



FCCC ADVISORY

Best Practice: Determination of Indigency – APPENDIX – Revised **No. 19-030**

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Category: Courts

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This Advisory is to replace the APPENDIX in [Advisory 19-10, APPENDIX - BP Determination of Indigency](#). The revised APPENDIX includes the approved changes previously described in Advisory 19-10. The Best Practices are the result of the work performed by Clerks' staff and the Best Practices Committee and may be summarized as follows:

Determination of Indigency Forms for Criminal, Civil, and Dependency and Termination of Parental Rights (TPR) (revised):

- Changed 'Date of Birth' to 'Birth Year,' as the person completing the form may not be aware that the minimization rule requires that the full date of birth (DOB) *not* be used.

Due to a Scribner's error, the change was made to an outdated application that did not truncate the 'Last four digits of Driver's License or ID Number'. The attached revision includes truncating the driver's license / ID number and using the 'Birth Year,' not the 'Date of Birth,' in accordance to [Rule 2.425 Minimization Rule](#) for filers.

This Best Practice and all Best Practices may be accessed on the [FCCC website on the Best Practices page](#).