

<b>Ken Burke, CPA</b> Pinellas County EXECUTIVE COUNCIL CHAIR		<b>Stacy Butterfield, CPA</b> Polk County VICE-CHAIR		<b>Tara S. Green</b> Clay County SECRETARY/TREASURER	
<b>Sharon R. Bock, Esq.</b> Palm Beach County  <b>Ron Ficarotta</b> 13th Judicial Circuit Judge SUPREME COURT APPOINTEE	<b>John Crawford</b> Nassau County  <b>Kyle Hudson</b> Holmes County SENATE APPOINTEE	<b>Pat Frank</b> Hillsborough County  <b>Paula S. O'Neil, Ph.D</b> Pasco County HOUSE APPOINTEE	<b>Todd Newton</b> Gilchrist County  <b>John Dew</b> EXECUTIVE DIRECTOR	<b>Jeffrey R. Smith, CPA</b> Indian River County  <b>Joe Boyd</b> GENERAL COUNSEL	

## Agenda

Budget Committee Workshop Meeting

August 23, 2017

**Date & Time:** Wednesday, August 23, 2017

Workshop 12:00 PM – 4:00 PM (no call-in capabilities)

Meeting 4:00 PM – 5:00 PM; Conference Call 1-904-512-0115 Code 412463

**Location:** Hollywood Beach Marriott, 2501 N. Ocean Drive, Hollywood, FL 33019

**Meeting Room:** Salon A

### Budget Committee Meeting:

- 1) Call to Order and Introduction ..... Stacy Butterfield
- 2) Approve Minutes of April 5<sup>th</sup> Meeting ..... Marleni Bruner
- 3) Review Law Change Related to 10% Fine Money..... Stacy Butterfield
- 4) CFY 2017-18 Clerks' Budget Request
- 5) CFY 2017-18 Budget Reduction Process..... Stacy Butterfield
  - a) CFY 2017-18 Budget Authority and Projected Reduction Amount
  - b) Methodology for Reduction Recommendations
  - c) CFY 2017-18 Clerk's Budget Recommendation
  - d) Process Moving into CFY 2017-18
    - i) Additional Revenues
    - ii) Criteria Focused on Collections and Benchmark Comparisons
- 6) IV-D Child Support Budget Impact..... Stacy Butterfield
- 7) Other

Committee Members: Stacy Butterfield, Chair; Jeffrey Smith, Vice-Chair; Tom Bexley; Sharon Bock; Dwight Brock; Ken Burke; Pam Childers; Kellie Connell; John Crawford; Kyle Hudson; Tiffany Moore Russell; JD Peacock; Brent Thurmond; Carolyn Timmann; and Angela Vick



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## Agenda Item 2

Budget Committee Meeting

August 23, 2017

**Date:** August 23, 2017  
**Subject:** Minutes of April 5<sup>th</sup> Meeting

**Committee Action:** Review and approve with amendments as necessary.

The Budget Committee of the Clerks of Court Operations Corporation (CCOC) held a meeting in Orlando on April 5, 2017. An agenda and materials were distributed in advance of the meeting and posted on the CCOC website. Provided below is a summary of staff notes from the meeting. These staff notes are designed simply to document committee action, not to be a full record of committee discussions. All motions adopted by the committee are in **bold** text. All action items based on committee direction are in **red** and bold text.

1. Call to Order and Introduction

The meeting was called to order at approximately 10:00 AM EDT. Members in attendance included: Clerk Butterfield, Chair; Clerk Smith, Vice-Chair; Clerk Bexley; Clerk Brock; Clerk Burke; Clerk Connell; Clerk Crawford; Clerk Hudson; Clerk Moore Russell; Clerk Peacock; Clerk Timmann; and Clerk Vick.

Mr. Harrell reviewed the March 15<sup>th</sup> Meeting and the two action items.

**A motion was made by Clerk Brock and seconded by Clerk Moore-Russell to approve the minutes from the March 15th meeting. Motion passed unanimously.**

2. Clerk Burke's report on case counts and the business rules was added to the agenda. Due to Clerk Butterfield being delayed, Clerk Burke proceeded with his update on case counts and the business rules. He handed out a letter to the committee that was sent to Clerks and their staff by CCOC staff during the meeting. He noted that a draft of the business rules was sent to Clerks and staff. The goal of the letter and revised business rules is to get everyone on the same level of case counting. Business rules have been revised by Denise, Gary, and Jill. These rules were not approved at time of the meeting. After several questions and discussion points, Clerk Burke noted that it is consistency that is needed in case counting. He closed by stating that the workgroup was trying to get this done as quickly as possible. CCOC will be reimbursing travel if needed for the group that audits cases. Clerk Butterfield noted that clerks will need to go back to October 1 to fill in data for this current year. It will be needed for budget process. Responses from clerks needed by April 7<sup>th</sup>.
3. Clerk Butterfield called on Clerk Tara Green to give an update on weighted cases. This will be important when discussing item #4 on the Agenda, CFY 2017-18 Budget Criteria and Process. She stated that they are waiting for the case count and sub case counts to come out, then there will be a finalization of weighted cases. Denise Bell said the primary issue is non-SRS case types. SRS has already been done by the workgroup. Clerk Butterfield called upon Doug Isabelle to talk about



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continuing cases. There is work still needed to be done on continuing cases in the process because the first step was getting new cases revised.

4. Discussion of Agenda Item 3 - Peer Group Review Study

Clerk Butterfield began by going over some points to get a recommendation on the Peer Groups Study with a vote by the committee. Mr. Bo Shippen, the consultant, was on the telephone to help clarify questions. At the last meeting, the committee asked staff and the Chair to go back in time to the budget process for last year and use the new peer groups with last year's budget criteria and see how things would have looked back then. Results are found in the packet on pages 6-9.

The next part of the process included an email that went out to all clerks and staff asking for feedback on the peer group study and the results of the exercise of using the new peer groups in last year's budget criteria. Chair Butterfield thanked all for the feedback. The feedback reviewed and commented on by the Consultant as needed. Chair Butterfield summarized the feedback which begins on page 26 of the meeting packet. The consultant's comments are on page 30. There was one minor change from the study in last meeting's packet, that changed footnote #5 on page #19. This was for clarification of gross budget over net budget. The recommended groups are on page 22 and 23.

Chair Butterfield opened the floor for discussion and feedback. Questions were asked and answered by Mr. Bo Shippen. Members of the committee and audience had lengthy discussion on the benefits and drawbacks of moving from 6 Peer Groups to 12 Peer Groups.

Chair Butterfield made a motion to table this agenda item and moved to the next agenda item on criteria that the committee will use for making budget decisions. There was a consensus to table the discussion and move to the next agenda item.

5. Discussion of Agenda Item 4 - CFY 2017-18 Budget Criteria and Process

Chair Butterfield began by noting the mechanics of the process found on pages 33 through 40 in the packet. It was decided at the last meeting to have the budget submittals on May 15<sup>th</sup>. Between now and May 15<sup>th</sup> CCOC staff will host trainings on the budget forms and submittal. Budget deliberations will be July 19-21, 2017. Clerks can amend budgets and resubmit until July 1, 2017. Chair Butterfield asked if there were any questions about the process.

