

<b>Ken Burke, CPA</b> Pinellas County EXECUTIVE COUNCIL CHAIR	<b>Stacy Butterfield, CPA</b> Polk County VICE-CHAIR	<b>Tara S. Green</b> Clay County SECRETARY/TREASURER
<b>Sharon R. Bock, Esq.</b> Palm Beach County	<b>John Crawford</b> Nassau County	<b>Pat Frank</b> Hillsborough County
<b>Ron Ficarrotta</b> 13th Judicial Circuit Judge SUPREME COURT APPOINTEE	<b>Kyle Hudson</b> Holmes County SENATE APPOINTEE	<b>Paula S. O'Neil, Ph.D</b> Pasco County HOUSE APPOINTEE
		<b>Todd Newton</b> Gilchrist County
		<b>Jeffrey R. Smith, CPA</b> Indian River County
		<b>John Dew</b> EXECUTIVE DIRECTOR
		<b>Joe Boyd</b> GENERAL COUNSEL

## Agenda

Legislative Committee Meeting

October 6, 2017

**Date & Time:** Friday, October 6, 2017  
 1:00 PM-2:00 PM

**Location:** Conference Call 1-904-512-0115 Code 412463

**The Duties of the Corporation shall include: "Recommending to the Legislature changes in the amounts of the various court-related fines, fees, service charges, and costs established by law to ensure reasonable and adequate funding of the clerks of the court in the performance of their court-related functions." Ch. 28.35 (2) (c), F.S.**

- 1) Call to Order and Introduction ..... Hon. Carolyn Timmann
- 2) Approve Minutes of September 22<sup>nd</sup> Meeting ..... Jason Harrell
- 3) Discussion and Consideration of List of Options from Revenue Enhancement/New Clerk Funding Model Committee ..... Hon. Tiffany Moore Russell
- 4) Update on CCOC Legislative Proposal Workgroup ..... Jason Harrell
- 5) Other Business

Committee Members: Carolyn Timmann, Chair, Sharon Bock, Vice Chair, Tom Bexley, Stacy Butterfield, Pam Childers, Hunter Conrad, Linda Doggett, Roger Eaton, Ronnie Fussell, Tara Green, Kyle Hudson, Bill Kinsaul, Grant Maloy, Paula O'Neil, JD Peacock, Tiffany Moore Russell, Harvey Ruvin, Don Spencer, Brent Thurmond, Angela Vick, and Billy Washington



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## Agenda Item 2

Legislative Committee Meeting

September 25, 2017

**Date:** September 25, 2017  
**Subject:** Minutes of September 22<sup>nd</sup> Meeting

**Committee Action:** Review and approve with amendments as necessary.

The Legislative Committee of the Clerks of Court Operations Corporation (CCOC) held a meeting via conference call on September 22, 2017. An agenda and materials were distributed in advance of the meeting and posted on the CCOC website. Provided below is a summary of staff notes from the meeting. These staff notes are designed simply to document committee action, not to be a full record of committee discussions. All motions adopted by the committee are in **bold** text. All action items based on committee direction are in **red** and bold text.

1. Agenda Item 1 – Call to Order and Introduction

The meeting was called to order by Jason Harrell, CCOC Budget and Communications Director, at approximately 3:00 PM EDT. Members in attendance included: Clerk Timmann, Chair; Clerk Bock, Vice Chair; Clerk Childers; Clerk Conrad; Clerk Doggett; Clerk Eaton; Clerk Green; Clerk Kinsaul; Clerk Maloy; Clerk O’Neil; Clerk Peacock; Clerk Moore Russell; Clerk Ruvin; Clerk Spencer; Clerk Thurmond; Clerk Vick; and Clerk Washington.

Absent: Clerk Bexley; Clerk Butterfield; Clerk Fussell; and Clerk Hudson.

Chair Timmann introduced the reactivation of the Legislative Committee and the outline of the agenda for today’s meeting. There was some difficulty with some committee members on the line being auto-muted.

2. Agenda Item 2 – Discussion of Committee Week Availability and Expectations

Chair Timmann explained the need to have members of the committee available to be in Tallahassee during Committee Weeks to be able to provide in-person explanation of Clerk’s issues. A Survey Monkey quiz was developed and sent out to committee members for their responses. They are to select whether they can attend in person, be “on call,” or unavailable. Meetings typically occur Tuesday through Thursday and Monday afternoon or Friday morning meetings rarely occurring. Meeting time blocks for the committee that impact the CCOC are known in advance.

Jason Harrell explained the process used last year to respond to request by the Legislature and others for fiscal impact analyses of bills. Mr. Harrell explained that a staff workgroup was utilized last year to develop Fiscal Analysis of bills during the Legislative Session and that he coordinated with Clerk Timmann communication with FCCC and submitting a final draft in a timely manner. Clerks and their staff are to notify Mr. Harrell if they are available to assist on this issue during session.



