23	24	25	26	27	28
9	29	30					

February							
WK	S	M	T	W	T	F	S
18		1	2	3	4	5	6
19	7	8	9	10	11	12	13
20	14	15	16	17	18	19	20
21	21	22	23	24	25	26	27
22	28						

May							
WK	S	M	T	W	T	F	S
30							1
31	2	3	4	5	6	7	8
32	9	10	11	12	13	14	15
33	16	17	18	19	20	21	22
34	23	24	25	26	27	28	29
35	30	31					

August							
WK	S	M	T	W	T	F	S
44	1	2	3	4	5	6	7
45	8	9	10	11	12	13	14
46	15	16	17	18	19	20	21
47	22	23	24	25	26	27	28
48	29	30	31				

December							
WK	S	M	T	W	T	F	S
9			1	2	3	4	5
10	6	7	8	9	10	11	12
11	13	14	15	16	17	18	19
12	20	21	22	23	24	25	26
13	27	28	29	30	31		

March							
WK	S	M	T	W	T	F	S
22		1	2	3	4	5	6
23	7	8	9	10	11	12	13
24	14	15	16	17	18	19	20
25	21	22	23	24	25	26	27
26	28	29	30	31			

June							
WK	S	M	T	W	T	F	S
35			1	2	3	4	5
36	6	7	8	9	10	11	12
37	13	14	15	16	17	18	19
38	20	21	22	23	24	25	26
39	27	28	29	30			

September							
WK	S	M	T	W	T	F	S
48				1	2	3	4
49	5	6	7	8	9	10	11
50	12	13	14	15	16	17	18
51	19	20	21	22	23	24	25
52	26	27	28	29	30		

Oct 12	Columbus Day
Nov 11	Veterans Day
Nov 26	Thanksgiving Day
Dec 25	Christmas

Jan 01	New Years Day
Jan 18	M L King Day
Feb 15	Presidents' Day

Apr 2	Good Friday
Apr 4	Easter Sunday
May 31	Memorial Day

Jul 04	Independence Day
Sep 06	Labor Day

- M Monthly Reports:**
- Expenditure/Collections (EC)
 - Sub-Case/Outputs
 - Ch.2008-111 L.O.F.
 - Civil Indigence Tracking Report

- Q Quarterly Reports:**
(Due in Oct, Jan, Apr, Jul)
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- Quarterly Collections Timeliness
 - Quarterly Outputs Timeliness
 - Quarterly Juror Pay Timeliness
 - Jury Management ACTUAL Costs
- (Due in Nov, Feb, May, Aug)
-
- Jury Management Costs ESTIMATE

- Q Quarterly F.S.318.18(13) Report** (30th day after End-of-Qtr)
- A Annual Reports:**
- Annual Financial Receipts (on September Outputs report)
 - Annual Continuing Case Workload Report (Dec 1)
 - Annual Collection Agents Report (Dec 1)
 - County Audited Financial Report - completed by June 30
(Due to FLCCOC by Jul 20)
 - Fiscal Management Measures (Jul 20)

REPORTS DUE BY MONTH

Created: 9/25/20

October:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management ACTUAL Costs
Quarterly s. 318.18(13), F.S. Report
Annual Financial Receipts
(on September Outputs report)

November:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Jury Management Costs ESTIMATE

December:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Annual Continuing Case Workload
Annual Collection Agents Report(s)

January:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management ACTUAL Costs
Quarterly s. 318.18(13), F.S. Report

February:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Jury Management Costs ESTIMATE

March:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

April:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management ACTUAL Costs
Quarterly s. 318.18(13), F.S. Report

May:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Jury Management Costs ESTIMATE

June:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

County Audited Financial Report

July:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management ACTUAL Costs
Quarterly s. 318.18(13), F.S. Report
Fiscal Management Checklist

August:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

Jury Management Costs ESTIMATE

September:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report