



LEGISLATIVE COMMITTEE MEETING

DECEMBER 19, 2017

Ken Burke, CPA
PINELLAS COUNTY
EXECUTIVE COUNCIL CHAIR

Stacy Butterfield, CPA
POLK COUNTY
VICE-CHAIR

Tara S. Green
CLAY COUNTY
SECRETARY/TREASURER



SHARON R. BOCK, ESQ.
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13TH JUDICIAL CIRCUIT JUDGE
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JOE BOYD
GENERAL COUNSEL

2560-102 BARRINGTON CIRCLE | TALLAHASSEE, FLORIDA 32308 | PHONE 850.386.2223 | FAX 850.386.2224 | WWW.FLCCOC.ORG

CCOC LEGISLATIVE COMMITTEE MEETING

December 19, 2017
3PM-4PM

Location:

Conference Call line: 1-904-512-0115 Code 412463

The Duties of the Corporation shall include: "Recommending to the Legislature changes in the amounts of the various court-related fines, fees, service charges, and costs established by law to ensure reasonable and adequate funding of the clerks of the court in the performance of their court-related functions." Ch. 28.35 (2) (c), F.S.

Call to orderHon. Carolyn Timmann
Roll CallJason Harrell

- 1) Introduction and Agenda ApprovalHon. Carolyn Timmann
- 2) Approve Minutes of October 6, 2017 MeetingJason Harrell
- 3) Consideration of Legislative Proposal Workgroup Report.....Hon. Roger Eaton
- 4) Discussion of CCOC Communication ToolsJason Harrell
- 5) Other Business.....Hon. Carolyn Timmann

Committee Members: Committee Members: Carolyn Timmann, Chair, Sharon Bock, Esq., Vice Chair, Tom Bexley, Stacy Butterfield, CPA, Pam Childers, CPA, Hunter Conrad, Esq., Linda Doggett, Roger Eaton, Ronnie Fussell, Tara Green, Kyle Hudson, Bill Kinsaul, Grant Maloy, Paula O'Neil, Ph. D, JD Peacock, Tiffany Moore Russell, Esq., Harvey Ruvin, Esq., Don Spencer, CPA, Brent Thurmond, CPA, Angela Vick, and Billy Washington

***Our Mission:** As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.*



Minutes of October 6, 2017 CCOC Legislative Committee Meeting

Committee Action: Review and approve with amendments as necessary.

The Legislative Committee of the Clerks of Court Operations Corporation (CCOC) held a meeting via conference call on October 6, 2017. An agenda and materials were distributed in advance of the meeting and posted on the CCOC website. Provided below is a summary of staff notes from the meeting. These staff notes are designed simply to document committee action, not to be a full record of committee discussions. All motions adopted by the committee are in **bold** text. All action items based on committee direction are in **red** and bold text.

1. Call to Order and Introduction

The meeting was called to order at approximately 1:00 PM EDT. CCOC staff member Jason Harrell called the roll. Members in attendance included: Chair Timmann, Vice Chair Bock, Clerk Butterfield, Clerk Childers, Clerk Conrad, Clerk Doggett, Clerk Eaton, Clerk Green, Clerk Maloy, Clerk Peacock, Clerk Moore Russell, Clerk Ruvin, Clerk Spencer, Clerk Vick, Clerk Washington

2. Agenda Item 2 – Approve Minutes of September 22nd Meeting

The minutes of the September 22nd meeting were read by CCOC staff member Marleni Bruner. No questions or comments were made.

A motion was made by Clerk Vick to approve the minutes as read and seconded by Clerk Ruvin. Motion passed unanimously.

3. Agenda Item 3 – Discussion and Consideration of List of Options from Revenue Enhancement/New Clerk Funding Model Committee

Members of the Legislative Committee were sent a draft of the Revenue Enhancement/New Clerk Funding Model Committee report on funding options for review and approval. CCOC Executive Director John Dew reviewed the document with comments from Clerk Moore Russell and Clerk Ruvin.

Clerk Timmann asked if the options were in priority order and was answered no, the document was not in priority order. The order of which items were addressed by the Legislative Committee would be something to consider internally. Clerk Moore Russell urged the committee to take this report and use it to create a legislative strategy.

Clerk Butterfield, Clerk Green, and Clerk Vick wanted to make sure that the dollar amounts included in the report were verified by the CCOC and could tie back to data sent from the

clerks. Clerk Timmann assured them that she would work with CCOC staff to make sure the most accurate figures were included in the report.

Clerk Moore Russell informed the group that this document was created at the CCOC and her committee updated the information. This report will be sent to the Executive Council for their final approval.

A motion was made to extend the meeting to 2:30 PM by Clerk Butterfield, seconded by Clerk Ruvin. Passed unanimously.

Discussion on this report continued.