The discussion moved to the budget criteria. The reality is that there are not enough resources to fund a needs-based budget. Last year the needs-based budget was \$459 million and the resources to support that was \$422 million. Moving into the CFY 2017-18 budget, a needs-based budget will not have the resources available. The committee will be allocating those limited resources. There was a consensus that clerks still submit a needs-based budget. There was much discussion on the criteria that will be used at the Budget Deliberations.

**Clerk Smith made a motion that when performing the weighted workload benchmark comparisons among clerks, costs related to FRS or other retirement pension, total health insurance, OPEB, and other benefits would be pulled out first. Seconded by Clerk Brock. Vote was taken and passed.**

The meeting broke for lunch and resumed at 12:45 PM.

Discussion on Agenda item 4 continued.

Chair Butterfield asked if the committee was going to give direction on salary increases, as a decision was needed at the meeting because training would begin soon. Options were:

1. Add salary increases if clerk sees it as a “need.”
2. Give specific directions to include salary increases of a certain percentage.
3. Do not include any salary increases. The committee will either leave it out or put a total in for needs based budget only.
4. Add salary increase in the form of a dollar amount per FTE.

Chair Butterfield asked if there were any other options. Option 4 was added above. Discussion continued.

**Clerk Burke made a motion to leave salary increases out of clerk’s request for consideration weighted workload benchmark comparison, but have the numbers available as an addendum. Clerk Smith seconded. Vote was taken and motion passed. Clerk Peacock was the only nay vote.**

Chair Butterfield asked for any more criteria that needed to be added.

**Clerk Burke made a motion to have a small workgroup define what a courthouse is and as a budget committee gather for that information per county. Chair will pick the workgroup. Clerk Crawford seconded the motion. Vote was taken and motion passed.**

Clerk Burke entered a discussion on cost definitions to administrative orders and cost drivers. There was discussion on how it would be recognized in the clerks’ budgets.

**Clerk Timmann made a motion that the budget committee will provide and ask for the costing of administrative orders that are additional impact above the normal operations. An inventory list and template will be provided by a workgroup. Second was by Clerk Smith. Vote was taken and the motion passed.**

More discussion was initiated by judges, specialty court and magistrates as being full and part time. After input from members of the budget committee, Chair Butterfield decided that the information the workgroup would gather would be part of a separate form and that there was enough information found in the budget form. Other additional details can be in a form of a question at the deliberations.

6. Return to discussion and vote on Agenda Item 3 – Peer Group Study

Clerks gave their ideas and opinions on the study. There was a concern about the number of peer groups. Mr. Bo Shippen was brought into the discussion. He believes that the 12 peer groups are the best model in six years.

Clerk Burke made a motion to accept the consultant's study of 12 peer groups and ask the consultant to come up with a composite number of work groups using population, case counts, etc. A Second was made. After much discussion, Clerk Burke withdrew his motion.

Clerk Moore-Russell made a motion to accept the study with 12 peer groups as is with no further study by the consultant. Seconded by Clerk Smith. Vote was taken and the motion passed with Clerk Burke as the only nay vote.

7. Agenda Item 5 – Other Business

Budget Forms – Chair Butterfield worked with CCOC staff and a workgroup on the budget forms which were included as an addendum to the meeting.

**Clerk Brock made a motion to approve the forms as presented. Second by Clerk Moore-Russell. There was no discussion. Vote was taken and the motion passed.**

Budget deliberations will be in Orlando on July 19-21, 2017. Location options to be sent to John Dew.

Chair Butterfield asked that the committee do their homework by developing questions for the deliberations.

**Action Item: Questions will be submitted to CCOC staff and brought forward at the next meeting. Meeting can be done by conference call is appropriate.**

Possible phone meeting will be needed in May and definite in-person meeting in June. A Doodle poll will be sent out for the week of June 19<sup>th</sup>. May will be the week of May 29.

Chair Butterfield asked if there was any other business. Hearing none, Clerk Moore-Russell made a motion to adjourn the meeting. Clerk Burke seconded the motion. Motion passed.

**Lead Staff:** Marleni Bruner, Budget Manager II

**Attachments:** None



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## Agenda Item 3

Budget Committee Meeting

August 23, 2017

**Date:** August 23, 2017  
**Subject:** Review Law Change Related to 10% Fine Money

**Committee Action:** For discussion and vote on recommendation

### **Overview:**

SB2506 become law upon being signed by Governor Scott on June 16, 2017. This included the redirection of the 10% of fines from the Public Records Modernization Trust Fund (PRMTF) to the Fines and Forfeiture Trust Fund (FFTF). The redirection has caused several budgeting and accounting issues to arise that need to be addresses by the budget committee for consistency in reporting and calculating across the state.

A revised Expenditures and Collection (EC) report form was sent to Clerks on July 11, 2017 which included a modified budget authority amount for the calculation of the 1/12<sup>th</sup> excess and the tracking of redirected 10% fines. Some technical errors were discovered and are still being corrected and tested by the staff at the CCOC.

Clerks were not anticipating a change to the law when the CFY 2016-17 budget was developed, therefore the same rules apply for 10% fines now as they did then. Clerks can spend up to the maximum of their collected revenues or their budget authority, whichever is less.

The balance of funds related to 10% in the PRMTF stopped growing on June 16<sup>th</sup>. Redirected 10% fines that are now in the FFTF need a mechanism by which counties can spend those funds.

### **Recommendation:**

The following guidelines are recommended for discussion and vote by the Budget Committee:

1. Clerks are to maximize 10% funds first. Clerks are encouraged to spend the maximum of their fines collected or their budget authority, whichever is less.
2. Clerks that have expended any carryforward amounts and 10% fines collected through July 16<sup>th</sup> can spend any 10% fines that come in after June 16<sup>th</sup> with available FFTF budget authority.
3. Clerks who have not spent the maximum of their 10% authority prior to June 16<sup>th</sup> due to lack of revenues will have up to the remainder of their 10% authority to spend on any 10% fines that come in after June 16<sup>th</sup>.
4. Clerks who have expended the maximum of their 10% budget authority and still have a balance of 10% fines can spend up to the maximum of their FFTF budget authority for 10% fines collected in CFY 2016-17.
5. Clerks are not allowed to exceed their aggregate CCOC Budget Authority.



