



BUDGET COMMITTEE MEETING AUGUST 12, 2020

JD Peacock, II
OKALOOSA COUNTY
EXECUTIVE COUNCIL CHAIR

Jeffrey R. Smith, CPA, CGMA
INDIAN RIVER COUNTY
VICE-CHAIR

Tiffany Moore Russell, Esq.
ORANGE COUNTY
SECRETARY/TREASURER



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POLK COUNTY

JOHN CRAWFORD
NASSAU COUNTY

TODD NEWTON
GILCHRIST COUNTY

LAURA E. ROTH
VOLUSIA COUNTY

HARVEY RUVIN, ESQ.
MIAMI-DADE COUNTY

RON FICARROTTA
13TH JUDICIAL CIRCUIT JUDGE
SUPREME COURT APPOINTEE

ANGELINA "ANGEL"
COLONNESO, ESQ.
MANATEE COUNTY
SENATE APPOINTEE

VACANT
HOUSE APPOINTEE

JOHN DEW
EXECUTIVE DIRECTOR

JOE BOYD
GENERAL COUNSEL

2560-102 BARRINGTON CIRCLE | TALLAHASSEE, FLORIDA 32308 | PHONE 850.386.2223 | FAX 850.386.2224 | WWW.FLCCOC.ORG

BUDGET COMMITTEE MEETING

August 12, 2020

Meeting: 2:00 PM – 4:00 PM, Eastern

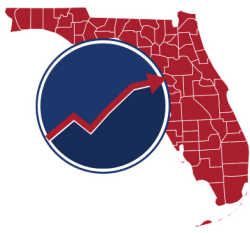
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Meeting Code: 160 989 1689, Password: BCMeeting

Conference Call: 1-415-655-0001; Access Code: 160 989 1689

- 1) Call to Order and Introduction.....Hon. JD Peacock
- 2) Approve AgendaHon. JD Peacock
- 3) Approve Minutes from July 8, 2020 Meeting.....Marleni Bruner
- 4) CFY 2019-20 Cash Flow AnalysisJason Welty
- 5) September Trust Fund AllocationJason Welty
- 6) CFY 2020-21 Budget Issue RequestsMarleni Bruner
- 7) Revenue Generation Ideas.....Doug Isabelle
- 8) Revenue Estimating Conference Results.....Jason Welty
- 9) Criteria for meeting CFY 2020-21 Revenue-Based Budget.....Hon. JD Peacock
- 10) Other Business.....Hon. JD Peacock

Committee Members: JD Peacock, Chair; Jeffrey Smith, CPA, Vice-Chair; Tom Bexley; Ken Burke, CPA; Sharon Bock, Esq.; Stacy Butterfield, CPA; Pam Childers, CPA; Kellie Connell, CPA; Gary Cooney, Esq.; John Crawford; Greg Godwin; Tara S. Green; Carla Hand, CPA, CGFO; Tiffany Moore Russell, Esq.; Donald C. Spencer; Carolyn Timmann; and Angela Vick



CCOC

FLORIDA CLERKS OF COURT
OPERATIONS CORPORATION

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AGENDA ITEM 4

DATE: August 12, 2020
SUBJECT: CFY 2019-20 Cash Flow Analysis
COMMITTEE ACTION: For informational purposes

OVERVIEW:

In preparation for suppressed revenue, CCOC created a cash flow worksheet in March to help clerks maintain their critical court-related services. At the CCOC Executive Council meeting on April 27, the Council approved a modified trust fund distribution for those counties with expected cash flow problems.

CCOC updated the cash flow worksheet and expanded it to include the remainder of the fiscal year. This worksheet projects the monthly revenue, monthly expenditures, and any disbursements from the Clerks of the Court Trust Fund. As you review, please bear in mind the current information available drives the forecasts. As new information becomes available, we will continue to update and adjust our estimates. We are dealing with an unprecedented lack of visibility on the revenue outlook. Still, we know we are already significantly short of projected revenue from February through June, and we expect the trend to continue.

The attached updated cash flow worksheet shows all of the collected local revenue from September through June, expected local revenue from July and August, and the actual payments from the trust fund from September to June. Additionally, the spreadsheet provides the actual expenditures from October to June, expected expenditures from July through September, and payments to the trust fund as expenditures from October to June. Combining all of these elements provides the committee with the information necessary to identify those clerks that will need additional revenue from the trust fund to meet spend up to their recently reduced budget authority.

COMMITTEE ACTION: For informational purposes

LEAD STAFF: Jason L. Welty, Budget and Communications Director

ATTACHMENTS:

- 1) CFY 2019-20 Cash Flow Worksheet

	Actuals								
County	New Budget Authority as of July 1, 2020	Avg Monthly Budget	September to June Revenue	Pro-rata Distribution	From TF	Total Revenue	October - June Expenses	To TF	Total Expenses
Alachua	5,291,998.00	440,999.83	3,082,585.43	\$215,914	1,268,101.00	4,566,600.43	4,000,103.00	0.00	4,000,103.00
Baker	575,110.00	47,925.83	360,976.95	\$23,464	95,134.00	479,574.95	429,928.65	0.00	429,928.65
Bay	3,177,544.00	264,795.33	3,642,147.43	\$129,645	0.00	3,771,792.43	2,648,036.04	616,294.62	3,264,330.66
Bradford	590,515.00	49,209.58	640,367.34	\$24,094	0.00	664,461.34	498,567.65	106,780.13	605,347.78
Brevard	9,942,255.00	828,521.25	7,246,049.63	\$405,646	1,401,412.00	9,053,107.63	8,439,107.98	0.00	8,439,107.98
Broward	34,962,585.00	2,913,548.75	26,178,966.73	\$1,426,478	2,219,286.00	29,824,730.73	26,092,933.97	136,607.94	26,229,541.91
Calhoun	371,695.00	30,974.58	169,836.82	\$15,166	170,313.00	355,315.82	299,757.15	0.00	299,757.15
Charlotte	3,092,243.00	257,686.92	2,562,744.08	\$126,164	180,074.00	2,868,982.08	2,469,005.82	42,771.79	2,511,777.61
Citrus	2,582,911.00	215,242.58	2,090,880.08	\$49,419	38,883.00	2,179,182.08	2,077,477.62	74,188.47	2,151,666.09
Clay	3,188,203.00	265,683.58	3,030,206.42	\$130,080	8,221.00	3,168,507.42	2,452,339.86	197,216.23	2,649,556.09
Collier	5,662,638.00	471,886.50	5,329,406.84	\$231,036	0.00	5,560,442.84	4,065,966.24	341,677.33	4,407,643.57
Columbia	1,309,782.00	109,148.50	1,076,949.00	\$53,439	12,744.00	1,143,132.00	956,282.53	26,755.52	983,038.05
DeSoto	661,801.00	55,150.08	430,854.36	\$27,002	157,258.94	631,728.72	585,963.29	0.00	585,963.29
Dixie	403,549.00	33,629.08	222,479.15	\$16,464	86,252.00	325,195.15	236,486.37	0.00	236,486.37
Duval	16,903,585.00	1,408,632.08	14,653,402.43	\$689,668	258,038.00	15,601,108.43	13,092,369.17	1,048,110.92	14,140,480.09
Escambia	6,008,368.00	500,697.33	4,686,646.52	\$245,142	104,909.00	5,036,697.52	4,069,498.04	17,336.82	4,086,834.86
Flagler	1,581,640.00	131,803.33	1,366,323.57	\$64,531	85,947.00	1,516,801.57	1,218,160.14	50,556.51	1,268,716.65
Franklin	538,012.00	44,834.33	136,205.56	\$21,951	314,390.00	472,546.56	441,828.07	0.00	441,828.07
Gadsden	1,078,984.00	89,915.33	531,408.29	\$44,023	297,239.00	872,670.29	823,730.15	0.00	823,730.15
Gilchrist	444,717.00	37,059.75	188,700.60	\$18,145	203,064.00	409,909.60	381,682.59	0.00	381,682.59
Glades	437,600.00	36,466.67	431,715.76	\$17,854	6,804.00	456,373.76	324,084.86	15,206.42	339,291.28
Gulf	408,197.00	34,016.42	195,445.90	\$16,654	161,404.00	373,503.90	341,558.79	0.00	341,558.79
Hamilton	432,762.00	36,063.50	328,008.86	\$17,657	99,725.92	445,391.78	389,064.83	35,498.60	424,563.43
Hardee	748,783.00	62,398.58	572,207.79	\$30,550	182,803.00	785,560.79	534,557.64	140,957.45	675,515.09
Hendry	1,038,425.00	86,535.42	702,367.33	\$42,368	114,344.00	859,079.33	757,021.68	0.00	757,021.68
Hernando	2,962,540.00	246,878.33	3,046,097.44	\$120,872	0.00	3,166,969.44	2,123,133.52	326,245.49	2,449,379.01
Highlands	1,623,968.00	135,330.67	1,274,013.59	\$66,258	110,635.00	1,450,906.59	1,327,958.00	5,167.24	1,333,125.24
Hillsborough	25,920,320.00	2,160,026.67	21,016,642.00	\$1,057,553	443,726.00	22,517,921.00	20,079,470.00	129,382.00	20,208,852.00
Holmes	484,881.00	40,406.75	357,489.98	\$19,783	22,896.00	400,168.98	347,652.90	1,514.38	349,167.28
Indian River	2,616,040.00	218,003.33	2,155,709.66	\$106,735	0.00	2,262,444.66	1,948,443.32	2,790.70	1,951,234.02
Jackson	912,781.00	76,065.08	703,702.51	\$37,242	149,841.00	890,785.51	570,490.10	20,001.23	590,491.33
Jefferson	409,343.00	34,111.92	262,058.94	\$16,701	77,053.00	355,812.94	333,042.06	0.00	333,042.06



County	Cash Available on July 1	July 1-15 IRR	July Expected Revenue	July Expected Expenditures	Cash Available on August 1	August 1-15 IRR	August Expected Revenue	August TF Distribution	August Expected Expenditures
Alachua	566,497.43	125,521.78	283,527.01	430,631.67	419,392.77		\$295,000.00	\$86,737.30	\$430,631.67
Baker	49,646.30	9,475.31	24,040.26	48,393.78	25,292.78		\$24,483.00	\$25,237.99	\$48,393.78
Bay	507,461.77	166,856.92	325,409.56	176,502.65	656,368.68		\$290,000.00	\$0.00	\$176,502.65
Bradford	59,113.56	21,879.62	51,245.14	30,649.12	79,709.58		\$55,390.00	\$0.00	\$30,649.12
Brevard	613,999.65	265,040.40	565,700.22	501,049.01	678,650.86		\$536,025.00	\$0.00	\$501,049.01
Broward	3,595,188.82	1,220,315.09	2,263,452.98	2,956,550.34	2,902,091.46		\$2,300,000.00	\$585,588.23	\$2,956,550.34
Calhoun	55,558.67	5,476.36	13,370.54	23,979.28	44,949.93		\$14,109.00	\$0.00	\$23,979.28
Charlotte	357,204.47	126,485.16	246,606.61	207,745.73	396,065.35		\$245,453.00	\$0.00	\$207,745.73
Citrus	27,515.99	80,879.15	205,620.77	168,477.79	64,658.97		\$215,000.00	\$70,601.25	\$168,477.79
Clay	518,951.33	129,126.07	294,796.69	245,287.71	568,460.31		\$306,341.00	\$0.00	\$245,287.71
Collier	1,152,799.27	215,425.79	502,415.74	532,223.92	1,122,991.09		\$508,397.00	\$0.00	\$532,223.92
Columbia	160,093.95	36,700.84	75,621.35	117,833.16	117,882.14		\$67,607.00	\$13,412.07	\$117,833.16
DeSoto	45,765.43	16,841.24	30,002.47	25,279.24	50,488.66		21,018.00	\$0.00	\$21,409.80
Dixie	88,708.78		20,000.00	55,687.54	53,021.24		\$22,000.00	\$23,075.19	\$55,687.54
Duval	1,460,628.34	382,355.36	1,038,169.24	1,270,405.28	1,228,392.30		\$1,100,000.00	\$199,811.19	\$1,270,405.28
Escambia	949,862.66	179,170.45	387,455.17	646,289.99	691,027.84		\$383,465.00	\$116,034.52	\$646,289.99
Flagler	248,084.92	45,024.96	105,581.25	121,159.95	232,506.22		\$106,903.00	\$0.00	\$121,159.95
Franklin	30,718.49	5,477.34	16,372.14	32,061.31	15,029.32		16,815.00	\$14,367.69	\$32,061.31
Gadsden	48,940.14	19,207.64	46,577.36	85,084.62	10,432.88		47,841.00	\$43,635.04	\$85,084.62
Gilchrist	28,227.01	8,131.59	19,444.40	21,011.47	26,659.94		\$16,906.00	\$1,914.83	\$21,011.47
Glades	117,082.48	11,473.69	27,753.44	37,838.38	106,997.54		25,568.00	\$0.00	\$37,838.38
Gulf	31,945.11	11,881.05	16,000.00	22,212.74	25,732.37		\$16,052.00	\$1,422.30	\$22,212.74
Hamilton	20,828.35	18,299.78	31,417.45	14,565.72	37,680.08		\$30,829.00	\$0.00	\$14,565.72
Hardee	110,045.70	12,862.67	29,512.16	71,408.45	68,149.41		28,650.00	\$17,142.60	\$71,408.45
Hendry	102,057.65	25,531.55	262,345.08	93,801.11	270,601.62		\$57,497.00	\$32,268.74	\$93,801.11
Hernando	717,590.43	154,019.59	328,328.85	279,802.16	766,117.12		\$343,240.00	\$0.00	\$279,802.16
Highlands	117,781.35	42,175.37	103,067.97	98,670.00	122,179.32		\$103,920.00	\$0.00	\$98,670.00
Hillsborough	2,309,069.00	858,647.00	1,863,441.00	1,946,950.00	2,225,560.00		\$1,870,633.00	\$217,954.50	\$1,946,950.00
Holmes	51,001.70	11,497.35	29,152.82	45,742.70	34,411.82		\$29,758.00	\$13,407.37	\$45,742.70
Indian River	311,210.64	103,211.33	237,793.22	222,532.23	326,471.63		\$237,709.00	\$10,287.72	\$222,532.23
Jackson	300,294.18	37,997.08	75,536.46	114,096.97	261,733.67		\$65,154.00	\$0.00	\$114,096.97
Jefferson	22,770.88	9,831.00	20,643.00	25,433.65	17,980.23		\$17,191.00	\$10,788.72	\$25,433.65



	Year End Summary							
County	Cash Available on September 1	September TF Distribution	September Expected Expenditures	CFY 2019-20 Local Revenue plus Pro Rata	CFY 2019-20 Local Revenue plus Trust Fund	CFY 2019-20 Expected Expenditures	End of Year Cash Available before Settle Up	Court-Related Expenditures Plus Trust Fund Deposits
Alachua	\$370,498.40	\$95,000.00	\$430,631.67	\$3,877,026.44	\$5,326,864.74	\$5,291,998.01	\$34,866.73	\$5,291,998.01
Baker	\$26,619.99	\$27,000.00	\$48,393.78	\$432,964.21	\$580,336.20	\$575,109.99	\$5,226.21	\$575,109.99
Bay	\$769,866.03	\$0.00	\$176,502.65	\$4,387,201.99	\$4,387,201.99	\$3,177,543.99	\$593,363.38	\$3,793,838.61
Bradford	\$104,450.46	\$0.00	\$30,649.12	\$771,096.48	\$771,096.48	\$590,515.01	\$73,801.34	\$697,295.14
Brevard	\$713,626.85	\$0.00	\$501,049.01	\$8,753,420.85	\$10,154,832.85	\$9,942,255.01	\$212,577.84	\$9,942,255.01
Broward	\$2,831,129.35	\$333,000.00	\$2,956,550.34	\$32,168,897.71	\$35,306,771.94	\$34,962,584.99	\$207,579.01	\$35,099,192.93
Calhoun	\$35,079.65	\$0.00	\$23,979.28	\$212,482.36	\$382,795.36	\$371,694.99	\$11,100.37	\$371,694.99
Charlotte	\$433,772.62	\$0.00	\$207,745.73	\$3,180,967.69	\$3,361,041.69	\$3,092,243.01	\$226,026.89	\$3,135,014.80
Citrus	\$181,782.43	\$55,963.03	\$168,477.79	\$2,560,919.85	\$2,726,367.13	\$2,582,910.99	\$69,267.67	\$2,657,099.46
Clay	\$629,513.60	\$0.00	\$245,287.71	\$3,761,424.11	\$3,769,645.11	\$3,188,202.99	\$384,225.89	\$3,385,419.22
Collier	\$1,099,164.17	\$0.00	\$532,223.92	\$6,571,255.58	\$6,571,255.58	\$5,662,638.00	\$566,940.25	\$6,004,315.33
Columbia	\$81,068.05	\$41,000.00	\$117,833.16	\$1,273,616.35	\$1,340,772.42	\$1,309,782.01	\$4,234.89	\$1,336,537.53
DeSoto	\$50,096.86	\$0.00	\$21,409.80	\$508,876.83	\$666,135.77	\$654,062.13	\$12,073.64	\$654,062.13
Dixie	\$42,408.89	\$48,000.00	\$55,687.54	\$280,943.15	\$438,270.34	\$403,548.99	\$34,721.35	\$403,548.99
Duval	\$1,257,798.21	\$54,000.00	\$1,270,405.28	\$17,481,239.67	\$17,993,088.86	\$16,903,585.01	\$41,392.93	\$17,951,695.93
Escambia	\$544,237.37	\$126,000.00	\$646,289.99	\$5,702,708.69	\$6,049,652.21	\$6,008,368.01	\$23,947.38	\$6,025,704.83
Flagler	\$218,249.27	\$0.00	\$121,159.95	\$1,643,338.82	\$1,729,285.82	\$1,581,639.99	\$97,089.32	\$1,632,196.50
Franklin	\$14,150.70	\$21,000.00	\$32,061.31	\$191,343.70	\$541,101.39	\$538,012.00	\$3,089.39	\$538,012.00
Gadsden	\$16,824.30	\$73,000.00	\$85,084.62	\$669,849.65	\$1,083,723.69	\$1,078,984.01	\$4,739.68	\$1,078,984.01
Gilchrist	\$24,469.30	\$0.00	\$21,011.47	\$243,196.00	\$448,174.83	\$444,717.00	\$3,457.83	\$444,717.00
Glades	\$94,727.16	\$0.00	\$37,838.38	\$502,891.20	\$509,695.20	\$437,600.00	\$56,888.78	\$452,806.42
Gulf	\$20,993.93	\$3,000.00	\$22,212.74	\$244,151.90	\$409,978.20	\$408,197.01	\$1,781.19	\$408,197.01
Hamilton	\$53,943.36	\$0.00	\$14,565.72	\$407,912.31	\$507,638.23	\$432,761.99	\$39,377.64	\$468,260.59
Hardee	\$42,533.56	\$35,000.00	\$71,408.45	\$660,919.95	\$895,865.55	\$748,782.99	\$6,125.11	\$889,740.44
Hendry	\$266,566.25	\$31,000.00	\$93,801.11	\$1,064,577.41	\$1,242,190.15	\$1,038,425.01	\$203,765.14	\$1,038,425.01
Hernando	\$829,554.96	\$0.00	\$279,802.16	\$3,838,538.29	\$3,838,538.29	\$2,962,540.00	\$549,752.80	\$3,288,785.49
Highlands	\$127,429.32	\$0.00	\$98,670.00	\$1,547,259.56	\$1,657,894.56	\$1,623,968.00	\$28,759.32	\$1,629,135.24
Hillsborough	\$2,367,197.50	\$0.00	\$1,946,950.00	\$25,808,269.00	\$26,469,949.50	\$25,920,320.00	\$420,247.50	\$26,049,702.00
Holmes	\$31,834.49	\$20,000.00	\$45,742.70	\$436,183.80	\$492,487.17	\$484,881.00	\$6,091.79	\$486,395.38
Indian River	\$351,936.12	\$0.00	\$222,532.23	\$2,737,946.88	\$2,748,234.60	\$2,616,040.01	\$129,403.89	\$2,618,830.71
Jackson	\$212,790.70	\$0.00	\$114,096.97	\$881,634.97	\$1,031,475.97	\$912,781.01	\$98,693.73	\$932,782.24
Jefferson	\$20,526.30	\$8,000.00	\$25,433.65	\$316,593.94	\$412,435.66	\$409,343.01	\$3,092.65	\$409,343.01



	Actuals								
County	New Budget Authority as of July 1, 2020	Avg Monthly Budget	September to June Revenue	Pro-rata Distribution	From TF	Total Revenue	October - June Expenses	To TF	Total Expenses
Lafayette	259,217.00	21,601.42	82,249.89	\$10,576	148,470.74	241,296.63	233,424.74	0.00	233,424.74
Lake	5,360,658.00	446,721.50	4,604,440.00	\$218,716	0.00	4,823,156.00	3,557,918.00	125,266.00	3,683,184.00
Lee	10,279,041.00	856,586.75	12,018,457.65	\$419,387	0.00	12,437,844.65	7,907,410.35	2,572,110.73	10,479,521.08
Leon	5,141,052.00	428,421.00	3,273,194.28	\$209,755	848,900.00	4,331,849.28	3,915,857.64	0.00	3,915,857.64
Levy	894,161.00	74,513.42	580,238.46	\$36,482	215,592.00	832,312.46	682,269.30	0.00	682,269.30
Liberty	250,121.00	20,843.42	116,427.01	\$10,205	111,469.00	238,101.01	217,188.82	0.00	217,188.82
Madison	465,624.00	38,802.00	521,615.19	\$18,997	0.00	540,612.19	402,799.07	91,060.16	493,859.23
Manatee	5,190,403.00	432,533.58	4,560,782.89	\$211,769	106,493.00	4,879,044.89	4,163,525.04	125,021.76	4,288,546.80
Marion	5,747,583.00	478,965.25	5,074,421.21	\$234,502	33,492.00	5,342,415.21	4,454,052.66	0.00	4,454,052.66
Martin	3,123,948.00	260,329.00	2,491,258.25	\$127,458	9,387.00	2,628,103.25	2,305,246.60	26,798.41	2,332,045.01
Miami-Dade	62,058,575.00	5,171,547.92	52,429,353.04	\$2,531,998	1,841,428.39	56,802,779.43	53,186,329.56	2,047,203.09	55,233,532.65
Monroe	3,192,893.00	266,074.42	1,940,100.17	\$130,271	689,293.09	2,759,664.26	2,707,624.15	0.00	2,707,624.15
Nassau	1,355,594.00	112,966.17	1,219,537.46	\$55,308	11,044.00	1,285,889.46	995,504.27	44,624.32	1,040,128.59
Okaloosa	3,196,175.00	266,347.92	3,101,520.93	\$130,404	0.00	3,231,924.93	2,583,449.66	275,312.97	2,858,762.63
Okeechobee	1,085,119.00	90,426.58	746,174.94	\$44,273	167,682.00	958,129.94	787,015.98	0.00	787,015.98
Orange	25,185,062.00	2,098,755.17	26,770,958.91	\$1,027,554	0.00	27,798,512.91	18,383,585.77	2,689,145.41	21,072,731.18
Osceola	6,356,022.00	529,668.50	6,710,484.13	\$259,326	282,675.30	7,252,485.43	4,709,763.49	1,201,004.12	5,910,767.61
Palm Beach	26,570,245.00	2,214,187.08	20,283,385.13	\$1,084,069	1,491,125.08	22,858,579.21	21,823,367.47	0.00	21,823,367.47
Pasco	10,202,202.00	850,183.50	6,165,511.32	\$416,251	1,797,930.00	8,379,692.32	6,138,971.28	0.00	6,138,971.28
Pinellas	20,082,418.00	1,673,534.83	14,648,794.71	\$819,365	1,130,136.00	16,598,295.71	15,956,012.10	0.00	15,956,012.10
Polk	10,704,472.00	892,039.33	10,137,671.35	\$436,744	0.00	10,574,415.35	8,435,577.20	1,055,788.33	9,491,365.53
Putnam	1,728,965.00	144,080.42	728,696.92	\$70,542	621,965.00	1,421,203.92	1,324,651.20	0.00	1,324,651.20
Saint Johns	3,093,095.00	257,757.92	2,771,376.02	\$126,199	32,395.00	2,929,970.02	2,359,022.97	122,159.24	2,481,182.21
Saint Lucie	5,902,540.00	491,878.33	4,870,785.26	\$240,824	41,158.00	5,152,767.26	4,444,203.97	79,864.80	4,524,068.77
Santa Rosa	2,747,766.00	228,980.50	2,853,084.66	\$112,109	0.00	2,965,193.66	2,415,160.81	328,745.90	2,743,906.71
Sarasota	7,137,151.00	594,762.58	5,178,912.40	\$291,197	476,150.01	5,946,259.41	5,372,259.38	164,096.49	5,536,355.87
Seminole	7,721,069.00	643,422.42	6,685,765.22	\$315,020	78,056.00	7,078,841.22	6,326,348.36	43,832.78	6,370,181.14
Sumter	1,617,380.00	134,781.67	1,588,236.16	\$65,989	0.00	1,654,225.16	1,228,315.68	130,660.08	1,358,975.76
Suwannee	952,560.00	79,380.00	830,051.41	\$38,864	35,907.00	904,822.41	764,726.78	19,228.00	783,954.78
Taylor	456,522.00	38,043.50	315,624.24	\$18,626	82,321.59	416,571.83	402,538.56	0.00	402,538.56
Union	405,361.00	33,780.08	108,297.56	\$16,539	247,497.00	372,333.56	342,342.39	0.00	342,342.39
Volusia	10,108,026.00	842,335.50	7,280,761.32	\$412,409	1,482,128.00	9,175,298.32	7,696,987.79	0.00	7,696,987.79



County	Cash Available on July 1	July 1-15 IRR	July Expected Revenue	July Expected Expenditures	Cash Available on August 1	August 1-15 IRR	August Expected Revenue	August TF Distribution	August Expected Expenditures
Lafayette	7,871.89	2,601.92	5,522.06	8,597.42	4,796.53		\$4,336.00	\$4,923.45	\$8,597.42
Lake	1,139,972.00	171,592.94	370,981.28	600,913.33	910,039.95		\$363,316.00	\$0.00	\$600,913.33
Lee	1,958,323.57	445,979.58	952,222.44	790,543.55	2,120,002.46		\$968,877.00	\$0.00	\$790,543.55
Leon	415,991.64	104,251.86	258,558.81	408,398.12	266,152.33		\$270,000.00	\$129,289.59	\$408,398.12
Levy	150,043.16	23,782.77	58,000.00	70,630.57	137,412.59		\$55,000.00	\$0.00	\$70,630.57
Liberty	20,912.19	5,888.83	10,869.34	10,977.39	20,804.14		\$8,705.00	\$0.00	\$10,977.39
Madison	46,752.96	18,883.00	34,773.02	20,941.64	60,584.34		27,784.00	\$0.00	\$20,941.64
Manatee	590,498.09	153,214.53	361,555.43	342,292.65	609,760.87		\$370,190.00	\$0.00	\$342,292.65
Marion	888,362.55	180,554.26	401,382.32	431,176.78	858,568.09		\$387,154.00	\$0.00	\$431,176.78
Martin	296,058.24	116,228.98	254,345.88	272,900.47	277,503.65		\$264,666.00	\$75,748.73	\$272,900.47
Miami-Dade	1,569,246.78	1,819,291.00	4,275,124.00	2,957,415.15	2,886,955.63		\$4,407,043.00	\$0.00	\$2,957,415.15
Monroe	52,040.11	68,421.27	154,463.08	161,756.28	44,746.91		\$151,298.00	\$90,778.08	\$161,756.28
Nassau	245,760.87	41,704.47	106,291.22	120,029.91	232,022.18		\$111,369.00	\$0.00	\$120,029.91
Okaloosa	373,162.30	130,457.29	290,005.92	204,241.78	458,926.44		\$314,279.00	\$0.00	\$204,241.78
Okeechobee	171,113.96	25,082.41	70,078.89	99,367.67	141,825.18		\$72,000.00	\$8,952.09	\$99,367.67
Orange	6,725,781.73	1,083,210.21	2,384,823.06	2,267,158.74	6,843,446.05		\$2,450,000.00	\$0.00	\$2,267,158.74
Osceola	1,341,717.82	225,936.30	520,431.96	548,752.84	1,313,396.94		\$536,763.00	\$0.00	\$548,752.84
Palm Beach	1,035,211.74	815,979.16	1,818,563.07	1,582,292.51	1,271,482.30		\$1,900,000.00	\$310,580.43	\$1,582,292.51
Pasco	2,240,721.04	175,929.08	442,641.40	1,354,410.24	1,328,952.20		\$450,000.00	\$402,979.37	\$1,354,410.24
Pinellas	642,283.61	490,257.80	1,157,754.26	1,375,468.63	424,569.24		\$1,180,000.00	\$641,135.36	\$1,375,468.63
Polk	1,083,049.82	264,231.00	609,903.00	756,298.27	936,654.55		610,818.00	\$0.00	\$756,298.27
Putnam	96,552.72	18,018.95	48,504.98	134,771.27	10,286.43		47,988.00	\$99,226.22	\$134,771.27
Saint Johns	448,787.81	122,441.78	253,965.59	244,690.68	458,062.72		\$255,749.00	\$0.00	\$244,690.68
Saint Lucie	628,698.49	181,266.99	400,975.85	486,112.01	543,562.33		\$405,681.00	\$17,705.41	\$486,112.01
Santa Rosa	221,286.95	125,152.58	245,590.91	110,868.40	356,009.46		\$209,103.00	\$0.00	\$110,868.40
Sarasota	409,903.54	177,092.01	443,302.84	588,297.21	264,909.17		\$460,000.00	\$176,389.09	\$588,297.21
Seminole	708,660.08	314,229.35	672,480.30	464,906.88	916,233.50		\$686,712.00	\$0.00	\$464,906.88
Sumter	295,249.40	36,554.87	128,957.94	129,688.11	294,519.23		\$135,000.00	\$0.00	\$129,688.11
Suwannee	120,867.63	25,827.17	65,565.38	62,611.07	123,821.94		\$63,833.00	\$0.00	\$62,611.07
Taylor	14,033.27	13,900.37	25,395.74	17,994.48	21,434.53		\$20,132.00	\$8,744.61	\$17,994.48
Union	29,991.17	3,330.83	8,212.94	21,006.20	17,197.91		\$6,279.00	\$23,750.18	\$21,006.20
Volusia	1,478,310.53	282,778.41	643,301.10	803,679.40	1,317,932.23		\$634,975.00	\$0.00	\$803,679.40