A motion was made by Clerk Ruvin to approve the list of options as a draft to be amended because of today's comments and present to the CCOC Executive Council at their next meeting. The motion was seconded by Clerk Vick.

Clerk Ruvin wanted to make it clear that he did not think anyone other than the CCOC should report this information to the Legislature because it was their statutory duty.

A vote was taken and the motion passed unanimously.

4. Agenda Item 4 – Update on CCOC Legislative Proposal Workgroup

Jason Harrell, CCOC Budget and Communication Director, updated the committee regarding the staff workgroup that was created. The workgroup will hold an in-person meeting on October 18th led by Clerk Eaton. This item was addressed as informational, no action taken.

5. Agenda Item 5 – Other Business

Clerk Butterfield reminded everyone that a Budget Committee meeting was upcoming.

The Hurricane Irma Impact surveys were being sent out today.

Clerk Timmann told committee members that the next meeting of the Legislative Committee would be determined by the outcome of the upcoming Executive Council Meeting.

A motion to adjourn was made by Clerk Ruvin, seconded by Clerk Butterfield, and passed unanimously.

Lead Staff: Marleni Bruner, Budget Manager II

Attachments: None



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AGENDA ITEM 3

Date: December 19, 2017

Subject: CCOC Annual Report

Committee Action: Approve a DRAFT of the Workgroup Report and authorize Chair to work with Legislative team and CCOC staff to finalize the report to be utilized as part of the 2018 Legislative Activities

OVERVIEW:

SB 2506 was signed into law June 16th, 2017. Over the summer, the CCOC Budget Committee worked on implementing the many technical issues associated with this legislation. During that process, various challenges/concerns arising from the bill were discovered that may require a legislative fix. In addition, CCOC staff identified several other budget-related technical issues that merit review for possible proposed legislation.

In response to these concerns, On September 22, 2017, the CCOC Legislative Committee passed a motion to create a new workgroup chaired by the Honorable Roger Eaton of Charlotte County to examine the issues that had been identified relating to SB 2506 and other technical budget issues. Jason Harrell, CCOC Budget and Communications Director was designated lead staff. A Workgroup of Clerk staff from various counties were identified and asked to participate in the project. The Legislative Proposal Workgroup met three times:

October 5, 2017, Conference call

October 18, 2017, Orlando, FL

November 16, 2017, Charlotte County, FL

The Workgroup thoroughly reviewed the issues identified during SB 2506 implementation and has provided recommendations for the Legislative Committee to consider. The DRAFT report will be emailed to the Committee prior to the meeting. It is recommended that the Committee approve the Report as a DRAFT and authorize the Chair to work with the legislative team and CCOC staff to finalize the report to be utilized as deemed appropriate during the upcoming 2018 legislative session.

COMMITTEE ACTION: Approve a DRAFT of the Workgroup Report and authorize Chair to work with Legislative team and CCOC staff to finalize the report to be utilized as part of the 2018 Legislative Activities

LEAD STAFF: Jason Harrell, CCOC Budget and Communications Director

ATTACHMENTS: None (Report will be emailed to Committee)

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AGENDA ITEM 4

Date: December 19, 2017

Subject: Discussion of CCOC Communication Tools

Committee Action: Informational

OVERVIEW:

It is priority of leadership to continue Improving the communication of the Clerks' "budget story." Accordingly, CCOC has been working with Clerk leadership to develop additional communication tools to assist Clerks as they meet with other stakeholders and policymakers on budget issues.

These tools, such as graphics and one pagers, are available by contacting Jason Harrell, CCOC Budget and Communications Director.

Examples of the types of tools that are available are included as attachments.