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**Lead Staff:** Jason Harrell, CCOC Budget and Communications Director

**Attachments:** 1. 10 Percent Balance (Spreadsheet)



	Audited CF From Survey	10% PRMTF			Remaining 10%
		Collected Thru June 16th	Available 10% Revenues Thru June	CFY 2016-17 10% Budget Authority	
Alachua	\$ 9,979.44	\$ 144,718.96	\$ 154,698.40	\$ 285,000	\$ (130,301.60)
Baker	\$ 87,602.00	\$ 16,090.52	\$ 103,692.52	\$ 121,000	\$ (17,307.48)
Bay	\$ 56,433.57	\$ 192,873.41	\$ 249,306.98	\$ 240,000	\$ 9,306.98
Bradford	\$ 276,178.43	\$ 64,976.63	\$ 341,155.06	\$ 363,539	\$ (22,383.94)
Brevard	\$ 20,458.00	\$ 248,420.70	\$ 268,878.70	\$ 350,000	\$ (81,121.30)
Broward	\$ 976,269.40	\$ 548,915.01	\$ 1,525,184.41	\$ 1,800,000	\$ (274,815.59)
Calhoun	\$ -	\$ 8,728.01	\$ 8,728.01	\$ 11,500	\$ (2,771.99)
Charlotte	\$ 45,482.52	\$ 123,474.18	\$ 168,956.70	\$ 217,843	\$ (48,886.30)
Citrus	\$ 20,000.00	\$ 66,566.35	\$ 86,566.35	\$ 110,015	\$ (23,448.65)
Clay	\$ -	\$ 110,422.27	\$ 110,422.27	\$ 165,000	\$ (54,577.73)
Collier	\$ -	\$ 231,668.56	\$ 231,668.56	\$ 420,000	\$ (188,331.44)
Columbia	\$ 194,130.29	\$ 59,187.15	\$ 253,317.44	\$ 240,000	\$ 13,317.44
Dade	\$ -	\$ 2,582,349.30	\$ 2,582,349.30	\$ 3,600,000	\$ (1,017,650.70)
Desoto	\$ 68,848.78	\$ 25,072.26	\$ 93,921.04	\$ 75,000	\$ 18,921.04
Dixie	\$ 3,578.86	\$ 3,129.58	\$ 6,708.44	\$ 13,250	\$ (6,541.56)
Duval	\$ 1,429,253.99	\$ 605,481.76	\$ 2,034,735.75	\$ 1,197,003	\$ 837,732.75
Escambia	\$ 646,959.89	\$ 217,996.52	\$ 864,956.41	\$ 270,000	\$ 594,956.41
Flagler	\$ 9,898.40	\$ 33,782.68	\$ 43,681.08	\$ 59,600	\$ (15,918.92)
Franklin	\$ 28,549.15	\$ 7,067.27	\$ 35,616.42	\$ 31,795	\$ 3,821.42
Gadsden	\$ 18,910.19	\$ 40,475.85	\$ 59,386.04	\$ 61,801	\$ (2,414.96)
Gilchrist	\$ 5,308.23	\$ 5,717.48	\$ 11,025.71	\$ 13,000	\$ (1,974.29)
Glades	\$ 61,493.66	\$ 31,917.04	\$ 93,410.70	\$ 87,100	\$ 6,310.70
Gulf	\$ 9,653.46	\$ 8,925.35	\$ 18,578.81	\$ 16,012	\$ 2,566.81
Hamilton	\$ 15,685.79	\$ 34,720.44	\$ 50,406.23	\$ 44,768	\$ 5,638.23
Hardee	\$ 24,464.00	\$ 37,323.33	\$ 61,787.33	\$ 68,550	\$ (6,762.67)
Hendry	\$ 7,039.09	\$ 63,317.76	\$ 70,356.85	\$ 70,000	\$ 356.85
Hernando	\$ 62.29	\$ 137,226.89	\$ 137,289.18	\$ 200,000	\$ (62,710.82)
Highlands	\$ 31,884.33	\$ 47,722.43	\$ 79,606.76	\$ 126,500	\$ (46,893.24)
Hillsborough	\$ 713,361.00	\$ 1,054,977.00	\$ 1,768,338.00	\$ 1,817,392	\$ (49,054.00)
Holmes	\$ 98,982.22	\$ 22,356.20	\$ 121,338.42	\$ 158,960	\$ (37,621.58)
Indian River	\$ 424.08	\$ 105,549.04	\$ 105,973.12	\$ 171,917	\$ (65,943.88)
Jackson	\$ (12,396.87)	\$ 53,879.44	\$ 41,482.57	\$ 76,500	\$ (35,017.43)
Jefferson	\$ -	\$ 20,762.97	\$ 20,762.97	\$ 43,934	\$ (23,171.03)
Lafayette	\$ 13,357.58	\$ 2,633.12	\$ 15,990.70	\$ 24,000	\$ (8,009.30)
Lake	\$ 122,430.00	\$ 198,960.00	\$ 321,390.00	\$ 407,925	\$ (86,535.00)
Lee	\$ 70,174.83	\$ 500,386.74	\$ 570,561.57	\$ 938,366	\$ (367,804.43)
Leon	\$ 3,228.79	\$ 154,237.17	\$ 157,465.96	\$ 227,199	\$ (69,733.04)
Levy	\$ 42,942.10	\$ 18,326.71	\$ 61,268.81	\$ 35,000	\$ 26,268.81
Liberty	\$ 1,298.40	\$ 5,415.33	\$ 6,713.73	\$ 8,000	\$ (1,286.27)
Madison	\$ 40,263.88	\$ 46,388.72	\$ 86,652.60	\$ 99,501	\$ (12,848.40)
Manatee	\$ 39,023.06	\$ 180,798.42	\$ 219,821.48	\$ 305,000	\$ (85,178.52)
Marion	\$ 69,527.38	\$ 279,882.51	\$ 349,409.89	\$ 494,000	\$ (144,590.11)
Martin	\$ 39,916.33	\$ 146,531.27	\$ 186,447.60	\$ 241,490	\$ (55,042.40)
Monroe	\$ 649,081.71	\$ 129,388.82	\$ 778,470.53	\$ 607,676	\$ 170,794.53