	Year End Summary							
County	Cash Available on September 1	September TF Distribution	September Expected Expenditures	CFY 2019-20 Local Revenue plus Pro Rata	CFY 2019-20 Local Revenue plus Trust Fund	CFY 2019-20 Expected Expenditures	End of Year Cash Available before Settle Up	Court-Related Expenditures Plus Trust Fund Deposits
Lafayette	\$5,458.56	\$5,000.00	\$8,597.42	\$102,683.95	\$261,078.14	\$259,217.00	\$1,861.14	\$259,217.00
Lake	\$672,442.62	\$0.00	\$600,913.33	\$5,557,453.28	\$5,557,453.28	\$5,360,657.99	\$71,529.29	\$5,485,923.99
Lee	\$2,298,335.91	\$0.00	\$790,543.55	\$14,358,944.09	\$14,358,944.09	\$10,279,041.00	\$1,507,792.36	\$12,851,151.73
Leon	\$257,043.80	\$170,000.00	\$408,398.12	\$4,011,508.09	\$5,159,697.68	\$5,141,052.00	\$18,645.68	\$5,141,052.00
Levy	\$121,782.02	\$0.00	\$70,630.57	\$729,720.46	\$945,312.46	\$894,161.01	\$51,151.45	\$894,161.01
Liberty	\$18,531.75	\$0.00	\$10,977.39	\$146,206.35	\$257,675.35	\$250,120.99	\$7,554.36	\$250,120.99
Madison	\$67,426.70	\$0.00	\$20,941.64	\$603,169.21	\$603,169.21	\$465,623.99	\$46,485.06	\$556,684.15
Manatee	\$637,658.22	\$0.00	\$342,292.65	\$5,504,297.32	\$5,610,790.32	\$5,190,402.99	\$295,365.57	\$5,315,424.75
Marion	\$814,545.31	\$0.00	\$431,176.78	\$6,097,459.53	\$6,130,951.53	\$5,747,583.00	\$383,368.53	\$5,747,583.00
Martin	\$345,017.91	\$0.00	\$272,900.47	\$3,137,728.13	\$3,222,863.86	\$3,123,948.01	\$72,117.44	\$3,150,746.42
Miami-Dade	\$4,336,583.48	\$0.00	\$2,957,415.15	\$63,643,518.04	\$65,484,946.43	\$62,058,575.01	\$1,379,168.33	\$64,105,778.10
Monroe	\$125,066.71	\$75,000.00	\$161,756.28	\$2,376,132.25	\$3,231,203.42	\$3,192,892.99	\$38,310.43	\$3,192,892.99
Nassau	\$223,361.27	\$0.00	\$120,029.91	\$1,492,505.68	\$1,503,549.68	\$1,355,594.00	\$103,331.36	\$1,400,218.32
Okaloosa	\$568,963.66	\$0.00	\$204,241.78	\$3,836,209.85	\$3,836,209.85	\$3,196,175.00	\$364,721.88	\$3,471,487.97
Okeechobee	\$123,409.60	\$0.00	\$99,367.67	\$932,526.83	\$1,109,160.92	\$1,085,118.99	\$24,041.93	\$1,085,118.99
Orange	\$7,026,287.31	\$0.00	\$2,267,158.74	\$32,633,335.97	\$32,633,335.97	\$25,185,061.99	\$4,759,128.57	\$27,874,207.40
Osceola	\$1,301,407.10	\$0.00	\$548,752.84	\$8,027,005.09	\$8,309,680.39	\$6,356,022.01	\$752,654.26	\$7,557,026.13
Palm Beach	\$1,899,770.22	\$0.00	\$1,582,292.51	\$25,086,017.20	\$26,887,722.71	\$26,570,245.00	\$317,477.71	\$26,570,245.00
Pasco	\$827,521.33	\$570,000.00	\$1,354,410.24	\$7,474,403.72	\$10,245,313.09	\$10,202,202.00	\$43,111.09	\$10,202,202.00
Pinellas	\$870,235.97	\$600,000.00	\$1,375,468.63	\$17,805,913.97	\$20,177,185.33	\$20,082,417.99	\$94,767.34	\$20,082,417.99
Polk	\$791,174.28	\$0.00	\$756,298.27	\$11,795,136.35	\$11,795,136.35	\$10,704,472.01	\$34,876.01	\$11,760,260.34
Putnam	\$22,729.38	\$118,000.00	\$134,771.27	\$895,731.90	\$1,734,923.12	\$1,728,965.01	\$5,958.11	\$1,728,965.01
Saint Johns	\$469,121.04	\$0.00	\$244,690.68	\$3,407,289.61	\$3,439,684.61	\$3,093,095.01	\$224,430.36	\$3,215,254.25
Saint Lucie	\$480,836.73	\$23,000.00	\$486,112.01	\$5,918,266.11	\$6,000,129.52	\$5,902,540.00	\$17,724.72	\$5,982,404.80
Santa Rosa	\$454,244.06	\$0.00	\$110,868.40	\$3,419,887.57	\$3,419,887.57	\$2,747,766.01	\$343,375.66	\$3,076,511.91
Sarasota	\$313,001.05	\$300,000.00	\$588,297.21	\$6,373,412.24	\$7,325,951.34	\$7,137,151.01	\$24,703.84	\$7,301,247.50
Seminole	\$1,138,038.62	\$0.00	\$464,906.88	\$8,359,977.52	\$8,438,033.52	\$7,721,069.00	\$673,131.74	\$7,764,901.78
Sumter	\$299,831.12	\$0.00	\$129,688.11	\$1,918,183.10	\$1,918,183.10	\$1,617,380.01	\$170,143.01	\$1,748,040.09
Suwannee	\$125,043.87	\$0.00	\$62,611.07	\$998,313.79	\$1,034,220.79	\$952,559.99	\$62,432.80	\$971,787.99
Taylor	\$32,316.66	\$0.00	\$17,994.48	\$379,777.98	\$470,844.18	\$456,522.00	\$14,322.18	\$456,522.00
Union	\$26,220.89	\$0.00	\$21,006.20	\$139,328.50	\$410,575.68	\$405,360.99	\$5,214.69	\$405,360.99
Volusia	\$1,149,227.83	\$0.00	\$803,679.40	\$8,971,446.42	\$10,453,574.42	\$10,108,025.99	\$345,548.43	\$10,108,025.99



	Actuals								
County	New Budget Authority as of July 1, 2020	Avg Monthly Budget	September to June Revenue	Pro-rata Distribution	From TF	Total Revenue	October - June Expenses	To TF	Total Expenses
Wakulla	558,756.00	46,563.00	413,969.92	\$22,797	87,047.64	523,814.56	493,030.50	0.00	493,030.50
Walton	1,416,069.00	118,005.75	1,088,291.47	\$57,776	112,917.00	1,258,984.47	1,023,162.76	0.00	1,023,162.76
Washington	654,581.00	54,548.42	318,786.99	\$26,707	168,158.00	513,651.99	481,052.16	0.00	481,052.16
Whole State	\$387,564,201.00	\$32,297,016.75	\$321,181,813.46	\$15,756,706	\$20,621,315.70	\$357,576,448.58	\$302,576,398.49	\$14,476,982.38	\$317,053,380.87

Estimates of missing data

Designates a CCOC staff correction from official reports



County	Cash Available on July 1	July 1-15 IRR	July Expected Revenue	July Expected Expenditures	Cash Available on August 1	August 1-15 IRR	August Expected Revenue	August TF Distribution	August Expected Expenditures
Wakulla	30,784.06	10,229.56	32,173.30	21,908.50	41,048.86		33,000.00	\$0.00	\$21,908.50
Walton	235,821.71	48,966.15	116,605.51	130,968.75	221,458.47		\$120,481.00	\$0.00	\$130,968.75
Washington	32,599.83	21,668.96	34,447.20	57,842.95	9,204.08		\$23,760.00	\$42,229.09	\$57,842.95
Whole State	\$40,523,067.71	\$12,101,755.17	\$27,198,170.37	\$28,329,267.52	\$39,391,970.56	\$0.00	\$27,405,245.00	\$3,516,118.95	\$28,325,398.08

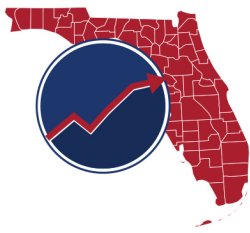
Estimates of missing data

Designates a CCOC staff correction from official reports



Year End Summary								
County	Cash Available on September 1	September TF Distribution	September Expected Expenditures	CFY 2019-20 Local Revenue plus Pro Rata	CFY 2019-20 Local Revenue plus Trust Fund	CFY 2019-20 Expected Expenditures	End of Year Cash Available before Settle Up	Court-Related Expenditures Plus Trust Fund Deposits
Wakulla	\$52,140.36	\$22,000.00	\$21,908.50	\$501,940.22	\$610,987.86	\$558,756.00	\$52,231.86	\$558,756.00
Walton	\$210,970.72	\$0.00	\$130,968.75	\$1,383,153.98	\$1,496,070.98	\$1,416,069.01	\$80,001.97	\$1,416,069.01
Washington	\$17,350.22	\$46,000.00	\$57,842.95	\$403,701.19	\$660,088.28	\$654,581.01	\$5,507.27	\$654,581.01
Whole State	\$41,987,936.43	\$2,899,963	\$28,325,398.08	\$391,541,934.83	\$418,579,332.51	\$387,556,462.17	\$16,545,887.96	\$402,033,444.55
\$3,977,733.83								





CCOC

FLORIDA CLERKS OF COURT
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VACANT
HOUSE APPOINTEE

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AGENDA ITEM 5

DATE: August 12, 2020
SUBJECT: September Trust Fund Allocation
COMMITTEE ACTION: Approve Trust Fund Distribution

OVERVIEW:

The CFY 2019-20 Cash Flow Analysis shows several clerks will not have sufficient funds to meet their September expenditures. Therefore, CCOC staff requests the Budget Committee to approve a distribution from the trust fund to those counties that appear to have insufficient revenue to support their modified spending authority as of July 1, 2020.

The attached updated trust fund distribution worksheet combines all of the locally collected revenue from September through June, expected local revenue from July and August, and the actual payments from the trust fund from September to June. Local revenue for July was pulled from the July 1-31 Interim Revenue Report. Additionally, the spreadsheet sums the actual expenditures from October to June, expected expenditures from July through September, and payments to the trust fund as expenditures from October to June. Expenditures for July-Sept were derived from taking each county's remaining budget authority as of July 1 and dividing it by three. This figure was used for July through September expenditures. Staff is aware that several counties have a three-payroll distribution in July, and those expenditures may be higher; however, this analysis assumes clerks will ultimately spend up to their full budget authority, and month-to-month differences are immaterial.

In the golden-shaded column labeled, "September TF Distribution," CCOC staff included a dollar amount for those counties that would not have sufficient revenue to sustain their budgets through the end of the fiscal year.

COMMITTEE ACTION: Approve the trust fund distribution as provided in the CFY 2019-20 Cash Flow Worksheet - TF Distribution.

LEAD STAFF: Jason L. Welty, Budget and Communications Director

ATTACHMENTS:

- 1) CFY 2019-20 Cash Flow Worksheet - TF Distribution

Our Mission: As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.

	Actuals					Year End Summary	
County	New Budget Authority as of July 1, 2020	Cash Available on September 1	September TF Distribution	September Expected Expenditures	End of Year Cash Available before Settle Up	CFY 2019-20 Local Revenue plus Trust Fund	Court-Related Expenditures Plus Trust Fund Deposits
Alachua	5,291,998.00	\$370,498.40	\$95,000.00	\$430,631.67	\$34,866.73	\$5,326,864.74	\$5,291,998.01
Baker	575,110.00	\$26,619.99	\$27,000.00	\$48,393.78	\$5,226.21	\$580,336.20	\$575,109.99
Bay	3,177,544.00	\$769,866.03	\$0.00	\$176,502.65	\$593,363.38	\$4,387,201.99	\$3,793,838.61
Bradford	590,515.00	\$104,450.46	\$0.00	\$30,649.12	\$73,801.34	\$771,096.48	\$697,295.14
Brevard	9,942,255.00	\$713,626.85	\$0.00	\$501,049.01	\$212,577.84	\$10,154,832.85	\$9,942,255.01
Broward	34,962,585.00	\$2,831,129.35	\$333,000.00	\$2,956,550.34	\$207,579.01	\$35,306,771.94	\$35,099,192.93
Calhoun	371,695.00	\$35,079.65	\$0.00	\$23,979.28	\$11,100.37	\$382,795.36	\$371,694.99
Charlotte	3,092,243.00	\$433,772.62	\$0.00	\$207,745.73	\$226,026.89	\$3,361,041.69	\$3,135,014.80
Citrus	2,582,911.00	\$181,782.43	\$55,963.03	\$168,477.79	\$69,267.67	\$2,726,367.13	\$2,657,099.46
Clay	3,188,203.00	\$629,513.60	\$0.00	\$245,287.71	\$384,225.89	\$3,769,645.11	\$3,385,419.22
Collier	5,662,638.00	\$1,099,164.17	\$0.00	\$532,223.92	\$566,940.25	\$6,571,255.58	\$6,004,315.33
Columbia	1,309,782.00	\$81,068.05	\$41,000.00	\$117,833.16	\$4,234.89	\$1,340,772.42	\$1,336,537.53
DeSoto	661,801.00	\$50,096.86	\$0.00	\$21,409.80	\$12,073.64	\$666,135.77	\$654,062.13
Dixie	403,549.00	\$42,408.89	\$48,000.00	\$55,687.54	\$34,721.35	\$438,270.34	\$403,548.99
Duval	16,903,585.00	\$1,257,798.21	\$54,000.00	\$1,270,405.28	\$41,392.93	\$17,993,088.86	\$17,951,695.93
Escambia	6,008,368.00	\$544,237.37	\$126,000.00	\$646,289.99	\$23,947.38	\$6,049,652.21	\$6,025,704.83
Flagler	1,581,640.00	\$218,249.27	\$0.00	\$121,159.95	\$97,089.32	\$1,729,285.82	\$1,632,196.50
Franklin	538,012.00	\$14,150.70	\$21,000.00	\$32,061.31	\$3,089.39	\$541,101.39	\$538,012.00
Gadsden	1,078,984.00	\$16,824.30	\$73,000.00	\$85,084.62	\$4,739.68	\$1,083,723.69	\$1,078,984.01
Gilchrist	444,717.00	\$24,469.30	\$0.00	\$21,011.47	\$3,457.83	\$448,174.83	\$444,717.00
Glades	437,600.00	\$94,727.16	\$0.00	\$37,838.38	\$56,888.78	\$509,695.20	\$452,806.42
Gulf	408,197.00	\$20,993.93	\$3,000.00	\$22,212.74	\$1,781.19	\$409,978.20	\$408,197.01
Hamilton	432,762.00	\$53,943.36	\$0.00	\$14,565.72	\$39,377.64	\$507,638.23	\$468,260.59
Hardee	748,783.00	\$42,533.56	\$35,000.00	\$71,408.45	\$6,125.11	\$895,865.55	\$889,740.44
Hendry	1,038,425.00	\$266,566.25	\$31,000.00	\$93,801.11	\$203,765.14	\$1,242,190.15	\$1,038,425.01
Hernando	2,962,540.00	\$829,554.96	\$0.00	\$279,802.16	\$549,752.80	\$3,838,538.29	\$3,288,785.49
Highlands	1,623,968.00	\$127,429.32	\$0.00	\$98,670.00	\$28,759.32	\$1,657,894.56	\$1,629,135.24
Hillsborough	25,920,320.00	\$2,367,197.50	\$0.00	\$1,946,950.00	\$420,247.50	\$26,469,949.50	\$26,049,702.00
Holmes	484,881.00	\$31,834.49	\$20,000.00	\$45,742.70	\$6,091.79	\$492,487.17	\$486,395.38

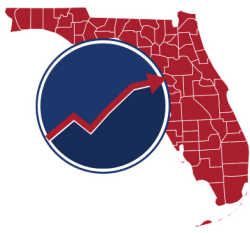


	Actuals					Year End Summary	
County	New Budget Authority as of July 1, 2020	Cash Available on September 1	September TF Distribution	September Expected Expenditures	End of Year Cash Available before Settle Up	CFY 2019-20 Local Revenue plus Trust Fund	Court-Related Expenditures Plus Trust Fund Deposits
Indian River	2,616,040.00	\$351,936.12	\$0.00	\$222,532.23	\$129,403.89	\$2,748,234.60	\$2,618,830.71
Jackson	912,781.00	\$212,790.70	\$0.00	\$114,096.97	\$98,693.73	\$1,031,475.97	\$932,782.24
Jefferson	409,343.00	\$20,526.30	\$8,000.00	\$25,433.65	\$3,092.65	\$412,435.66	\$409,343.01
Lafayette	259,217.00	\$5,458.56	\$5,000.00	\$8,597.42	\$1,861.14	\$261,078.14	\$259,217.00
Lake	5,360,658.00	\$672,442.62	\$0.00	\$600,913.33	\$71,529.29	\$5,557,453.28	\$5,485,923.99
Lee	10,279,041.00	\$2,298,335.91	\$0.00	\$790,543.55	\$1,507,792.36	\$14,358,944.09	\$12,851,151.73
Leon	5,141,052.00	\$257,043.80	\$170,000.00	\$408,398.12	\$18,645.68	\$5,159,697.68	\$5,141,052.00
Levy	894,161.00	\$121,782.02	\$0.00	\$70,630.57	\$51,151.45	\$945,312.46	\$894,161.01
Liberty	250,121.00	\$18,531.75	\$0.00	\$10,977.39	\$7,554.36	\$257,675.35	\$250,120.99
Madison	465,624.00	\$67,426.70	\$0.00	\$20,941.64	\$46,485.06	\$603,169.21	\$556,684.15
Manatee	5,190,403.00	\$637,658.22	\$0.00	\$342,292.65	\$295,365.57	\$5,610,790.32	\$5,315,424.75
Marion	5,747,583.00	\$814,545.31	\$0.00	\$431,176.78	\$383,368.53	\$6,130,951.53	\$5,747,583.00
Martin	3,123,948.00	\$345,017.91	\$0.00	\$272,900.47	\$72,117.44	\$3,222,863.86	\$3,150,746.42
Miami-Dade	62,058,575.00	\$4,336,583.48	\$0.00	\$2,957,415.15	\$1,379,168.33	\$65,484,946.43	\$64,105,778.10
Monroe	3,192,893.00	\$125,066.71	\$75,000.00	\$161,756.28	\$38,310.43	\$3,231,203.42	\$3,192,892.99
Nassau	1,355,594.00	\$223,361.27	\$0.00	\$120,029.91	\$103,331.36	\$1,503,549.68	\$1,400,218.32
Okaloosa	3,196,175.00	\$568,963.66	\$0.00	\$204,241.78	\$364,721.88	\$3,836,209.85	\$3,471,487.97
Okeechobee	1,085,119.00	\$123,409.60	\$0.00	\$99,367.67	\$24,041.93	\$1,109,160.92	\$1,085,118.99
Orange	25,185,062.00	\$7,026,287.31	\$0.00	\$2,267,158.74	\$4,759,128.57	\$32,633,335.97	\$27,874,207.40
Osceola	6,356,022.00	\$1,301,407.10	\$0.00	\$548,752.84	\$752,654.26	\$8,309,680.39	\$7,557,026.13
Palm Beach	26,570,245.00	\$1,899,770.22	\$0.00	\$1,582,292.51	\$317,477.71	\$26,887,722.71	\$26,570,245.00
Pasco	10,202,202.00	\$827,521.33	\$570,000.00	\$1,354,410.24	\$43,111.09	\$10,245,313.09	\$10,202,202.00
Pinellas	20,082,418.00	\$870,235.97	\$600,000.00	\$1,375,468.63	\$94,767.34	\$20,177,185.33	\$20,082,417.99
Polk	10,704,472.00	\$791,174.28	\$0.00	\$756,298.27	\$34,876.01	\$11,795,136.35	\$11,760,260.34
Putnam	1,728,965.00	\$22,729.38	\$118,000.00	\$134,771.27	\$5,958.11	\$1,734,923.12	\$1,728,965.01
Saint Johns	3,093,095.00	\$469,121.04	\$0.00	\$244,690.68	\$224,430.36	\$3,439,684.61	\$3,215,254.25
Saint Lucie	5,902,540.00	\$480,836.73	\$23,000.00	\$486,112.01	\$17,724.72	\$6,000,129.52	\$5,982,404.80
Santa Rosa	2,747,766.00	\$454,244.06	\$0.00	\$110,868.40	\$343,375.66	\$3,419,887.57	\$3,076,511.91
Sarasota	7,137,151.00	\$313,001.05	\$300,000.00	\$588,297.21	\$24,703.84	\$7,325,951.34	\$7,301,247.50
Seminole	7,721,069.00	\$1,138,038.62	\$0.00	\$464,906.88	\$673,131.74	\$8,438,033.52	\$7,764,901.78
Sumter	1,617,380.00	\$299,831.12	\$0.00	\$129,688.11	\$170,143.01	\$1,918,183.10	\$1,748,040.09
Suwannee	952,560.00	\$125,043.87	\$0.00	\$62,611.07	\$62,432.80	\$1,034,220.79	\$971,787.99



	Actuals					Year End Summary	
County	New Budget Authority as of July 1, 2020	Cash Available on September 1	September TF Distribution	September Expected Expenditures	End of Year Cash Available before Settle Up	CFY 2019-20 Local Revenue plus Trust Fund	Court-Related Expenditures Plus Trust Fund Deposits
Taylor	456,522.00	\$32,316.66	\$0.00	\$17,994.48	\$14,322.18	\$470,844.18	\$456,522.00
Union	405,361.00	\$26,220.89	\$0.00	\$21,006.20	\$5,214.69	\$410,575.68	\$405,360.99
Volusia	10,108,026.00	\$1,149,227.83	\$0.00	\$803,679.40	\$345,548.43	\$10,453,574.42	\$10,108,025.99
Wakulla	558,756.00	\$52,140.36	\$22,000.00	\$21,908.50	\$52,231.86	\$610,987.86	\$558,756.00
Walton	1,416,069.00	\$210,970.72	\$0.00	\$130,968.75	\$80,001.97	\$1,496,070.98	\$1,416,069.01
Washington	654,581.00	\$17,350.22	\$46,000.00	\$57,842.95	\$5,507.27	\$660,088.28	\$654,581.01
Whole State	\$387,564,201.00	\$41,987,936.43	\$2,899,963.03	\$28,325,398.08	\$16,545,887.96	\$418,579,332.51	\$402,033,444.55





AGENDA ITEM 6

DATE: August 12, 2020
SUBJECT: CFY 2020-21 Budget Issue Requests
COMMITTEE ACTION: For review and discussion

OVERVIEW:

For CFY 2020-21, 47 counties submitted requests for funding over the calculated Base Budget amount. Funding for these requests varied, but consistently referred to health insurance increases, statutorily required FRS increases, statutorily authorized Clerk salary increases, as well as other staffing needs. A total of 10.92 FTE were requested for \$10,875,661. County requests and supporting documentation is attached for the Committee to review (**Attachment 1**).

Issue Requests Per County	Number of Counties
0	20
1	12
2	19
3	6
4	6
5	3
8	1
	67

Issue Requests By Expenditure Category	Total Request
Personnel	\$9,503,337
Operating	\$1,173,380
Capital	\$199,214
TOTAL	\$10,875,661

CCOC staff has performed technical reviews of the Budget Issue Requests; however, not all counties have been contacted for corrections. Some funding requests are not allowable CCOC expenditures (highlighted in yellow on **Attachment 2**). Some were not court-related functions and others were not allowed per per section 29.008, F.S. CCOC staff will work with counties to amend

AGENDA ITEM 6 – CFY 2020-21 BUDGET ISSUE REQUESTS

their requests to only include any reasonable administrative support cost to perform that functions of case maintenance; records management; court preparation and attendance; processing the assignment, reopening, and reassignment of cases; processing of appeals; collection and distribution of fines, fees, service charges, and court costs; processing of bond forfeiture payments; data collection and reporting; determinations of indigent status that are not excluded in section 29.008, F.S.

Another common error noted was the misuse of FTEs. FTEs amounts should have only been entered when requesting new FTE and not when identifying the number of FTE impacted by a request. Most commonly, the error of FTE amounts were included when requesting an increase in health insurance or FRS rates. Those errors have been corrected on the summary spreadsheet (**Attachment 2**).

Other errors included duplicating a priority number, not including priority numbers, or discrepancies between Issue Category and Budget Issue Request topic. For simplicity, all Budget Issues Requests related to FRS and Health Insurance increases were classified as “Pay & Benefit Increases” and this correction is also made on the summary spreadsheet (**Attachment 2**). As a note to the future, the Issue Category “Pay & Benefit Increases” should read “Pay & Benefit Adjustments” for maximum flexibility.

CCOC staff will work with counties to update or correct their requests as needed.

COMMITTEE ACTION: For review and discussion

LEAD STAFF: Marleni Bruner, Senior Budget Manager

ATTACHMENTS:

1. CFY2021 Budget Issue Requests with Supporting Documentation
2. CFY2021 Budget Issue Summary

County: Alachua
Contact: Lois Ann Priscott
E-Mail Address: lab@alachuaclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	26.88	26.88	8.96	4.48	1.79	1.79	4.48	8.96	5.38	89.60
Personnel	\$19,500	\$19,500	\$6,500	\$3,250	\$1,300	\$1,300	\$3,250	\$6,500	\$3,900	\$65,000
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$19,500	\$19,500	\$6,500	\$3,250	\$1,300	\$1,300	\$3,250	\$6,500	\$3,900	\$65,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Current law requires an annual actuarial valuation of the FRS be provided by the administrator of the Department of Management Services and for the results to be reported to the Legislature by December 31 of each year. Thereafter, the Legislature uses the results of the actuarial valuation to establish uniform employer contribution rates during the next legislative session to ensure the FRS is funded in a sound actuarial manner. Effective July 1, 2020, HB5007 revises the employer contribution rates for the FRS based on the 2019 actuarial valuation. The application of the rates recommended in the 2019 actuarial valuation of the FRS will have a significant fiscal impact to the court budget. Provisions of this bill relating to employer retirement contribution rates will increase amounts courts must pay for employee retirement benefits. If this item is not funded, these costs will have to be absorbed within our existing FY2021 court budget.

County: Alachua
Contact: Lois Ann Priscott
E-Mail Address: lab@alachuaclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 1
Created 6/1/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	26.88	26.88	8.96	4.48	1.79	1.79	4.48	8.96	5.38	89.60
Personnel	\$9,000	\$9,000	\$3,000	\$1,500	\$600	\$600	\$1,500	\$3,000	\$1,800	\$30,000
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$9,000	\$9,000	\$3,000	\$1,500	\$600	\$600	\$1,500	\$3,000	\$1,800	\$30,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Alachua County Board of County Commissioners is self-insured. The clerk is a member of the self-insurance plan and the Self Insurance Review Committee (SIRC) approved a motion to recommend a 1% increase to the health insurance premiums based upon current self funded reserves and actuarial data on projected claim experience. If this item is not funded, these costs will have to be absorbed within our existing FY2021 court budget.

County: Alachua
Contact: Lois Ann Priscott
E-Mail Address: lab@alachuaclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 1
Created 6/1/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	\$1,200
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	\$1,200

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

F.S. § 145.051 (1) states that each clerk of the circuit court and each county comptroller shall receive a salary based upon population. The above is an estimate of the increase to the Clerks annual salary for FY2021 for the court portion based upon the April 2019 population estimate via EDR and an estimate of the certified annual factor and certified cumulative annual factor annually provided by DMS. If this item is not funded, these costs will have to be absorbed within our existing FY2021 court budget.

County: Alachua
Contact: Lois Ann Priscott
E-Mail Address: lab@alachuaclerk.org

Priority: 4
Recurring: No

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 1
Created 6/1/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	1.52	1.32	0.45	0.25	0.08	0.08	0.25	1.05	0.00	5.00
Personnel	\$9,424	\$8,184	\$2,790	\$1,550	\$496	\$496	\$1,550	\$6,510	\$0	\$31,000
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$9,424	\$8,184	\$2,790	\$1,550	\$496	\$496	\$1,550	\$6,510	\$0	\$31,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

The above represents lump sum leave payouts for court employees entering and leaving DROP and an estimate of the amount expected to be paid from the FY2021 court budget. Employees entering DROP can elect up to 500 hours to be paid upon entry into the DROP program pursuant to the personnel regulations. If this item is not funded, these costs will have to be absorbed within our existing FY2021 court budget.

County: Baker Priority: 1 Issue Type: Funding Issue
Contact: Cheryl Rewis
E-Mail Address: cheryl.rewis@bakercountyfl.org Recurring: Yes Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	4,449.00	4,449.00	4,449.00	4,449.00	4,449.00	4,449.00	4,449.00	4,449.00	4,449.00	\$40,041
Operating										\$0
Capital										\$0
TOTAL	\$4,449	\$4,449	\$4,449	\$4,449	\$4,449	\$4,449	\$4,449	\$4,449	\$4,449	\$40,041

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Increase in FRS rates and two more added to DROP which is a higher rate.

County: Baker
Contact: Cheryl Rewis
E-Mail Address: cheryl.rewis@bakercountyfl.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	4,312.00	4,312.00	4,312.00	4,312.00	4,312.00	4,312.00	4,312.00	4,312.00	4,312.00	\$38,808
Operating										\$0
Capital										\$0
TOTAL	\$4,312	\$4,312	\$4,312	\$4,312	\$4,312	\$4,312	\$4,312	\$4,312	\$4,312	\$38,808

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@fliccoc.org.

Employee health insurance rates increased 7%, County is picking up 2%

County: Baker
Contact: Cheryl Rewis
E-Mail Address: cheryl.rewis@bakercountyfl.org

Priority: 3
Recurring: Yes

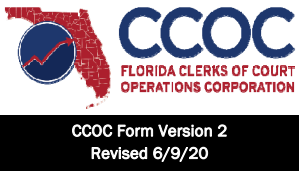
Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE						1.00				1.00
Personnel						\$29,200				\$29,200
Operating										\$0
Capital						\$1,700				\$1,700
TOTAL	\$0	\$0	\$0	\$0	\$0	\$30,900	\$0	\$0	\$0	\$30,900

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

The Clerk is in dire need of our Technological issues due to we lose our IT staff last year and the County is consumed with their own IT issues. Capital requests are for a computer since the Clerk was running low on funds we utilized the vacant employee computer as a replacement. We are hoping to find someone at minimum wage and benefits.



County: Baker
 Contact: Cheryl Rewis
 E-Mail Address: cheryl.rewis@bakercountyfl.org

Priority: 4
 Recurring:

Issue Type: Funding Issue
 Issue Category: Other

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel								\$26,620		\$26,620
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,620	\$0	\$26,620

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Our Jury selections have increased, along with costs of supplies to send the jurors notices and costs of food. We have not received proper State funding for these demands in years.

County: Bradford Priority: 1 Issue Type: Funding Issue
Contact: Jim_Farrell
E-Mail Address: jim_farrell@bradfordcountyfl.gov Recurring: Yes Issue Category: Cost Shift from County

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$71,736									\$71,736
Operating										\$0
Capital										\$0
TOTAL	\$71,736	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$71,736

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

We would like to request a budget increase of \$71,736 to cover the County Funded Expenses for Civil Traffic - Personnel. All of these expenses are court related, and should be funded by the CCOC, not the Board of County Commissioners for Bradford County. If this issue is not funded by the CCOC, we will have to continue to be funded by the County for these expenses. Bradford County is a fiscally constrained county. For fiscal years 2013 -2018 their expenses have exceeded their revenue and they have had to make up the difference by using their fund balance. We don't have the audited financial statements for FY 19, but it appears we may have edged into the black for that year. This may be the result of receiving Hurricane Irma funds and because they passed a \$.05 gas tax bringing in revenue that has not yet been spent. The point is this county has been struggling for a while and should not have to pay for court expenditures in addition to their own expenditures. Any help that CCOC can provide would be greatly appreciated.

County: Bradford
Contact: Jim_Farrell
E-Mail Address: jim_farrell@bradfordcountyfl.gov

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other

Child Support Rate Increase

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$4,698									\$4,698
Operating										\$0
Capital										\$0
TOTAL	\$4,698	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,698

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

We would like to request a budget increase of \$4,698 to cover the estimated increase in Child Support expenses due to the cost rate change and changes to personnel. If this issue is not funded by the CCOC, we will have to rely on the County to fund these expenses.

County: Broward A
Contact: Marie W. Elianor
E-Mail Address: welianor@browardclerk.org

Priority: 1
Recurring: No

Issue Type: Funding Issue
Issue Category: Continuation Budget

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	6.00									6.00
Personnel	\$230,915									\$230,915
Operating										\$0
Capital										\$0
TOTAL	\$230,915	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$230,915

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

This request is for continued funding of 6 courtroom clerks in the Felony Division. The courtroom clerks are responsible for updating the electronic case maintenance system (CMS) with the outcome of hearings and trials. The Felony Division has historically experienced high turnover in this position and challenges with recruitment due to the below market pay rates. The Division has had to rely heavily on overtime to maintain the timeliness of updating the official court records. These positions are critical to maintaining the timeliness and accuracy of the criminal justice information that gets entered into the CMS for all other stakeholders to use. Some of the stakeholders that rely on this information are the Broward Sheriff's Office, State Attorney, Public Defender, FDLE, and the Department of Corrections. A recent pay study elevated the position to a higher level and it is expected that recruiting for this integral position will be easier in the future. Filling the positions will also significantly reduce the amount of overtime needed. The local position numbers are 7095, 7239, 7252, 7267, 7272, and 25075.

County: Broward A
Contact: Marie W. Elianor
E-Mail Address: welianor@browardclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

CCOC Form Version 1
Created 6/1/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	3.00									3.00
Personnel	\$109,143									\$109,143
Operating										\$0
Capital										\$0
TOTAL	\$109,143	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$109,143

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

This is a request to continue funding three positions for the Domestic Violence unit. Due to local recruitment challenges including, but not limited to, high turnover rate and low starting pay rates, the positions were vacant longer than expected. Additionally, temporary staffing from a temporary staffing agency are currently being used to perform the work until qualified applicants can be hired. Without these positions, the Clerk would not be able to perform mandatory statutory duties or to maintain CCOC standards. The local position numbers are 25113, 25116, and 25276.