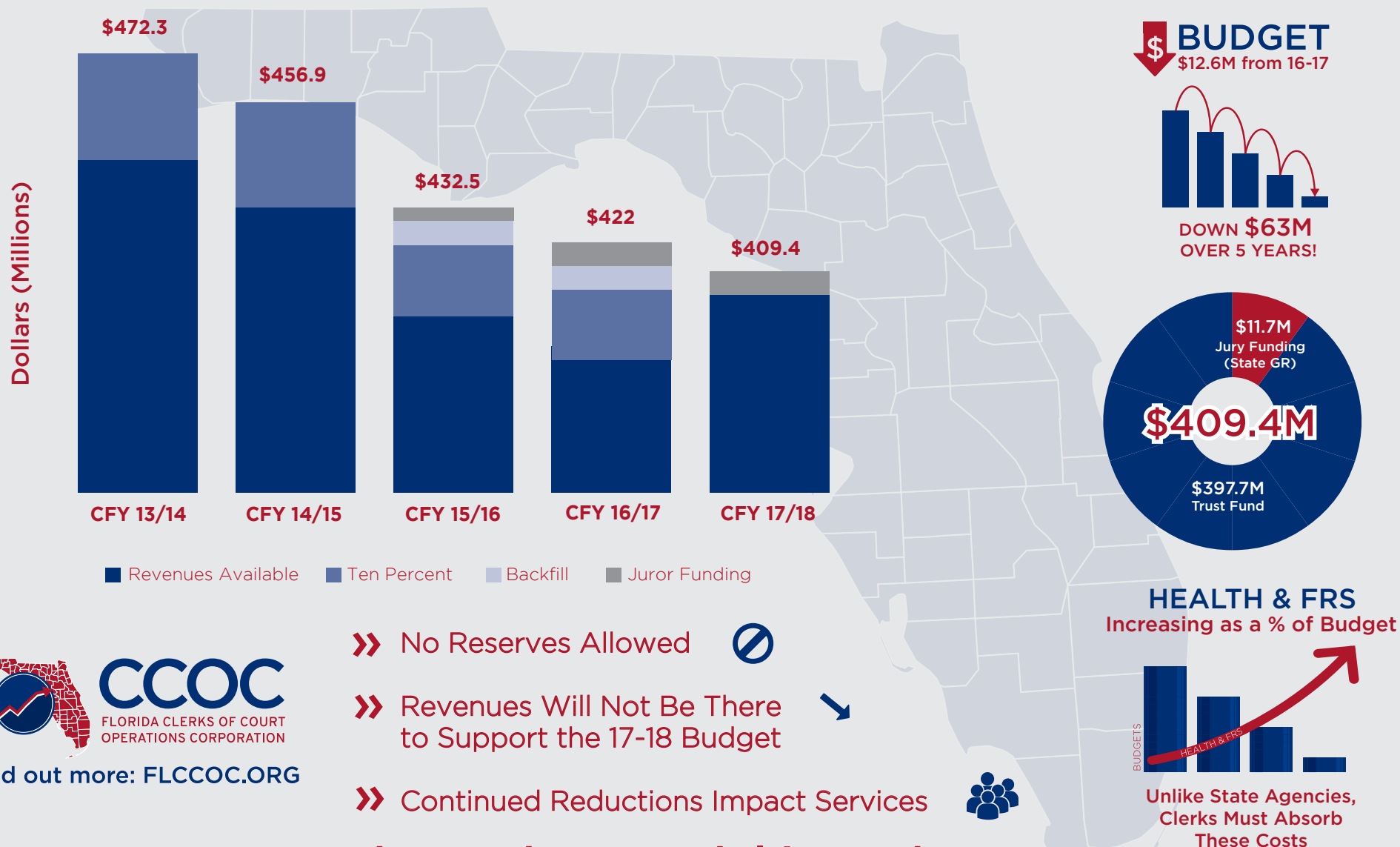
COMMITTEE ACTION: Informational only

LEAD STAFF: Jason Harrell, CCOC Budget and Communications Director

ATTACHMENTS:

- 1 . CFY 2017-18 Budget Highlights Graphic
2. Five Things to Know about Case Workload Graphic

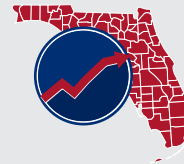
CLERKS' CFY 2017-18 Budget In-Brief



The Budget Model is Broken

Clerks are Committed to Working with the Legislature on a Long-Term Solution

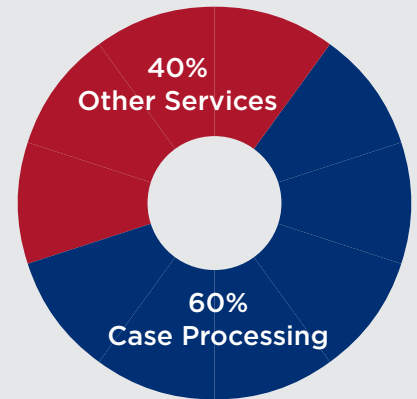
FIVE THINGS TO KNOW About Clerks' Case Workload



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Find out more: FLCCOC.ORG

Over **40%** of what Clerks' do in their offices is NOT related to case processing, but is dedicated to services such as revenue collections, pro se assistance, and financial processing.



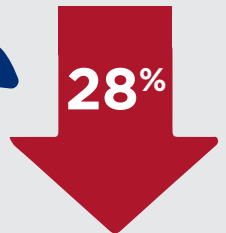
Indigent and Dependency cases are **UP**
These services are provided with no fee.

Mental health, substance abuse,
domestic violence cases are **UP**,
all with no filing fees.



45% of Clerks' budget is dedicated to work on criminal cases, with little or NO filing fees.

Clerks' budget model relies on traffic citations to fund other no fee services. With civil cases decreasing, there are not sufficient revenues to fund activities and services provided by Clerks.



TOTAL Cases are Down
But There is MORE to the Story

Clerks are Committed to Working with the
Legislature on a Long-Term Solution