	10% PRMTF				Remaining 10%
	Audited CF From Survey	Collected Thru June 16th	Available 10% Revenues Thru June	CFY 2016-17 10% Budget Authority	
Nassau	\$ 5,547.00	\$ 39,524.00	\$ 45,071.00	\$ 54,866	\$ (9,795.00)
Okaloosa	\$ 35,966.56	\$ 98,560.47	\$ 134,527.03	\$ 207,340	\$ (72,812.97)
Okeechobee	\$ 263,732.41	\$ 22,184.76	\$ 285,917.17	\$ 279,000	\$ 6,917.17
Orange	\$ 5,337.68	\$ 1,137,277.50	\$ 1,142,615.18	\$ 1,700,104	\$ (557,488.82)
Osceola	\$ -	\$ 184,963.27	\$ 184,963.27	\$ 284,757	\$ (99,793.73)
Palm Beach	\$ 76,084.51	\$ 799,527.78	\$ 875,612.29	\$ 1,106,563	\$ (230,950.71)
Pasco	\$ -	\$ 294,296.85	\$ 294,296.85	\$ 366,776	\$ (72,479.15)
Pinellas	\$ -	\$ 803,299.81	\$ 803,299.81	\$ 970,000	\$ (166,700.19)
Polk	\$ -	\$ 537,074.14	\$ 537,074.14	\$ 550,000	\$ (12,925.86)
Putnam	\$ -	\$ 19,916.09	\$ 19,916.09	\$ 28,000	\$ (8,083.91)
Santa Rosa	\$ 23,766.46	\$ 127,473.98	\$ 151,240.44	\$ 170,000	\$ (18,759.56)
Sarasota	\$ 20,769.34	\$ 207,377.97	\$ 228,147.31	\$ 322,301	\$ (94,153.69)
Seminole	\$ 1,954,295.70	\$ 381,705.82	\$ 2,336,001.52	\$ 605,000	\$ 1,731,001.52
St. Johns	\$ 63,898.50	\$ 98,178.84	\$ 162,077.34	\$ 250,000	\$ (87,922.66)
St. Lucie	\$ 355.92	\$ 213,416.79	\$ 213,772.71	\$ 346,000	\$ (132,227.29)
Sumter	\$ 37,254.90	\$ 86,896.81	\$ 124,151.71	\$ 120,000	\$ 4,151.71
Suwannee	\$ 1,867.88	\$ 18,427.94	\$ 20,295.82	\$ 23,393	\$ (3,097.18)
Taylor	\$ -	\$ 7,720.54	\$ 7,720.54	\$ 10,000	\$ (2,279.46)
Union	\$ 8,108.00	\$ 3,576.85	\$ 11,684.85	\$ 13,108	\$ (1,423.15)
Volusia	\$ 269,581.30	\$ 223,560.37	\$ 493,141.67	\$ 658,760	\$ (165,618.33)
Wakulla	\$ 26,120.32	\$ 13,784.63	\$ 39,904.95	\$ 18,000	\$ 21,904.95
Walton	\$ 31,582.81	\$ 45,791.89	\$ 77,374.70	\$ 97,114	\$ (19,739.30)
Washington	\$ 2,210.64	\$ 16,235.63	\$ 18,446.27	\$ 27,000	\$ (8,553.73)
Totals	\$ 8,766,218.18	\$ 13,999,513.88	\$ 22,765,732.06	\$ 24,123,218	

Dollars Remaining in 10% Fund: \$ 3,453,967.32

Redirectable Budget Authority: \$ (4,681,151.66)

Clerks reporting different FY2016-17 CF on Survey than CCOC records.

Clerk did not return survey information.

CCOC missing Clerk's EC report for June 2017. Data from previous EC report submissions.

- Audited CF amounts subject to change as Clerks complete their audit process and update CCOC with their findings.
- Analysis completed by CCOC Staff on August 18, 2017 with information current as of that date.

## Agenda Item 4

Budget Committee Meeting

August 23, 2017

**Date:** August 23, 2017  
**Subject:** CFY 2017-18 Clerk Budget Request Summary

**Committee Action:** For information, only.

### **Overview:**

As required by Florida Statute, all 67 Clerks timely submitted to CCOC their CFY 2017-18 court-related budget requests. After an initial review, CCOC staff worked with clerks' staff throughout the next several weeks to correct any errors to the request form or amend requests to best reflect needs. The attachment to this memo provides a summary overview of Clerks' CFY 2017-18 Needs-Based Budget request. The numbers reflected are as of the date shown and may be subject to slight adjustments as further substantive reviews occur by CCOC staff.

**Lead Staff:** Jason Harrell, CCOC Budget and Communications Director

**Attachments:** 1. CFY 2017-18 Clerks' Needs-Based Budget Request Summary



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# DRAFT

Revenues					
REC Estimate					
Fine and Forfeiture TF	\$ 393.70				
Trust Fund Carry Forward (est.)	\$ 4.00				
<b>Total</b>	<b>\$ 397.70</b>				
Jury Management (GR)	\$ 11.70				
<b>Total</b>	<b>\$ 409.40</b>				
		<b>Budget Gap</b>	<b>%</b>	<b>Difference from 16-17</b>	<b>%</b>
CFY 2016-17 Budget Authority	<b>\$ 422.00</b>	<b>\$ (12.60)</b>	<b>-2.99</b>	<b>N/A</b>	<b>N/A</b>
<b>CFY 2017-18 Budget</b>		<b>Difference from Revenues Available</b>		<b>Difference from CFY 2016-17 Budget Request</b>	
Submitted Gross Budget	\$ 477.40	\$ (68.00)		\$ (3.90)	-0.81
<u>Submitted Net Budget</u>	<b>\$ 461.47</b>	<b>\$ (52.07)</b>		<b>\$ (4.53)</b>	<b>-0.97</b>
<b>CFY 2016-17 Budget</b>					
Submitted Gross Budget	\$ 481.30				
Submitted Net Budget	\$ 466.00				
IT Portion of Gross (not included above)	\$ 15.60				
FTEs					
	<b>Gross FTE Request</b>	<b>Net FTE Request</b>	<b>Funded</b>		
<b>CFY 2016-17 FTE</b>	8,005.29	7,320.82	6,742.00		
<b>CFY 2017-18 FTE</b>	7,498.92	7,077.10			
Change +/-	(506.37)	(243.72)			

Document prepared by CCOC Staff on August 21, 2017 as a preliminary review of CFY 2017-18 budget submissions.



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		<b>Jeffrey R. Smith, CPA</b> Indian River County
		<b>John Dew</b> EXECUTIVE DIRECTOR
		<b>Joe Boyd</b> GENERAL COUNSEL

## Agenda Item 5a

Budget Committee Meeting

August 23, 2017

**Date:** August 23, 2017

**Subject:** CFY 2017-18 Budget Authority/ Projected Reduction Amount

**Committee Action:** For information, only.

### Overview:

The Article V Revenue Estimating Conference (REC) met on July 31, 2017 to update the revenue projections that is used to build Clerks' CFY 2017-18 budget authority. CCOC staff attended the meeting and provided revenue estimates to the Conference based on projections provided by Clerks' staff. After some discussion, the REC adopted the following projections for the Fine and Forfeiture Trust Fund (total includes 10% Fines and new revenues from SB 2506).

Fiscal Year	Fine and Forfeiture Trust Fund (in millions)	Unexpended Revenues (in millions)	Total (in millions)
CFY 17/18	\$393.7	\$4.0	\$397.7
CFY 18/19	\$392.8	\$2.0	\$394.8
CFY 19/20	\$391.4	\$2.0	\$393.4
CFY 20/21	\$392.8	\$2.0	\$394.8

For CFY 2017-18, this results in the following estimated budget authority for Clerks:

<b>Fine and Forfeiture Trust Fund</b> (Includes 10% Fines, \$4M carryforward, SB 2506 new revenues)	\$397.7 M
<b>Jury Management (not included in REC)</b>	\$11.7 M
<b>Total Estimated Budget Authority Based on REC</b>	<b>\$409.4 M</b>

An estimated Clerks' budget authority of \$409.4 million is a **reduction of \$12.6 million, or 2.9%** from the CFY 2016-17 approved budget authority of \$422 million. This is very close to the number CCOC estimated over the Summer. Per Florida Statute, the combined budgets of the clerks may not exceed the revenue estimates established by the Revenue Estimating Conference. The Budget Committee can now determine how to best handle the required reduction to Clerks' budgets based on the new REC projections.