County: Broward A
Contact: Marie W. Elianor
E-Mail Address: welianor@browardclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

CCOC Form Version 1
Created 6/1/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	2.00									2.00
Personnel	\$76,972									\$76,972
Operating										\$0
Capital										\$0
TOTAL	\$76,972	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$76,972

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

This request is to continue funding for two positions for the Felony Division. The role of these two positions is to backscan older paper court files so that the criminal courts can continue to reduce the amount of paper for criminal proceedings. Thousands of older Felony files are still active. It is not productive for the clerks or the courts to try and work from files that are part paper and part electronic. Backscanning has enabled the criminal courts to view all active court files electronically. This reduces clerk workload since the clerk no longer has to pull a file, transport it to the courtroom, and then return it to the fileroom multiple times over the life cycle of a case. The local position numbers are 4604 and 15001.

County: Broward A
Contact: Marie W. Elianor
E-Mail Address: welianor@browardclerk.org

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Audit Finding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE		0.50	0.50							1.00
Personnel		\$22,549	\$22,550							\$45,099
Operating										\$0
Capital										\$0
TOTAL	\$0	\$22,549	\$22,550	\$0	\$0	\$0	\$0	\$0	\$0	\$45,099

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

This is a request to continue funding one position for the Finance division.

The purpose of this budget issue request is to address the audit finding/performance measure category item of Performance Measurement of Collection Rates. The Finance Clerk position which has been vacant for 180 days will be repurposed to address the audit finding of 2016 that has persisted the organization. Broward Clerk performance rates are below the CCOC standard rates for certain court types. As noted in response to the Joint Legislative Auditing Committee Repeat Audit Findings, the Finance Clerk position would be tasked with

- ☐ Reviewing internal and external processes for effectiveness and efficiency;
- ☐ Working with the four (4) divisions not compliant with the standards;
- ☐ Implementing quarterly review of standards; and
- ☐ Implementing timely remedial actions.

Additionally, the Finance Clerk, on behalf of the Broward Clerk will actively participate in the CCOC Performance Improvement and Efficiencies Committee and look for best practices from other Clerks to improve collection rates and meet performance measurement standards. The local position number is 8283.

County: Broward A
Contact: Marie W. Elianor
E-Mail Address: welianor@browardclerk.org

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

CCOC Form Version 1
 Created 6/1/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.15	0.15	0.15	0.15		0.15	0.15	0.05	0.05	1.00
Personnel	\$9,416	\$9,416	\$9,416	\$9,416		\$9,416	\$9,416	\$3,139	\$3,139	\$62,774
Operating										\$0
Capital										\$0
TOTAL	\$9,416	\$9,416	\$9,416	\$9,416	\$0	\$9,416	\$9,416	\$3,139	\$3,139	\$62,774

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

This request is to continue to fund one Business Analyst (BA) position. The position was left vacant longer than expected but is still needed. The BA position is a technical position that requires extensive knowledge of IT and operational business functions. The position plays a key role in the development of new systems and products that help the organization move toward more electronic business processes. Currently, there are two 2 BAs split between 6 divisions and 3 satellite locations. The satellites need a dedicated BA which is the plan for this position. Some of the projects where this position are needed are as follows:

- ☐ Evidence – Implementation of an inventory tracking system
- ☐ Traffic and Misdemeanor– Conversion from CTS (obsolete system that we must migrate off of) to Odyssey financials, judicial requests, procedural manuals, upgrading website options (online partial payment and online payment plan requests), service requests for system enhancements, upcoming law changes.
- ☐ Jury – Summons and letter modification and online jury selection options. The local position number is 13450.

County: Broward B
Contact: Marie W. Elianor
E-Mail Address: welianor@browardclerk.org

Priority: 6
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	3.00									3.00
Personnel	\$109,143									\$109,143
Operating										\$0
Capital										\$0
TOTAL	\$109,143	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$109,143

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

This is a request to continue funding three positions for the Circuit Civil/Family division. Due to local recruitment challenges including, but not limited to, high turnover rate and low starting pay rates, the positions were vacant longer than expected. Additionally, temporary staffing from a temporary staffing agency are currently being used to perform the work until qualified applicants can be hired. Without these positions, the Clerk would not be able to perform mandatory statutory duties or to maintain CCOC standards. The local position numbers are 4093, 4108, and 25071.

County: Broward B
Contact: Marie W. Elianor
E-Mail Address: welianor@browardclerk.org

Priority: 7
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

CCOC Form Version 1
Created 6/1/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	1.00									1.00
Personnel	\$47,878									\$47,878
Operating										\$0
Capital										\$0
TOTAL	\$47,878	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$47,878

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

This request is for one Team Lead position in the Felony Division. Due to local recruitment issues and below market pay, this has been a difficult position to keep filled. However, a recent pay study that reclassified some positions, should help with retention in this position. The position serves as a lead to the other front counter staff, provides training, and other mid-management functions. It is a critical position for ensuring the consistency of training and for ensuring that the work processes are being handled accurately and timely. The local position number is 7242.

Florida CCOC Budget Issue Form
County Fiscal Year 2020-2021

Agenda Item 6.1 - Budget Issue Requests



CCOC Form Version 1
 Created 6/1/20

County: Broward B
Contact: Marie W. Elianor
E-Mail Address: welianor@browardclerk.org

Priority: 8
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$33,351	\$33,351
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33,351	\$33,351

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

This request is for the FRS rates for CFY2021 which was increased effective July 1, 2020. The 2020-2021 Retirement Contribution Rates increase for all court employees which was report by the Department of Management Services Division of Retirement.

County: Calhoun
Contact: Kathy P. Stewart
E-Mail Address: kstewart@calhounclerk.com

Priority: 1
Recurring: No

Issue Type: Funding Issue
Issue Category: Other

COVID-19 - Court Backlog

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$14,799	\$1,096	\$4,111	\$1,096	\$822	\$0	\$822	\$548	\$4,111	\$27,405
Operating										\$0
Capital										\$0
TOTAL	\$14,799	\$1,096	\$4,111	\$1,096	\$822	\$0	\$822	\$548	\$4,111	\$27,405

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Overtime Pay - Additional work hours will be necessary by several experienced deputy clerks to process the backlog of Court activity caused by the COVID-19 pandemic. The Courts have postponed or suspended all out of custody Criminal hearings and trials since March 2020, in custody Criminal hearings have been held during the COVID-19 closure via video conferencing, with an average of seven on each docket, leaving over one hundred fifty cases that will be rescheduled for hearings/trials as in-person court events resume. Since all court proceedings are time sensitive additional time is needed for processing court case documents as resolutions are reached - DOC, probation, jury trials. Each month the volume of eviction inquiries increase with the anticipation of the Governor's statewide moratorium being lifted. Many landlords consistently file eviction cases but concerns and inquiries have grown significantly with tenants not paying rent since the suspension on evictions was granted on April 2, 2020. Circuit Civil is also anticipating a large volume of filings since the Administrative Order has suspended most of those filings. Our office has experienced a steady call volume as to what the next steps will be and when foreclosures, sales, divorces etc. can be processed. Since the majority of court processes is handled electronically there will be filings, motions, new cases and any other court related documentation filed through the Portal 24/7. Once the doors "open" the bottle necked cases will be processed and moved very quickly. The additional overtime will be needed for staff to timely and adequately serve the Court and the citizens.

County: Calhoun
Contact: Kathy P. Stewart
E-Mail Address: kstewart@calhounclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$1,152	\$85	\$320	\$85	\$64	\$0	\$64	\$43	\$320	\$2,133
Operating										\$0
Capital										\$0
TOTAL	\$1,152	\$85	\$320	\$85	\$64	\$0	\$64	\$43	\$320	\$2,133

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Health Insurance - The Clerk's Office provides health insurance to its employees for single coverage medical insurance, the employee personally pays for any spouse, child or family coverage. The health insurance premium is adjusted effective October 1 of each year. The County's insurance agent has informed the County the rate increase would be approximately 5%. This increase would be \$2,133. Without this funding we are faced with limited options. Option 1 - have the employee pay for the increase in premium. This would put extra burden on the employees and possibly make it harder to retain qualified staff. Option 2 - cut staff hours to fund the health insurance benefit. These are not good options for operating a small and efficient Clerk's Office.

County: Calhoun
Contact: Kathy P. Stewart
E-Mail Address: kstewart@calhounclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$3,797	\$281	\$1,055	\$281	\$211	\$0	\$211	\$141	\$1,055	\$7,032
Operating										\$0
Capital										\$0
TOTAL	\$3,797	\$281	\$1,055	\$281	\$211	\$0	\$211	\$141	\$1,055	\$7,032

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Pay rate increase 3% - A 3% raise is requested to assist in keeping the loyal, hard working, skilled, trained staff (trained for multiple courts and multiple functions) of the Clerk's office. Employees have taken on responsibilities beyond their original scope of work, they have taken the initiative to do more to assist the public in remotely accessing the Court system during this period of COVID-19 and have expanded collection efforts. The raise is also needed for the Clerk's office to compete with the local labor market.

County: Calhoun
Contact: Kathy P. Stewart
E-Mail Address: kstewart@calhounclerk.com

Priority: 4
Recurring: No

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$1,854	\$137	\$515	\$137	\$103	\$0	\$103	\$69	\$515	\$3,433
Operating										\$0
Capital										\$0
TOTAL	\$1,854	\$137	\$515	\$137	\$103	\$0	\$103	\$69	\$515	\$3,433

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Florida Retirement - The Calhoun County Clerk of Court is required by Florida Statute 121 to fund employee retirement based on rates set by the legislature. There were not adequate funds in the base budget to absorb the FRS rate increase.

County: Charlotte
Contact: Paula Bonfig, Sr. Financial Accountant
E-Mail Address: paula.bonfig@CharlotteClerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$4,326	\$4,326	\$4,326	\$4,326	\$4,326	\$4,326	\$4,326	\$4,326	\$4,325	\$38,933
Operating										\$0
Capital										\$0
TOTAL	\$4,326	\$4,326	\$4,326	\$4,326	\$4,326	\$4,326	\$4,326	\$4,326	\$4,325	\$38,933

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Charlotte County requests an increase of \$ 38,933 for Health Insurance costs. This cost is a 5% increase from our provider. Not funding this request could result in the loss of an FTE

County: Charlotte
Contact: Paula Bonfig, Sr. Financial Accountant
E-Mail Address: paula.bonfig@CharlotteClerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 1
Created 6/1/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$3,882	\$3,882	\$3,882	\$3,882	\$3,882	\$3,882	\$3,882	\$3,882	\$3,880	\$34,936
Operating										\$0
Capital										\$0
TOTAL	\$3,882	\$3,882	\$3,882	\$3,882	\$3,882	\$3,882	\$3,882	\$3,882	\$3,880	\$34,936

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@fliccoc.org.

Charlotte County requests an increase of \$ 34,936 for FRS. This increase is mandated by the State. Not funding this request could result in the loss of an FTE.

County: Charlotte
Contact: Paula Bonfig, Sr. Financial Accountant
E-Mail Address: paula.bonfig@CharlotteClerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel				\$38,361		\$38,361			\$38,362	\$115,084
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$38,361	\$0	\$38,361	\$0	\$0	\$38,362	\$115,084

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Charlotte County requests an increase of 1 FTE to provide Information Technology business support required reporting, records request and support for the Court systems. The cost of this additional FTE is \$115,084.

Without funding for this FTE, it would result in Charlotte County not being able to fully support Court Operations for timely reporting, resolution of business issues or meeting required unfunded mandates by both the Florida Legislature and the Supreme Court of Florida.

County: Citrus
Contact: Susan Sullivan
E-Mail Address: ssullivan@citrusclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$19,522	\$3,321	\$2,436	\$3,959	\$2,556	\$1,259	\$814	\$507	\$4,591	\$38,965
Operating										\$0
Capital										\$0
TOTAL	\$19,522	\$3,321	\$2,436	\$3,959	\$2,556	\$1,259	\$814	\$507	\$4,591	\$38,965

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

FRS Increases = \$38,965

County: Citrus
Contact: Susan Sullivan
E-Mail Address: ssullivan@citrusclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Performance Measures

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$7,159		\$1,328		\$1,338		\$2,470			\$12,295
Operating										\$0
Capital										\$0
TOTAL	\$7,159	\$0	\$1,328	\$0	\$1,338	\$0	\$2,470	\$0	\$0	\$12,295

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@fliccoc.org.

Citrus is requesting \$12,295 in overtime in order to meet mandated performance measures. The overtime requested is based on FY 18 and 19 reports. This is comprised of overtime due to court proceedings running over and clerks unable to flex out their time; FMLA cases that employees have to be allotted time off yet we are unable to hire additional personnel; and due to absorption of positions/hiring freezes which means we are short staff in order to meet performance measures.

County: Citrus
Contact: Susan Sullivan
E-Mail Address: ssullivan@citrusclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$38,289	\$9,046	\$5,428	\$6,076	\$3,684	\$1,463	\$3,595	\$1,474	\$5,179	\$74,234
Operating										\$0
Capital										\$0
TOTAL	\$38,289	\$9,046	\$5,428	\$6,076	\$3,684	\$1,463	\$3,595	\$1,474	\$5,179	\$74,234

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Merit Increases = \$55,242 Level Progressions = \$18,992

County: Clay
Contact: Jeannie Dopson
E-Mail Address: dopsonj@clayclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Efficiencies

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE		0.86		0.86						1.72
Personnel		\$43,000		\$43,000						\$86,000
Operating										\$0
Capital										\$0
TOTAL	\$0	\$43,000	\$0	\$43,000	\$0	\$0	\$0	\$0	\$0	\$86,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Call Center Clerks: Phone call volume to the Clerk's office has increased. During the 19/20 budget year we created a call center with two employees. Currently the call center is only receiving calls related to Civil Traffic. Because of the current call volume with Civil Traffic, the call center is not able to assist with phone calls for other departments within our office. We would like to request an additional two employees to assist with the phone calls our office receives in order to better service the public. If this issue is not funded, then our service to citizens in our County will suffer such as longer hold times.

County: Clay
Contact: Jeannie Dopson
E-Mail Address: dopsonj@clayclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Efficiencies

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.10	0.10		0.10			0.20		0.30	0.80
Personnel	\$6,800	\$6,800		\$6,800			\$13,600		\$20,400	\$54,400
Operating										\$0
Capital										\$0
TOTAL	\$6,800	\$6,800	\$0	\$6,800	\$0	\$0	\$13,600	\$0	\$20,400	\$54,400

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Assistant Chief Deputy Clerk of Operations: We need an employee to assist in the following areas: Writing SOPs to mitigate errors in all facets of operations. SOP will also streamline workflows for better efficiency and communication among all staff members. Provide overview of monthly and quarterly reports to Chief Deputies and Clerk of Court. Analyze dashboard of information and provide recommendations for areas of improvements. Participation in Clerk committees to provide insight on initiatives being discussed at a statewide level. Provide support to managers in interpreting changes in legislative actions that affect their departments. Review of all data input and data collection by staff to ensure accuracy in mandatory reporting to statewide agencies. This effort is a partnership with the Business Analysts, the Controller and the Department Managers. Provide process and case management system training to new hires.

County: Collier
Contact: Raymond Milum
E-Mail Address: raymond.milum@collierclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Efficiencies

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.34	1.84	0.00	0.11	0.00	0.00	0.00	0.00	0.00	2.29
Personnel	\$21,800	\$116,300	\$0	\$7,300	\$0	\$0	\$0	\$0	\$0	\$145,400
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$21,800	\$116,300	\$0	\$7,300	\$0	\$0	\$0	\$0	\$0	\$145,400

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Collier County is the largest county in Florida by square footage. The Collier Courthouse is located in the extreme southwest corner of the county. We have many remote areas that make it difficult for citizens to gain access to the courthouse or Clerk functions without missing work. The County government is opening new satellite offices in the county. These satellites will have hours beyond the 5 pm normal closing time. Additionally they will be open on some Saturdays to perform Operation Green Light and Passport Days for the citizens. This will provide more opportunities for the citizens to conduct their business with the Clerk's Office. The Clerk is adding 5 FTEs for the FY2021 county fiscal year. Of these 5 FTEs, only 2.29 are being funded by the Article V budget. The remaining portion of the FTEs are funded by the Board of County Commissioners. All of the additional costs are personnel related. The county covers all costs for the facilities. These facilities will enable increased collections for the courts. Without the additional FTEs we will be unable to collect this additional amount.

Collier continues to be a "donor" county as our revenue outpaces our expenditures. The underlying issue is the stability of designated revenue sources. Clerks who are generating/collecting funds should be able to make their budgets whole prior to any distribution to other agencies. Revenues cannot be allocated at 1/12 per month for budgetary purposes and require monthly excesses to be sent to the Trust Fund. Revenues vary from month to month and do not always correlate to monthly expenditures (i.e. months with three payrolls) This is an annual budget and we should only return our excesses after meeting our cash flow needs.

County: DeSoto Priority: 1 Issue Type: Funding Issue
Contact: Nadia K. Daughtrey
E-Mail Address: Nadia.Daughtrey@desotoclerk.com Recurring: Yes Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$36,000
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$36,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Personnel related increases due to the following: 1. The operational base budget includes a 3% cost of living increase which will cause the amount of FRS to increase. 2. From FY 19-20 to FY 20-21 a court employee went into the DROP which caused the percentage to go from 8.47 % to 16.98% to be paid into FRS. 3. FRS increased from 8.47% to 10.00% for all court-related employees beginning July 1, 2020 which will also go into FY 20-21. 4. Elected Clerk FRS increased from 48.82% to 49.18% on July 1, 2020 and will go into FY 20-21. For the reasons stated this will increase the base budget \$36,000.00 for court-related employees only.

County: DeSoto
Contact: Nadia K. Daughtrey
E-Mail Address: Nadia.Daughtrey@desotoclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,100	\$0	\$0	\$15,300
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,100	\$0	\$0	\$15,300

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Operating related increase directly affects the court-related function delegated to the Clerk of Court to ensure that the functions are carried out in an efficient manner which includes the case maintenance system that is a major part of the Clerk's daily operations. The maintenance fee is expended on an annual basis and averages about \$15,300.00 a year for the court-related portion. There are yearly increases to this annual fee which will occur in FY 20-21 but the invoice has not yet been received.

County: Duval Priority: 1 Issue Type: Funding Issue
Contact: Jennifer Spinelli
E-Mail Address: Jennifer.Spinelli@DuvalClerk.com Recurring: Yes Issue Category: Continuation Budget

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$186,968	\$40,693	\$9,898	\$30,795	\$15,398	\$21,996	\$9,898	\$4,399	\$10,999	\$331,044
Operating										\$0
Capital										\$0
TOTAL	\$186,968	\$40,693	\$9,898	\$30,795	\$15,398	\$21,996	\$9,898	\$4,399	\$10,999	\$331,044

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

The Duval County Clerk of the Court employees fall under the county pension, not FRS. The costs for the county pension will be increasing \$331,044 from FY 20 to FY 21. This is a 13% increase from FY 20. It should be noted that FRS contribuuiosn for Regular Class employees is increasing 23%. The increase in pension costs is out of our control and is not related to salary increases. We are requesting funding to offset the increase.

County: Escambia Priority: 1 Issue Type: Funding Issue
Contact: Laurin Gray
E-Mail Address: lgray@escambiaclerk.com Recurring: No Issue Category: Efficiencies

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel										\$0
Operating										\$0
Capital								\$93,098		\$93,098
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$93,098	\$0	\$93,098

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

We have been using an antiquated, DOS-based jury software program for many years but recently signed a contract with Pioneer Technology Group, Inc. for new jury software. The new jury software was deemed necessary due to the number of jurors we had checking in each week and the time it took to check in jurors and create panels with the outdated system. We are now faced with additional challenges due to Covid. Once jury trials resume, it is likely that we will be summoning more jurors in order to yield the number needed for selection. In addition, it is likely that we will be holding jury selection on multiple days of the week as opposed to just Mondays. With these challenges looming, it is crucial that we have jury software in place that not only allows us to summon, check-in, and process jurors efficiently, but also provides efficient communication with jurors regarding report dates and times. Pioneer's Jurymark software includes an eResponse system that allows us to communicate with jurors via text message and process excusal requests electronically. With the new software, jurors will be able to complete their questionnaires and request excusals online as opposed to waiting in long check-in lines on their report date. Jurors will be ready to go to courtrooms faster, and the overall time jurors are spending in the courthouse on selection days will be significantly reduced. As stated, the contract with Pioneer has been signed, and the process to convert to the new software has begun. The expenditure for the new software totals \$124,131.00. It is not likely, however, that the conversion will be complete by the end of the fiscal year. We expect to pay 25% of the cost or approximately \$31,032.75 prior to the end of the fiscal year. We request \$93,098.25 as special funding to complete the project.

County: Franklin
Contact: Linda C. Phillips
E-Mail Address: lphillips@franklinclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$24,968	\$24,968
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,968	\$24,968

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Franklin County is requesting \$24,968.00 in personnel to fund the net difference in retirement for the Clerk of Court. Marcia Johnson, Franklin County Clerk of Court, is retiring and her current retirement rate is 9.92%. The next elected clerk's retirement rate will be 49.18%. If not funded, we are at risk of having to cut .75 of an FTE making it difficult to provide essential services.

County: Franklin
Contact: Linda C. Phillips
E-Mail Address: lphillips@franklinclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$777	\$777	\$777	\$777	\$777	\$777	\$777	\$121	\$773	\$6,333
Operating										\$0
Capital										\$0
TOTAL	\$777	\$777	\$777	\$777	\$777	\$777	\$777	\$121	\$773	\$6,333

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Franklin County is requesting \$6,333.00 in personnel to fund FY 20/21 retirement rate increase. If not funded, we are at risk of losing experienced employees making it difficult to provide essential services.

County: Franklin
Contact: Linda C. Phillips
E-Mail Address: lphillips@franklinclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$628	\$628	\$628	\$628	\$628	\$628	\$628	\$139	\$628	\$5,163
Operating										\$0
Capital										\$0
TOTAL	\$628	\$628	\$628	\$628	\$628	\$628	\$628	\$139	\$628	\$5,163

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Franklin County is requesting \$5,163.00 in personnel to fund a 9% rate increase in insurance. If not funded, we are at risk of losing experienced workers making it difficult to provide essential services.

County: Franklin
Contact: Linda C. Phillips
E-Mail Address: lphillips@franklinclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$1,903	\$1,903	\$1,903	\$1,903	\$1,903	\$1,903	\$1,903	\$279	\$1,903	\$15,503
Operating										\$0
Capital										\$0
TOTAL	\$1,903	\$1,903	\$1,903	\$1,903	\$1,903	\$1,903	\$1,903	\$279	\$1,903	\$15,503

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Franklin County is requesting \$15,503.00 in personnel to fund a 3% cost of living increase. I realize a 3% salary increase was included in our base budget but after the reduction of prior year non-recurring special funding it leaves Franklin County in a position to not be able to give a salary increase. If not funded, we take a chance of losing experienced workers to other county offices or government agencies.

County: Gilchrist Priority: 1 Issue Type: Funding Issue
Contact: Kaci McCagh
E-Mail Address: kmccagh@gilchrist.fl.us Recurring: Yes Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	2.65	2.80	0.25	0.95	1.65	0.10	0.88	0.10	0.90	10.28
Personnel	\$10,050	\$10,619	\$948	\$3,603	\$6,258	\$379	\$3,337	\$379	\$3,413	\$38,986
Operating										\$0
Capital										\$0
TOTAL	\$10,050	\$10,619	\$948	\$3,603	\$6,258	\$379	\$3,337	\$379	\$3,413	\$38,986

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

This figure is comprised of the increase from FRS (\$12,152) as provided by the state, FICA(\$3,272), Health Insurance increase of 4.5%(\$4,691), expected payouts due to 3 retirees(\$14,872) and a longevity bonus for 2 employees(\$4,000) based on BOCC policy. These costs are outside the control of this office and the impact to the office from a lack of funding would require a reduction of staff that would cause significant delays to customers and the courts. This would also hinder our collections effort.

County: Glades
Contact: Anita Sauls
E-Mail Address: anita.sauls@gladesclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$8,502	\$638	\$1,143	\$420			\$924	\$588	\$2,184	\$14,399
Operating										\$0
Capital										\$0
TOTAL	\$8,502	\$638	\$1,143	\$420	\$0	\$0	\$924	\$588	\$2,184	\$14,399

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Includes FRS and Health Insurance increase. FRS - \$ 5,246 and Health Insurance \$ 9,153 = 14,399.

County: Glades
Contact: Anita Sauls
E-Mail Address: anita.sauls@gladesclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$3,750	\$282	\$504	\$185			\$408	\$259	\$964	\$6,352
Operating										\$0
Capital										\$0
TOTAL	\$3,750	\$282	\$504	\$185	\$0	\$0	\$408	\$259	\$964	\$6,352

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Includes 3% salary increase.

County: Hamilton Priority: 1 Issue Type: Funding Issue
Contact: Sheri Davis
E-Mail Address: daviss@flicjn.net Recurring: Yes Issue Category: Cost Shift from County

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$10,000	\$8,000		\$6,000				\$500	\$9,575	\$34,075
Operating										\$0
Capital										\$0
TOTAL	\$10,000	\$8,000	\$0	\$6,000	\$0	\$0	\$0	\$500	\$9,575	\$34,075

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Due to the continual decline in revenue the Board of County Commissioners have been gracious in covering the deficit in the Clerk's budget for several years. Our office was fortunate to have received the budet increase for last fiscal year due to the excess revenues from the Clerk's Trust Fund which lessoned the deficit. The \$34,075 represents the amount that would have to be funded by the Board in the event that the budget is reduced from the requested budget amount of \$556,398.

County: Hamilton
Contact: Sheri Davis
E-Mail Address: daviss@flcjn.net

Priority: 2
Recurring: No

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 1
Created 6/1/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	3.45	4.00		1.00				0.05	0.50	9.00
Personnel	\$5,177	\$3,096		\$275				\$93	\$320	\$8,961
Operating										\$0
Capital										\$0
TOTAL	\$5,177	\$3,096	\$0	\$275	\$0	\$0	\$0	\$93	\$320	\$8,961

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Due to the increase in the FRS rates our personnel services have increased by 8,961.00.

County: Hendry
Contact: Steve Clark
E-Mail Address: sclark@hendryclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other

FRS Adjustment

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$26,270	\$26,270
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,270	\$26,270

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

This will be a recurring issue from the 2019-2020 Original Budget - The previous Clerk was in the DROP Category of FRS and has retired the Ad Interim Clerk is using the FRS Code for Elected Officials. The State side portion of this increase is \$26,250. Previous Budget \$11,000 Current Year Budget \$54,781. Difference of \$43,781 x 60% = \$26,268.

County: Hendry
Contact: Steve Clark
E-Mail Address: sclark@hendryclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other

Health Insurance Increase

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$2,000	\$2,000	\$1,000	\$1,000	\$2,000		\$2,000	\$500	\$4,100	\$14,600
Operating										\$0
Capital										\$0
TOTAL	\$2,000	\$2,000	\$1,000	\$1,000	\$2,000	\$0	\$2,000	\$500	\$4,100	\$14,600

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@fliccoc.org.

We have an estimated Health Insurance increase of 6% from previous Budget.

County: Hernando
Contact: Jeff Gordon
E-Mail Address: lgordon@hernandoclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$53,270	\$53,270	\$53,270	\$53,270	\$53,270		\$53,270		\$53,275	\$372,895
Operating										\$0
Capital										\$0
TOTAL	\$53,270	\$53,270	\$53,270	\$53,270	\$53,270	\$0	\$53,270	\$0	\$53,275	\$372,895

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

For Salary and Wages we have several factors causing the base budget to be incorrect, the current CCOC base budget is based on May 2019 old data for salary and staffing set up. There is also a low salary increase of \$67,084 currently listed in the base budget from May 2019 Salary data, resulting in \$36,740 more required in order to treat everyone fairly for salary increase over the next year. We have made several changes in our Courts area over the past year as we created a legal General Counsel position to deal with the increase in filed lawsuits against the clerk, along with the increased risk in pandemic case lawsuits. In order to create the new General Counsel position we had to redesign the Courts area into 2 new manager positions in Criminal/Traffic and Civil/Family/SpringHill which resulted in changes to the May 2019 salary structure reported in the current base budget. Based on the above and the fact that increases have been received by all staff since May 2019 the Salary and Wages base budget requires an adjustment of \$157,154. We will also be under budgeted in FRS since the salary changes listed above are not in the base budget currently and increases forced onto us due to changes in the percentages applied to our salary structure have been greatly increased by the State of Florida Legislators of 10% for regular, 27.29% for Senior Managers, 16.98% for those in Drop and 49.18% for the Clerk resulting in an additional amount required of \$26,257. Also not listed in the base budget was the benefit changes we have had since May 2019, for those that have left and those that have been hired during the last year and the changes caused by the onset of the pandemic, there is an additional required amount of \$139,744. Lastly, we will have 3 employees that will payout this year for their service at \$13,000. We have combined these personnel changes in the total amount of \$372,895, which is required to meet payroll for fiscal year 2021 together as the base budget was created on old data from May of 2019, when the 2020 Budget Submission was put together and the October 2020 Operational Budget was created from.

Hernando CFY 2020-21 Budget Issue Request
Priority 1

2021 Personnel Adjustments needed to meet payroll in Budget Year 2021

	Payout	Salaries & Wages	Benefits	FRS/Retirement	Total
2021 Budget	\$ 13,000.00	\$ 2,387,394.00	\$ 894,744.00	\$ 294,757.00	\$ 3,589,895.00
2020 Budget	\$ -	\$ 2,193,500.00	\$ 755,000.00	\$ 268,500.00	\$ 3,217,000.00
2021 Adjustment	\$ 13,000.00	\$ 193,894.00	\$ 139,744.00	\$ 26,257.00	\$ 372,895.00

County: Hernando
Contact: Jeff Gordon
E-Mail Address: jgordon@hernandoclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE						1.00	1.00			2.00
Personnel						\$50,000	\$50,000			\$100,000
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$0	\$100,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

We are being asked and required to transmit information electronically to places such as FDLE, OSCA and DOR and find alternatives to in person payments, filings of cases, etc. but not provided staffing to prepare and work on these alternatives. This request is to enable us to prepare for future pandemics and data recording/submission by providing for staffing that will enable this process to reach its goal.

County: Highlands
Contact: Sally Hood
E-Mail Address: shood@hccclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$4,678	\$2,370	\$944	\$2,624	\$2,193	\$1	\$3,020	\$646	\$4,013	\$20,489
Operating										\$0
Capital										\$0
TOTAL	\$4,678	\$2,370	\$944	\$2,624	\$2,193	\$1	\$3,020	\$646	\$4,013	\$20,489

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

As of 7/1/2020, the Florida legislature increased FRS contribution rates for employers. This request is to fund the additional FRS expenditures related to current pay rates.

County: Highlands
Contact: Sally Hood
E-Mail Address: shood@hcclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: IT Funded from CCOC

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE									1.28	1.28
Personnel	\$19,606	\$10,035	\$2,098	\$10,860	\$9,235	\$14	\$11,749	\$2,544	\$13,649	\$79,790
Operating										\$0
Capital										\$0
TOTAL	\$19,606	\$10,035	\$2,098	\$10,860	\$9,235	\$14	\$11,749	\$2,544	\$13,649	\$79,790

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flicc.org.

Historically, all court-related technology has been funded by the Court Technology Modernization Trust Fund (pursuant to FL Statute 28.24(12)(e)). However, the revenue projected for our technology trust fund in FY 2021 will be unable to fully sustain the expenditures necessary to maintain the court-technology needs of the Clerk. A majority of the operating costs are contractually obligated, therefore, furloughs and/or layoffs will be necessary if this issue is not funded.

