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CFY 2017-18 Chapter 2008-111, L.O.F. Revenue Actuals Survey Instructions

This survey was developed to obtain the actual revenues collected for Ch. 2008-111, L.O.F. revenues for the CFY 2017-18. Please report dollars remitted to the Fine and Forfeiture Trust Fund, State General Revenue, and Other.

The form can be found on our website under Communications > Forms > then look under the Special Purpose section. <https://flccoc.org/forms/>

The following instructions will help you complete this form:

	A	B	C	D	E	F	G	H	I
1	Clerk of Court Ch. 2008-11, L.O.F. Revenue Actuals Survey								
2	County Fiscal Year 2017/2018								
3									
4			County:	<input type="text"/>			Actuals As of Date:	<input type="text" value="5/22/2018"/>	
5			Contact:	<input type="text"/>					
6			E-Mail Address:	<input type="text"/>					
7									

1. Select your county name from the drop down on Line 4.
2. Enter the contact information for this form and their corresponding email address on Lines 5 and 6.
3. Enter the date you complete this form.
 - a. Enter the date using the following format: m/dd/yyyy.
 - b. The form will not allow you to enter a date greater than "today."
 - c. The form will automatically convert gray columns to green for entry when the appropriate date is selected.
 - d. The form has been set to start on June 1, 2018.



CCOC Form Version 1
Created 05/16/18

4. The CCOC logo will appear in the upper right-hand corner. Underneath the logo will be the CCOC Form number and the date the form was created.
 - a. Should the form be revised, the information will change from “Created” to “Revised” with a new date.

5. The form is laid out by month, Columns D through O, with a year-to-date total in Column P.
 - a. Please enter revenue actuals for the months of September 2017 through May 2018.

8	Remitted to Fine and Forfeiture Trust Fund¹	
9		
10	Issuance of a Summons (\$10)	s. 28.241(1)(d), F.S. s. 34.041(1)(d), F.S.
11	Indigent Civil Defense Trust Fee (10%)	s. 57.082(1)(d), F.S.
12	Proof of Compliance Court Costs	s. 318.14(10)(b), F.S.
13	Civil Traffic Court Costs	s. 318.18(11)(a), F.S.
14	Civil Traffic Admin Fee (\$12.50)	s. 318.18(18), F.S.
15	Driving Under the Influence	s. 316.193, F.S.
16	All Other Line 47 Additional Revenues	All Other
17		Total

6. Each section lists all the fines and fees that are part of Ch. 2008-111, L.O.F. in Column B, and the appropriate statutory reference in Column C.
 - a. If you are comparing this to the standard 2008-111 report that is submitted to the CCOC monthly, then you will notice that some of the fees are the same and some additional ones are pulled from the “All Other Line 47” amount.
 - b. The light gray sections ties to the fees referenced in the Holland & Knight opinion.

Driving Under the Influence	F.S. 316.193
Issuance of a Summons	F.S. 28.241(1)(d)
Traffic Administration Fees	F.S. 318.18(18)
All Other Line 47 Additional Revenues	All Other

- c. On the current form there is Driving Under the Influence, Issuance of a Summons, Traffic Administration Fees, All Other Line 47 Additional Revenues.
 - d. If you cannot break out some of the smaller fees, please let us know that in the Comments/Additional Notes box.
 - e. Please do your best to give us the true actuals for each statutory reference.
7. For the first section, Lines 10 through 16, please report actual revenues that have been remitted to the Clerk of Court Fine & Forfeiture Trust Fund.

19	Remitted to State General Revenue²	
20		
21	Issuance of a Summons (\$10)	s. 28.241(1)(d), F.S. s. 34.041(1)(d), F.S.
22	Indigent Civil Defense Trust Fee (10%)	s. 57.082(1)(d), F.S.
23	Proof of Compliance Court Costs	s. 318.14(10)(b), F.S.
24	Civil Traffic Court Costs	s. 318.18(11)(a), F.S.
25	Civil Traffic Admin Fee (\$12.50)	s. 318.18(18), F.S.
26	Driving Under the Influence	s. 316.193, F.S.
27	All Other Line 47 Additional Revenues	All Other

8. For the second section, Lines 21 through 27, please report actual revenues that have been remitted to State General Revenue.

30	Remitted to Other³	
31		
32	Issuance of a Summons (\$10)	s. 28.241(1)(d), F.S. s. 34.041(1)(d), F.S.
33	Indigent Civil Defense Trust Fee (10%)	s. 57.082(1)(d), F.S.
34	Proof of Compliance Court Costs	s. 318.14(10)(b), F.S.
35	Civil Traffic Court Costs	s. 318.18(11)(a), F.S.
36	Civil Traffic Admin Fee (\$12.50)	s. 318.18(18), F.S.
37	Driving Under the Influence	s. 316.193, F.S.
38	All Other Line 47 Additional Revenues	All Other

9. For the third section, Lines 32 through 38, please report actual revenues that have been remitted to Other.
- This may include a locally held savings account, escrow, or some other location that is not the Clerk of Court Fine and Forfeiture Trust Fund nor State General Revenue.

41

Comments/Additional Notes:

10. Provide comments or additional Notes on Line 41 as necessary to explain the figures provided.

43	2008-111 Actuals - TOTALS	
44		
45	Issuance of a Summons (\$10)	s. 28.241(1)(d), F.S. s. 34.041(1)(d), F.S.
46	Indigent Civil Defense Trust Fee (10%)	s. 57.082(1)(d), F.S.
47	Proof of Compliance Court Costs	s. 318.14(10)(b), F.S.
48	Civil Traffic Court Costs	s. 318.18(11)(a), F.S.
49	Civil Traffic Admin Fee (\$12.50)	s. 318.18(18), F.S.
50	Driving Under the Influence	s. 316.193, F.S.
51	All Other Line 47 Additional Revenues	All Other
52		Total

11. Totals are collected on Lines 45 through 52.

12. Footnotes are provided in Lines 54 through 56.
13. Please contact a Budget Manager at the CCOC if you have any questions or need further assistance with completing this form.
 - a. Marleni Bruner, mbruner@flccoc.org
 - b. Leonard Carper, lcarter@flccoc.org
 - c. Justin Douglas, jdouglas@flccoc.org
 - d. Johnny Petit, jpetit@flccoc.org
14. The form is due to the CCOC by Friday, June 22, 2018.
15. Remit forms to reports@flccoc.org