**Lead Staff:** Jason Harrell, CCOC Budget and Communications Director

**Attachments:** 1. Article V REC Clerk Estimates  
2. CFY 2017-18 Revenue Deficit Projections



**Our Mission:**

As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.

**Article V REC  
July 2017  
Local Government Fines/Fees/Charges Schedule for Clerks  
(Millions)**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
SFY17/18	31.7	31.8	35.4	31.8	31.5	30.6	33.1	34.5	34.6	35.2	33.2	32.6	396.3
SFY18/19	33.2	31.8	35.4	31.8	31.5	30.6	31.1	34.5	34.6	35.2	33.2	32.6	395.4
SFY19/20	33.0	31.6	35.2	31.6	31.3	30.4	30.9	34.3	34.3	35.0	33.0	32.4	393.0
SFY20/21	33.1	31.7	35.3	31.7	31.4	30.5	31.0	34.4	34.5	35.1	33.1	32.5	394.5
SFY21/22	33.3	31.8	35.4	31.8	31.5	30.6	31.1	34.5	34.6	35.2	33.2	32.6	395.8
SFY22/23	33.4	31.9	35.6	31.9	31.6	30.7	31.2	34.6	34.7	35.4	33.4	32.7	397.1

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL
LFY 17/18	31.8	31.5	30.6	33.1	34.5	34.6	35.2	33.2	32.6	33.2	31.8	35.4	397.7
LFY 18/19	31.8	31.5	30.6	31.1	34.5	34.6	35.2	33.2	32.6	33.0	31.6	35.2	394.8
LFY 19/20	31.6	31.3	30.4	30.9	34.3	34.3	35.0	33.0	32.4	33.1	31.7	35.3	393.4
LFY 20/21	31.7	31.4	30.5	31.0	34.4	34.5	35.1	33.1	32.5	33.3	31.8	35.4	394.8
LFY 21/22	31.8	31.5	30.6	31.1	34.5	34.6	35.2	33.2	32.6	33.4	31.9	35.6	396.1
LFY 22/23	31.9	31.6	30.7	31.2	34.6	34.7	35.4	33.4	32.7	33.5	32.0	35.7	397.4

# CCOC Revenue Analysis

CFY 2017-18 Revenue Projections		
	(millions)	
State REC Estimate	\$ 397.70	
Jury Management (GR Dollars)	\$ 11.70	
<b>Projected CFY 17-18 Budget</b>	<b>\$ 409.40</b>	
CFY 2016-17 Budget Authority	\$ 422.00	
<b>Estimated Reduction from 16-17</b>	<b>\$ (12.60)</b>	
	<b>-2.99</b>	

<b>Ken Burke, CPA</b> Pinellas County EXECUTIVE COUNCIL CHAIR		<b>Stacy Butterfield, CPA</b> Polk County VICE-CHAIR		<b>Tara S. Green</b> Clay County SECRETARY/TREASURER	
<b>Sharon R. Bock, Esq.</b> Palm Beach County  <b>Ron Ficarotta</b> 13th Judicial Circuit Judge SUPREME COURT APPOINTEE	<b>John Crawford</b> Nassau County  <b>Kyle Hudson</b> Holmes County SENATE APPOINTEE	<b>Pat Frank</b> Hillsborough County  <b>Paula S. O'Neil, Ph.D</b> Pasco County HOUSE APPOINTEE	<b>Todd Newton</b> Gilchrist County  <b>John Dew</b> EXECUTIVE DIRECTOR	<b>Jeffrey R. Smith, CPA</b> Indian River County  <b>Joe Boyd</b> GENERAL COUNSEL	

## Agenda Item 5b

Budget Committee Meeting

August 23, 2017

**Date:** August 23, 2017

**Subject:** Methodology for Reduction Recommendation

**Committee Action:** Consideration of an across the board methodology for the required CFY 2017-18 budget reduction.

### Background:

On May 12, 2017, a Budget Committee workshop was held in Orlando. At that meeting, the committee discussed how to best handle the budget reductions for CFY 2017-18. The exact amount was not known at that time, but CCOC had produced an estimate of around 3%. There was a general (not unanimous) consensus of the committee that an across the board methodology would be used for the required reduction, and that the committee would start with the CFY 2016-17 authority of \$422 million and reduce from there. No official vote was taken as this was a workshop only.

On July 31, 2017, the REC determined the legislatively-designated revenues available that would be used to set Clerks' CFY 2017-18 budget authority. Once the budget authority and actual budget reduction amount were set, on August 15, 2017, Clerk Butterfield held a workshop of various Clerk staff to discuss the best methodologies for the budget reduction. Based on the discussions of the workgroup, at the request of Chair Butterfield, CCOC staff provided the attached example of an across the board 2.99% reduction to meet the required CFY 2017-18 budget authority.

### Methodology:

For this exercise, CCOC staff used the following methodology:

- Start with CFY 2016-17 aggregate budget authority.
- Subtract CFY 2016-17 jury management amount to get aggregate budget authority minus jury total.
- Apply an across the board reduction of \$12.6 million to the combined CCOC and 10% side of the budget.
- Add back in CFY 2016-17 jury amounts to total \$11.7 million appropriated.
- This provides the CFY 2017-18 Clerk budget authority by county.
- The net when jury is added back is a 2.99% across the board reduction that meet the \$409.4 approved budget authority for CFY 2017-18.

**Lead Staff:** Jason Harrell, CCOC Budget and Communications Director

**Attachments:** 1. Budget Reduction for CFY17-18 (Spreadsheet)



**Our Mission:**

As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.