County: Highlands
Contact: Sally Hood
E-Mail Address: shood@hcclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel					\$41,902					\$41,902
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$41,902	\$0	\$0	\$0	\$0	\$41,902

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

In FY 2020, Highlands County requested to transfer 50% of the funding responsibility for our ProSe services from the Board to the Court based on the court-related functions this department performs. Funding was awarded within the FY 2020 budget process, however, during the CCOC calculation of the FY 2021 base budget, \$41,902 of prior year cumulative excess funding was deducted. This effectively reduced the funding we have available to continue to support our court-related Pro Se services. If this issue is not funded, furloughs and/or layoffs (0.65 FTE's) will be necessary. The Pro Se/Self Help office assists public customers with indigency application preparation, Self Help checklists and information packet sales such as:

- Petition to Disestablish Paternity and/or Terminate Child Support Obligation
- Petition for Name Change (Adult)
- Petition for Name Change (Minor Child(ren))
- Petition for Dissolution of Marriage with Dependent or Minor Child(ren)
- Petition for Dissolution of Marriage with No Property or Dependent or Minor Child(ren)
- Petition for Dissolution of Marriage with Property but No Dependent or Minor Child(ren)
- Petition to Determine Paternity and for Related Relief
- Petition for Simplified Dissolution of Marriage
- Supplemental Petition for Modification of Alimony
- Supplemental Petition for Modification of Child Support
- Supplemental Petition to Modify Parenting Plan/Timesharing Schedule and Other Relief
- Petition for Temporary Custody by Extended Family (OR) Concurrent Custody by Extended Family
- Instructions for Filing a Motion for Civil Contempt/Enforcement

Additional Forms & Instructions provided include:

- Bureau of Vital Statistics Form
- Notice of Limitation of Services Provided
- Generic Motion and Instructions
- Generic Order
- Address Change

County: Highlands
Contact: Sally Hood
E-Mail Address: shood@hcclerk.org

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel										\$0
Operating								\$15,007		\$15,007
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,007	\$0	\$15,007

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

The COVID-19 pandemic has Florida courts unable to return to jury trials until benchmark criteria (set forth in A0SC20-23) has been met. In addition, Highlands County's sole courthouse was flooded May 29th due to HVAC pipe breakage further restricting our ability to open the courthouse until all repairs are completed (estimated August/September 2020). Therefore, FY 2021 will see a substantial increase in jury trials and related operational expenditures. We are requesting funding to support the influx of jury operations. If we are unable to receive the funding, our collections from jury-trial related case activity will be significantly reduced.

County: Highlands
Contact: Sally Hood
E-Mail Address: shood@hcclerk.org

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$2,437	\$1,248	\$250	\$1,302	\$1,148	\$0	\$1,407	\$313	\$1,282	\$9,387
Operating										\$0
Capital										\$0
TOTAL	\$2,437	\$1,248	\$250	\$1,302	\$1,148	\$0	\$1,407	\$313	\$1,282	\$9,387

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Within the FY 2021 base budget calculation, the CCOC included a 3% increase for salaries (\$46,195). This increase does not fully cover the cost of a 3% Cost of Living Adjustment (COLA), including FICA, FRS, and Worker's Comp, for Highlands County's court-related personnel. The additional funding needed to cover a 3% court-related COLA is \$9,387. This increase is necessary in order to retain valuable staff members remaining after 2020's furloughs and layoffs.

County: Hillsborough
Contact: Rick VanArsdall
E-Mail Address: vanarsda@hillsclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Legislative Mandate

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$174,619	\$71,463	\$8,078	\$9,321	\$18,332	\$0	\$2,796	\$2,175	\$23,925	\$310,709
Operating										\$0
Capital										\$0
TOTAL	\$174,619	\$71,463	\$8,078	\$9,321	\$18,332	\$0	\$2,796	\$2,175	\$23,925	\$310,709

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

FRS Rate Increase

During the 2020 session of the Florida Legislature, Florida Retirement System Rates were drastically increased for most classes that affect our employees:

Regular Class: 18.1% Increase From: 8.47% to 10.00%
DROP: 16.3% Increase From: 14.60% to 16.98%
Senior Mgmt: 7.4% Increase From: 25.41% to 27.29%

The total cost increase for all Court funded employees is \$310,709. Since these rates are mandatory payments as a percentage of salaries for all of our employees, we have no option to avoid the increased costs.

County: Hillsborough
Contact: Rick VanArsdall
E-Mail Address: vanarsda@hillsclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

CCOC Form Version 1
Created 6/1/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$207,123	\$84,808	\$9,587	\$11,062	\$21,755	\$0	\$3,319	\$2,684	\$28,392	\$368,730
Operating										\$0
Capital										\$0
TOTAL	\$207,123	\$84,808	\$9,587	\$11,062	\$21,755	\$0	\$3,319	\$2,684	\$28,392	\$368,730

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Employee Health Insurance Rate Increase - Employer Portion

We participate in the Hillsborough County Employee Group Health Insurance Plan. Based on recommendations from the Plan's rate consultant and the County's Executive Management, employer premiums will increase an average of 9.62% per employee for FY 2021. The total cost increase for all Court funded employees is \$368,730.

Employee Group Health Insurance is a vital part of our benefits package and without it, employee hiring and retention would be more difficult than it already is.

Florida CCOC Budget Issue Form
County Fiscal Year 2020-2021

Agenda Item 6.1 - Budget Issue Requests



CCOC Form Version 1
 Created 6/1/20

County: Hillsborough
Contact: Rick VanArsdall
E-Mail Address: vanarsda@hillsclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel										\$0
Operating	\$15,096	\$9,280	\$1,049	\$1,210	\$2,381	\$0	\$363	\$7,863	\$3,107	\$40,349
Capital										\$0
TOTAL	\$15,096	\$9,280	\$1,049	\$1,210	\$2,381	\$0	\$363	\$7,863	\$3,107	\$40,349

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Operating Costs Increase

Over the last few years, our office has worked diligently to curtail our operating expenditures. However, prices for office supplies, printing, mailing, insurance, etc. do increase most years. This request includes the total operating cost increase for FY 2021 in the amount of \$40,349. However, three-fourths of the increase is related to two line items. Our general liability insurance assessment from Hillsborough County's self-insurance plan increased by \$25,487, or 31%. In addition, postage costs are expected to increase by \$5,326.

County: Hillsborough
Contact: Rick VanArsdall
E-Mail Address: vanarsda@hillsclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 1
Created 6/1/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$73,406	\$30,042	\$3,396	\$3,919	\$7,706	\$0	\$1,176	\$914	\$10,058	\$130,617
Operating										\$0
Capital										\$0
TOTAL	\$73,406	\$30,042	\$3,396	\$3,919	\$7,706	\$0	\$1,176	\$914	\$10,058	\$130,617

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

FICA and FRS cost increase related to Salary increases

The base budget calculation for our office included funding for a 3% salary increase for our employees. However, it did not include funding for FICA taxes and FRS contributions related to those increases. While the rates will vary depending on which FRS Class the employee is in, the most predominate is Regular Class and the total combined rate is 17.65%. The total cost for all Court funded employees is \$130,617.

County: Holmes
Contact: Jennifer Ellenburg
E-Mail Address: jellenburg@holmesclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$2,180	\$651	\$835	\$168	\$67	\$0	\$939	\$223	\$1,244	\$6,307
Operating										\$0
Capital										\$0
TOTAL	\$2,180	\$651	\$835	\$168	\$67	\$0	\$939	\$223	\$1,244	\$6,307

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

This extra funding will be used to cover the Retirement increase.

With the base budget not including the retirement's projected increase there will be a shortfall in available funds to properly fund the mandatory retirement for employees.

County: Jackson
Contact: Krystal Graham
E-Mail Address: klgraham@jacksonclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Legislative Mandate

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$3,831	\$2,681	\$1,065	\$1,149	\$798	\$0	\$370	\$133	\$1,413	\$11,440
Operating										\$0
Capital										\$0
TOTAL	\$3,831	\$2,681	\$1,065	\$1,149	\$798	\$0	\$370	\$133	\$1,413	\$11,440

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Contribution rates for retirement increased by the State of Florida.

County: Jefferson Priority: 1 Issue Type: Funding Issue
Contact: Charles Culp
E-Mail Address: cculp@jeffersonclerk.com Recurring: Yes Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$562	\$562	\$562	\$562	\$562	\$562	\$562	\$562	\$562	\$5,058
Operating										\$0
Capital										\$0
TOTAL	\$562	\$562	\$562	\$562	\$562	\$562	\$562	\$562	\$562	\$5,058

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

The Jefferson County Clerk of Courts Office issue # 1 is requesting additional budget authority to pay for our staff's Legislatively mandated FRS increases as well as the increase to our employees health insurance plans. The FRS mandated increase can be broken out as follows: Clerk had a \$88 a year increase, Chief Deputy had a \$171 annual increase and the remaining FTE's had a combined \$381 annual increase. The health insurance premiums increased by 7.5 % annually, therefore the total cost for the Clerk's court-related employees was \$4,418. Total recurring cost is \$5,058 annually. CCOC Budget instructions asked us to determine what we would do if requested issues are not funded, we would ask the Jefferson County Board of Commission to pay for the increases to the State's court-related employees.

County: Lake Priority: 1 Issue Type: Funding Issue
Contact: Denise Bell
E-Mail Address: dbell@lakecountyclerk.org Recurring: Yes Issue Category: Legislative Mandate

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.00									0.00
Personnel	\$43,945	\$5,859	\$7,324	\$2,930	\$1,465	\$4,394	\$1,465	\$2,197	\$3,662	\$73,241
Operating										\$0
Capital										\$0
TOTAL	\$43,945	\$5,859	\$7,324	\$2,930	\$1,465	\$4,394	\$1,465	\$2,197	\$3,662	\$73,241

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Increases to the employer's FRS Contribution Rate were approved by the Governor on June 29, effective July 1. The amount requested is the resulting impact on the Courts Budget. A copy of Ch. 2020-116, Laws of Florida, has been provided.

Florida CCOC Budget Issue Form
County Fiscal Year 2020-2021

Agenda Item 6.1 - Budget Issue Requests



CCOC Form Version 2
 Revised 6/9/20

County: Lake
Contact: Denise Bell
E-Mail Address: dbell@lakecountyclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.00									0.00
Personnel	\$98,783	\$13,171	\$16,464	\$6,586	\$3,293	\$9,878	\$3,293	\$4,939	\$8,232	\$164,639
Operating										\$0
Capital										\$0
TOTAL	\$98,783	\$13,171	\$16,464	\$6,586	\$3,293	\$9,878	\$3,293	\$4,939	\$8,232	\$164,639

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

The Lake County Clerk's Office participated in a joint Salary Study in conjunction with the Citrus, Hardee, Osceola, and St. Lucie County Clerks. Clerks' offices from Alachua, Brevard, Charlotte, Citrus, Hardee, Hernando, Hillsborough, Lee, Marion, Orange, Osceola, Pinellas, Polk, Sarasota, St. Lucie, Seminole, and Volusia Counties responded to the consultant's survey. The results of the survey indicated that, overall, Lake's current salary grade minimums were 13.6% low when compared with the ranges from the responding Clerks' Offices. Understanding that increasing our ranges by this amount would be impossible to absorb in a single fiscal year, and after further discussions, the consultant's final recommendation is to increase our range minimums by 4% across the board. The consultant's Report on Findings and Recommendations is attached.

PARILLA & ASSOCIATES
P.O. Box 15670
Plantation, FL 33318
(954) 587-7431 • (954) 587-3844 Fax
RMParillaJr@Aol.com

**Report on Findings and Recommendations
From the 2020 Compensation Study
For the Lake County Clerk of the Court**

Methodology

This report will address the findings and the recommendations from the 2020 compensation study conducted by Parilla & Associates for the Lake County Clerk of the Circuit Court and Comptroller.

Salary Survey

The salary survey was conducted as a joint effort sponsored by the Lake County Clerk of the Court, Citrus County Clerk of the Court, Hardee County Clerk of the Court, Osceola County Clerk of the Court, and St. Lucie County Clerk of the Court.

Including the Lake County Clerk's Office, 18 Central Florida Clerks' of the Court Offices participated in the survey. The organizations that responded were:

Alachua County Clerk of the Circuit Court	Brevard County Clerk of the Circuit Court
Charlotte County Clerk of the Circuit Court	Citrus County Clerk of the Circuit Court
Hardee County Clerk of the Circuit Court	Hernando County Clerk of the Circuit Court
Hillsborough County Clerk of the Circuit Court	Lee County Clerk of the Circuit Court
Marion County Clerk of the Circuit Court	Orange County Clerk of the Circuit Court
Osceola County Clerk of the Circuit Court	Pinellas County Clerk of the Circuit Court
Polk County Clerk of the Circuit Court	Sarasota County Clerk of the Circuit Court
Saint Lucie County Clerk of the Circuit Court	Seminole County Clerk of the Circuit Court
Volusia County Clerk of the Circuit Court	

Parilla & Associates then compiled all survey responses for each of the positions in the survey. The data was arrayed to include the following: number of organizations reporting, salary range minimums and salary range maximums. For the range minimums and maximums, the consultant reported on the simple average, highest reported, and lowest reported. Once all of the data was compiled, the consultant prepared a final report and sent a copy to all participating organizations.

The consultant contrasted the Lake County Clerk's salary data to the survey information and analyzed how the Clerk's data compared to the labor market.

Recommendations

Overall, the current salary grade minimums were found to be low when compared to the survey data. The salary grade minimums were 13.6% low, the salary grade maximums were 2.5% high when compared with the maximums from the other Clerks' Offices.

1. I recommend that the salary ranges be increased by 4% at the salary range minimums and 2% at the salary range maximums. A revised salary schedule is attached to this report.

On a personal note, I would like to thank Malysa Goldsmith and her HR Associates for their assistance and cooperation in getting this project completed. It is always a pleasure working with them.

Sincerely,

Ralph M. Parilla Jr.
Parilla & Associates

County: Lake
Contact: Denise Bell
E-Mail Address: dbell@lakecountyclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.50	1.30	0.20							2.00
Personnel	\$19,096	\$49,650	\$7,638	\$0	\$0	\$0	\$0	\$0	\$0	\$76,384
Operating										\$0
Capital										\$0
TOTAL	\$19,096	\$49,650	\$7,638	\$0	\$0	\$0	\$0	\$0	\$0	\$76,384

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Consistent with our ongoing efforts to increase collections, in this instance by making it as convenient as possible for the customer to make their payments, we propose adding one FTE to each of our two branch locations. We currently have no court staff at our branches. The primary job duties for the new positions would be collections and compliance, supplemented by case processing work as time allows.

County: Lee Priority: Issue Type: Reduction Issue
Contact: Kevin Karnes
E-Mail Address: Kkarnes@leeclerk.org Recurring: Yes Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$335,887	\$335,887
Operating		\$0								\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$335,887	\$335,887

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

1. Health insurance premiums increase by \$200 per month per employee effective 01/01/2021. 2. FRS regular retirement rate will increase 18% on 07/01/2020 . 3. FRS drop rate increased 16.4% effective Clerk will raise 16.4% on 07/01/2020.

County: Lee

Contact: Kevin Karnes

E-Mail Address: Kkarnes@leeclerk.org

Priority:

Recurring: Yes

Issue Type: Reduction Issue

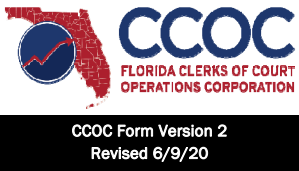
Issue Category: Efficiencies

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE					0.50					0.50
Personnel	\$0				\$50,000					\$50,000
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

1. The Court has asked the Clerk to collect/enter case party email addresses and phone numbers into the CMS.



County: Lee
 Contact: Kevin Karnes
 E-Mail Address: Kkarnes@leeclerk.org

Priority:
 Recurring: Yes

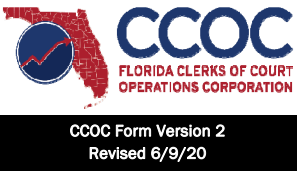
Issue Type: Funding Issue
 Issue Category: Compliance

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel										\$0
Operating		\$15,000								\$15,000
Capital										\$0
TOTAL	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Clerk will begin sending balance due postcards on Civil Traffic cases.



County: Lee
Contact: Kevin Karnes
E-Mail Address: Kkarnes@leeclerk.org

Priority:
Recurring: Yes

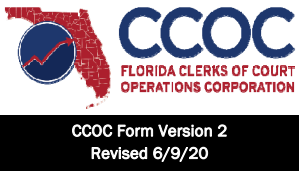
Issue Type: Funding Issue
Issue Category: Efficiencies

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE			1.00							1.00
Personnel			\$75,000							\$75,000
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

The courts have asked that restitution payments be aborbed from the County Probation Department.



County: Lee
 Contact: Kevin Karnes
 E-Mail Address: Kkarnes@leeclerk.org

Priority:
 Recurring: Yes

Issue Type: Funding Issue
 Issue Category: Legislative Mandate

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	1.00									1.00
Personnel	\$75,000									\$75,000
Operating										\$0
Capital										\$0
TOTAL	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

The Clerk will have an increased workload preparing appeal records as a result of SB1392 with appellate jurisdiction shifting from circuit court to the district court of appeal.

County: Leon
Contact: Kim Wilder
E-Mail Address: kmwilder@leoncountyfl.gov

Priority:
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Audit Finding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE			0.15							0.15
Personnel			\$10,534							\$10,534
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$10,534	\$0	\$0	\$0	\$0	\$0	\$0	\$10,534

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

The Board of County Commissioner's received an audit finding related to the Clerk to the Board financial reporting/year end closing process function which suggests that key personnel be hired in an effort to meet all year end closing process deadlines and strengthen year end closing process procedures. (Will send Audit management letter to ccocreports email). As a result, Clerk Finance is requesting one additional Accountant I position for the 20/21 fiscal year of which the CCOC funds 15.04% or .15 FTE, the Board funds 72.42% and General Revenues fund 12.54%.

Management Letter

The Honorable Board of County Commissioners
Leon County, Florida

Report on the Financial Statements

We have audited the special-purpose financial statements of the Board of County Commissioners of Leon County, Florida (the Board), as of and for the fiscal year ended September 30, 2019, and have issued our report thereon dated March 20, 2020.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Report of Independent Auditors on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Special-Purpose Financial Statements Performed in Accordance with *Government Auditing Standards* and Reports of Independent Accountants on an examination conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated March 20, 2020, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions regarding the recommendations made in the preceding financial report are described below.

2018-001 and 2017-001 Closing Process

Corrective action for this recommendation is in progress. This corrective action includes hiring qualified personnel in key financial reporting positions and reviewing and updating the applicable policies and procedures. This corrective action is ongoing as of March 20, 2020, and as a result, this is the third consecutive year this specific recommendation is reported. See current year recommendation 2019-001.

Page Two

2018-002 Capitalization of Fixed Assets in Accordance with GASB 34

Corrective action for this recommendation is in progress. This corrective action includes hiring qualified personnel in key financial reporting position and reviewing and updating the applicable policies and procedures. This corrective action is ongoing as of March 20, 2020, and as a result, this is the second consecutive year this specific recommendation is reported. See current year recommendation 2019-002.

2018-003 and 2017-002 Solid Waste Cash Receipts.

Management has analyzed the issues and improved the process regarding the timing of submitting supporting details. This corrective action was resolved.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The name or official title and legal authority for the primary government and each component unit of the reporting entity are disclosed in Note 1 of the Notes to the Special-Purpose Financial Statements.

Financial Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. The following recommendations were made.

2019-001 Closing Process

Criteria: The Committee for Sponsoring Organizations (COSO) defines internal controls as, “a process effected by an entity’s board, management, and other personnel, designed to provide reasonable assurance of the achievement of objectives relating to operations, reporting, and compliance.”

In addition, accurate accounting, tracking, and reporting of Federal and State funds is imperative to ensure compliance with Federal and State laws, regulations, and provisions of grant agreements.

Condition: The preliminary financial reports for fiscal year 2019 included significant errors and omitted information. The errors were discovered during the audit process and were properly investigated and corrected by management.

Cause: The cause relates to significant turnover in management within the finance department and deficiencies in the design of internal controls for financial reporting.

Page Three

The controls regarding the achievement of objectives for financial reporting are not properly designed and/or implemented. The components of internal control believed to be inadequate are the *Control Activities*, including incomplete policies and procedures and *Risk Assessment* of significant management turnover.

Effect: The impact of not having properly designed policies and procedures for the closing of the general ledger activity and review of information for accuracy and completeness have led to errors in the amounts reported prior to audit adjustment.

Additionally, these financial statement misstatements can lead to incomplete and inaccurate information to those charged with governance, other constitutional officers and other County departments.

Recommendation: Management has started the process of hiring experienced and qualified staff after the unexpected turnover. Management should review its policies and procedures for significant transaction cycles, document the process for closing the books for its monthly and annual financial reporting, and set a timeline for the monthly and annual reconciliation of account balances and schedules.

Management should continue to evaluate the structure and staff responsibilities of the finance department to ensure an appropriate number of properly qualified employees are assigned financial reporting responsibilities.

Management's response:

The Clerk Finance Department has filled several vital positions within various areas of the Finance Department and will continue to recruit additional General Accounting staff in the upcoming fiscal year. Management has begun the process of performing sequenced reviews of the end of year closing process and implementing the beginning phases of the design, implementation, and monitoring of and the creation of new written policy and procedures to include specific year end timelines and transaction deadlines as well as an adequate written year end review/monitoring process.

2019-002 Capitalization of Fixed Assets in Accordance with GASB

Criteria: The Board of County Commissions (BOCC) sets the policies and procedures regarding the capitalization of fixed assets for financial reporting. These financial reporting policies and procedures are necessary for financial reporting in accordance with the Government Accounting Standards Board (GASB). Expenditures for assets meeting the capitalization requirements outlined in the capitalization policy should be included in the BOCC Sage Fixed Asset Listing.

Page Four

Condition: We noted multiple expenditures for the purchase of capital assets or improvements meeting the definition of capital assets under GASB and the capitalization policy of the Board, that were not being properly reported or included in the fixed asset management system.

Cause: The cause relates to significant turnover in management within the finance department and deficiencies in the design of internal controls for financial reporting. The procedures in place during the audit period did not provide adequate direction to achieve the objectives for reporting fixed assets.

Effect: Management's risk of material misstatement over fixed assets reported on the government wide financial statements and the BOCC special-purpose financial statements is increased. Errors were discovered during the audit process and were investigated and corrected by management.

Recommendation: Management should provide additional training for employees responsible for updating the Sage capital asset reports and determining if capital outlay items meet the requirements to be added to the fixed asset schedule for GASB reporting.

Additionally, management should update its policies and procedures to include additional communication, review and approval of capital outlay items meeting the threshold for GASB reporting. Those responsible for financial reporting should retain documentation supporting its review, approval, and final determination for capital outlay items.

Management's response:

Since the previous audit, Management has evaluated the Fixed Asset Capitalization process and has taken a strong initiative towards strengthening internal controls in this area by developing a new Capital Asset Policy which was presented and approved by the Board of County Commissioners, establishing monthly meetings with Board OMB and various Departmental staff regarding the proper accounting treatment of capital and fixed assets, implementing Fixed asset staff training and initiating the beginning phase of reconciliation between the General Ledger and the Sage Fixed Asset System. Management will continue to enhance this process in the upcoming year to bring all capital asset transactions into compliance.

2019-003 Manual Journal Entries

Criteria: The Committee for Sponsoring Organizations (COSO) defines internal controls as, "a process effected by an entity's board, management, and other personnel, designed to provide reasonable assurance of the achievement of objectives relating to operations, reporting, and compliance."

Condition: Several instances were noted of manual journal entries that were posted, reviewed, and approved with inadequate support, for incorrect amounts, and/or posted to incorrect funds and/or accounts.

Page Five

Cause: The controls regarding the achievement of objectives for financial reporting are not properly designed and/or implemented. The components of internal control believed to be inadequate are *Monitoring and Control Activities*, including incomplete policies and procedures.

Effect: Incomplete financial policies and procedures lead to errors in the amounts reported in the trial balance throughout the year. These errors result in additional burden on the finance department to discover, investigate, and correct errors throughout the year. These errors increase the risk of financial misstatement.

Recommendation: Management should review its internal policies and procedures and ensure the policies are properly designed and the controls are performed as designed. Management should provide additional training for staff responsible for posting and approving manual journal entries.

Management's response:

Management has begun the process of performing sequenced reviews of the end of year closing process to include the journal entry approval process. Now that key accounting vacancies have been filled, a proper written journal entry processing policy will be drafted and implemented in the upcoming year to ensure that all manual journal entries are scrutinized for adequate support, justification, and adherence to any applicable current legislation and are reviewed and approved at the appropriate levels.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of County Commissioners of Leon County, Florida and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Thomas Howell Ferguson P.A.

Thomas Howell Ferguson P.A.
Tallahassee, Florida
March 20, 2020

Law, Redd, Crona & Munroe P.A.

Law, Redd, Crona & Munroe, P.A.
Tallahassee, Florida

County: Levy Priority: 1 Issue Type: Funding Issue
Contact: Faith Southard
E-Mail Address: southard-faith@levyclerk.com Recurring: No Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	7.50	0.50	4.50	2.75	0.35	0.46	0.50	0.55	1.35	18.46
Personnel	\$9,348	\$630	\$5,602	\$3,420	\$435	\$570	\$630	\$685	\$1,680	\$23,000
Operating										\$0
Capital										\$0
TOTAL	\$9,348	\$630	\$5,602	\$3,420	\$435	\$570	\$630	\$685	\$1,680	\$23,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Due to the increase in FRS rates and Insurance rates for CFY2021, we are asking for an increase of \$23,000.

County: Liberty Priority: 1 Issue Type: Funding Issue
Contact: Stacey Roddenberry
E-Mail Address: srodzenberry@libertyclerk.com Recurring: No Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$8,349	\$8,349
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,349	\$8,349

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Liberty County is requesting \$8,349.00 as separation payout for the Clerk's Finance Position. The employee is entitled to separation payout per the personnel policy of the Clerk's Office. Personnel Rules and Regulations: Section 6(4) - A Career Service employee with 12 or more months of creditable county service who separates from county government shall be paid for unused annual leave up to a maximum of 240 hours. Section 7(E) - Employees who retire from the Clerk's Office will receive pay for one fourth of all unused sick leave not to exceed 480 hours. Budget Issues 1-4 total \$18,665.00, if these state and local requirements are not funded we would need to cut 0.50 FTE of our 5.00 FTE's to be able to fund them. This would have an impact on performance measures, customer service, reporting, essentially every function of our court operations.

County: Liberty
Contact: Stacey Roddenberry
E-Mail Address: sroddenberry@libertyclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$458	\$458	\$458	\$458	\$458	\$90	\$458	\$55	\$401	\$3,294
Operating										\$0
Capital										\$0
TOTAL	\$458	\$458	\$458	\$458	\$458	\$90	\$458	\$55	\$401	\$3,294

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Liberty County is requesting \$3,294.00 to fund the increase in FRS Contribution Rates effective 07/01/2020. Budget Issues 1-4 total \$18,665.00, if these state and local requirements are not funded we would need to cut 0.50 FTE of our 5.00 FTE's to be able to fund them. This would have an impact on performance measures, customer service, reporting, essentially every function of our court operations.

County: Liberty
Contact: Stacey Roddenberry
E-Mail Address: sroddenberry@libertyclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$3,582	\$3,582
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,582	\$3,582

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Liberty County is requesting \$3,582.00 to fund an FRS class change for our Clerk Finance Position from DROP to SMSC. The employee in the DROP class will retire on 01/31/2021. Budget Issues 1-4 total \$18,665.00, if these state and local requirements are not funded we would need to cut 0.50 FTE of our 5.00 FTE's to be able to fund them. This would have an impact on performance measures, customer service, reporting, essentially every function of our court operations.

County: Liberty
Contact: Stacey Roddenberry
E-Mail Address: sroddenberry@libertyclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$553	\$553	\$553	\$553	\$553	\$0	\$553	\$122	\$0	\$3,440
Operating										\$0
Capital										\$0
TOTAL	\$553	\$553	\$553	\$553	\$553	\$0	\$553	\$122	\$0	\$3,440

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flicc.org.

Liberty County is requesting \$3,440.00 to fund a 6% increase in health insurance premiums, the rate change is effective 09/01/2020. Budget Issues 1-4 total \$18,665.00, if these state and local requirements are not funded we would need to cut 0.50 FTE of our 5.00 FTE's to be able to fund them. This would have an impact on performance measures, customer service, reporting, essentially every function of our court operations.

County: Liberty
Contact: Stacey Roddenberry
E-Mail Address: sroddenberry@libertyclerk.com

Priority: 5
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$943	\$943	\$943	\$943	\$943	\$205	\$943	\$118	\$940	\$6,921
Operating										\$0
Capital										\$0
TOTAL	\$943	\$943	\$943	\$943	\$943	\$205	\$943	\$118	\$940	\$6,921

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

While we realize the CFY 20/21 Base Budget Spreadsheet included a 3% salary increase, the reduction of the Prior Year Cumulative Excess leaves us in a position where we are not able to give our employees the salary increase. Liberty County is requesting \$6,921.00 to fund a 3% COLA for our employees. The salary increase would allow our office to stay competitive with other county governments in the surrounding area. With each of our court staff having 5 - 12 years of service with our office, not funding this request puts us at risk of losing experienced court staff to higher paying jobs in nearby counties.

County: Madison
Contact: Billy Washington
E-Mail Address: bwashington@madisonclerk.com

Priority: 1
Recurring: No

Issue Type: Funding Issue
Issue Category: Other

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.90			0.05			0.05			1.00
Personnel	\$36,531			\$2,030			\$2,029			\$40,590
Operating										\$0
Capital										\$0
TOTAL	\$36,531	\$0	\$0	\$2,030	\$0	\$0	\$2,029	\$0	\$0	\$40,590

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

During this FY, I will have a 35 year employee retiring. She is the main felony clerk for this office. I will be hiring to replace the loss of an employee. I anticipate that the new hire's employment will overlap with this retiring deputy clerk. This will allow for cross training to have another deputy clerk step in to fill this position as seamlessly as possible. If I am not able to have this period of overlap, this will result in delays in processing, reporting and record keeping in my felony court division. The amount above represents a new hire at \$13.00/hour, plus FRS, health insurance and employment taxes.

County: Madison
Contact: Billy Washington
E-Mail Address: bWASHINGTON@madisonclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE		0.70	0.10				0.10	0.10		1.00
Personnel		\$28,413	\$4,059				\$4,059	\$4,059		\$40,590
Operating										\$0
Capital										\$0
TOTAL	\$0	\$28,413	\$4,059	\$0	\$0	\$0	\$4,059	\$4,059	\$0	\$40,590

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Currently I devote everything that I can to compliance and collections, which isn't much. I'm certain that I could be collecting more if I had staff more fully devoted to collections. This would allow me to have that staff member and allow for me to shift some of the jury management responsibilities (which I currently do myself). If this position is not funded, I will continue to operate as I currently do. However, funding this position will allow my office to work with individuals more on compliance. This will, hopefully, result in less driver license suspensions. The above represents a new hire at \$13.00/hr plus FRS, health insurance and employment taxes.

County: Madison
Contact: Billy Washington
E-Mail Address: bwashington@madisonclerk.com

Priority: 3
Recurring: No

Issue Type: Funding Issue
Issue Category: Efficiencies

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel										\$0
Operating						\$5,000				\$5,000
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$5,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

COVID-19 response had me examine services that I offer and how I could offer these remotely. For instance, as clerk's offices began to close to the public or offer services (marriage license application in particular) by appointment only, I saw an influx of customers. I issued marriage licenses to couples from as far away as Broward and Miami-Dade counties. I would like to set up a marriage license application portal on my website similar to those I've seen on other clerk's websites. This will reduce the wait time in my office for processing. I do not have internal IT support, so I have to "farm" this out. As of yet, I have not received an estimate of the cost for this project. The amount listed above is simply my best guess. If an estimate comes back higher than this, then I will withdraw this request. If this is not funded, there will be no significant impact to my office. This is a customer service issue.

County: Madison
Contact: Billy Washington
E-Mail Address: bwashington@madisonclerk.com

Priority: 4
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$4,910	\$4,910
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,910	\$4,910

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

I have not taken any statutory raise since taking office, with the exception of \$2000 for certified clerk. I understand that I have placed myself in this position of trying to claw back to the amount allowed statutorily. The above represents the salary, FRS and employment taxes required. This is not only the last of my priorities, but also the least of my priorities. Like most, I would much rather keep people employed than take an increase.

County: Manatee
Contact: Kathy Cremaschi
E-Mail Address: kathy.cremaschi@manateeclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$38,306	\$1,739	\$5,457	\$1,755	\$0	\$0	\$0	\$412	\$11,138	\$58,807
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$38,306	\$1,739	\$5,457	\$1,755	\$0	\$0	\$0	\$412	\$11,138	\$58,807

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Annual FRS Rate Increase based on Florida Statute

County: Manatee
Contact: Kathy Cremaschi
E-Mail Address: kathy.cremaschi@manateeclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$33,923	\$1,276	\$4,786	\$2,291	\$0	\$0	\$0	\$514	\$7,569	\$50,359
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$33,923	\$1,276	\$4,786	\$2,291	\$0	\$0	\$0	\$514	\$7,569	\$50,359

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

The Manatee County Board of County Commissioners is proposing 4% increases to annual Health Insurance premiums for both employers and employees for FY21. Manatee County is self-insured and the is the provider of the Clerk's health insurance plan.

