



2018 - 2019 REPORTS CALENDAR

FIRST QUARTER

OCTOBER

WK	S	M	T	W	T	F	S
1		1	2	3	4	5	6
2	7	8	9	10	11	12	13
3	14	15	16	17	18	19	20
4	21	22	23	24	25	26	27
5	28	29	30	31			

NOVEMBER

WK	S	M	T	W	T	F	S
5					1	2	3
6	4	5	6	7	8	9	10
7	11	12	13	14	15	16	17
8	18	19	20	21	22	23	24
9	25	26	27	28	29	30	

DECEMBER

WK	S	M	T	W	T	F	S
9							1
10	2	3	4	5	6	7	8
11	9	10	11	12	13	14	15
12	16	17	18	19	20	21	22
13	23	24	25	26	27	28	29
14	30	31					

Oct 08	Columbus Day
Nov 11	Veterans Day
Nov 22	Thanksgiving Day
Dec 25	Christmas

SECOND QUARTER

JANUARY

WK	S	M	T	W	T	F	S
14			1	2	3	4	5
15	6	7	8	9	10	11	12
16	13	14	15	16	17	18	19
17	20	21	22	23	24	25	26
18	27	28	29	30	31		

FEBRUARY

WK	S	M	T	W	T	F	S
18						1	2
19	3	4	5	6	7	8	9
20	10	11	12	13	14	15	16
21	17	18	19	20	21	22	23
22	24	25	26	27	28		

MARCH

WK	S	M	T	W	T	F	S
22						1	2
23	3	4	5	6	7	8	9
24	10	11	12	13	14	15	16
25	17	18	19	20	21	22	23
26	24	25	26	27	28	29	30
27	31						

Jan 01	New Years Day
Jan 21	M L King Day
Feb 14	Valentine's Day
Feb 18	Presidents' Day

THIRD QUARTER

APRIL

WK	S	M	T	W	T	F	S
27		1	2	3	4	5	6
28	7	8	9	10	11	12	13
29	14	15	16	17	18	19	20
30	21	22	23	24	25	26	27
31	28	29	30				

MAY

WK	S	M	T	W	T	F	S
31				1	2	3	4
32	5	6	7	8	9	10	11
33	12	13	14	15	16	17	18
34	19	20	21	22	23	24	25
35	26	27	28	29	30	31	

JUNE

WK	S	M	T	W	T	F	S
35							1
36	2	3	4	5	6	7	8
37	9	10	11	12	13	14	15
38	16	17	18	19	20	21	22
39	23	24	25	26	27	28	29
40	30						

Apr 19	Good Friday
Apr 21	Easter Sunday
May 12	Mother's Day
May 27	Memorial Day
Jun 17	Father's Day

FOURTH QUARTER

JULY

WK	S	M	T	W	T	F	S
40		1	2	3	4	5	6
41	7	8	9	10	11	12	13
42	14	15	16	17	18	19	20
43	21	22	23	24	25	26	27
44	28	29	30	31			

AUGUST

WK	S	M	T	W	T	F	S
44					1	2	3
45	4	5	6	7	8	9	10
46	11	12	13	14	15	16	17
47	18	19	20	21	22	23	24
48	25	26	27	28	29	30	31

SEPTEMBER

WK	S	M	T	W	T	F	S
49	1	2	3	4	5	6	7
50	8	9	10	11	12	13	14
51	15	16	17	18	19	20	21
52	22	23	24	25	26	27	28
53	29	30					

Jul 04	Independence Day
Sep 02	Labor Day

M Monthly Reports:
 TF Expenditure/Collections (EC)
 Sub-Case Outputs
 Ch.2008-111 L.O.F.
 Civil Indigence Tracking Report

Q Quarterly Reports:
 (Due in Oct, Jan, Apr, Jul)
 Quarterly Collections Timeliness
 Quarterly Outputs Timeliness
 Quarterly Juror Pay Timeliness
 Jury Mangmt ACTUAL Costs

 (Due in Nov, Feb, May, Aug)
 Jury Mangmt Costs ESTIMATE

Q Quarterly F.S.318.18(13) Report

A Annual Reports:
 Annual Financial Receipts (on September Outputs report)
 Annual Continuing Case Workload Report (Dec 1)
 Annual Collection Agents Report (Dec 1)
 Fiscal Management Checklist (Jul 20)
 County Audited Financial Report (NLT Jun30)



REPORTS DUE BY MONTH

OCTOBER

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report
Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Mangmt ACTUAL Costs
Quarterly F.S.318.18(13) Report
Annual Financial Receipts
(on September Outputs report)

JANUARY

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report
Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Mangmt ACTUAL Costs
Quarterly F.S.318.18(13) Report

APRIL

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report
Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Mangmt ACTUAL Costs
Quarterly F.S.318.18(13) Report

JULY

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report
Quarterly Collections Timeliness
Quarterly Outputs Timeliness
Quarterly Juror Pay Timeliness
Jury Mangmt ACTUAL Costs
Quarterly F.S.318.18(13) Report
Fiscal Management Checklist

NOVEMBER

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report
Jury Mangmt Costs ESTIMATE

FEBRUARY

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report
Jury Mangmt Costs ESTIMATE

MAY

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report
Jury Mangmt Costs ESTIMATE

AUGUST

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report
Jury Mangmt Costs ESTIMATE

DECEMBER

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report
Annual Continuing Case Workload
Annual Collection Agents Report

MARCH

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report

JUNE

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report
County Audited Financial Report

SEPTEMBER

TF Expenditure/Collections (EC)
Sub-Case Outputs
Ch.2008-111 L.O.F.
Civil Indigence Tracking Report