County	CFY16-17 Aggregate Budget Authority	CFY16-17 Juror Amount	CFY16-17 Aggregate Budget Authority (Less Jury)	Reduction of CCOC Budget	CFY17-18 CCOC Budget Authority Revised	CFY17-18 Juror Amount	CFY17-18 Aggregate Budget Authority	2.99% Reduction of Aggregate Budget
Alachua	\$ 5,705,049	\$ 107,379	\$ 5,597,670	\$ 170,510	\$ 5,427,160	\$ 107,379	\$ 5,534,539	2.99%
Baker	\$ 623,109	\$ 17,571	\$ 605,538	\$ 18,640	\$ 586,898	\$ 17,571	\$ 604,469	2.99%
Bay	\$ 3,471,510	\$ 101,641	\$ 3,369,869	\$ 103,675	\$ 3,266,194	\$ 101,641	\$ 3,367,835	2.99%
Bradford	\$ 660,378	\$ 20,773	\$ 639,605	\$ 19,750	\$ 619,855	\$ 20,773	\$ 640,628	2.99%
Brevard	\$ 11,489,384	\$ 439,788	\$ 11,049,596	\$ 343,000	\$ 10,706,596	\$ 439,788	\$ 11,146,384	2.99%
Broward	\$ 37,244,574	\$ 774,475	\$ 36,470,099	\$ 1,115,000	\$ 35,355,099	\$ 774,475	\$ 36,129,574	2.99%
Calhoun	\$ 412,852	\$ 8,774	\$ 404,078	\$ 12,350	\$ 391,728	\$ 8,774	\$ 400,502	2.99%
Charlotte	\$ 3,427,800	\$ 161,461	\$ 3,266,339	\$ 102,500	\$ 3,163,839	\$ 161,461	\$ 3,325,300	2.99%
Citrus	\$ 2,262,812	\$ 84,195	\$ 2,178,617	\$ 67,600	\$ 2,111,017	\$ 84,195	\$ 2,195,212	2.99%
Clay	\$ 3,214,943	\$ 64,272	\$ 3,150,671	\$ 96,200	\$ 3,054,471	\$ 64,272	\$ 3,118,743	2.99%
Collier	\$ 6,390,241	\$ 239,456	\$ 6,150,785	\$ 191,000	\$ 5,959,785	\$ 239,456	\$ 6,199,241	2.99%
Columbia	\$ 1,451,624	\$ 51,948	\$ 1,399,676	\$ 43,400	\$ 1,356,276	\$ 51,948	\$ 1,408,224	2.99%
Miami-Dade	\$ 68,342,056	\$ 1,091,506	\$ 67,250,550	\$ 2,045,000	\$ 65,205,550	\$ 1,091,506	\$ 66,297,056	2.99%
Desoto	\$ 759,106	\$ 36,089	\$ 723,017	\$ 22,700	\$ 700,317	\$ 36,089	\$ 736,406	2.99%
Dixie	\$ 466,322	\$ 26,951	\$ 439,371	\$ 13,950	\$ 425,421	\$ 26,951	\$ 452,372	2.99%
Duval	\$ 17,956,210	\$ 477,242	\$ 17,478,968	\$ 537,730	\$ 16,941,238	\$ 477,242	\$ 17,418,480	2.99%
Escambia	\$ 6,487,202	\$ 278,645	\$ 6,208,557	\$ 194,000	\$ 6,014,557	\$ 278,645	\$ 6,293,202	2.99%
Flagler	\$ 1,642,583	\$ 56,967	\$ 1,585,616	\$ 49,100	\$ 1,536,516	\$ 56,967	\$ 1,593,483	2.99%
Franklin	\$ 601,325	\$ 12,889	\$ 588,436	\$ 18,000	\$ 570,436	\$ 12,889	\$ 583,325	2.99%
Gadsden	\$ 1,119,746	\$ 65,647	\$ 1,054,099	\$ 33,500	\$ 1,020,599	\$ 65,647	\$ 1,086,246	2.99%
Gilchrist	\$ 496,920	\$ 10,873	\$ 486,047	\$ 14,850	\$ 471,197	\$ 10,873	\$ 482,070	2.99%
Glades	\$ 497,045	\$ 17,914	\$ 479,131	\$ 14,850	\$ 464,281	\$ 17,914	\$ 482,195	2.99%
Gulf	\$ 465,830	\$ 20,198	\$ 445,632	\$ 13,950	\$ 431,682	\$ 20,198	\$ 451,880	2.99%
Hamilton	\$ 441,667	\$ 11,585	\$ 430,082	\$ 13,200	\$ 416,882	\$ 11,585	\$ 428,467	2.99%
Hardee	\$ 807,233	\$ 40,870	\$ 766,363	\$ 24,150	\$ 742,213	\$ 40,870	\$ 783,083	2.99%
Hendry	\$ 1,027,176	\$ 45,641	\$ 981,535	\$ 30,700	\$ 950,835	\$ 45,641	\$ 996,476	2.99%
Hernando	\$ 3,320,493	\$ 129,545	\$ 3,190,948	\$ 99,200	\$ 3,091,748	\$ 129,545	\$ 3,221,293	2.99%
Highlands	\$ 1,778,988	\$ 101,212	\$ 1,677,776	\$ 53,200	\$ 1,624,576	\$ 101,212	\$ 1,725,788	2.99%
Hillsborough	\$ 28,475,677	\$ 600,891	\$ 27,874,786	\$ 852,000	\$ 27,022,786	\$ 600,891	\$ 27,623,677	2.99%
Holmes	\$ 576,628	\$ 12,775	\$ 563,853	\$ 17,250	\$ 546,603	\$ 12,775	\$ 559,378	2.99%
Indian River	\$ 2,953,971	\$ 130,646	\$ 2,823,325	\$ 88,300	\$ 2,735,025	\$ 130,646	\$ 2,865,671	2.99%
Jackson	\$ 1,001,764	\$ 13,152	\$ 988,612	\$ 30,000	\$ 958,612	\$ 13,152	\$ 971,764	2.99%
Jefferson	\$ 410,078	\$ 13,152	\$ 396,926	\$ 12,250	\$ 384,676	\$ 13,152	\$ 397,828	2.99%
Lafayette	\$ 277,875	\$ 8,890	\$ 268,985	\$ 8,300	\$ 260,685	\$ 8,890	\$ 269,575	2.99%
Lake	\$ 5,583,004	\$ 207,877	\$ 5,375,127	\$ 167,000	\$ 5,208,127	\$ 207,877	\$ 5,416,004	2.99%
Lee	\$ 11,082,890	\$ 242,076	\$ 10,840,814	\$ 331,000	\$ 10,509,814	\$ 242,076	\$ 10,751,890	2.99%
Leon	\$ 5,689,445	\$ 248,509	\$ 5,440,936	\$ 170,200	\$ 5,270,736	\$ 248,509	\$ 5,519,245	2.99%
Levy	\$ 932,483	\$ 65,866	\$ 866,617	\$ 27,900	\$ 838,717	\$ 65,866	\$ 904,583	2.99%
Liberty	\$ 284,028	\$ 10,310	\$ 273,718	\$ 8,500	\$ 265,218	\$ 10,310	\$ 275,528	2.99%
Madison	\$ 517,955	\$ 10,931	\$ 507,024	\$ 15,500	\$ 491,524	\$ 10,931	\$ 502,455	2.99%
Manatee	\$ 5,848,456	\$ 146,123	\$ 5,702,333	\$ 175,100	\$ 5,527,233	\$ 146,123	\$ 5,673,356	2.99%
Marion	\$ 6,235,326	\$ 237,265	\$ 5,998,061	\$ 186,500	\$ 5,811,561	\$ 237,265	\$ 6,048,826	2.99%
Martin	\$ 3,321,328	\$ 143,502	\$ 3,177,826	\$ 99,200	\$ 3,078,626	\$ 143,502	\$ 3,222,128	2.99%