County: Marion
Contact: Staci Winston
E-Mail Address: Staci@marioncountyclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Continuation Budget

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel										\$0
Operating									\$5,359	\$5,359
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,359	\$5,359

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

\$5,359 difference between FY2021 base budget and FY1920 budget. \$5,191 of this difference is insurance premium increases for shared cost FTE's
(Base budget calculation \$6,836,861 FY1920 approved budget \$6,842,220)

County: Marion
Contact: Staci Winston
E-Mail Address: Staci@marioncountyclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$123,785	\$123,785	\$6,252	\$16,146	\$14,800	\$0	\$15,178	\$5,160	\$32,542	\$337,648
Operating										\$0
Capital										\$0
TOTAL	\$123,785	\$123,785	\$6,252	\$16,146	\$14,800	\$0	\$15,178	\$5,160	\$32,542	\$337,648

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

The budget issues included here are due to FRS adjustments, health insurance adjustments and 3% COLA, as outlined below

FRS Adjustment - \$64,066

Court Employees - \$59,004 + Shared Cost Employees - \$5,062

There was an 18.1% rate increase for regular employees and a 7.4% increase for senior management

Health Insurance Adjustment: \$115,908

Court Employees - \$110,740 + Shared Cost Employees - \$5,168

Health increase is \$980 per FTE

3% COLA (including increased FRS & Health rates): \$157,674

Court Employees - \$145,956 + Shared Cost Employees - \$11,718

County: Monroe
Contact: Christee Mattingly
E-Mail Address: Cmattingly@Monroe-Clerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$625,000									\$625,000
Operating										\$0
Capital										\$0
TOTAL	\$625,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$625,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Monroe County is requesting \$625,000 recurring personnel budget for court-related staffing. This amount represents the amount of the court-related personnel salaries and fringe benefits that the Monroe County Board has subsidized for the past number of years.

To address the struggles the Monroe County Clerk faces in attracting and retaining qualified staff, the Clerk has needed to keep entry-level salaries and benefits in pace with the entry-level salaries of his counterparts in the County. When compared to staff employed by the other Monroe County Constitutional Officers as well as Monroe County Board staff, the Clerk's staff are the lowest paid. Throughout the years when the CCOC was not able to provide the needed base funding for the Monroe County Clerk to maintain the needed entry-level salaries and related fringe benefits, the Board stepped up to fill the budget hole so the Clerk's Office would not fall too far behind.

In addition, the staffing needs at the Monroe County Clerk's office is higher than comparable office's to having to maintain three locations throughout the Florida Keys: Key West, Marathon, and Plantation Key. Further, the Clerk's Office must maintain sufficient staffing at its Plantation Key location to cover three physical locations. Fortunately, the county is in the process of building a courthouse in Plantation Key that will consolidate all the Clerk's Upper Keys' operations into a single location. Once consolidated, it is the Clerk's goal to reduce staffing at this location accordingly. The new courthouse is currently scheduled for completion in 2022.

County: Nassau
Contact: Rob Crawford
E-Mail Address: rcrawford@nassauclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$85,187		\$153						(\$1,890)	\$83,450
Operating	(\$6,629)		(\$51)						\$409	(\$6,271)
Capital										\$0
TOTAL	\$78,558	\$0	\$102	\$0	\$0	\$0	\$0	\$0	(\$1,481)	\$77,179

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Nassau County included COLA increases totaling \$22,864 as well as increases in Performance Payments of \$913. The total increase in Life, Health & Worker's Comp Insurance is \$46,912 which is due to a 25% increase in Health Insurance. Retirement increased by \$22,306 due to pay increases and an increase in the contribution rates. Social Security and Medicare increased by \$1,820 due to pay increases. We had decreases in both Unemployment (\$11,365) and Operating expenses (\$6,271). The total budget request for Nassau County is \$1,707,783 which consists of a Base Budget of \$1,630,604 and increases of \$77,179.

County: Okaloosa
Contact: JD Peacock
E-Mail Address: jpeacock@okaloosaclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$2,654	\$2,654
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,654	\$2,654

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Employee Health Insurance Premium net increase.

County: Okaloosa
Contact: JD Peacock
E-Mail Address: jdpeacock@okaloosaclerk.com

Priority: 1
Recurring: No

Issue Type: Funding Issue
Issue Category: Cost Shift from County

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$239,000	\$239,000
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$239,000	\$239,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Should no funding assistance come to stabilize a \$490,581 FY 19-20 mid-year budget cut, we will have approximately \$239,000 in debt liability on the county side to subsidize our court related expenditures.

County: Orange
Contact: mike murphy
E-Mail Address: mmurphy@myorangeclerk.com

Priority: 1
Recurring: No

Issue Type: Funding Issue
Issue Category: Other

Markeith Loyd Trial

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel										\$0
Operating								\$71,927		\$71,927
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$71,927	\$0	\$71,927

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

In FY19-20, Orange was approved for \$120k of non-recurring funds for the two Markeith Loyd trials. Due to the Florida Supreme Court and 9th Judicial Circuit Administrative Orders suspending jury trials, only one of these trials was able to be held. \$48,073 was expended on the first trial. We are asking for the remaining funds (\$120,000 - \$48,073) to be included in our FY21 budget to cover the costs for the second trial. This will eliminate the need to use the state \$11.7m funds, which can be better allocated to all counties.

County: Orange
Contact: mike murphy
E-Mail Address: mmurphy@myorangeclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$72,100	\$12,186	\$2,031	\$4,062	\$3,046	\$1,015	\$1,015	\$0	\$6,093	\$101,548
Operating										\$0
Capital										\$0
TOTAL	\$72,100	\$12,186	\$2,031	\$4,062	\$3,046	\$1,015	\$1,015	\$0	\$6,093	\$101,548

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

The CCOC Base Budget provided for 3% salary increases. However, there were no funds provided for FICA/SS and FRS costs associated with this increase. This request provides funding for these items. CCOC calculated 3% Wages = \$575,340 FICA = \$575,340 x 7.65% = \$44,014 FRS = \$575,340 x 10% = \$57,534. Total request = \$101,548 recurring personnel costs. We used regular rate for FRS rather than adjusting across all employees for simplification of request. Allocation of dollars across Service areas is based on Orange County's Court Services Framework analysis completed in FY19 for PIE committee work.

County: Orange
Contact: mike murphy
E-Mail Address: mmurphy@myorangeclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$280,451	\$47,401	\$7,900	\$15,800	\$11,848	\$3,950	\$3,950	\$0	\$23,700	\$395,000
Operating										\$0
Capital										\$0
TOTAL	\$280,451	\$47,401	\$7,900	\$15,800	\$11,848	\$3,950	\$3,950	\$0	\$23,700	\$395,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

The CCOC Base Budget provided no funds for Health Insurance increases. This request provides funding for these items. Our County benefits department has notified us that we will have a 10% increase in employer costs related to employee health insurance in the upcoming fiscal year. For simplification, we have taken our FY20 operational budget Health Insurance amount of \$3,951,881 (Tab B) and increased it by 10% for our FY21 budget submission. $\$3,951,881 \times 10\% = \$395,000$. Allocation of dollars across Service areas is based on Orange County's Court Services Framework analysis completed in FY19 for PIE committee work.

County: Osceola
Contact: Gladymir Ortega
E-Mail Address: gladymir.ortega@osceolaclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Other

Jury (JAC)

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel										\$0
Operating							\$195,558			\$195,558
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$195,558	\$0	\$0	\$195,558

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

FY1920 (\$250,860)
FY1920 (\$ 22,782)
FY2021 \$276,000
FY2021 \$ 31,200
FY2021 \$162,000
Total \$195,558

Jury staff is included thru an interlocal agreement with the County. The total amount FY1920 was budgeted \$250,860 which was under budget. FY2021 budget request is \$276,000 (interlocal agreement payable to County) for staff and \$31,200 for Summons preparation. Additionally, travel per diem FY1920 was budgeted \$22,782 again under budget and FY2021 budget request is \$162,000.

County: Osceola
Contact: Gladymir Ortega
E-Mail Address: gladymir.ortega@osceolaclerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Compliance

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE		3.00	1.00							4.00
Personnel		\$160,000	\$55,000							\$215,000
Operating		\$10,000	\$1,000							\$11,000
Capital										\$0
TOTAL	\$0	\$170,000	\$56,000	\$0	\$0	\$0	\$0	\$0	\$0	\$226,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Osceola had to eliminate Collection and Compliance department three years ago due to funding issue an budget cuts. The purpose of the Collection and Compliance department is to recoup debt and to assist court funds as a means to increase revenues for our office and as a donor Clerk office. The request includes two FTE's and a Manager. Additional FTE Finance staff (Junior Auditor) will be assisting in the reporting and analysis of Collection and Compliance efforts and maintain regulations as deemed per Article V Audit. Revenue estimate FY2021 \$8,352,568

County: Osceola
Contact: Gladymir Ortega
E-Mail Address: gladymir.ortega@osceolaclerk.org

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$150,000	\$150,000
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Insurance premiums continue to rise and Osceola is expecting an estimated increase of 10% on benefits. Due to serious health ailments our insurance premium will be increasing substantially. In an effort to reduce cost Osceola has gone to the market to review other companies. Revenue estimate FY2021 \$8,352,568

County: Palm Beach
Contact: Rita Rodriguez
E-Mail Address: RMRodriguez@mypalmbeachclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Legislative Mandate

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$189,710	\$20,889	\$9,914	\$29,387	\$12,006	\$2,189	\$6,920	\$10,493	\$40,361	\$321,869
Operating										\$0
Capital										\$0
TOTAL	\$189,710	\$20,889	\$9,914	\$29,387	\$12,006	\$2,189	\$6,920	\$10,493	\$40,361	\$321,869

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

With the FY20 Legislation's approval of SB7044/HB5007 in reference to increases in FRS rates, the impact to our office is an increase of \$321,869 (+16.2%). The proposed FY21 base budget for Palm Beach County of \$28,353,295 is a reduction of \$80,217 vs the FY2020 approved budget, although the FY21 base budget includes a 3% merit increase (\$605,353), it excludes the taxes & benefit impact of the merit increases as well as the FRS mandated increases. The current proposed FY21 base budget would allow us to cover the mandated FRS increase, however, it would not allow us to cover the full impact of a merit increase. By providing the additional budget authority to cover the FRS increases, Palm Beach will be able to cover both the mandated FRS increases as well as provide our employees a well needed/deserved merit/COLA increase. Throughout the last several years Palm Beach has been fiscally responsible in ensuring that we manage our expenditures while continuing to provide "top-notch" service to our citizens, made possible through automation, efficiencies and headcount reductions.

County: Pasco	Priority: 1	Issue Type: Funding Issue
Contact: Chris Mettler		
E-Mail Address: cmettler@pascoclerk.com	Recurring: Yes	Issue Category: Cost Shift from County

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$700,890									\$700,890
Operating	\$621,651									\$621,651
Capital	\$104,416									\$104,416
TOTAL	\$1,426,957	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,426,957

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Underfunded group health insurance and general networked technology: The County has been covering court-related costs for over ten years, mostly in the categories of group health insurance and technology. Revenue streams have decreased, but workloads and labor-related operational costs have not. A full needs-based budget to cover all court costs and eliminate cost shifting from our county will require \$1,426,957 in FY 20-21.

Additional consideration: Pasco is one of the highest funded counties, due mostly to traffic infractions being disproportionately low for its size. Pasco does not have the needed amount of infractions to support its court system. Our Office is not aligned with many others its size or larger, even within its own peer group.

In FY18-19:

- Only 6.98% of Pasco's outputs were Criminal Traffic cases, while Brevard and Volusia, the other two highly funded offices within Peer Group 10, came in at 9.72% and 8.96%, respectively.
- Similarly, 35.86% of Pasco's total outputs were Civil Traffic cases, while Brevard and Volusia were 42.54% and 40.12%, respectively. Within this category, Civil Traffic within Peer Group 10 averages 44.77% of totals.

Within Peer Group 10:

- Pasco had the highest rate of Circuit Criminal and County Criminal cases, which yield little revenue.
- Pasco had the highest percentages of Probate and Family cases, which are expensive to process.

The established funding model negatively affects our Office. Additional funding is needed to meet the operational costs and demands of our Office. Pasco revenue shortfalls are a clear example of the challenges with the current funding model, which does not support the expenses of the Clerk of Court mandated functions.

County: Pasco
Contact: Chris Mettler
E-Mail Address: cmettler@pascoclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: AO/Supreme Court Order

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel								\$150,000		\$150,000
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$150,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Jury Management and Operations:
Historically, in Pasco, jurors were summoned to report on Mondays and the court would pick their jurors for that week's trials. Going forward, the court has indicated they will likely have jury trials five days a week. This will help ensure the number of jurors within the jury assembly rooms are able to maintain social distancing. To manage the backlog of jury trials, the court is also considering having jurors summoned twice daily, having jurors report in the morning and the afternoon. To meet the needs of the court, our Office will need to realign FTE resources by 40% to cover the increased juror activities. The juror yield will be impacted by the COVID-19 pandemic as outlined in Supreme Court Order AOSC 20-23 Amendment 4. Therefore, to meet the needs of the court, our Office anticipates the number of prospective jurors summoned to increase by 100%. In Pasco, eligible jurors are compensated on the day of service. On average 58.2% of reporting jurors are eligible for compensation. With Pasco's current unemployment rate of 13.9% (pre-COVID-19, 3.4%), we anticipate the number of jurors who will be eligible for compensation will increase to roughly 75%. With the increases to the number of days jurors will be reporting, number of jurors summoned, FTE allocations to jury management, and the juror compensation costs, we anticipate an additional \$150,000 of jury funding is needed.

County: Pasco
Contact: Chris Mettler
E-Mail Address: cmettler@pascoclerk.com

Priority: 3
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift from County

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel										\$0
Operating	\$60,500									\$60,500
Capital										\$0
TOTAL	\$60,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,500

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Increased Technology Cost for Virtual Hearings:

Each courtroom clerk will need the equipment necessary to participate in virtual hearings. There are 35 courtroom clerks that will need audio visual equipment. These anticipated costs are roughly \$10,500.

Enhanced Revenue Technology:

Pasco is looking to enhance revenue efforts by acquiring software that allows for automated collection calls and text communications regarding outstanding balances due or upcoming payment dates. Estimated costs are roughly \$50,000.

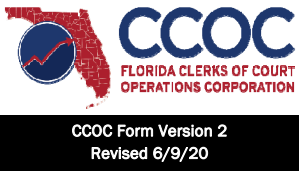
County: Polk Priority: 1 Issue Type: Funding Issue
Contact: Dan Bowden
E-Mail Address: danielbowden@polk-county.net Recurring: Yes Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$135,611	\$22,602	\$11,301	\$11,301	\$11,301	\$11,301	\$11,301	\$4,520	\$6,780	\$226,018
Operating										\$0
Capital										\$0
TOTAL	\$135,611	\$22,602	\$11,301	\$11,301	\$11,301	\$11,301	\$11,301	\$4,520	\$6,780	\$226,018

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Health Insurance - We are part of our County's health plan and they have told us to expect a 10% increase to the employer portion of the premiums for fiscal year 20/21. If this is not funded we will have to make other cuts impacting our ability to keep the office running and meet performance standards in order to cover the increased premiums.



County: Polk
 Contact: Dan Bowden
 E-Mail Address: danielbowden@polk-county.net

Priority: 2
 Recurring: Yes

Issue Type: Funding Issue
 Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$113,201	\$18,867	\$9,433	\$9,433	\$9,433	\$9,433	\$9,433	\$3,773	\$5,662	\$188,668
Operating										\$0
Capital										\$0
TOTAL	\$113,201	\$18,867	\$9,433	\$9,433	\$9,433	\$9,433	\$9,433	\$3,773	\$5,662	\$188,668

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

FRS rate increases - This for the expected increase in FRS rates per HB5007. If this is not funded we will have to make other cuts impacting our ability to keep the office running and meet performance standards in order to cover the increased contributions.

County: Putnam
Contact: Sherry Mehl
E-Mail Address: sherrymehl@putnam-fl.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$40,000	\$40,000
Operating									\$0	\$0
Capital									\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Additional funds requested to cover FRS increases mandated by the Legislature.

County: Putnam
Contact: Sherry Mehl
E-Mail Address: sherrymehl@putnam-fl.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel									\$62,837	\$62,837
Operating									\$0	\$0
Capital									\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$62,837	\$62,837

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

Funds requested for 3% pay increase for employees (51,655), related payroll taxes (3,951) and average FRS at 14% (7,231).

County: Saint Lucie
Contact: Shai Francis
E-Mail Address: franciss@stlucieclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Audit Finding

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel										\$0
Operating	\$120,000									\$120,000
Capital										\$0
TOTAL	\$120,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

St Lucie County Clerk utilizes Benchmark software for case management. Initially, the annual maintenance cost was absorbed by the 10% fine fund. For FY 2019, the cost was paid out of the Public Records Modernization Trust Fund, which became an issue with the auditor. For FY 2020, the option is to pay it out of the Court Technology Fund. The Court Technology Fund's fund balance has been decreasing to a level to be concerned due to the increase in mandates and workload. As of June 17, 2020, the court technology fund balance is \$145,114, which barely covers the cost of the case management cost. We believe the case management software maintenance cost should be absorbed by the court fund. It is part of the case management operation.

County: Saint Lucie
Contact: Shai Francis
E-Mail Address: franciss@stlucieclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$39,107	\$3,563	\$1,974				\$5,277	\$1,483	\$6,887	\$58,291
Operating										\$0
Capital										\$0
TOTAL	\$39,107	\$3,563	\$1,974	\$0	\$0	\$0	\$5,277	\$1,483	\$6,887	\$58,291

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

The amounts reflect the retirement increases taking effect on July 1, 2020, for the Florida Retirement System. The baseline budget is based on the FY 2019-20 rates.

County: Sarasota
Contact: Pete Ramsden
E-Mail Address: pramsden@sarasotaclerkandcomptroller.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$60,909	\$6,091	\$9,136	\$5,076	\$2,030	\$6,091	\$2,030	\$5,076	\$5,076	\$101,515
Operating										\$0
Capital										\$0
TOTAL	\$60,909	\$6,091	\$9,136	\$5,076	\$2,030	\$6,091	\$2,030	\$5,076	\$5,076	\$101,515

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Due to the increased retirement rates, our projected expenditure for FRS increased by \$101,515.

County: Seminole
Contact: Mary Moschler
E-Mail Address: mmoschler@seminoleclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Legislative Mandate

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$72,963	\$8,794	\$571	\$683	\$2,544		\$1,605	\$1,375	\$14,208	\$102,743
Operating										\$0
Capital										\$0
TOTAL	\$72,963	\$8,794	\$571	\$683	\$2,544	\$0	\$1,605	\$1,375	\$14,208	\$102,743

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

Increase due to the July 1, 2020 change in FRS rates. This is the full estimated amount of that increase for Seminole County for CCOC budgeted employees.

County: Seminole
Contact: Mary Moschler
E-Mail Address: mmoschler@seminoleclerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel	\$176,830	\$11,225	\$1,917	\$2,442			\$339	\$5,946		\$198,699
Operating										\$0
Capital										\$0
TOTAL	\$176,830	\$11,225	\$1,917	\$2,442	\$0	\$0	\$339	\$5,946	\$0	\$198,699

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

The Seminole Clerk's Office did a salary study in 2017 to find how our jobs compared to other Clerks' Offices, other governmental entities, and the local job market. Although we have implemented one of the suggestions by the consultant to increase the base pay of our supervisors, we have not been able to implement another key suggestion, which was to create a Clerk II position to protect us from losing some of our best trained employees. This request is for funding to create a Clerk II designation for clerks that have a measureable level of additional knowledge and skill compared to the Clerk I position based on the job descriptions for the two positions. The funding will address the need to remain competitive with the local job market. As with many other Clerks' Offices, we have lost several of our best employees to jobs where the employee was offered \$5,000 to \$10,000 more than what we pay. This proposal will reclassify 59 positions to Clerk II from Clerk I and give them an average increase of \$3,368 (i.e., 10%). We will still lose some employees, but we feel this will be significant enough to prevent the loss of many of our best employees.

County: Suwannee
Contact: Keith Gentry
E-Mail Address: keithg@suwgov.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	17.50		2.60	0.80				1.00	1.03	22.93
Personnel	\$11,196		\$2,001	\$599				\$690	\$515	\$15,001
Operating										\$0
Capital										\$0
TOTAL	\$11,196	\$0	\$2,001	\$599	\$0	\$0	\$0	\$690	\$515	\$15,001

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

To offset the increase in FRS rates for employees and Clerk.

County: Suwannee
Contact: Keith Gentry
E-Mail Address: keithg@suwgov.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Performance Measures

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.50									0.50
Personnel	\$3,500									\$3,500
Operating										\$0
Capital										\$0
TOTAL	\$3,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

We have not been requesting additional revenue for Injunction Call Outs. We have been trying to absorb this cost but we have around 20 - 25 call outs a year and it can take anywhere from 1 - 3 hours per call out. If we could please receive some additional funding to help offset these personnel costs that would be greatly appreciated.

County: Taylor
Contact: Gary Knowles
E-Mail Address: gknowles@taylorclerk.com

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift from County

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	0.50									0.50
Personnel	\$21,000									\$21,000
Operating										\$0
Capital										\$0
TOTAL	\$21,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

50% of a traffic division employee is funded by the County. This employee processess traffic tickets, receipts payments, answers traffic phone calls and provide over the counter support for traffic. We would like to shift the funding from the County to the Court budget

County: Taylor
Contact: Gary Knowles
E-Mail Address: gknowles@taylorclerk.com

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Cost Shift from County

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE									0.18	0.18
Personnel									\$31,300	\$31,300
Operating										\$0
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$31,300	\$31,300

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

85% of the Clerk personnel costs is being funded by the County. 18% shifted to the Court budget would increase the Court portion to 33% for administration.

County: Volusia
Contact: Jolie Kelly
E-Mail Address: jkelly@clerk.org

Priority: 1
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	139.60	44.00	6.00	2.00	10.00	0.00	2.00	4.00	4.70	212.30
Personnel	\$88,425	\$28,188	\$3,848	\$1,283	\$6,413	\$0	\$1,283	\$2,565	\$2,995	\$135,000
Operating										\$0
Capital										\$0
TOTAL	\$88,425	\$28,188	\$3,848	\$1,283	\$6,413	\$0	\$1,283	\$2,565	\$2,995	\$135,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

As you are aware each July 1st the State issues new employer rates for the Florida Retirement System, and in most years the rates increase. For many years now Clerk's offices have received no additional funding to cover these increases. We are requesting additional funding to cover the increase for our budgeted FTEs.

County: Volusia
Contact: Jolie Kelly
E-Mail Address: jkelly@clerk.org

Priority: 2
Recurring: Yes

Issue Type: Funding Issue
Issue Category: Pay & Benefit Increases

CCOC Form Version 2
Revised 6/9/20

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE	139.60	44.00	6.00	2.00	10.00	0.00	2.00	4.00	4.70	212.30
Personnel	\$41,920	\$13,363	\$1,824	\$608	\$3,040	\$0	\$608	\$1,216	\$1,421	\$64,000
Operating										\$0
Capital										\$0
TOTAL	\$41,920	\$13,363	\$1,824	\$608	\$3,040	\$0	\$608	\$1,216	\$1,421	\$64,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@ficcoc.org.

The Volusia County Clerk's office works tirelessly to keep health care costs down. We do everything we can and still most years we have an increase in the rates. In some years we have passed these increases on to our employees through increasing their payroll deduction. For many years now Clerk's offices have received no additional funding to cover increases in health care costs. In fiscal 2021 we realize that our employees will be struggling to recover financially from the COVID-19 crisis just like everyone else, and we cannot pass additional health care costs on to them. We are requesting additional funding to cover the increase to budgeted FTEs.

County: Walton
Contact: Fran Pflugradt
E-Mail Address: franp@waltonclerk.com

Priority: 1
Recurring: Yes

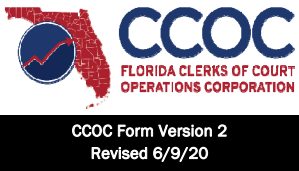
Issue Type: Funding Issue
Issue Category: Compliance

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE		0.68	0.66		0.66					2.00
Personnel		\$30,387	\$29,493		\$29,493					\$89,373
Operating		\$1,000	\$1,000		\$1,000					\$3,000
Capital										\$0
TOTAL	\$0	\$31,387	\$30,493	\$0	\$30,493	\$0	\$0	\$0	\$0	\$92,373

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

We are in need of a collections department, which we do not currently have. To accomplish this function we will need two FTE's. We anticipate this assiting us in increasing revenues for our office.



County: Walton
 Contact: Fran Pflugradt
 E-Mail Address: franp@waltonclerk.com

Priority: 2
 Recurring: Yes

Issue Type: Funding Issue
 Issue Category: Cost Shift from County

	Case Processing	Revenue Collection and Distribution	Financial Processing	Requests for Records and	Provide Ministerial Pro Se Assistance	Technology Services for External Users	Mandated Reporting Services	Jury Management	Administration	TOTAL
FTE										0.00
Personnel										\$0
Operating									\$25,000	\$25,000
Capital										\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000

ISSUE REQUEST DETAIL

Please provide a detailed description of the budget issue including the amounts that are related to Personnel, Operating, or Capital costs, and any FTE impact. Be sure to **thoroughly** explain the item and provide supporting documents as needed. Description should include the impact to the clerk's office if issue is not funded and impact if reduction is taken. Additional supporting documentation can be submitted with form to reports@flccoc.org.

To carry out court functions and training.

Agenda Item 6.2 - CFY 2020-21 Budget Issue Request Summary

County	Priority	Recurring Yes / No	Issue Description	Issue Category	FTE	TOTAL
Alachua	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$65,000
Alachua	2	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$30,000
Alachua	3	Yes	Clerk Salary Increase	Pay & Benefit Increases	0.00	\$1,200
Alachua	4	No	Leave Payouts	Pay & Benefit Increases	0.00	\$31,000
Alachua				GRAND TOTAL	0.00	\$127,200
Baker	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$40,041
Baker	2	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$38,808
Baker	3	Yes	Clerk Technology	IT Funded from CCOC	1.00	\$30,900
Baker	4	Yes	Jury Increase	Other	0.00	\$26,620
Baker				GRAND TOTAL	1.00	\$136,369
Bradford	1	Yes	Cost Shift from County	Cost Shift from County	0.00	\$71,736
Bradford	2	Yes	Child Support Costs	Other	0.00	\$4,698
Bradford				GRAND TOTAL	0.00	\$76,434
Broward	1	Yes	Felony - Clerks	Continuation Budget	6.00	\$230,915
Broward	2	Yes	Domestic Violence Unit	Continuation Budget	3.00	\$109,143
Broward	3	Yes	Felony - Case Management	Continuation Budget	2.00	\$76,972
Broward	4	Yes	Finance Division	Audit Finding	1.00	\$45,099
Broward	5	Yes	Budget Analyst	Continuation Budget	1.00	\$62,774
Broward	6	Yes	Circuit Civil/Family Division	Continuation Budget	3.00	\$109,143
Broward	7	Yes	Felony - Front Counter	Continuation Budget	1.00	\$47,878
Broward	8	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$33,351
Broward				GRAND TOTAL	17.00	\$715,275
Calhoun	1	No	Overtime	Other	0.00	\$27,405
Calhoun	2	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$2,133
Calhoun	3	Yes	3% COLA Increase	Pay & Benefit Increases	0.00	\$7,032
Calhoun	4	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$3,433
Calhoun				GRAND TOTAL	0.00	\$40,003
Charlotte	1	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$38,933
Charlotte	2	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$34,936
Charlotte	3	Yes	Clerk Technology	Pay & Benefit Increases	1.00	\$115,084
Charlotte				GRAND TOTAL	1.00	\$188,953
Citrus	1	Yes	FRS Increase	Continuation Budget	0.00	\$38,695
Citrus	2	Yes	Overtime	Performance Measures	0.00	\$12,295
Citrus	3	Yes	Merit Increases	Pay & Benefit Increases	0.00	\$74,234
Citrus				GRAND TOTAL	0.00	\$125,224

Agenda Item 6.2 - CFY 2020-21 Budget Issue Request Summary

County	Priority	Recurring Yes / No	Issue Description	Issue Category	FTE	TOTAL
Clay	1	Yes	Call Center	Efficiencies	1.72	\$86,000
Clay	2	Yes	New FTE - Asst. Chief Deputy	Efficiencies	0.80	\$54,400
Clay				GRAND TOTAL	2.52	\$140,400
Collier	1	Yes	Branch Location - Staffing	Efficiencies	2.29	\$145,400
Collier				GRAND TOTAL	2.29	\$145,400
DeSoto	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$36,000
DeSoto	2	Yes	CMS Increase	Pay & Benefit Increases	0.00	\$15,300
DeSoto				GRAND TOTAL	0.00	\$51,300
Dixie	1	Yes	New FTE	Pay & Benefit Increases	3.00	\$155,333
Dixie	2	Yes	Pay Equity	Pay & Benefit Increases	0.00	\$149,004
Dixie	3	No	Technology	IT Funded from CCOC	0.00	\$4,400
Dixie				GRAND TOTAL	3.00	\$308,737
Duval	1	Yes	Pension	Continuation Budget	0.00	\$331,044
Duval				GRAND TOTAL	0.00	\$331,044
Escambia	1	No	Jury Management Software	Efficiencies	0.00	\$93,098
Escambia				GRAND TOTAL	0.00	\$93,098
Franklin	1	Yes	Clerk Retirement	Pay & Benefit Increases	0.00	\$24,968
Franklin	2	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$6,333
Franklin	3	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$5,163
Franklin	4	Yes	3% COLA Increase	Pay & Benefit Increases	0.00	\$15,503
Franklin				GRAND TOTAL	0.00	\$51,967
Gilchrist	1	Yes	Pay & Benefit Increases	Pay & Benefit Increases	0.00	\$38,986
Gilchrist				GRAND TOTAL	0.00	\$38,986
Glades	1	Yes	FRS and Health Increase	Pay & Benefit Increases	0.00	\$14,399
Glades	2	Yes	3% COLA Increase	Pay & Benefit Increases	0.00	\$6,352
Glades				GRAND TOTAL	0.00	\$20,751
Hamilton	1	Yes	Cost Shift from County	Cost Shift from County	0.00	\$34,075
Hamilton	2	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$8,961
Hamilton				GRAND TOTAL	0.00	\$43,036
Hendry	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$26,270
Hendry	2	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$14,600
Hendry				GRAND TOTAL	0.00	\$40,870
Hernando	1	Yes	Pay & Benefit Increases	Pay & Benefit Increases	0.00	\$372,895
Hernando	2	Yes	New FTE - Reporting	IT Funded from CCOC	2.00	\$100,000
Hernando				GRAND TOTAL	2.00	\$472,895

