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MEMO

DATE: May 24, 2018
TO: Clerks of Court, Clerk Staff
FROM: Stacy Butterfield, CPA, Chair, CCOC Budget Committee
SUBJECT: CFY 2017-18 Revenue Survey

I want to take this opportunity to thank each of you and your staff members for your hard work in responding to the needs of the CCOC as we try to tell the Clerk's story. I know the demands on your time and your staff's time are ever increasing. We thank you in advance for your understanding that the information you provide is critical to our cause.

The Revenue Estimating Conference (REC) will be meeting in July to project Clerk's expected revenues for CFY 2018-19. As you are aware, the revenue figure they project will determine the statewide budget cap allowed to be set for Clerks.

The CCOC has noticed an increase in the amount of revenues Clerks have been collecting in the last few months and needs your assistance in understanding the specific reasons. CCOC staff fully expect several detailed questions from the REC panel and want to be prepared to provide answers. Part of the increase in revenues may be due to Clerks currently keeping revenue from the Holland and Knight issue or additional Ch. 2008-111, L.O.F. dollars. It is essential that the CCOC understands this so we can correctly project future revenues.

I appreciate your assistance by completing the attached survey of CFY 2017-18 revenue actuals for Ch. 2008-11, L.O.F. revenues from September through May. Please return completed forms by Friday, June 22, 2018. Both myself and CCOC staff are available if you have any questions while filling out the survey. Instructions with screenshots are attached.

Sincerely,

Stacy Butterfield, CPA
Chair, CCOC Budget Committee