County	CFY16-17 Aggregate Budget Authority	CFY16-17 Juror Amount	CFY16-17 Aggregate Budget Authority (Less Jury)	Reduction of CCOC Budget	CFY17-18 CCOC Budget Authority Revised	CFY17-18 Juror Amount	CFY17-18 Aggregate Budget Authority	2.99% Reduction of Aggregate Budget
Monroe	\$ 3,407,322	\$ 143,817	\$ 3,263,505	\$ 102,000	\$ 3,161,505	\$ 143,817	\$ 3,305,322	2.99%
Nassau	\$ 1,485,762	\$ 63,328	\$ 1,422,434	\$ 44,400	\$ 1,378,034	\$ 63,328	\$ 1,441,362	2.99%
Okaloosa	\$ 3,481,509	\$ 100,598	\$ 3,380,911	\$ 104,010	\$ 3,276,901	\$ 100,598	\$ 3,377,499	2.99%
Okeechobee	\$ 1,246,535	\$ 65,215	\$ 1,181,320	\$ 37,300	\$ 1,144,020	\$ 65,215	\$ 1,209,235	2.99%
Orange	\$ 27,532,536	\$ 695,272	\$ 26,837,264	\$ 824,000	\$ 26,013,264	\$ 695,272	\$ 26,708,536	2.99%
Osceola	\$ 6,755,240	\$ 258,192	\$ 6,497,048	\$ 202,000	\$ 6,295,048	\$ 258,192	\$ 6,553,240	2.99%
Palm Beach	\$ 29,461,778	\$ 818,268	\$ 28,643,510	\$ 881,655	\$ 27,761,855	\$ 818,268	\$ 28,580,123	2.99%
Pasco	\$ 10,583,450	\$ 216,661	\$ 10,366,789	\$ 316,000	\$ 10,050,789	\$ 216,661	\$ 10,267,450	2.99%
Pinellas	\$ 21,977,365	\$ 705,759	\$ 21,271,606	\$ 656,300	\$ 20,615,306	\$ 705,759	\$ 21,321,065	2.99%
Polk	\$ 11,863,249	\$ 360,394	\$ 11,502,855	\$ 355,300	\$ 11,147,555	\$ 360,394	\$ 11,507,949	2.99%
Putnam	\$ 1,854,188	\$ 125,070	\$ 1,729,118	\$ 55,400	\$ 1,673,718	\$ 125,070	\$ 1,798,788	2.99%
Santa Rosa	\$ 2,990,722	\$ 175,224	\$ 2,815,498	\$ 89,500	\$ 2,725,998	\$ 175,224	\$ 2,901,222	2.99%
Sarasota	\$ 7,842,774	\$ 324,216	\$ 7,518,558	\$ 234,800	\$ 7,283,758	\$ 324,216	\$ 7,607,974	2.99%
Seminole	\$ 8,476,048	\$ 203,929	\$ 8,272,119	\$ 253,500	\$ 8,018,619	\$ 203,929	\$ 8,222,548	2.99%
St. Johns	\$ 3,454,175	\$ 71,514	\$ 3,382,661	\$ 103,200	\$ 3,279,461	\$ 71,514	\$ 3,350,975	2.99%
St. Lucie	\$ 6,685,984	\$ 277,463	\$ 6,408,521	\$ 199,800	\$ 6,208,721	\$ 277,463	\$ 6,486,184	2.99%
Sumter	\$ 1,697,448	\$ 59,867	\$ 1,637,581	\$ 50,800	\$ 1,586,781	\$ 59,867	\$ 1,646,648	2.99%
Suwannee	\$ 1,021,005	\$ 32,869	\$ 988,136	\$ 30,500	\$ 957,636	\$ 32,869	\$ 990,505	2.99%
Taylor	\$ 505,684	\$ 11,955	\$ 493,729	\$ 15,100	\$ 478,629	\$ 11,955	\$ 490,584	2.99%
Union	\$ 417,822	\$ 7,724	\$ 410,098	\$ 12,500	\$ 397,598	\$ 7,724	\$ 405,322	2.99%
Volusia	\$ 10,740,346	\$ 261,634	\$ 10,478,712	\$ 321,100	\$ 10,157,612	\$ 261,634	\$ 10,419,246	2.99%
Wakulla	\$ 640,221	\$ 33,413	\$ 606,808	\$ 19,170	\$ 587,638	\$ 33,413	\$ 621,051	2.99%
Walton	\$ 1,561,988	\$ 58,486	\$ 1,503,502	\$ 46,670	\$ 1,456,832	\$ 58,486	\$ 1,515,318	2.99%
Washington	\$ 584,978	\$ 41,655	\$ 543,323	\$ 17,510	\$ 525,813	\$ 41,655	\$ 567,468	2.99%
<b>Totals</b>	\$ 422,023,215	\$ 11,699,995	\$ 410,323,220	\$ 12,623,220	\$ 397,700,000	\$ 11,699,995	\$ 409,399,995	

CFY17-18 Revenue per REC: \$ 409,400,000      Reduction Target: \$ 12,623,220  
CFY17-18 Juror per GAA: \$ 11,700,000  
\$ 397,700,000

• Analysis completed by CCOC staff on August 17, 2017.  
Data Source: R:\ICFY1617\1617BudgetInfo\Funded vs Depository

## Agenda Item 5c

Budget Committee Meeting

August 23, 2017

**Date:** August 23, 2017

**Subject:** CFY 2017-18 Budget Recommendation

**Committee Action:** Consideration of the Clerks CFY 2017-18 Budget Recommendation.

### Overview:

Based on the methodology described in the memo for agenda item 5b, provided as an attachment to this memo is the CCOC CFY 2017-18 budget authority amounts (including jury) for each clerk by county. CCOC is recommending that these amounts be approved by the Committee and moved forward to the Executive Council for consideration.

**Lead Staff:** Jason Harrell, CCOC Budget and Communications Director

**Attachments:** 1. Clerks CFY 2017-18 budget authority (including jury) by county (Spreadsheet)



**Our Mission:**

As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.