Agenda Item 6.2 - CFY 2020-21 Budget Issue Request Summary

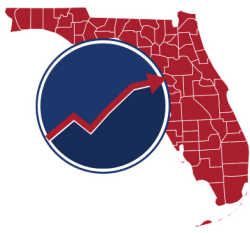
County	Priority	Recurring Yes / No	Issue Description	Issue Category	FTE	TOTAL
Highlands	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$20,489
Highlands	2	Yes	Court Technology - Personnel	IT Funded from CCOC	1.28	\$79,790
Highlands	3	Yes	Pro Se Department	Continuation Budget	0.00	\$41,902
Highlands	4	Yes	Jury Increase	Continuation Budget	0.00	\$15,007
Highlands	5	Yes	3% COLA Increase	Pay & Benefit Increases	0.00	\$9,387
Highlands				GRAND TOTAL	1.28	\$166,575
Hillsborough	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$310,709
Hillsborough	2	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$368,730
Hillsborough	3	Yes	Operating Costs	Continuation Budget	0.00	\$130,617
Hillsborough	4	Yes	3% COLA Increase	Pay & Benefit Increases	0.00	\$40,349
Hillsborough				GRAND TOTAL	0.00	\$850,405
Holmes	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$6,307
Holmes				GRAND TOTAL	0.00	\$6,307
Jackson	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$11,440
Jackson				GRAND TOTAL	0.00	\$11,440
Jefferson	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$5,058
Jefferson				GRAND TOTAL	0.00	\$5,058
Lake	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$73,241
Lake	2	Yes	Increase Salary Minimums	Pay & Benefit Increases	0.00	\$164,639
Lake	3	Yes	Branch Location - Staffing	Compliance	2.00	\$76,384
Lake				GRAND TOTAL	2.00	\$314,264
Lee	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$335,887
Lee	2	Yes	Pro Se Department	Efficiencies	0.50	\$50,000
Lee	3	Yes	Collections	Compliance	0.00	\$15,000
Lee	4	Yes	Finance Division	Efficiencies	1.00	\$75,000
Lee	5	Yes	Appeals - SB 1392	Legislative Mandate	1.00	\$75,000
Lee				GRAND TOTAL	2.50	\$550,887
Leon	1	Yes	Finance Division	Audit Finding	0.15	\$10,534
Leon				GRAND TOTAL	0.15	\$10,534
Levy	1	No	Pay & Benefit Increases	Pay & Benefit Increases	0.00	\$23,000
Levy				GRAND TOTAL	0.00	\$23,000

Agenda Item 6.2 - CFY 2020-21 Budget Issue Request Summary

County	Priority	Recurring Yes / No	Issue Description	Issue Category	FTE	TOTAL
Liberty	1	No	Leave Payouts	Pay & Benefit Increases	0.00	\$8,349
Liberty	2	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$3,294
Liberty	3	Yes	Clerk Retirement	Pay & Benefit Increases	0.00	\$3,582
Liberty	4	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$3,440
Liberty	5	Yes	3% COLA Increase	Pay & Benefit Increases	0.00	\$6,921
Liberty				GRAND TOTAL	0.00	\$25,586
Madison	1	No	Felony Clerk Overlap	Other	1.00	\$40,590
Madison	2	Yes	Collections	Compliance	1.00	\$40,590
Madison	3	No	Marriage License Portal	Efficiencies	0.00	\$5,000
Madison	4	Yes	Clerk Salary Increase	Pay & Benefit Increases	0.00	\$4,910
Madison				GRAND TOTAL	2.00	\$91,090
Manatee	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$58,807
Manatee	2	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$50,359
Manatee				GRAND TOTAL	0.00	\$109,166
Marion	1	Yes	Continuation Budget	Continuation Budget	0.00	\$5,359
Marion	2	Yes	Pay & Benefit Increases	Pay & Benefit Increases	0.00	\$337,648
Marion				GRAND TOTAL	0.00	\$343,007
Monroe	1	Yes	Pay Equity	Pay & Benefit Increases	0.00	\$625,000
Monroe				GRAND TOTAL	0.00	\$625,000
Nassau	1	Yes	Pay & Benefit Increases	Pay & Benefit Increases	0.00	\$77,179
Nassau				GRAND TOTAL	0.00	\$77,179
Okaloosa	1	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$2,654
Okaloosa	2	No	County Support	Cost Shift from County	0.00	\$239,000
Okaloosa				GRAND TOTAL	0.00	\$241,654
Orange	1	No	Markeith Loyd Trials	Other	0.00	\$71,927
Orange	2	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$101,548
Orange	3	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$395,000
Orange				GRAND TOTAL	0.00	\$568,475
Osceola	1	Yes	Jury Increase	Other	0.00	\$195,558
Osceola	2	Yes	Collections	Compliance	4.00	\$226,000
Osceola	3	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$150,000
Osceola				GRAND TOTAL	4.00	\$571,558
Palm Beach	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$321,869
Palm Beach				GRAND TOTAL	0.00	\$321,869

Agenda Item 6.2 - CFY 2020-21 Budget Issue Request Summary

County	Priority	Recurring Yes / No	Issue Description	Issue Category	FTE	TOTAL
Pasco	1	Yes	Group Health/Technology	Cost Shift from County	0.00	\$1,426,957
Pasco	2	Yes	Jury Increase	AO/Supreme Court Order	0.00	\$150,000
Pasco	3	Yes	Technology	Cost Shift from County	0.00	\$60,500
Pasco				GRAND TOTAL	0.00	\$1,637,457
Polk	1	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$226,018
Polk	2	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$188,668
Polk				GRAND TOTAL	0.00	\$414,686
Putnam	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$40,000
Putnam	2	Yes	3% COLA Increase	Pay & Benefit Increases	0.00	\$62,837
Putnam				GRAND TOTAL	0.00	\$102,837
Saint Lucie	1	Yes	CMS System	Audit Finding	0.00	\$120,000
Saint Lucie	2	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$58,291
Saint Lucie				GRAND TOTAL	0.00	\$178,291
Sarasota	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$101,515
Sarasota				GRAND TOTAL	0.00	\$101,515
Seminole	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$102,743
Seminole	2	Yes	Pay Equity	Pay & Benefit Increases	0.00	\$198,699
Seminole				GRAND TOTAL	0.00	\$301,442
Suwannee	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$15,001
Suwannee	2	Yes	Injunctions	Performance Measures	0.50	\$3,500
Suwannee				GRAND TOTAL	0.50	\$18,501
Taylor	1	Yes	Traffic Division	Cost Shift from County	0.50	\$21,000
Taylor	2	Yes	Clerk Court Percentage	Cost Shift from County	0.18	\$31,300
Taylor				GRAND TOTAL	0.68	\$52,300
Volusia	1	Yes	FRS Increase	Pay & Benefit Increases	0.00	\$135,000
Volusia	2	Yes	Health Insurance Increase	Pay & Benefit Increases	0.00	\$64,000
Volusia				GRAND TOTAL	0.00	\$199,000
Walton	1	Yes	Collections	Pay & Benefit Increases	2.00	\$92,373
Walton	2	Yes	Court Functions/Training	Pay & Benefit Increases	0.00	\$25,000
Walton				GRAND TOTAL	2.00	\$117,373
GRAND TOTAL					43.92	\$11,184,398



AGENDA ITEM 7

DATE: August 12, 2020
SUBJECT: Revenue Generation Ideas
COMMITTEE ACTION: Informational

OVERVIEW:

Over the past several months, clerks have seen a dramatic loss in revenue due to the COVID-19 pandemic. This fiscal crisis will unlikely reverse in the short term. Still, by setting long-term goals and taking small steps to achieve those goals, CCOC is confident clerks can reclaim the positive revenue collection that we saw before the pandemic. As we approach the end of the fiscal year and prepare to move forward with a new budget, we must push for higher collections and revenues. The statewide revenue-based budget cap for CFY 2020-21 is \$410 million. If clerks are to succeed in achieving that revenue figure, the clerks must maximize the collections already assessed by the courts.

There are several ways we believe the clerks can avail themselves of additional revenues. For example, s. 938.30(9), F.S., provides the clerks an excellent opportunity to negotiate and collect on long-forgotten outstanding judgment liens. Clerks can identify cases meeting specific criteria (i.e., age, type, whether a private attorney was used, etc.) and contact them to negotiate their outstanding court balance. Over the last six years, clerks reported over \$700 million judgments and liens (**Attachment 1**).

Researching cases that have not been sent to collections or bond forfeitures to determine if some revenues can be booked are simple actions that can be taken to obtain potential revenue. Many counties do not currently report their bond forfeitures, which is an area clerks can improve upon with increased diligence. Last month alone, one county reported \$150,000 in forfeited bonds from bonds that were two and three years old.

Assistance to defendants can be offered directly from the clerk or a third-party source negotiating on behalf of the clerk. Local negotiation programs and third-party pre-collection programs are successfully operating in several counties. Using external resources and negotiating with defendants directly can contribute to increased collections and additional revenue for the clerks (**Attachments 2 & 3**).

Lastly, streamlining the repayment process by offering such things as simplified payment plans, providing online payment plans, and creating convenient customer service opportunities. Visit CCOC's [Compliance Corner](#) on the CCOC website or contact us to discuss ways we can help you.

AGENDA ITEM 7 – REVENUE GENERATION IDEAS

As a reminder, Compliance Improvement Services, Inc (CIS) will host a free [Payment Plan Webinar](#), held on August 19, 2020, as clerks are adjusting court and compliance practices to keep up and to keep safe. The online seminar will cover online payment plans that provide self-service, data integration, and social distancing.

COMMITTEE ACTION: For Informational Purposes Only

LEAD STAFF: Douglas Isabelle, Deputy Executive Director

ATTACHMENTS:

- 1) Historical Liens by County
- 2) Criminal Judgement Negotiations
- 3) Saint Lucie Clerk Negotiation Programs

FINES AND FEES REDUCED TO JUDGMENT LIENS

<u>2013-2014</u>			
<u>Court Divisions</u>	<u>Fines and Costs</u>	<u>Fees</u>	<u>TOTAL</u>
Circuit Criminal	\$62,495,496	\$4,906,369	\$67,401,865
County Criminal	\$13,023,541	\$1,594,663	\$14,618,204
Civil Traffic	\$30,699	\$34,122	\$64,821
Total	\$75,549,736	\$6,535,154	\$82,084,890
<u>2014-2015</u>			
<u>Court Divisions</u>	<u>Fines and Costs</u>	<u>Fees</u>	<u>TOTAL</u>
Circuit Criminal	\$85,421,854	\$9,829,369	\$95,251,223
County Criminal	\$18,884,105	\$6,124,142	\$25,008,247
Civil Traffic	\$18,683	\$23,708	\$42,391
Total	\$104,324,642	\$15,977,219	\$120,301,861
<u>2015-2016</u>			
<u>Court Divisions</u>	<u>Fines and Costs</u>	<u>Fees</u>	<u>TOTAL</u>
Circuit Criminal	\$118,647,526	\$9,144,390	\$127,791,916
County Criminal	\$19,248,105	\$6,038,527	\$25,286,632
Civil Traffic	\$36,326	\$14,277	\$50,603
Total	\$137,931,957	\$15,197,194	\$153,129,151
<u>2016-2017</u>			
<u>Court Divisions</u>	<u>Fines and Costs</u>	<u>Fees</u>	<u>TOTAL</u>
Circuit Criminal	\$78,506,967	\$9,495,464	\$88,002,431
County Criminal	\$16,445,471	\$5,544,815	\$21,990,286
Civil Traffic	\$7,621	\$8,765	\$16,386
Total	\$94,960,059	\$15,049,044	\$110,009,103
<u>2017-2018</u>			
<u>Court Divisions</u>	<u>Fines and Costs</u>	<u>Fees</u>	<u>TOTAL</u>
Circuit Criminal	\$95,273,078	\$10,310,964	\$105,584,042
County Criminal	\$17,774,901	\$5,567,343	\$23,342,244
Civil Traffic	\$30,093,641	\$8,103	\$30,101,744
Total	\$143,141,620	\$15,886,410	\$159,028,030
<u>2018-2019</u>			
<u>Court Divisions</u>	<u>Fines and Costs</u>	<u>Fees</u>	<u>TOTAL</u>
Circuit Criminal	\$115,741,940	\$14,182,367	\$129,924,307
County Criminal	\$18,844,174	\$5,463,551	\$24,307,725
Civil Traffic	\$8,972,988	\$1,109,267	\$10,082,255
Total	\$143,559,102	\$20,755,185	\$164,314,287

<u>SIX-YEAR TOTALS</u>			
<u>Court Divisions</u>	<u>Fines and Costs</u>	<u>Fees</u>	<u>TOTAL</u>
Circuit Criminal	\$556,086,861	\$57,868,923	\$613,955,784
County Criminal	\$104,220,297	\$30,333,041	\$134,553,338
Civil Traffic	\$39,159,958	\$1,198,242	\$40,358,200
GRAND TOTAL	\$699,467,116	\$89,400,206	\$788,867,322

Source: Annual Assessment and Collections Reports per ss 28.246, F.S.

Note: Leon accounted for \$30 m. civil traffic in 17/18.

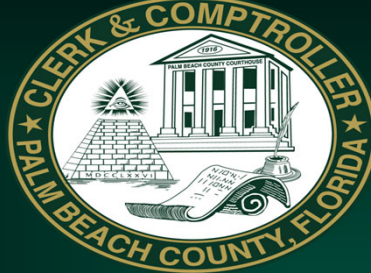
Circuit Criminal Judgment Liens (Only counties with \$100,000 or more in the fiscal year.)

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	TOTAL
County	Mandatory Fines and Costs	Mandatory Fines and Costs	Mandatory Fines and Costs	Mandatory Fines and Costs	Mandatory Fines and Costs	Mandatory Fines and Costs	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hillsborough	\$ 3,250,298	\$ 24,436,787	\$ 1,533,210	\$ 17,271,012	\$ 15,406,793	\$ 18,186,439	\$ 80,084,539
Palm Beach	\$ 7,005,579	\$ 4,992,227	\$ 31,581,131	\$ 4,918,605	\$ 7,356,077	\$ 5,644,396	\$ 61,498,015
Pinellas	\$ 4,567,643	\$ 9,935,343	\$ 8,652,821	\$ 8,126,936	\$ 11,357,152	\$ 11,934,055	\$ 54,573,950
Polk	\$ 2,044,016	\$ 6,934,550	\$ 6,673,371	\$ 6,552,457	\$ 4,543,139	\$ 6,565,048	\$ 33,312,581
Escambia	\$ 3,716,173	\$ 2,762,796	\$ 5,077,507	\$ 4,423,167	\$ 5,614,065	\$ 9,470,383	\$ 31,064,091
Seminole	\$ 4,528,509	\$ 3,025,102	\$ 2,967,236	\$ 2,343,250	\$ 3,373,391	\$ 9,447,535	\$ 25,685,023
Volusia	\$ 6,427,648	\$ 3,252,597	\$ 3,042,167	\$ 5,173,383	\$ 2,704,610	\$ 3,299,049	\$ 23,899,454
Pasco	\$ 3,103,246	\$ 4,797,425	\$ 6,506,267	\$ 1,433,442	\$ 2,026,105	\$ 3,659,891	\$ 21,526,376
Osceola			\$ 5,238,067	\$ 1,162,331	\$ 7,699,694	\$ 5,600,291	\$ 19,700,383
Lake	\$ 2,726,990	\$ 2,377,234	\$ 4,087,847	\$ 1,636,096	\$ 3,161,141	\$ 4,235,855	\$ 18,225,163
Manatee	\$ 1,588,510	\$ 1,228,515	\$ 1,153,038	\$ 2,495,372	\$ 3,892,249	\$ 6,005,510	\$ 16,363,194
Orange	\$ 164,686	\$ 682,240	\$ 1,436,495	\$ 2,477,978	\$ 4,765,413	\$ 3,310,438	\$ 12,837,250
St. Lucie	\$ 2,779,508	\$ 256,823	\$ 2,257,892	\$ 1,911,767	\$ 1,850,276	\$ 2,837,264	\$ 11,893,530
Sarasota	\$ 708,507	\$ 733,240	\$ 2,892,069	\$ 1,103,645	\$ 1,035,397	\$ 3,995,997	\$ 10,468,855
Lee	\$ 1,624,547	\$ 1,480,920	\$ 1,173,531	\$ 1,467,616	\$ 2,189,371	\$ 2,091,168	\$ 10,027,153
Bay	\$ 485,950	\$ 824,247	\$ 1,067,881	\$ 1,911,230	\$ 1,679,205	\$ 3,690,909	\$ 9,659,422
Alachua	\$ 1,315,844	\$ 1,143,730	\$ 1,692,991	\$ 1,377,540	\$ 1,834,644	\$ 2,059,128	\$ 9,423,877
Indian River	\$ 1,963,959	\$ 2,064,021	\$ 1,160,766	\$ 1,158,360	\$ 1,102,133	\$ 830,096	\$ 8,279,335
Charlotte	\$ 711,827	\$ 348,079	\$ 4,253,156	\$ 366,921	\$ 1,224,784	\$ 1,099,656	\$ 8,004,423
Duval	\$ 2,404,082	\$ 1,525,137	\$ 1,648,148		\$ 2,104,216		\$ 7,681,583
Columbia	\$ 880,567	\$ 891,620	\$ 838,618	\$ 1,507,556	\$ 1,482,324	\$ 1,613,640	\$ 7,214,325
Martin	\$ 1,267,667	\$ 811,264	\$ 1,546,472	\$ 882,488	\$ 898,053		\$ 5,405,944
Holmes	\$ 800,270	\$ 669,147	\$ 538,428	\$ 758,117	\$ 948,368	\$ 1,180,844	\$ 4,895,174
Leon	\$ 889,667	\$ 808,424	\$ 904,644	\$ 712,540	\$ 520,387	\$ 870,820	\$ 4,706,482
Okeechobee	\$ 843,319	\$ 621,001	\$ 619,805	\$ 531,217	\$ 616,854	\$ 860,098	\$ 4,092,294
Walton	\$ 942,024	\$ 712,075	\$ 616,223	\$ 515,321	\$ 485,760	\$ 667,909	\$ 3,939,312
Putnam	\$ 889,582	\$ 158,629	\$ 865,604	\$ 813,794	\$ 350,620	\$ 566,942	\$ 3,645,171
Sumter	\$ 146,262	\$ 492,796	\$ 398,870	\$ 487,190	\$ 696,906	\$ 795,345	\$ 3,017,369
Jackson				\$ 1,338,537	\$ 587,589	\$ 286,452	\$ 2,212,578
Marion	\$ 611,590		\$ 1,185,406	\$ 152,230	\$ 108,817		\$ 2,058,043
Hardee	\$ 303,162	\$ 417,511	\$ 361,512	\$ 372,044	\$ 217,529	\$ 379,041	\$ 2,050,799
Washington	\$ 851,414		\$ 290,786	\$ 292,860	\$ 239,093	\$ 183,607	\$ 1,857,760
Highlands	\$ 320,115	\$ 486,710	\$ 106,909	\$ 113,121		\$ 727,296	\$ 1,754,151
Bradford	\$ 218,999	\$ 249,673	\$ 132,644	\$ 211,748	\$ 650,366	\$ 130,139	\$ 1,593,569
Clay		\$ 531,841	\$ 209,582	\$ 449,236	\$ 141,376	\$ 122,294	\$ 1,454,329
Madison		\$ 185,025	\$ 243,706	\$ 251,370	\$ 204,502	\$ 327,485	\$ 1,212,088
Taylor				\$ 638,477	\$ 230,705	\$ 234,583	\$ 1,103,765
Flagler		\$ 106,406	\$ 419,122	\$ 130,759	\$ 250,826	\$ 193,013	\$ 1,100,126
Monroe	\$ 205,422	\$ 150,001	\$ 145,872		\$ 265,550	\$ 298,113	\$ 1,064,958
Brevard	\$ 538,121	\$ 143,837				\$ 269,198	\$ 951,156
Suwannee	\$ 129,881	\$ 165,348	\$ 192,517		\$ 137,473	\$ 315,679	\$ 940,898
Levy		\$ 201,800	\$ 214,190	\$ 138,605	\$ 144,579	\$ 222,260	\$ 921,434
Gulf	\$ 109,803	\$ 135,587	\$ 118,683	\$ 195,872	\$ 131,896		\$ 691,841
Hendry				\$ 157,108	\$ 310,800	\$ 212,834	\$ 680,742
Hamilton						\$ 536,890	\$ 536,890
Glades	\$ 446,275						\$ 446,275
Calhoun	\$ 146,301	\$ 120,319	\$ 115,704				\$ 382,324
Union					\$ 161,056	\$ 158,657	\$ 319,713
Nassau					\$ 132,519	\$ 139,383	\$ 271,902
Okaloosa	\$ 204,665						\$ 204,665

County Criminal Judgment Liens (Only counties with \$100,000 or more in the fiscal year.)

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	TOTAL
County	Mandatory Fines and Costs	Mandatory Fines and Costs	Mandatory Fines and Costs	Mandatory Fines and Costs	Mandatory Fines and Costs	Mandatory Fines and Costs	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pinellas	\$ 122,691	\$ 8,346,303	\$ 7,418,285	\$ 6,353,545	\$ 6,245,496	\$ 6,448,175	\$ 34,934,495
Palm Beach	\$ 4,384,950	\$ 2,342,515	\$ 2,234,765	\$ 725,761	\$ 2,016,154	\$ 2,090,069	\$ 13,794,214
Lake	\$ 1,606,992	\$ 1,549,130	\$ 1,527,911	\$ 1,444,647	\$ 1,652,297	\$ 1,767,424	\$ 9,548,401
Sarasota	\$ 460,614	\$ 502,344	\$ 683,657	\$ 698,027	\$ 755,763	\$ 1,772,627	\$ 4,873,032
Manatee	\$ 771,642	\$ 386,583	\$ 523,680	\$ 764,166	\$ 801,017	\$ 653,314	\$ 3,900,402
Alachua	\$ 876,181	\$ 714,604	\$ 699,416	\$ 600,012	\$ 495,416	\$ 431,770	\$ 3,817,399
Escambia	\$ 339,771	\$ 429,681	\$ 642,587	\$ 601,584	\$ 618,779	\$ 595,496	\$ 3,227,898
Duval	\$ 638,857	\$ 521,884	\$ 565,363	\$ 281,405	\$ 568,572	\$ 237,672	\$ 2,813,753
Seminole	\$ 119,402	\$ 397,794	\$ 528,916	\$ 490,048	\$ 475,451	\$ 440,431	\$ 2,452,042
Highlands			\$ 747,442	\$ 323,316	\$ 325,307	\$ 503,019	\$ 1,899,084
Bay	\$ 303,725	\$ 122,143		\$ 406,164	\$ 390,277	\$ 523,679	\$ 1,745,988
Columbia	\$ 245,521	\$ 265,824	\$ 322,045	\$ 259,643	\$ 244,153	\$ 250,639	\$ 1,587,825
Monroe	\$ 385,231	\$ 300,283	\$ 297,151		\$ 307,772	\$ 278,209	\$ 1,568,646
Orange	\$ 135,187	\$ 129,313	\$ 200,768	\$ 377,308	\$ 301,994	\$ 225,925	\$ 1,370,495
Lee	\$ 332,751	\$ 516,781	\$ 190,636	\$ 102,442			\$ 1,142,610
Charlotte	\$ 239,563	\$ 187,838	\$ 309,965	\$ 174,732		\$ 213,328	\$ 1,125,426
Clay		\$ 314,242	\$ 268,552	\$ 188,298	\$ 171,861	\$ 178,464	\$ 1,121,417
Putnam	\$ 218,257	\$ 182,123	\$ 155,344	\$ 147,213	\$ 164,790	\$ 225,528	\$ 1,093,255
St. Lucie	\$ 192,600	\$ 227,908	\$ 236,970	\$ 177,809	\$ 123,630	\$ 107,866	\$ 1,066,783
Santa Rosa	\$ 192,073	\$ 211,518	\$ 183,021	\$ 159,138	\$ 180,683	\$ 104,058	\$ 1,030,491
Pasco				\$ 739,327	\$ 110,764	\$ 103,572	\$ 953,663
Sumter		\$ 137,259	\$ 151,526	\$ 177,463	\$ 190,256	\$ 275,228	\$ 931,732
Indian River	\$ 156,321	\$ 119,381			\$ 181,794	\$ 191,941	\$ 649,437
Walton			\$ 109,394	\$ 161,640	\$ 147,422	\$ 117,069	\$ 535,525
Bradford	\$ 108,709	\$ 108,883	\$ 103,525	\$ 100,842			\$ 421,959
Holmes	\$ 102,780		\$ 137,633			\$ 139,907	\$ 380,320
Leon	\$ 135,991		\$ 111,778				\$ 247,769
Volusia					\$ 130,503	\$ 103,483	\$ 233,986
Polk	\$ 157,707						\$ 157,707
Okeechobee						\$ 108,414	\$ 108,414

Criminal Judgment Negotiations



Sharon R. Bock

Clerk & Comptroller
Palm Beach County

Presenter:

Hampton Peterson , Esq. Legal Counsel
Clerk & Comptroller, Palm Beach County

1

PBC Assessments Reduced to Judgment

Cases Reduced to Judgment since 2004:

- 134,027 Cases

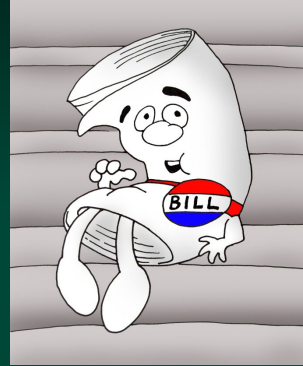
Total Judgment Amount Due:

- \$140,251,285.12

2

938.30 Financial obligations in criminal cases; supplementary proceedings.

(9) The clerk of the court shall enforce, satisfy, compromise, settle, subordinate, release, or otherwise dispose of any debts or liens imposed and collected under this section in the same manner as prescribed in s. 938.29(3).



3

Pilot Criteria

- Selected a target group of cases.
- Prison sentence was complete.
- Had private attorney at time case was resolved.
- Since prison release, defendant has not been re-arrested.
- Mail settlement letter.



4

Palm Beach County Settlement Letter

VIA U.S. MAIL

RE: State of Florida v. Corey L. Dempsey,
Case No. 2008CF010114BMB

Dear Mr. Dempsey:

On February 10, 2009, the Court signed an Order Assessing Additional Charges and Fines and Entering Judgment in the above-referenced action, which is attached.

The Clerk & Comptroller, Palm Beach County is charged with the collection of these amounts. To date, we have only received \$147.59 towards these fines. The total balance due at this time is \$102,970.41.

Furthermore, the judgment bears interest at the rate prescribed by law until satisfied. Please contact our office as soon as possible to discuss a settlement amount and resolve this outstanding judgment.

Sincerely,

Hampton C. Peterson
Legal Counsel & Ethics Office
Clerk & Comptroller, Palm Beach County

5

Palm Beach County Pilot December 2015

Drug Trafficking 23 Letters		
Outcome	# of Responses	Age of cases:
Settlements	14	1987- 2005 = 6 cases
Additional cases on payment plans	7	2006-2009 = 13 cases 2010-2011 = 2 cases
Did not respond	2	-

6

How are negotiations initiated?

- Customer or attorney contacts our Court Compliance Team (CCT) to determine any outstanding balance(s) due.
- CCT determines whether defendant is able to pay in a lump sum or via payment plan.
- CCT will refer defendant to Clerk's Legal Counsel to negotiate settlement/payment plan amount.



7

Negotiation Considerations

- Attempt to collect entire amount of assessment.
- Negotiate collection agency surcharge/accrued interest to reduce amount due.
- More flexibility in negotiating older cases with higher assessments.
- Consider length of time a payment plan will take to pay in full vs. a lump sum settlement.
- Something is better than nothing!

8

Tools

- Full Public Records Search including property, civil judgments, civil and criminal cases.
- Facebook, Instagram, LinkedIn, Google.
- DOC Website.
- Information on immediate family members.



9

Distribution Formula

1. Determine the total percentage of the fee associated to each tier.

FORMULA:

Total of the Tier	÷	Total Assessment	=	% per Tier
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2. Determine the amount to be assessed for each tier.

FORMULA:

% per Tier	x	Total Settlement Amount	=	New Tier Amount
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10

Example of Settlement #1 State v. Giles

2010 case and the original assessment was \$53,068.00

INFORMATION

- ✓ Thomas Giles was released from the Department of Corrections on 5/25/15 at the address of 4268 Oakridge Place, Biloxi, MS (Harrison County), which is a property that he and Pamela Giles currently own through a life estate of Mrs. Ella Flynn.
- ✓ In a few of his criminal cases he was with a co-defendant by the name of Jennifer Marie Fredrich. Very little information could be found on her.
- ✓ There are no cases in his name and the only thing recorded is relating to his criminal judgment.
- ✓ He does have a Facebook account and it appears he has a daughter in Mississippi and he states that he graduated from the University of Southern Mississippi on 2003.
- ✓ A friend of his from the Fern House wrote a letter to the Judge about how Giles in an eight month period in 2010 helped over 300 addicts recover from addiction .
- ✓ He does not own any property here in Florida and his previous addresses used have changed multiple times over the years.

11

Results Settlement #1 State v. Giles

\$53,068; settled for \$15,000

Compromise Considerations

- Recalled from collections \$21,227.20
- Waived interest
- Reduced assessment

Formula

Total of the Tier	÷	Total Assessed	=	% Distributed per Tier
-------------------	---	----------------	---	------------------------

- Reduce the following tiers by the percentage:

# 1	General Revenue (% x Settlement)
# 2	COC Trust Funds (% x Settlement)
# 3	State Trust Funds-Pro Rata (% x Settlement)
# 4	Local Funds- Pro Rata (% x Settlement)

12

Distribution of Judgment State v. Giles

TIER	Total		
	Original Assessment		Adjusted Assessment
	\$53,068.00		\$15,000.00
	Breakdown		
	Original Assessment	% Distributed	Adjusted Assessment
General Revenue	\$45,025.80	84.8455	\$12,726.82
COC Trust Fund	\$5,006.85	9.4349	\$1,415.22
State Trust Funds	\$2,718.00	5.1216	\$768.26
Local Funds	\$317.35	.5981	\$89.70

Total of the Tier	÷	Total Assessed	=	% Distributed per Tier
-------------------	---	----------------	---	------------------------

% per Tier	x	Total Settlement Amount	=	New Tier Amount
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13

Example of Settlement #2 State v. Lewis

2014 case - Original Assessment \$53,093.00

INFORMATION

- ✓ Mr. Lewis was sentenced to 5 years in prison in 2015.
- ✓ After completing his sentence early, he was released in 2019. He attended a reentry event and obtained the assistance of the Public Defender and the Clerk's Office.
- ✓ His goal was to obtain his driver's license to enable him to find employment.
- ✓ He does not own any property here in Florida and his previous addresses used have changed multiple times over the years.

14

Results Settlement #2 State v. Lewis

Compromise Considerations

- Collection Agency Fee waived.
- Because of Mr. Lewis's financial situation, we required a minimal initial payment in order to set up a payment plan.
- Payment plan took into consideration his ability to pay - \$20.00 per month.
- Mr. Lewis was able to reinstate his license and is current with payments.



15

Example of Settlement #3 State v. Perrotta

Defendant had 11 criminal cases with total due of \$8,625.07

Information:

- Ms. Perrotta attended a Clerk & Comptroller speaking event regarding our Court Compliance Program.
- She stated a relative was willing to pay a lump sum in order to settle all cases.

Compromise Considerations:

- Collection Agency fees recalled.
- Waived interest on all cases.
- Adjusted assessments on cases to allow full payment of fines on criminal cases to meet settlement amount.

16

Results Settlement #3 State v. Perotta

#	Case number	Amount Assessed	Amount Settled
1	2010CF014819	\$1366.59	\$303.63
2	2010MM014181	\$297.16	\$149.52
3	2011CF003816	\$1287.25	\$303.62
4	2011CF003817	\$1287.25	\$303.62
5	2011CF011005	\$1266.57	\$303.62
6	2011CT030064	\$264.60	\$189.00
7	2011MM001837	\$496.48	\$253.00
8	2011MM002867	\$683.23	\$303.62
9	2011MM015648	\$673.54	\$303.62
10	2014MM002118	\$501.20	\$303.62
11	2014MM012048	\$501.20	\$303.62
TOTALS:		\$8625.07	\$3020.49

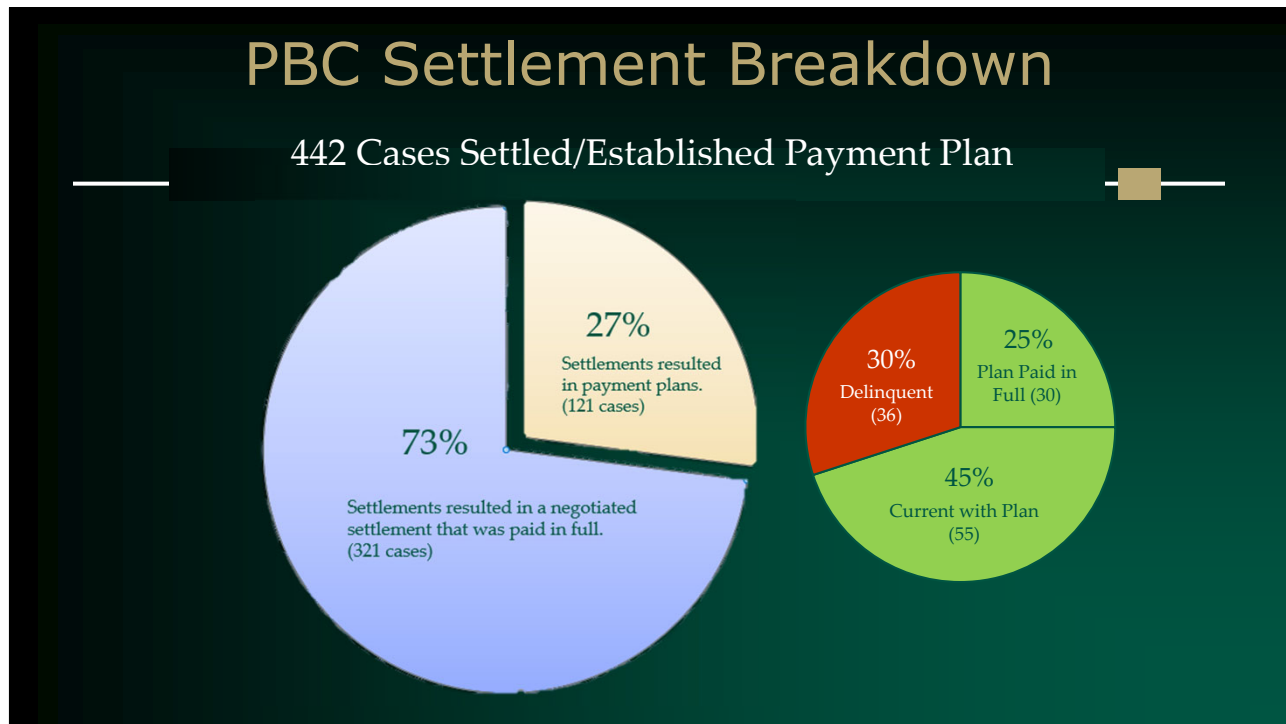
17

Palm Beach County Settlement Results

- 483 cases settled/established payment plan
- \$ 711,869.84



18



19

A Thank You!

