



CCOC

FLORIDA CLERKS OF COURT
OPERATIONS CORPORATION

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Questions and answers for: CCOC Office Information and Technology Review

1. As it relates to the PABS database architecture:
 - a. What version of SQL is it running on? – 11.0.6251
 - b. How many individual tables make up the system? – There are 3 primary data bases currently being used—two are connected to the “front-end” that is not fully functional but still has access to historical data as it was set before becoming non-functional because of form changes. The average number of tables for each of the databases is 85.
 - c. How many individual stored procedures make up the processes of the system? – Same information as above with an average of 245 stored procedures.
2. As it relates to the process of document submission by the clerks:
 - a. Is any part of the process automated today? YES, parts of the process are automated but not functional.
 - b. Is all collected data from the array of county clerks the same format? NO.
 - c. Is the data collection processed via FTP? Email? Both FTP and Emails are employed and some of both are not functional.
3. What other firms have submitted a Letter of Intent to Bid? CCOC is not providing an answer to this question.
4. Duration: As per our estimate at this time the entire project shall not take more than 4-6 months with full-time resources assigned to work on this project. Is CCOC open to contract for shorter duration? – At this time the contract duration has not been finalized. This will depend on appropriations and quotes from potential vendors.
5. Scope of Services: Once the initial assessment and documentation effort is complete during the first year, then upon renewal what additional services are expected from the vendor? What will be the scope of services in the following year(s)? –At this time the scope of services for out-years has not been established. The scope of services for these years will depend on appropriations and results of the review phase.

Our Mission: As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.

6. Subject Matter Experts: Support from CCOC staff is also a crucial factor for the success of this project. What is the availability of Subject Matter Experts from CCOC to work on this project? –It is anticipated that CCOC subject matter experts will be available to assist the vendor.

7. Attachment 2 – Fee Schedule and Rate: There are two columns for Service Description/Staff and Hourly Rate, but there is no column for the estimated hours. The bottom line asks for the Total Estimated Hours. Can we add a column for estimated hours for each Service Description/Staff, which will provide the breakup of estimated hours at the line item? –Potential vendors may attach additional details to explain and document estimated hours if desired.

8. Payment Terms: Will CCOC pay based on the hours spend working in this project or the fixed price against each deliverers? –The CCOC will be paying the vendors based on a negotiated fixed priced per deliverables.

9. Total Project Budget: Does CCOC have any specific limitation on the cost/budget of this project? Not at this time.