

2019 - 2020 REPORTS CALENDAR



FIRST QUARTER

OCTOBER

WK	S	M	T	W	T	F	S
52			1	2	3	4	5
1	6	7	8	9	10	11	12
2	13	14	15	16	17	18	19
3	20	21	22	23	24	25	26
4	27	28	29	30	31		

November

WK	S	M	T	W	T	F	S
4						1	2
5	3	4	5	6	7	8	9
6	10	11	12	13	14	15	16
7	17	18	19	20	21	22	23
8	24	25	26	27	28	29	30

December

WK	S	M	T	W	T	F	S
9	1	2	3	4	5	6	7
10	8	9	10	11	12	13	14
11	15	16	17	18	19	20	21
12	22	23	24	25	26	27	28
13	29	30	31				

Oct 14 Columbus Day

Nov 11 Veterans Day

Nov 28 Thanksgiving Day

Dec 25 Christmas

SECOND QUARTER

JANUARY

WK	S	M	T	W	T	F	S
13				1	2	3	4
14	5	6	7	8	9	10	11
15	12	13	14	15	16	17	18
16	19	20	21	22	23	24	25
17	26	27	28	29	30	31	

February

WK	S	M	T	W	T	F	S
17							1
18	2	3	4	5	6	7	8
19	9	10	11	12	13	14	15
20	16	17	18	19	20	21	22
21	23	24	25	26	27	28	29

March

WK	S	M	T	W	T	F	S
22	1	2	3	4	5	6	7
23	8	9	10	11	12	13	14
24	15	16	17	18	19	20	21
25	22	23	24	25	26	27	28
26	29	30	31				

Jan 01 New Years Day

Jan 20 M L King Day

Feb 17 Presidents' Day

THIRD QUARTER

APRIL

WK	S	M	T	W	T	F	S
26				1	2	3	4
27	5	6	7	8	9	10	11
28	12	13	14	15	16	17	18
29	19	20	21	22	23	24	25
30	26	27	28	29	30		

May

WK	S	M	T	W	T	F	S
30						1	2
31	3	4	5	6	7	8	9
32	10	11	12	13	14	15	16
33	17	18	19	20	21	22	23
34	24	25	26	27	28	29	30
35	31						

June

WK	S	M	T	W	T	F	S
35		1	2	3	4	5	6
36	7	8	9	10	11	12	13
37	14	15	16	17	18	19	20
38	21	22	23	24	25	26	27
39	28	29	30				

Apr 10 Good Friday

Apr 12 Easter Sunday

May 10 Mother's Day

May 25 Memorial Day

Jun 21 Father's Day

FOURTH QUARTER

JULY

WK	S	M	T	W	T	F	S
39				1	2	3	4
40	5	6	7	8	9	10	11
41	12	13	14	15	16	17	18
42	19	20	21	22	23	24	25
43	26	27	28	29	30	31	

August

WK	S	M	T	W	T	F	S
43							1
44	2	3	4	5	6	7	8
45	9	10	11	12	13	14	15
46	16	17	18	19	20	21	22
47	23	24	25	26	27	28	29
48	30	31					

September

WK	S	M	T	W	T	F	S
48				1	2	3	4
49	6	7	8	9	10	11	12
50	13	14	15	16	17	18	19
51	20	21	22	23	24	25	26
52	27	28	29	30			

Jul 04 Independence Day

Sep 07 Labor Day

M Monthly Reports:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report

Q Quarterly Reports:

(Due in Oct, Jan, Apr, Jul)
Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management ACTUAL Costs

(Due in Nov, Feb, May, Aug)

Jury Management Costs ESTIMATE

Q Quarterly F.S.318.18(13) Report (30th day after End-of-Qtr)

A Annual Reports:

Annual Financial Receipts (on September Outputs report)
Annual Continuing Case Workload Report (Dec 2)
Annual Collection Agents Report (Dec 2)
Fiscal Management Checklist (Jul 20)
County Audited Financial Report (NLT Jun30)

REPORTS DUE BY MONTH



October:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management ACTUAL Costs
Quarterly s. 318.18(13), F.S. Report
Annual Financial Receipts
(on **September Outputs** report)

November:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Jury Management Costs ESTIMATE

December:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Annual Continuing Case Workload
Annual Collection Agents Report(s)

January:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management ACTUAL Costs
Quarterly s. 318.18(13), F.S. Report

February:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Jury Management Costs ESTIMATE

March:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report

April:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management ACTUAL Costs
Quarterly s. 318.18(13), F.S. Report

May:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Jury Management Costs ESTIMATE

June:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
County Audited Financial Report

July:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Management ACTUAL Costs
Quarterly s. 318.18(13), F.S. Report
Fiscal Management Checklist

August:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report
Jury Management Costs ESTIMATE

September:

Expenditure/Collections (EC)
Sub-Case/Outputs
Ch. 2008-111, L.O.F. Report
Civil Indigence Tracking Report