I just wanted to share my experience with you about my experience being able to pay off my past court fines through a settlement.

I'm clean and sober now for 4 years and as a part of my recovery (and to move forward in my career in substance abuse counseling) I needed to 'make amends' for my past.

Part of that was offering a sincere apology and changed behavior to the court system and law enforcement, which I did.

The other part was to clear up any financial amends as well. When I discovered the unpaid court costs I was completely overwhelmed! I did not have the resources to pay those fines.

But I knew I had to try.

20

A Thank You!

That's when Faith Campbell stepped in. She assured me that it was possible and helped me find a resolution!

I'm truly grateful for her help and feel that I can move forward now, with a clean slate and be the best person I can be.

Thanks for all the help!

Julie Kemp

21

Douglas Isabelle
Deputy Executive Director
Florida Clerks of Court Operations
Corporation

COMPLIANCE 20: [MISSION TO DRIVE]



22



THE LAW

- Section 938.30, F.S. provides Clerks with authority to "enforce, satisfy, compromise, settle, subordinate, release, or otherwise dispose of any debt or liens imposed and collected".

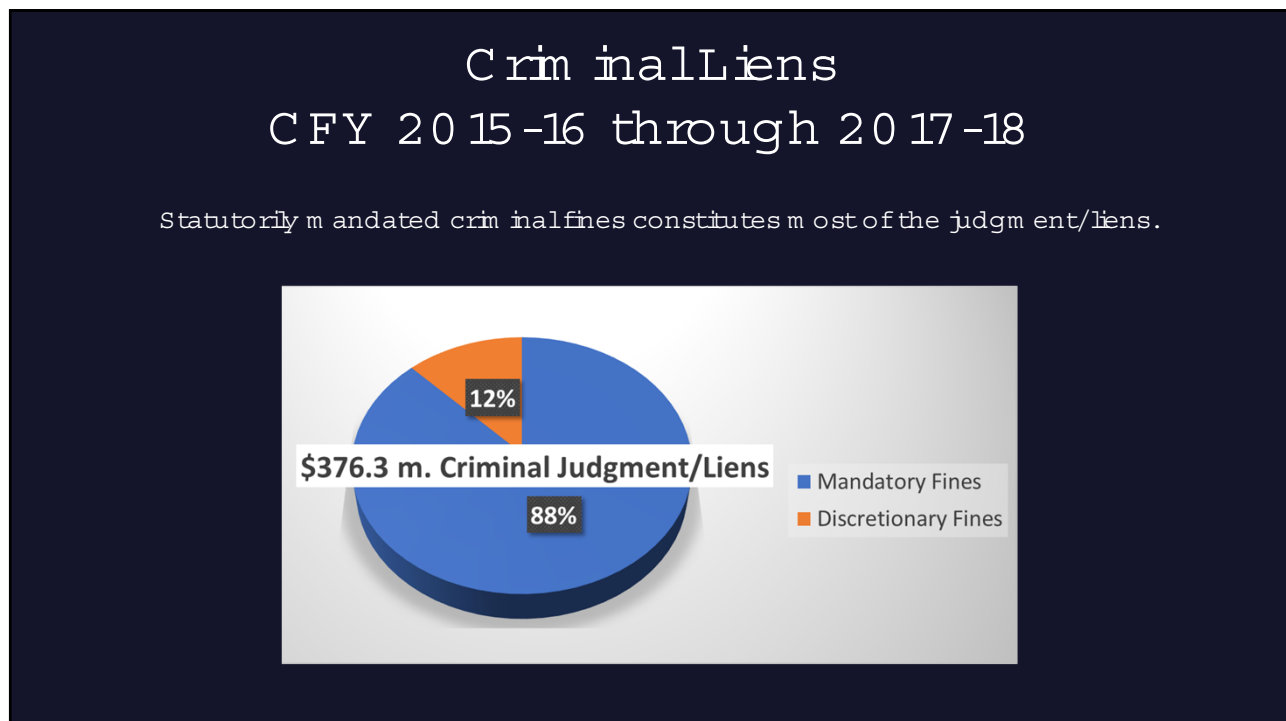
May 2012 - Opinion

- "... If it was the not the intent of the Legislature to allow the Clerk to negotiate the release of the debt or lien for any reason other than full payment the language would have been restricted to requiring the Clerk to satisfy the judgment lien upon full payment".

COMPLIANCE 20: [MISSION TO DRIVE]

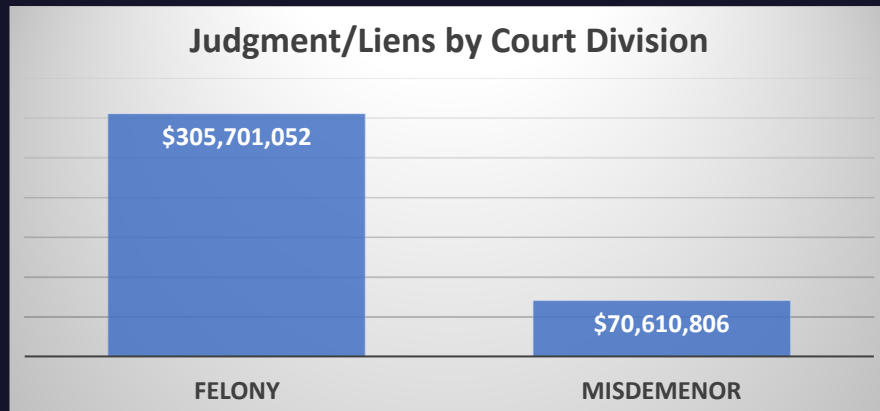
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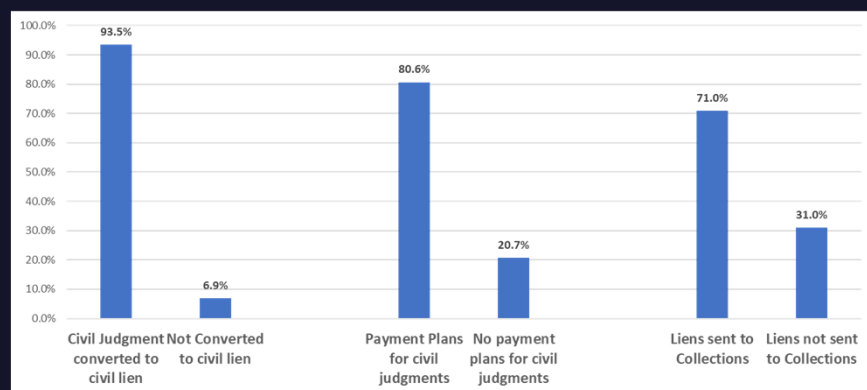
Circuit and County Criminal Judgment/Liens CFY 2015-16 through 2017-18

Felons owe most of the judgment liens.



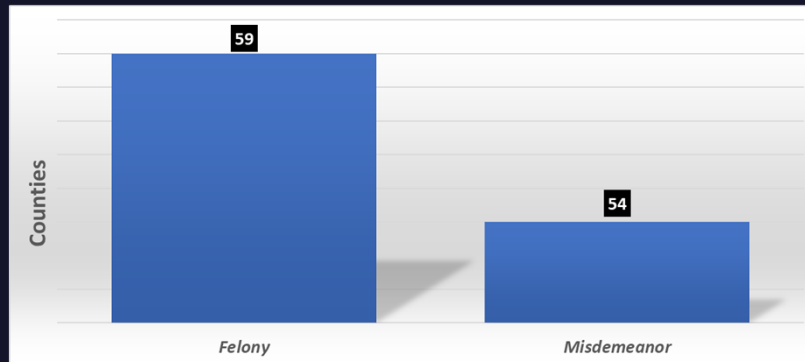
25

County Treatment of Judgment/Liens For Criminal Cases



26

Counties That Record Criminal Judgments/Liens



Best Practices List

Enforce, satisfy, **COMPROMISE, SETTLE, SUBORDINATE**, release, or dispose of debts and liens as required by FS 938.30(9).



1



St. Lucie Clerk of the Circuit Court

Compliance & Collections Negotiation Programs

Florida Rural Legal Services



Legal service that focuses on past due cases that are in collections and either delinquent or suspension status.

Florida Legal Services does an indigent review. Helps with paperwork to get customer into a payment plan for past due court debt. Clerk waives collection and past due fees to get customer into an active payment arrangement with Clerk.

2



St. Lucie Clerk of the Circuit Court

Compliance & Collections Negotiation Programs

Florida Rights Restoration Coalition

Amendment 4 provided us with the opportunity to assist convicted felons with economic relief so that they may restore their voting privileges.

Florida Rights Restoration Coalition (FRRRC) is a grassroots organization with the goal of helping convicted felons restore their right to vote. Donations made to FRRRC are used to assist customers in paying their criminal financial obligations.



3

St. Lucie Clerk of the Circuit Court



Compliance & Collections Negotiation Programs



THE LAW OFFICES OF
TRAVIS R. WALKER, P.A.

For cases that are not past due, Travis Walker Legal Services collects outstanding court fines and keeps 30% as a collections fee and forwards 70% to the Clerk.

Clerk then waives 30% of the fine obligation in the case to cover collection fee. Provides service to county and municipal ordinance cases that can not be suspended.

Juvenile cases that are past due are also referred to Travis Walker. This new service is currently in testing.

4

Rewarding **GOOD Compliance**

Active and on time payments for 12 months or more

\$300 or less balance

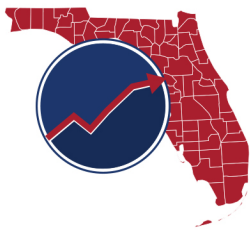
Clerk waives final balance, closes case

Sends Congratulatory Notice


An Educational Resource provided by the Florida
Clerks of Court Operations Corporation



The infographic features a light blue background with a green path leading up to a goal. Two stylized figures in business suits are shown placing a green block onto the path. The path is composed of several green segments, and the goal is represented by a large blue circle. The text is arranged in a clear, readable format, with key points highlighted in white boxes.



AGENDA ITEM 8

DATE: August 12, 2020
SUBJECT: Revenue Estimating Conference Results
COMMITTEE ACTION: Informational

OVERVIEW:

The Article V Revenue Estimating Conference (REC or Conference) met on July 20, 2020, in Tallahassee. The Conference consists of representatives from the Florida Senate, the House of Representatives, the Executive Office of the Governor (EOG), and the Office of Economic and Demographic Research (EDR). State entities that are impacted by the Conference participate in the discussion, such as the Office of the State Courts Administrator (OSCA), but do not have a vote on final numbers. Jason Welty from the Clerks of Court Operations Corporation (CCOC) represented the clerks at the Conference.

Results

The Conference estimated there would be \$410 million of collected revenue available for the clerks' CFY 2020-21 budget. There is a high degree of uncertainty surrounding the future because of the ongoing pandemic, and the estimates from OSCA, EDR, EOG, and CCOC varied. The projections from CCOC and EDR were most closely aligned, and the Conference adopted CCOC's projection for two of the three components of the revenue forecast for the clerks. The CCOC projection was less than one percent greater than the EDR's projection but about 2.5 percent less than EOG's projection. Because the Conference adopted several of the EOG forecasts on the flow-through filing fees, the final projection for clerk revenues ended up at \$410 million when adjusted for the county fiscal year.

The CFY 2020-21 projection acknowledges the decline in civil traffic revenue and the delayed start of foreclosures, evictions, and other defaults on credit cards and bank loans. For the out-years, the projection grows to \$415 in CFY 2021-22 and up to \$423.6 by CFY 2025-26. The most significant difference in the out-years was the CCOC projected continued revenue growth, whereas the EOG and EDR projections slowed the growth and projected some revenue decline.

No cumulative excess dollars are expected to be transferred to the state for the current fiscal year.

ATTACHMENTS:

1. Article V Revenue Estimating Conference – July 20, 2020
2. Clerks of Court SFY to LFY Conversion July 2020
3. Article V Executive Summary – July 20, 2020

**ARTICLE V REVENUE ESTIMATING CONFERENCE
07/20/2020**

Funds:

1. **GR** – General Revenue
2. **COCTF** – Clerks of the Court Trust Fund
3. **SCRTF** – State Courts Revenue Trust Fund
4. **F&FF** – Fine and Forfeiture Funds (Clerks-Local)

Other Funds

1. **DFSATF** – Department of Financial Services Administrative Trust Fund
2. **CETF** – Court Education Trust Fund
3. **PDRTF** – Public Defenders Revenue Trust Fund
4. **SARTF** – State Attorneys Revenue Trust Fund
5. **BSCITF** – Brain and Spinal Cord Injury Trust Fund
6. **ACCTF** – Additional Court Costs Trust Fund
7. **EMSTF** – Emergency Medical Services Trust Fund
8. **DVTF** – Domestic Violence Trust Fund
9. **DHTF** – Displaced Homemaker Trust Fund
10. **CWTF** – Child Welfare Trust Fund
11. **GDTFDVR** – Grants and Donations Trust Fund of the Division of Vocational Rehabilitation
12. **ICDTF** – Indigent Criminal Defense Trust Fund

REVENUE FORECAST BY VARIABLE

(\$ millions)

Fiscal Year	Estimate	COUNTY COURT					TRAFFIC COURT		CIRCUIT COURT						OTHER			FILING FEES TO CLERKS	CLERKS OF COURT					TOTAL	
		Claims \$2,500 to \$15,000	Claims above \$15,000	Foreclosure	Removal of Tenant Action	Additional Fees	Allocated Civil Penalties	Other Violations RL Ticket Unlawful Speed	Family Base Fee Marriage Dissolution		Other Base Fee Other Probate Additional Fee		Foreclosure Base Fee Variable Fee		Appeals to SC & DCA	Adjudication Counterclaim	Mediation, Marriage Licenses and other		Other 142.01(2)	10% of Fines per 28.37	Total 142.01(2)	Chapter 2008-111*	COCTF Unexpended/ Excess Revenues		
Non-clerk		\$15.00	\$195.00	\$195.00	\$10.00	var.	43.1%	var.	\$100.00	\$97.50	\$200.00	\$115.00	\$4.00	\$5.00	var.	var.	var.		var.						
Clerks		\$280.00	\$195.00	\$195.00	\$170.00				\$195.00		\$195.00			\$195.00					var.					var.	
2015-16	ACTUAL	35.3	0.0	0.0	24.6	1.6	28.0	31.0	22.5	6.5	47.8	7.3	1.3	13.5	53.2	2.9	10.0	8.3	108.4	279.6	0.0	388.0	62.9	5.0	641.4
2016-17	ACTUAL	40.4	0.0	0.0	24.1	1.8	26.0	29.0	22.2	6.4	50.8	7.3	1.3	11.1	43.7	2.6	10.1	8.4	111.6	262.4	0.0	374.1	58.9	6.5	613.2
2017-18	ACTUAL	49.1	0.0	0.0	23.8	2.0	24.9	28.1	21.9	6.1	57.7	7.5	1.3	8.7	32.8	2.0	0.8	8.4	120.6	267.8	18.2	406.6	55.7	8.6	625.6
2018-19	ACTUAL	62.0	0.0	0.0	23.7	2.4	24.5	27.2	22.9	6.2	67.8	7.7	1.5	10.7	41.7	1.9	0.5	8.4	140.2	267.9	19.1	427.2	56.8	0.0	652.8
2019-20	ACTUAL	59.8	3.7	0.6	20.3	2.5	22.3	23.9	19.9	5.6	65.3	7.5	1.4	7.6	27.9	1.7	0.3	7.4	130.9	251.9	18.1	400.9	56.1	0.0	603.8
EOY 2019-20	FCST	65.5	2.5	0.7	23.3	2.5	24.5	25.8	22.9	6.2	69.9	7.8	1.5	7.9	31.3	1.9	0.3	8.5	143.2	267.9	19.3	430.4	61.9	0.0	652.1
	ACTUAL	59.8	3.7	0.6	20.3	2.5	22.3	23.9	19.9	5.6	65.3	7.5	1.4	7.6	27.9	1.7	0.3	7.4	130.9	251.9	18.1	400.9	56.1	0.0	603.8
	Diff.	-5.7	1.2	-0.1	-3.0	0.0	-2.2	-1.9	-3.0	-0.6	-4.6	-0.3	-0.1	-0.3	-3.4	-0.2	0.0	-1.1	-12.3	-16.0	-1.2	-29.5	-5.8	0.0	-48.3
2020-21	OLD (Adjusted)	64.3	6.1	2.0	23.2	2.6	24.3	24.8	23.0	6.2	65.1	7.9	1.5	7.9	33.0	2.1	0.3	8.5	142.0	268.4	19.2	429.6	62.2	0.0	652.6
	EDR	60.5	8.7	2.9	26.4	2.7	22.0	22.5	21.0	5.6	57.1	7.4	1.2	10.0	40.2	1.9	0.3	7.8	139.9	248.1	17.8	405.8	56.9	0.0	621.0
	EOG	67.1	9.0	2.3	25.7	3.1	20.0	21.2	21.5	6.2	58.5	8.4	1.3	8.8	36.1	2.1	0.3	7.5	145.3	251.6	17.6	414.5	51.8	0.0	620.1
	DEPT	55.6	8.3	2.6	16.3	2.3	#N/A	18.6	20.1	5.6	54.3	7.1	1.3	7.5	28.7	1.8	0.3	6.9	120.8	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	138.8	251.3	16.8	406.9	54.8	0.0	#N/A
	NEW	60.5	8.3	1.4	25.7	2.9	20.0	21.2	21.5	6.2	57.1	8.4	1.2	10.8	40.9	1.8	0.3	7.8	139.4	251.3	17.8	408.5	54.8	0.0	619.9
2021-22	OLD (Adjusted)	63.6	6.1	2.0	23.1	2.6	24.2	25.0	23.0	6.1	64.3	8.0	1.4	8.0	33.3	2.4	0.3	8.5	140.9	268.6	19.2	428.7	62.3	0.0	652.0
	EDR	61.6	8.9	2.8	25.0	2.7	22.3	23.1	21.6	5.7	58.2	7.5	1.2	8.6	33.6	2.2	0.3	8.0	139.3	252.1	18.1	409.5	57.4	0.0	620.9
	EOG	65.5	9.2	2.5	23.8	3.0	23.1	24.2	23.0	6.1	59.0	8.0	1.3	8.0	31.9	2.4	0.3	7.8	142.6	256.7	18.2	417.5	59.5	0.0	633.5
	DEPT	64.1	9.0	2.0	24.4	2.8	#N/A	20.5	22.2	5.9	58.8	7.3	1.4	10.6	44.8	2.2	0.3	7.7	143.4	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	138.2	257.1	17.9	413.2	57.5	0.0	#N/A
	NEW	61.6	9.0	1.4	23.8	2.8	23.1	24.2	23.0	6.1	58.2	8.0	1.2	9.4	34.3	2.2	0.3	8.0	139.1	257.1	18.1	414.3	57.5	0.0	629.3
2022-23	OLD (Adjusted)	62.6	9.4	3.1	23.1	2.6	24.2	25.2	23.0	6.1	59.8	8.0	1.4	7.5	33.0	2.4	0.3	8.5	139.5	269.0	19.1	427.6	62.3	0.0	650.6
	EDR	61.8	11.5	4.4	23.8	2.8	22.6	23.5	22.1	5.8	55.7	7.6	1.2	7.5	31.4	2.3	0.3	8.0	138.3	257.6	18.3	414.2	58.5	0.0	626.7
	EOG	63.2	12.7	4.1	23.5	3.0	23.6	24.7	23.0	6.1	55.8	8.0	1.3	7.3	31.8	2.4	0.3	8.2	140.4	260.9	18.5	419.8	60.0	0.0	638.4
	DEPT	64.1	11.4	3.6	20.6	2.8	#N/A	22.3	22.9	5.9	56.3	7.5	1.4	8.5	37.8	2.3	0.3	8.4	139.0	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	137.2	260.1	18.5	415.8	58.1	0.0	#N/A
	NEW	61.8	11.4	3.6	23.5	2.9	23.6	24.7	23.0	6.1	55.7	8.0	1.2	7.9	31.8	2.3	0.3	8.0	138.6	260.1	18.3	417.0	58.1	0.0	632.3
2023-24	OLD (Adjusted)	62.2	14.1	4.8	23.1	2.7	24.2	25.2	23.0	6.1	54.8	8.0	1.3	6.7	32.5	2.5	0.3	8.5	139.0	269.4	19.1	427.5	62.5	0.0	651.0
	EDR	61.9	15.1	6.6	22.6	2.9	22.7	23.7	22.3	5.9	52.0	7.8	1.1	6.2	29.6	2.4	0.3	8.1	137.2	261.4	18.4	417.0	59.2	0.0	630.2
	EOG	62.8	13.9	6.3	23.2	3.1	23.6	24.7	23.0	6.1	54.3	8.0	1.3	6.2	31.1	2.4	0.3	8.2	139.6	261.3	18.5	419.4	61.0	0.0	639.3
	DEPT	62.0	16.1	4.8	20.6	2.9	#N/A	23.1	22.9	5.8	50.6	7.7	1.4	6.7	32.5	2.4	0.3	8.4	135.3	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	136.1	263.1	18.9	418.1	58.5	0.0	#N/A
	NEW	61.9	16.1	6.6	23.2	3.0	23.6	24.7	23.0	6.1	52.0	8.0	1.1	6.1	29.6	2.4	0.3	8.1	138.7	263.1	18.4	420.2	58.5	0.0	635.8
2024-25	OLD (Adjusted)	61.9	13.9	4.9	23.1	2.7	24.1	25.2	23.0	6.0	54.2	8.0	1.3	6.7	32.8	2.5	0.3	8.5	138.4	270.0	19.1	427.5	62.7	0.0	650.9
	EDR	61.9	15.1	6.5	23.1	2.9	22.8	23.8	22.5	5.9	51.9	7.8	1.1	6.0	28.9	2.5	0.3	8.2	137.6	263.7	18.5	419.8	59.6	0.0	633.0
	EOG	62.5	13.7	6.4	23.0	3.1	23.5	24.7	23.0	6.0	53.7	8.0	1.3	6.3	31.4	2.4	0.3	8.2	138.8	261.9	18.5	419.2	61.2	0.0	639.1
	DEPT	61.5	15.9	4.9	20.6	2.9	#N/A	23.1	22.9	5.8	50.1	7.7	1.3	6.7	32.8	2.4	0.3	8.4	134.6	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	136.5	264.7	18.9	420.1	59.0	0.0	#N/A
	NEW	61.9	15.9	6.6	23.0	3.0	23.5	24.7	23.0	6.0	51.9	8.0	1.1	6.0	28.9	2.4	0.3	8.2	138.2	264.7	18.5	421.4	59.0	0.0	636.6
2025-26	OLD (Adjusted)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	EDR	61.6	15.0	6.6	23.1	2.9	22.9	23.9	22.6	5.9	51.6	7.9	1.1	6.2	29.6	2.5	0.3	8.2	137.4	264.6	18.6	420.6	59.8	0.0	634.9
	EOG	61.1	13.7	6.5	23.0	3.1	23.5	24.7	23.0	6.0	53.4	8.0	1.3	6.3	31.7	2.4	0.3	8.2	137.4	262.5	18.6	418.5	61.2	0.0	638.5
	DEPT	61.5	15.9	4.9	20.6	2.9	#N/A	23.1	22.9	5.8	48.9	7.7	1.2	6.7	32.8	2.4	0.3	8.4	134.0	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	136.2	267.0	18.9	422.1	60.1	0.0	#N/A
	NEW	61.6	15.9	6.6	23.0	2.9	23.5	24.7	23.0	6.0	51.6	8.0	1.1	6.1	29.5	2.4	0.3	8.2	137.9	267.0	18.6	423.5	60.1	0.0	640.1

Note: The amounts above reflect Article V fees, which are not inclusive of all court-related fines, fees, and surcharges.
10% of Fines per 28.37 were directed from the Public Records Modernization Trust Fund to the Clerk's Fine and Forfeiture Funds by Ch. 2017-126 L.O.F.

GROWTH RATES BY VARIABLE

(\$ millions)

Agenda Item 8 - Attachment 1

Fiscal Year	Estimate	COUNTY COURT					TRAFFIC COURT		CIRCUIT COURT						OTHER			FILING FEES TO CLERKS	CLERKS OF COURT						TOTAL
		Claims in excess of \$2,500	Claims above \$15,001	Foreclosure	Removal of Tenant Action	Additional Fee	Allocated Civil Penalties	Other Violations RLC Ticket Unlawful Speed	Family Base Fee Marriage Dissolution		Other Base Fee Probate Additional Fee		Foreclosure Base Fee Variable Fee		Appeals to SC & DCA	Adjudication Counterclaim	Mediation, Marriage Licenses and other		Other 142.01(2)	10% of Fines per 28.37	Total 142.01(2)	Chapter 2008-111	COCTF Unexpended Revenues		
2020-21	OLD (Adjusted)	7.5%	#N/A	#N/A	14.3%	4.0%	8.8%	3.7%	15.8%	10.4%	-0.4%	5.8%	10.1%	3.7%	18.4%	21.9%	10.4%	15.1%	8.5%	6.6%	6.1%	7.2%	10.9%	#DIV/0!	8.1%
	EDR	1.1%	#N/A	#N/A	30.0%	8.0%	-1.5%	-5.9%	5.8%	-0.3%	-12.6%	-0.9%	-11.9%	31.3%	44.2%	10.3%	10.4%	5.6%	6.9%	-1.5%	-1.6%	1.2%	1.5%	#DIV/0!	2.9%
	EOG	12.2%	#N/A	#N/A	26.6%	24.0%	-10.4%	-11.4%	8.3%	10.4%	-10.5%	12.5%	-4.6%	15.6%	29.5%	21.9%	10.4%	1.6%	11.0%	-0.1%	-2.7%	3.4%	-7.6%	#DIV/0!	2.7%
	DEPT	-7.1%	#N/A	#N/A	-19.7%	-8.0%	#N/A	-22.2%	1.2%	-0.3%	-16.9%	-4.9%	-4.6%	-1.5%	3.0%	4.5%	10.4%	-6.5%	-7.7%	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	6.0%	-0.2%	-7.2%	1.5%	-2.3%	#DIV/0!	#N/A
	NEW	1.1%	#N/A	#N/A	26.6%	16.0%	-10.4%	-11.4%	8.3%	10.4%	-12.6%	12.5%	-11.9%	41.8%	46.7%	4.5%	10.4%	5.6%	6.5%	-0.2%	-1.6%	1.9%	-2.3%		2.7%
2021-22	OLD (Adjusted)	-1.1%	0.0%	0.0%	-0.4%	0.0%	-0.4%	0.8%	0.0%	-1.6%	-1.2%	1.3%	-6.7%	1.3%	0.9%	14.3%	0.0%	0.0%	-0.8%	0.1%	#N/A	-0.2%	0.2%		-0.1%
	EDR	1.8%	2.3%	-3.4%	-5.3%	0.0%	1.4%	2.7%	2.9%	1.8%	1.9%	1.4%	0.0%	-14.0%	-16.4%	15.8%	0.0%	2.6%	-0.4%	1.6%	#N/A	0.9%	0.9%		0.0%
	EOG	-2.4%	2.2%	8.7%	-7.4%	-3.2%	15.5%	14.2%	7.0%	-1.6%	0.9%	-4.8%	0.0%	-9.1%	-11.6%	14.3%	0.0%	4.0%	-1.9%	2.0%	#N/A	0.7%	14.9%		2.2%
	DEPT	15.3%	8.4%	-23.1%	49.7%	21.7%	#N/A	10.2%	10.4%	5.4%	8.3%	2.8%	7.7%	41.3%	56.1%	22.2%	0.0%	11.6%	18.7%	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	-0.4%	2.3%	#N/A	1.5%	4.9%		#N/A
	NEW	1.8%	8.4%	0.0%	-7.4%	-3.4%	15.5%	14.2%	7.0%	-1.6%	1.9%	-4.8%	0.0%	-13.0%	-16.1%	22.2%	0.0%	2.6%	-0.2%	2.3%	#N/A	1.4%	4.9%		1.5%
2022-23	OLD (Adjusted)	-1.6%	54.1%	55.0%	0.0%	0.0%	0.0%	0.8%	0.0%	0.0%	-7.0%	0.0%	0.0%	-6.3%	-0.9%	0.0%	0.0%	0.0%	-1.0%	0.1%	#N/A	-0.3%	0.0%		-0.2%
	EDR	0.3%	29.2%	57.1%	-4.8%	3.7%	1.3%	1.7%	2.3%	1.8%	-4.3%	1.3%	0.0%	-12.8%	-6.5%	4.5%	0.0%	0.0%	-0.7%	2.2%	#N/A	1.1%	1.9%		0.9%
	EOG	-3.5%	38.0%	64.0%	-1.3%	0.0%	2.2%	2.1%	0.0%	0.0%	-5.4%	0.0%	0.0%	-8.8%	-0.3%	0.0%	0.0%	5.1%	-1.5%	1.6%	#N/A	0.6%	0.8%		0.8%
	DEPT	0.0%	26.7%	80.0%	-15.6%	0.0%	#N/A	8.8%	3.2%	0.0%	-4.3%	2.7%	0.0%	-19.8%	-15.6%	4.5%	0.0%	9.1%	-3.1%	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	-0.7%	1.2%	#N/A	0.6%	1.0%		#N/A
	NEW	0.3%	26.7%	157.1%	-1.3%	3.6%	2.2%	2.1%	0.0%	0.0%	-4.3%	0.0%	0.0%	-16.0%	-7.3%	4.5%	0.0%	0.0%	-0.4%	1.2%	1.1%	0.7%	1.0%		0.5%
2023-24	OLD (Adjusted)	-0.6%	50.0%	54.8%	0.0%	3.8%	0.0%	0.0%	0.0%	0.0%	-8.4%	0.0%	-7.1%	-10.7%	-1.5%	4.2%	0.0%	0.0%	-0.4%	0.1%	#N/A	0.0%	0.3%		0.1%
	EDR	0.2%	31.3%	50.0%	-5.0%	3.6%	0.4%	0.9%	0.9%	1.7%	-6.6%	2.6%	-8.3%	-17.3%	-5.7%	4.3%	0.0%	1.3%	-0.8%	1.5%	#N/A	0.7%	1.2%		0.6%
	EOG	-0.6%	9.4%	53.7%	-1.3%	3.3%	0.0%	0.0%	0.0%	0.0%	-2.7%	0.0%	0.0%	-15.1%	-2.2%	0.0%	0.0%	0.0%	-0.6%	0.2%	#N/A	-0.1%	1.7%		0.1%
	DEPT	-3.3%	41.2%	33.3%	0.0%	3.6%	#N/A	3.6%	0.0%	-1.7%	-10.1%	2.7%	0.0%	-21.2%	-14.0%	4.3%	0.0%	0.0%	-2.7%	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	-0.8%	1.2%	#N/A	0.6%	0.7%		#N/A
	NEW	0.2%	41.2%	83.3%	-1.3%	3.4%	0.0%	0.0%	0.0%	0.0%	-6.6%	0.0%	-8.3%	-22.8%	-6.9%	4.3%	0.0%	1.3%	0.1%	1.2%	0.5%	0.8%	0.7%		0.6%
2024-25	OLD (Adjusted)	-0.5%	-1.4%	2.1%	0.0%	0.0%	-0.4%	0.0%	0.0%	-1.6%	-1.1%	0.0%	0.0%	0.0%	0.9%	0.0%	0.0%	0.0%	-0.4%	0.2%	#N/A	0.0%	0.3%		0.0%
	EDR	0.0%	0.0%	-1.5%	2.2%	0.0%	0.4%	0.4%	0.9%	0.0%	-0.2%	0.0%	0.0%	-3.2%	-2.4%	4.2%	0.0%	1.2%	0.3%	0.9%	#N/A	0.7%	0.7%		0.4%
	EOG	-0.5%	-1.4%	1.6%	-0.9%	0.0%	-0.4%	0.0%	0.0%	-1.6%	-1.1%	0.0%	0.0%	1.6%	1.0%	0.0%	0.0%	0.0%	-0.6%	0.2%	#N/A	0.0%	0.3%		0.0%
	DEPT	-0.8%	-1.2%	2.1%	0.0%	0.0%	#N/A	0.0%	0.0%	0.0%	-1.0%	0.0%	-7.1%	0.0%	0.9%	0.0%	0.0%	0.0%	-0.5%	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	0.3%	0.6%	#N/A	0.5%	0.9%		#N/A
	NEW	0.0%	-1.2%	0.0%	-0.9%	0.0%	-0.4%	0.0%	0.0%	-1.6%	-0.2%	0.0%	0.0%	-1.6%	-2.4%	0.0%	0.0%	1.2%	-0.4%	0.6%	0.5%	0.3%	0.9%		0.1%
2025-26	OLD (Adjusted)	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	#N/A	-100.0%	-100.0%		-100.0%
	EDR	-0.5%	-0.7%	1.5%	0.0%	0.0%	0.4%	0.4%	0.4%	0.0%	-0.6%	0.8%	3.2%	3.3%	2.4%	0.0%	0.0%	0.0%	-0.1%	0.3%	#N/A	0.2%	0.3%		0.3%
	EOG	-2.2%	0.0%	1.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	-0.6%	0.0%	-3.6%	0.0%	1.0%	0.0%	0.0%	0.0%	-1.0%	0.2%	#N/A	-0.2%	0.0%		-0.1%
	DEPT	0.0%	0.0%	0.0%	0.0%	0.0%	#N/A	0.0%	0.0%	0.0%	-2.4%	0.4%	-5.0%	0.0%	0.0%	0.0%	0.0%	0.0%	-0.4%	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	CCOC	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	-0.2%	0.9%	#N/A	0.5%	1.9%		#N/A
	NEW	-0.5%	0.0%	0.0%	0.0%	-3.3%	0.0%	0.0%	0.0%	0.0%	-0.6%	0.0%	0.0%	1.7%	2.1%	0.0%	0.0%	0.0%	-0.2%	0.9%	0.5%	0.5%	1.9%		0.5%