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**A motion was made by Clerk Maloy to approved the process for bill impact analyses and authorize Committee Chair to work with Jason Harrell to establish those staff, prepare analysis, and coordinate with FCCC legislative team.**

**Seconded by Clerk Bock. Motion was approved with no nay votes.**

**The CCOC will develop a process for soliciting requests for Fiscal Impact when completing bill analyses for the 2018 Legislative Session.**

3. Agenda Item 3 – Discussion of Legislative Outreach

A listing of the committees that impact the CCOC were included in the meeting materials. Chair Timmann indicated that it would be important to have clerks available to be experts on topics and provide answers to Legislators that may have questions on clerk-related issues. Committee members were to notify Mr. Harrell of those Legislators whose districts include their counties.

4. Agenda Item 4 – Update on Revenue Enhancement/New Clerk Funding Model Committee

Clerk Moore Russell, Chair of the Revenue Enhancement/New Clerk Funding Model Committee updated the committee on their efforts and gave an overview of the agenda from their meeting on September 20, 2017.

5. Agenda Item 5 - Discussion of Assisting to Collect Revenue Impacts from Hurricane Irma

The staff at the CCOC is in the process of developing a survey on the fiscal impact to revenues and unbudgeted expenditures as a result of Hurricane Irma. Clerk Timmann encouraged everyone to complete the survey when it is released to aid the Legislative Committee in their efforts in the upcoming legislative session.

6. Agenda Item 6 – Update on Jury Funds True-up

Jason Harrell provided an update to the Committee on contacts with legislative staff regarding creating a true-up process for jury management funds. The CCOC has been in contact with the Department of Revenue (DOR) and the Justice Administrative Commission (JAC) to develop a process and a means to redistribute jury funds to counties who are in need from those who received in excess. Those communications are ongoing.

7. Agenda Item 7 – Discussion on Implementation of SB 2506

Clerk Timmann discussed some of the technical issues that arose with the passage of SB 2506 that would need to be addressed in the upcoming legislative session.

**A motion was made by Clerk Vick to appoint Clerk Eaton to head up a workgroup of Clerk and Clerk Finance staff to investigate the many technical issues related to the passage of SB 2506 and other budgetary issues that could be fixed through legislation. Seconded by Clerk Maloy. Motion passed with no nay votes.**

8. Agenda Item 8 – Update on Florida Fiscal Outlook

Mr. Harrell updated the committee on the Florida Fiscal Outlook that was presented by the Office of Economic and Demographic Research (EDR) at their last meeting. A link to the 130-page document.

9. Agenda Item 9 – Suggested Committee Projects

Clerk Timmann requested that ideas be sent to her and Mr. Harrell if there were thoughts and ideas on project for the committee to consider undertaking.

10. Agenda Item 10 – Other Business

Clerk Tara Green provided a brief update on PIE Committee projects that may intersect with efforts of the Legislative Committee.

**Meeting was adjourned with a motion by Clerk Bock, seconded by Clerk Maloy, and no nay votes.**

**Lead Staff:** Marleni Bruner, Budget Manager II

**Attachments:** None

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## Agenda Item 3

Legislative Committee Meeting

October 6, 2017

**Date:** October 6, 2017

**Subject:** Consideration of List of Options from Revenue Enhancement/New Clerk Funding Model Committee

**Committee Action:** Consideration of the List of Options found in the report from the Revenue Enhancement/New Clerk Funding Model Committee

**Overview:**

The Revenue Enhancement/New Clerk Funding Model Committee met by conference call on Monday, October 1, 2017, to consider a report with various list of options that would meet the CCOC statutory obligation to “recommend to the Legislature changes in the amounts of the various court-related fines, fees, service charges, and costs established by law to ensure reasonable and adequate funding of the clerks of the court in the performance of their court-related functions.” The list of options are found in the attached report. Chair Tiffany Moore Russell will present the list of options in the report to the Legislative Committee for consideration.

If adopted, the Report would be sent to the CCOC Executive Council for their consideration at the October 10<sup>th</sup> meeting.

**Lead Staff:** Jason Harrell, CCOC Budget and Communications Director

**Attachments:** None



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## Agenda Item 4

Legislative Committee Meeting

October 6, 2017

**Date:** October 6, 2017

**Subject:** Update on the CCOC Legislative Proposal Workgroup

### Committee Action: Information, only

#### Overview:

SB 2506 was signed into law June 16<sup>th</sup>, 2017. Over the summer, the CCOC Budget Committee worked on implementing the many technical issues associated with this legislation. During that process, various challenges/concerns arising from the bill were discovered that may require a legislative fix. In addition, CCOC staff identified several other budget-related technical issues that merit review for possible proposed legislation.

In response, at the September 22<sup>nd</sup> CCOC Legislative Committee meeting, the Committee voted to form a workgroup of staff, led by Clerk Roger Eaton, to consider Budget and technical changes that may be proposed during Legislative Session.

After the workgroup was approved, Jason Harrell, CCOC Budget and Communications Director, worked with Clerk Eaton to identify staff to participate in the workgroup and begin discussions on the issues the group should examine. The CCOC Legislative Proposal Workgroup held its organizational meeting by conference call on October 5<sup>th</sup>. The group plans to have an in-person meeting in Orlando on October 18<sup>th</sup>.

**Lead Staff:** Jason Harrell, CCOC Budget and Communications Director

**Attachments:** None



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