REVENUE DISTRIBUTION by FUND

Agenda Item 8 - Attachment 1

Fiscal Year	Estimate	GR	Clerks F&FF	COCTF	SCRTF	DFSATF	CETF	PDRTF	SARTF	BSCITF	ACCTF	EMSTF	DVTF	DHTF	CWTF	GDTFDVR	ICDTF	Total
2015-16	ACTUAL	139.1	388.0	5.0	75.8	1.7	2.6	3.2	6.3	5.5	3.2	4.7	3.7	0.8	0.3	1.4	0.0	641.4
2016-17	ACTUAL	126.4	374.1	6.5	74.3	1.7	2.7	3.0	5.9	5.1	3.0	4.4	3.6	0.8	0.4	1.3	0.0	613.2
2017-18	ACTUAL	104.4	406.6	8.6	75.4	1.8	2.9	2.9	5.7	5.0	2.9	4.2	3.5	0.1	0.3	1.2	0.0	625.6
2018-19	ACTUAL	110.6	427.2	0.0	84.1	2.0	3.4	0.0	5.7	4.9	2.9	4.2	3.5	0.0	0.3	1.2	2.8	652.8
2019-20	ACTUAL	95.8	400.9	0.0	78.4	2.0	3.3	0.0	5.3	4.4	2.7	3.9	3.2	0.0	0.3	1.1	2.6	601.2
2020-21	OLD (Adjusted)	106.2	429.7	0.0	85.8	2.0	3.5	0.0	5.9	4.8	2.8	4.1	3.5	0.0	0.3	1.1	2.9	652.6
	EDR	105.1	405.9	0.0	81.6	1.9	3.3	0.0	5.3	4.4	2.4	3.8	3.3	0.0	0.3	1.0	2.7	621.0
	EOG	96.0	414.5	0.0	81.9	1.9	3.8	0.0	5.0	4.0	2.3	3.4	3.5	0.0	0.3	1.0	2.5	620.1
	DEPT	#N/A	#N/A	#N/A	73.3	1.8	3.1	0.0	4.2	#N/A	#N/A	#N/A	3.2	0.0	0.3	#N/A	#N/A	#N/A
	CCOC	#N/A	406.9	0.0	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	NEW	102.8	408.5	0.0	81.0	2.0	3.5	0.0	5.0	4.0	2.4	3.4	3.5	0.0	0.3	1.0	2.5	619.9
2021-22	OLD (Adjusted)	106.6	428.7	0.0	85.7	2.0	3.4	3.0	5.9	4.8	2.9	4.1	3.5	0.0	0.3	1.1	0.0	652.0
	EDR	100.7	409.5	0.0	81.6	1.9	3.4	2.7	5.4	4.4	2.7	3.8	3.4	0.0	0.3	1.1	0.0	620.9
	EOG	102.1	417.5	0.0	83.3	1.9	3.7	2.9	5.8	4.6	2.9	3.9	3.5	0.0	0.3	1.1	0.0	633.5
	DEPT	#N/A	#N/A	#N/A	82.3	2.0	3.7	2.4	4.7	#N/A	#N/A	#N/A	3.3	0.0	0.3	#N/A	#N/A	#N/A
	CCOC	#N/A	413.2	0.0	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	NEW	102.3	414.3	0.0	82.4	2.0	3.5	2.9	5.8	4.6	2.7	3.9	3.5	0.0	0.3	1.1	0.0	629.3
2022-23	OLD (Adjusted)	106.5	427.7	0.0	85.8	1.9	3.4	3.0	6.0	4.8	2.6	4.0	3.5	0.0	0.3	1.1	0.0	650.6
	EDR	100.2	414.2	0.0	82.7	1.9	3.3	2.8	5.6	4.5	2.8	3.9	3.4	0.0	0.3	1.1	0.0	626.7
	EOG	102.1	419.8	0.0	85.7	1.9	3.7	3.0	5.9	4.7	2.6	4.0	3.5	0.0	0.3	1.2	0.0	638.4
	DEPT	#N/A	#N/A	#N/A	84.0	2.0	3.6	2.6	5.3	#N/A	#N/A	#N/A	3.3	0.0	0.3	#N/A	#N/A	#N/A
	CCOC	#N/A	415.8	0.0	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	NEW	101.0	417.0	0.0	83.6	1.9	3.5	3.0	5.9	4.7	2.7	4.0	3.5	0.0	0.3	1.2	0.0	632.3
2023-24	OLD (Adjusted)	106.0	427.5	0.0	86.7	1.9	3.4	3.0	6.0	4.8	2.8	4.0	3.5	0.0	0.3	1.1	0.0	651.0
	EDR	99.4	417.1	0.0	84.2	1.9	3.3	2.8	5.6	4.5	2.6	3.9	3.5	0.0	0.3	1.1	0.0	630.2
	EOG	102.2	419.4	0.0	86.8	1.9	3.7	3.0	5.9	4.7	2.7	4.0	3.5	0.0	0.3	1.2	0.0	639.3
	DEPT	#N/A	#N/A	#N/A	83.8	1.9	3.6	2.8	5.5	#N/A	#N/A	#N/A	3.3	0.0	0.3	#N/A	#N/A	#N/A
	CCOC	#N/A	418.2	0.0	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	NEW	99.3	420.3	0.0	85.6	1.9	3.5	3.0	5.9	4.7	2.6	4.0	3.5	0.0	0.3	1.2	0.0	635.8
2024-25	OLD (Adjusted)	106.4	427.5	0.0	86.4	1.9	3.4	3.0	6.0	4.8	2.7	4.0	3.4	0.0	0.3	1.1	0.0	650.9
	EDR	99.3	419.9	0.0	84.3	1.9	3.3	2.8	5.6	4.5	2.6	3.9	3.5	0.0	0.3	1.1	0.0	633.0
	EOG	102.6	419.2	0.0	86.5	1.9	3.7	3.0	5.9	4.6	2.8	4.0	3.4	0.0	0.3	1.2	0.0	639.1
	DEPT	#N/A	#N/A	#N/A	83.6	1.8	3.5	2.8	5.5	#N/A	#N/A	#N/A	3.3	0.0	0.3	#N/A	#N/A	#N/A
	CCOC	#N/A	420.2	0.0	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	NEW	99.3	421.5	0.0	85.4	1.9	3.4	3.0	5.9	4.6	2.7	4.0	3.4	0.0	0.3	1.2	0.0	636.6
2025-26	OLD (Adjusted)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	EDR	100.1	420.5	0.0	84.3	1.9	3.3	2.8	5.7	4.6	2.8	4.0	3.5	0.0	0.3	1.1	0.0	634.9
	EOG	102.8	418.6	0.0	86.4	1.9	3.6	3.0	5.9	4.6	2.8	4.0	3.4	0.0	0.3	1.2	0.0	638.5
	DEPT	#N/A	#N/A	#N/A	83.0	1.8	3.4	2.8	5.5	#N/A	#N/A	#N/A	3.3	0.0	0.3	#N/A	#N/A	#N/A
	CCOC	#N/A	422.2	0.0	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	NEW	100.8	423.6	0.0	85.4	1.9	3.4	3.0	5.9	4.6	2.6	4.0	3.4	0.0	0.3	1.2	0.0	640.1

Notes: The Clerks Fines & Forfeiture Funds do not include the 10% of all court-related fines to be deposited into the clerk's Public Records Modernization Trust Fund (F.S. 28.37 (5)) up until FY 2016-17. This amount was directed to the Clerk's Fine and Forfeiture Funds starting FY 2017-18 by Ch. 2017-126 L.O.F. Distribution was changed from the Florida Endowment for Vocational Rehabilitation to the Grants and Donations Trust Fund of the Division of Vocational Rehabilitation by Ch. 2017-75 L.O.F. The amounts above reflect distributions from Article V fees, which are not inclusive of all court-related fines, fees, and surcharges.

Ch. 2008-111 Forecast Detail

(\$ in millions)

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Ch. 2008-111 Fees Grand Total									
OLD (Adjusted)	58.1	61.2	62.3	62.2	62.3	62.3	62.5	62.7	0.0
EDR	58.1	61.2	56.4	56.9	57.4	58.5	59.2	59.6	59.8
EOG	58.1	61.2	56.4	51.8	59.5	60.0	61.0	61.2	61.2
CCOC	58.1	61.2	56.4	54.8	57.5	58.1	58.5	59.0	60.1
NEW	58.1	61.2	56.4	54.8	57.5	58.1	58.5	59.0	60.1
Retained By Counties									
OLD (Adjusted)	2.5	4.4	0.3	0.0	0.0	0.0	0.0	0.0	0.0
EDR	2.5	4.4	0.3	0.0	0.0	0.0	0.0	0.0	0.0
EOG	2.5	4.4	0.3	0.0	0.0	0.0	0.0	0.0	0.0
CCOC	2.5	4.4	0.3	0.0	0.0	0.0	0.0	0.0	0.0
NEW	2.5	4.4	0.3	0.0	0.0	0.0	0.0	0.0	0.0
Ch. 2008-111 Fees Distributed to GR									
OLD (Adjusted)	55.7	56.8	61.9	62.2	62.3	62.3	62.5	62.7	0.0
EDR	55.7	56.8	56.1	56.9	57.4	58.5	59.2	59.6	59.8
EOG	55.7	56.8	56.1	51.8	59.5	60.0	61.0	61.2	61.2
CCOC	55.7	56.8	56.1	54.8	57.5	58.1	58.5	59.0	60.1
NEW	55.7	56.8	56.1	54.8	57.5	58.1	58.5	59.0	60.1
Adjusted Transfer Amount									
OLD (Adjusted)		3.9	3.4	0.0	0.0	0.0	0.0	0.0	0.0
EDR		3.9	3.7	0.0	0.0	0.0	0.0	0.0	0.0
EOG		3.9	3.7	0.0	0.0	0.0	0.0	0.0	0.0
CCOC		3.9	3.7	0.0	0.0	0.0	0.0	0.0	0.0
NEW		3.9	3.7	0.0	0.0	0.0	0.0	0.0	0.0

ARTICLE V FEES AND TRANSFERS

(\$ millions)

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Fiscal Year	Estimate	Direct GR Receipts	Transfer to GR	Transfer from GR to Miami-Dade Clerk	Total General Revenue
2020-21	OLD (Adjusted)	106.2	1.1	--	107.3
	EDR	105.1	0.0	--	105.1
	EOG	96.0	0.0	--	96.0
	DEPT	#N/A	0.0	#N/A	#N/A
	NEW	102.8	0.0	--	102.8
2021-22	OLD (Adjusted)	106.6	0.0	--	106.6
	EDR	100.7	0.0	--	100.7
	EOG	102.1	0.0	--	102.1
	DEPT	#N/A	0.0	#N/A	#N/A
	NEW	102.3	0.0	--	102.3
2022-23	OLD	106.5	0.0	--	106.5
	OLD (Adjusted)	100.2	0.0	--	100.2
	EOG	102.1	0.0	--	102.1
	DEPT	#N/A	0.0	#N/A	#N/A
	NEW	101.0	0.0	--	101.0
2023-24	OLD (Adjusted)	106.0	0.0	--	106.0
	EDR	99.4	0.0	--	99.4
	EOG	102.2	0.0	--	102.2
	DEPT	#N/A	0.0	#N/A	#N/A
	NEW	99.3	0.0	--	99.3
2024-25	OLD (Adjusted)	106.4	0.0	--	106.4
	EDR	99.3	0.0	--	99.3
	EOG	102.6	0.0	--	102.6
	DEPT	#N/A	0.0	#N/A	#N/A
	NEW	99.3	0.0	--	99.3
2025-26	OLD (Adjusted)	0.0	0.0	--	0.0
	EDR	100.1	0.0	--	100.1
	EOG	102.8	0.0	--	102.8
	DEPT	#N/A	0.0	#N/A	#N/A
	NEW	100.8	0.0	--	100.8

Notes:

Pursuant to s. 28.37(3)(b)2., F.S., not less than 50% the cumulative excess of all fines, fees and charges is to be transferred to General Revenue no later than February 1, 2021. The forecasted amount of these funds is \$0.0 million.

Crosswalk of Data Set History to State Accounts History

GR				
Fiscal Year	Data Set	Timing Adjustments	Other Adjustments	State Accounts
2015-16	139.1	(0.3)	0.0	138.8
2016-17	126.4	0.1	0.0	126.6
2017-18	104.4	(0.4)	0.0	104.0
2018-19	110.6	(0.5)	23.2	133.4
2019-20	95.8	(0.5)	9.3	104.6

SCRTF				
Fiscal Year	Data Set	Timing Adjustments	Other Adjustments	State Accounts
2015-16	75.8	(0.3)	0.0	75.5
2016-17	74.3	(0.4)	0.0	73.9
2017-18	75.4	(0.4)	0.0	75.0
2018-19	84.1	(1.3)	0.0	82.7
2019-20	78.4	(0.1)	0.0	78.3

Other Trust Funds				
Fiscal Year	Data Set	Timing Adjustments	Other Adjustments	State Accounts
2015-16	33.5	0.6	0.0	34.1
2016-17	31.9	0.1	0.0	32.0
2017-18	30.6	(1.0)	0.0	29.6
2018-19	30.9	(1.1)	0.0	29.7
2019-20	28.7	(0.8)	0.0	27.9

Notes:

Pursuant to s. 28.37(3), F.S., certain revenues in excess of those needed to fund the combined authorized budget amount for the clerks of the court during the previous county fiscal year are transferred to General Revenue on January 25th of each year. The amount of these funds in FY 2018-19 was \$20.9 million. Added to this amount was \$3.9 million from 2008-111 fees which were retained by Hillsborough, Lee and Santa Rosa Counties.

Chapter 2018-118, L.O.F. directed that the first \$1.5 million from foreclosure filings between \$50,000 and \$250,000 be transferred to the Miami-Dade County Clerk of Court for FY 2018-19.

Pursuant to s. 28.37(3)(b)1., F.S., the cumulative excess of all fines, fees and charges in excess of \$10 million is to be transferred to General Revenue no later than February 1, 2020. The transfer amount pursuant to this section in FY 2019-20 was \$5.6 million. Added to this amount is \$3.7 million from 2008-111 fees which were retained by Hillsborough, Lee and Santa Rosa Counties.

FORECLOSURE FILINGS FORECAST

Agenda Item 8 - Attachment 1

Fiscal Year	Estimate	JUL.	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL	Claim Value Categories		
															< \$50,000	\$50,000 - \$250	> \$250,000
2015-16	ACTUAL	6,477	6,367	5,904	5,202	5,560	4,565	5,803	4,848	5,311	6,382	5,708	5,482	67,609	20.6%	60.3%	19.1%
2016-17	ACTUAL	5,212	5,271	5,534	4,599	4,124	3,888	4,210	4,118	4,187	5,068	4,338	4,818	55,367	22.8%	56.7%	20.5%
2017-18	ACTUAL	4,474	4,341	5,459	2,548	2,622	2,083	2,328	2,922	3,201	3,737	4,183	5,364	43,259	27.6%	52.0%	19.7%
2018-19	ACTUAL	5,652	4,678	5,157	3,741	4,384	3,740	3,996	4,117	4,625	4,505	4,466	4,216	53,277	24.2%	55.3%	20.5%
2019-20	ACTUAL	3,595	3,751	3,965	3,109	4,099	3,800	4,083	4,159	4,226	4,311	1,188	941	41,228	36.7%	46.4%	16.9%
YTD	FCST	3,595	3,751	3,965	3,109	4,099	2,968	3,297	3,047	3,252	3,658	3,438	3,495	41,674	27.5%	52.5%	20.0%
2019-20	ACTUAL	3,595	3,751	3,965	3,109	4,099	3,800	4,083	4,159	4,226	4,311	1,188	941	41,228	36.7%	46.4%	16.9%
	Change	0	0	0	0	0	832	786	1,112	974	653	-2,249	-2,553	-446	9.2%	-6.2%	-3.1%
2020-21	OLD (Adjusted)	4,443	4,195	4,203	3,505	3,671	3,155	3,506	3,238	3,456	3,889	3,654	3,713	44,628	27.5%	52.5%	20.0%
	EDR	1,043	918	1,035	3,524	7,094	6,389	7,107	6,858	6,864	6,077	5,418	5,512	57,837	31.7%	50.2%	18.1%
	EOG	1,000	1,200	4,000	6,100	7,050	6,000	5,000	5,000	4,000	3,750	3,500	3,500	50,100	29.0%	52.0%	19.0%
	DEPT	905	814	814	814	814	814	6,182	6,302	6,810	6,690	6,651	6,402	44,011	36.7%	46.3%	16.9%
	NEW	900	918	1,035	3,524	7,094	6,389	7,107	6,858	6,864	6,077	5,418	5,512	57,695	31.7%	50.2%	18.1%
2021-22	OLD (Adjusted)	4,484	4,234	4,242	3,537	3,706	3,184	3,539	3,269	3,489	3,925	3,688	3,748	45,045	27.5%	52.5%	20.0%
	EDR	4,865	4,332	4,404	3,967	4,376	3,870	4,081	3,938	3,942	4,499	4,012	4,081	50,368	34.9%	47.9%	17.1%
	EOG	4,907	4,270	4,432	3,482	3,741	3,240	3,517	3,425	3,599	3,971	3,834	3,982	46,400	33.0%	49.0%	18.0%
	DEPT	5,576	5,325	5,334	4,629	4,797	4,276	4,630	4,360	4,580	5,017	4,779	4,839	58,141	22.0%	58.0%	20.0%
	NEW	4,865	4,332	4,404	3,967	4,376	3,870	4,081	3,938	3,942	4,499	4,012	4,081	50,368	34.9%	47.9%	17.1%
2022-23	OLD (Adjusted)	4,526	4,273	4,282	3,570	3,740	3,214	3,572	3,299	3,521	3,962	3,722	3,783	45,462	27.5%	52.5%	20.0%
	EDR	4,709	4,194	4,263	3,840	4,236	3,746	3,950	3,812	3,815	4,355	3,883	3,951	48,756	35.7%	47.4%	16.9%
	EOG	4,960	4,316	4,480	3,519	3,782	3,275	3,555	3,461	3,638	4,014	3,875	4,025	46,900	35.0%	45.0%	20.0%
	DEPT	5,072	4,819	4,827	4,116	4,285	3,760	4,117	3,844	4,067	4,507	4,268	4,329	52,010	27.5%	52.5%	20.0%
	NEW	4,709	4,194	4,263	3,840	4,236	3,746	3,950	3,812	3,815	4,355	3,883	3,951	48,756	35.7%	47.4%	16.9%
2023-24	OLD (Adjusted)	4,568	4,312	4,321	3,602	3,774	3,243	3,604	3,329	3,553	3,998	3,756	3,818	45,878	27.5%	52.5%	20.0%
	EDR	4,625	4,119	4,187	3,771	4,160	3,679	3,880	3,744	3,747	4,277	3,814	3,880	47,884	35.9%	47.2%	16.9%
	EOG	5,013	4,362	4,528	3,557	3,822	3,310	3,593	3,498	3,677	4,057	3,916	4,068	47,400	35.0%	45.0%	20.0%
	DEPT	4,568	4,312	4,321	3,602	3,774	3,243	3,604	3,329	3,553	3,998	3,756	3,818	45,878	27.5%	52.5%	20.0%
	NEW	4,625	4,119	4,187	3,771	4,160	3,679	3,880	3,744	3,747	4,277	3,814	3,880	47,884	35.9%	47.2%	16.9%
2024-25	OLD (Adjusted)	4,609	4,351	4,360	3,635	3,808	3,273	3,637	3,359	3,585	4,034	3,790	3,852	46,295	27.5%	52.5%	20.0%
	EDR	4,542	4,045	4,112	3,704	4,086	3,614	3,810	3,677	3,680	4,201	3,746	3,811	47,029	36.2%	47.0%	16.8%
	EOG	5,066	4,408	4,575	3,594	3,862	3,345	3,631	3,535	3,716	4,100	3,958	4,110	47,900	35.0%	45.0%	20.0%
	DEPT	4,609	4,351	4,360	3,635	3,808	3,273	3,637	3,359	3,585	4,034	3,790	3,852	46,295	27.5%	52.5%	20.0%
	NEW	4,542	4,045	4,112	3,704	4,086	3,614	3,810	3,677	3,680	4,201	3,746	3,811	47,029	36.2%	47.0%	16.8%
2025-26	OLD (Adjusted)	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	0.0%
	EDR	4,623	4,117	4,186	3,770	4,159	3,678	3,878	3,742	3,746	4,276	3,813	3,879	47,867	35.9%	47.2%	16.9%
	EOG	5,119	4,454	4,623	3,632	3,903	3,379	3,669	3,572	3,754	4,143	3,999	4,153	48,400	35.0%	45.0%	20.0%
	DEPT	4,609	4,351	4,360	3,635	3,808	3,273	3,637	3,359	3,585	4,034	3,790	3,852	46,295	27.5%	52.5%	20.0%
	NEW	4,623	4,117	4,186	3,770	4,159	3,678	3,878	3,742	3,746	4,276	3,813	3,879	47,867	35.9%	47.2%	16.9%

Adopted Monthly Foreclosure Filings

07/20/2020

Article V REC

FY	2020-21												TOTAL	Claim Value Categories		
Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		< \$50,000	\$50,000 -\$250,000	> \$250,000
FY 2020-21 Mo. Filings	900	918	1,035	3,524	7,094	6,389	7,107	6,858	6,864	6,077	5,418	5,512	57,695	31.7%	50.2%	18.1%

FY	2021-22												TOTAL	Claim Value Categories		
Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		< \$50,000	\$50,000 -\$250,000	> \$250,000
FY 2021-22 Mo. Filings	4,865	4,332	4,404	3,967	4,376	3,870	4,081	3,938	3,942	4,499	4,012	4,081	50,368	34.9%	47.9%	17.1%

FY	2022-23												TOTAL	Claim Value Categories		
Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		< \$50,000	\$50,000 -\$250,000	> \$250,000
FY 2022-23 Mo. Filings	4,709	4,194	4,263	3,840	4,236	3,746	3,950	3,812	3,815	4,355	3,883	3,951	48,756	35.7%	47.4%	16.9%

FY	2023-24												TOTAL	Claim Value Categories		
Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		< \$50,000	\$50,000 -\$250,000	> \$250,000
FY 2023-24 Mo. Filings	4,625	4,119	4,187	3,771	4,160	3,679	3,880	3,744	3,747	4,277	3,814	3,880	47,884	35.9%	47.2%	16.9%

FY	2024-25												TOTAL	Claim Value Categories		
Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		< \$50,000	\$50,000 -\$250,000	> \$250,000
FY 2024-25 Mo. Filings	4,542	4,045	4,112	3,704	4,086	3,614	3,810	3,677	3,680	4,201	3,746	3,811	47,029	36.2%	47.0%	16.8%

FY	2025-26												TOTAL	Claim Value Categories		
Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		< \$50,000	\$50,000 -\$250,000	> \$250,000
FY 2025-26 Mo. Filings	4,623	4,117	4,186	3,770	4,159	3,678	3,878	3,742	3,746	4,276	3,813	3,879	47,867	35.9%	47.2%	16.9%

**Article V REC
07/20/2020
Local Government Fines/Fees/Charges Schedule for Clerks
(Millions)**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
SFY20/21	34.5	33.0	36.8	33.0	32.7	31.8	30.2	35.8	35.9	36.6	34.5	33.8	408.5
SFY21/22	35.0	33.5	37.3	33.5	33.2	32.2	30.6	36.3	36.4	37.1	35.0	34.3	414.3
SFY22/23	35.2	33.7	37.5	33.7	33.4	32.4	30.8	36.6	36.6	37.3	35.2	34.5	417.0
SFY23/24	35.5	34.0	37.8	33.9	33.7	32.7	31.0	36.8	36.9	37.6	35.5	34.8	420.3
SFY24/25	35.6	34.1	37.9	34.0	33.8	32.8	31.1	36.9	37.0	37.7	35.6	34.9	421.5
SFY25/26	35.8	34.2	38.1	34.2	33.9	33.0	31.3	37.1	37.2	37.9	35.8	35.1	423.6

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL
LFY 20/21	33.0	32.7	31.8	30.2	35.8	35.9	36.6	34.5	33.8	35.0	33.5	37.3	410.0
LFY 21/22	33.5	33.2	32.2	30.6	36.3	36.4	37.1	35.0	34.3	35.2	33.7	37.5	415.0
LFY 22/23	33.7	33.4	32.4	30.8	36.6	36.6	37.3	35.2	34.5	35.5	34.0	37.8	417.8
LFY 23/24	33.9	33.7	32.7	31.0	36.8	36.9	37.6	35.5	34.8	35.6	34.1	37.9	420.6
LFY 24/25	34.0	33.8	32.8	31.1	36.9	37.0	37.7	35.6	34.9	35.8	34.2	38.1	422.0
LFY 25/26	34.2	33.9	33.0	31.3	37.1	37.2	37.9	35.8	35.1	35.8	34.2	38.1	423.6

**Revenue Estimating Conference
Article V Fees & Transfers
Executive Summary
July 20, 2020**

Revenue collections for Article V Fees and Transfers during the 2019-20 fiscal year came in below the estimates adopted by the Revenue Estimating Conference held on December 19, 2019. The shortfalls across the judicial system (County Court, Circuit Court, Family Court and Traffic Court) and the Clerks were widespread, leading to a combined loss across all categories and revenue recipients of \$48.3 million. This loss was largely induced by the impact of the worldwide pandemic on court operations; the Statewide Safer at Home order regarding essential services which—among other things--affected the amount of traffic on the roads; various state and local government office closures; and actions to provide forbearance on delinquent payments and foreclosures.

Since some of these effects are still ongoing, the new forecast for Article V Fees and Transfers has been revised downward relative to the previous forecast. Adjustments have also been made to account for changes enacted during the 2020 Legislative Session. These legislative changes include the following:

1. Effective January 1, 2021, the circuit courts will no longer have jurisdiction over appeals from county court with certain exceptions. This has the effect of increasing the forecast for Appeals to SC and DCA while decreasing the forecast for Other Revenue to the Clerks.
2. Effective for FY 2020-21 only, a fee shift will occur from the Public Defenders Revenue Trust Fund to the Indigent Criminal Defense Trust Fund.

Actual FY 2019-20 revenue performance was used to adjust the forecast base. The forecast was further adjusted to incorporate the court's most recent reopening plan and other factors related to the pandemic. As a result, the forecast did not change for two revenue categories: Counterclaims and Family Court Marriage Dissolution. County Court Claims above \$15,000 and the County Court Additional Fee were increased throughout their forecasts, and Circuit Court Probate and Removal of Tenant Action were increased in the near term. Reductions were made in the near term for all other categories: County Court Claims \$2,500 to \$15,000; Traffic Court Allocated Civil Penalties; Violations/Red Light Ticket/Unlawful Speed; Family Court Base Fee; Circuit Court Base Fees; Circuit Court Additional Fee; Appeals; Mediation/Marriage License/Other; and Chapter 2008-111 Fees, 10% of Fines to the Clerks of Court, and Other Revenue to the Clerks.

There are three categories related to the number of foreclosure filings (County Court Foreclosure, Foreclosure Base Fee, and Foreclosure Variable Fee). The filings in the last quarter of FY 2019-20 were affected by both the temporary court office closings and the moratoriums on foreclosures issued at both the state and federal level. A significant portion of the activity that was delayed is forecasted to return during FY 2020-21. In addition, the Conference took into account the expected number of added homes in foreclosure status. The Conference increased the estimate for foreclosure filings in FY 2020-21 by 13,067 filings and by declining amounts thereafter. The table on the following page shows the annual changes to forecasted filings:

Foreclosure Filings	December 2019 REC	July 2020 REC	Difference
2020-21	44,628	57,695	13,067
2021-22	45,045	50,368	5,323
2022-23	45,462	48,756	3,294
2023-24	45,878	47,884	2,005
2024-24	46,295	47,029	734
2025-26	--	47,867	--

The Conference also discussed several issues involving the clerks of court. Most importantly, state law (s. 28.37(3)(b)2, F.S.) requires that not less than 50% of the cumulative excess of all fines, fees and charges be transferred to General Revenue no later than February 1, 2021. Based on the new forecast, no dollars are expected to be transferred.

Cumulatively, the Article V revisions resulted in negative changes to the overall forecast, with all years showing reductions to the prior estimates. The impact on specific funds, however, varies in both size and direction. For the major funds, the new forecast results in the following near-term changes:

- Direct receipts into the General Revenue Fund were decreased by -\$3.4 million in FY 2020-21 and by -\$4.3 million in FY 2021-22. In addition to the direct receipts, the prior forecast projected an additional transfer from the Clerks of \$1.1 million in FY 2020-21 that is no longer included. Combining the two sources of revenue, the net change relative to the August forecast is a decrease of -\$4.5 million in FY 2020-21.
- The State Courts Revenue Trust Fund was decreased by -\$4.8 million in FY 2020-21 and by -\$3.3 million in FY 2021-22.
- The Clerks of Court Trust Fund was unchanged in both FY 2020-21 and FY 2021-22.
- The Clerks' Fine and Forfeiture Funds was decreased by -\$21.2 million in FY 2020-21 and by -\$14.4 million in FY 2021-22.