County	CFY17-18 CCOC Budget Authority	CFY17-18 Juror Amount	CFY17-18 Aggregate Budget Authority
Alachua	\$ 5,427,160	\$ 107,379	\$ 5,534,539
Baker	\$ 586,898	\$ 17,571	\$ 604,469
Bay	\$ 3,266,194	\$ 101,641	\$ 3,367,835
Bradford	\$ 619,855	\$ 20,773	\$ 640,628
Brevard	\$ 10,706,596	\$ 439,788	\$ 11,146,384
Broward	\$ 35,355,099	\$ 774,475	\$ 36,129,574
Calhoun	\$ 391,728	\$ 8,774	\$ 400,502
Charlotte	\$ 3,163,839	\$ 161,461	\$ 3,325,300
Citrus	\$ 2,111,017	\$ 84,195	\$ 2,195,212
Clay	\$ 3,054,471	\$ 64,272	\$ 3,118,743
Collier	\$ 5,959,785	\$ 239,456	\$ 6,199,241
Columbia	\$ 1,356,276	\$ 51,948	\$ 1,408,224
Miami-Dade	\$ 65,205,550	\$ 1,091,506	\$ 66,297,056
Desoto	\$ 700,317	\$ 36,089	\$ 736,406
Dixie	\$ 425,421	\$ 26,951	\$ 452,372
Duval	\$ 16,941,238	\$ 477,242	\$ 17,418,480
Escambia	\$ 6,014,557	\$ 278,645	\$ 6,293,202
Flagler	\$ 1,536,516	\$ 56,967	\$ 1,593,483
Franklin	\$ 570,436	\$ 12,889	\$ 583,325
Gadsden	\$ 1,020,599	\$ 65,647	\$ 1,086,246
Gilchrist	\$ 471,197	\$ 10,873	\$ 482,070
Glades	\$ 464,281	\$ 17,914	\$ 482,195
Gulf	\$ 431,682	\$ 20,198	\$ 451,880
Hamilton	\$ 416,882	\$ 11,585	\$ 428,467
Hardee	\$ 742,213	\$ 40,870	\$ 783,083
Hendry	\$ 950,835	\$ 45,641	\$ 996,476
Hernando	\$ 3,091,748	\$ 129,545	\$ 3,221,293
Highlands	\$ 1,624,576	\$ 101,212	\$ 1,725,788
Hillsborough	\$ 27,022,786	\$ 600,891	\$ 27,623,677
Holmes	\$ 546,603	\$ 12,775	\$ 559,378
Indian River	\$ 2,735,025	\$ 130,646	\$ 2,865,671
Jackson	\$ 958,612	\$ 13,152	\$ 971,764
Jefferson	\$ 384,676	\$ 13,152	\$ 397,828
Lafayette	\$ 260,685	\$ 8,890	\$ 269,575
Lake	\$ 5,208,127	\$ 207,877	\$ 5,416,004
Lee	\$ 10,509,814	\$ 242,076	\$ 10,751,890
Leon	\$ 5,270,736	\$ 248,509	\$ 5,519,245
Levy	\$ 838,717	\$ 65,866	\$ 904,583
Liberty	\$ 265,218	\$ 10,310	\$ 275,528
Madison	\$ 491,524	\$ 10,931	\$ 502,455
Manatee	\$ 5,527,233	\$ 146,123	\$ 5,673,356
Marion	\$ 5,811,561	\$ 237,265	\$ 6,048,826
Martin	\$ 3,078,626	\$ 143,502	\$ 3,222,128
Monroe	\$ 3,161,505	\$ 143,817	\$ 3,305,322
Nassau	\$ 1,378,034	\$ 63,328	\$ 1,441,362
Okaloosa	\$ 3,276,901	\$ 100,598	\$ 3,377,499
Okeechobee	\$ 1,144,020	\$ 65,215	\$ 1,209,235
Orange	\$ 26,013,264	\$ 695,272	\$ 26,708,536
Osceola	\$ 6,295,048	\$ 258,192	\$ 6,553,240
Palm Beach	\$ 27,761,855	\$ 818,268	\$ 28,580,123
Pasco	\$ 10,050,789	\$ 216,661	\$ 10,267,450
Pinellas	\$ 20,615,306	\$ 705,759	\$ 21,321,065
Polk	\$ 11,147,555	\$ 360,394	\$ 11,507,949
Putnam	\$ 1,673,718	\$ 125,070	\$ 1,798,788
Santa Rosa	\$ 2,725,998	\$ 175,224	\$ 2,901,222
Sarasota	\$ 7,283,758	\$ 324,216	\$ 7,607,974

County	CFY17-18 CCOC Budget Authority	CFY17-18 Juror Amount	CFY17-18 Aggregate Budget Authority
Seminole	\$ 8,018,619	\$ 203,929	\$ 8,222,548
St. Johns	\$ 3,279,461	\$ 71,514	\$ 3,350,975
St. Lucie	\$ 6,208,721	\$ 277,463	\$ 6,486,184
Sumter	\$ 1,586,781	\$ 59,867	\$ 1,646,648
Suwannee	\$ 957,636	\$ 32,869	\$ 990,505
Taylor	\$ 478,629	\$ 11,955	\$ 490,584
Union	\$ 397,598	\$ 7,724	\$ 405,322
Volusia	\$ 10,157,612	\$ 261,634	\$ 10,419,246
Wakulla	\$ 587,638	\$ 33,413	\$ 621,051
Walton	\$ 1,456,832	\$ 58,486	\$ 1,515,318
Washington	\$ 525,813	\$ 41,655	\$ 567,468
<b>Totals</b>	\$ 397,700,000	\$ 11,699,995	\$ 409,399,995

<b>Ken Burke, CPA</b> Pinellas County EXECUTIVE COUNCIL CHAIR		<b>Stacy Butterfield, CPA</b> Polk County VICE-CHAIR		<b>Tara S. Green</b> Clay County SECRETARY/TREASURER	
<b>Sharon R. Bock, Esq.</b> Palm Beach County  <b>Ron Ficarrotta</b> 13th Judicial Circuit Judge SUPREME COURT APPOINTEE	<b>John Crawford</b> Nassau County  <b>Kyle Hudson</b> Holmes County SENATE APPOINTEE	<b>Pat Frank</b> Hillsborough County  <b>Paula S. O'Neil, Ph.D</b> Pasco County HOUSE APPOINTEE	<b>Todd Newton</b> Gilchrist County  <b>John Dew</b> EXECUTIVE DIRECTOR	<b>Jeffrey R. Smith, CPA</b> Indian River County  <b>Joe Boyd</b> GENERAL COUNSEL	

## Agenda Item 5d

Budget Committee Meeting

August 23, 2017

**Date:** August 23, 2017  
**Subject:** Process moving into CFY 2017-18

**Committee Action:** For discussion, only.

### Overview:

As has been the case in recent years, it will once again be a priority of Clerks to secure additional revenues. CCOC and FCCC leadership will continue those efforts. If additional revenues are obtained, Chair Butterfield expressed a desire to have a comprehensive process in place that could be used to potentially increase Clerks' budget authority. At the August 15<sup>th</sup> staff workgroup, Chair Butterfield brought this matter up for discussion. From that discussion, the following process was suggested for the Committee's consideration.

1. **Restore the 2.99% that was reduced for CFY 2017-18 budgets first.**
2. **A Focus on Collections with Incentives:**
  - a. The Legislature has expressed to Clerks that they would like to see an increased effort on collections. Staff suggested the Committee develop a methodology to incentivize or reward Clerks for having collection programs. This would require Clerks to at least meet the minimum standards and several other criteria, and possibly receive funding for FTEs dedicated to collection. Also, for discussion is how to recognize Clerks who are already meeting collections goals.
3. **Benchmark Comparisons:**
  - a. With the new case counting business rules and peer groups, providing some amount of increases based on weighted cases and benchmarks to similarly situated Clerks.
4. **Providing a Set amount for Raises:**
  - a. For SFY 2017-18, the state provided across the board raises to its employees of \$1,500 for those making \$40,000 or less and \$1,000 for those making over \$40,000. It was suggested that the Committee could consider allowing Clerks to match the rate that was approved by the state.

**Lead Staff:** Jason Harrell, CCOC Budget and Communications Director

**Attachments:** None



**Our Mission:**

As a governmental organization created by the Legislature, we evaluate Clerks' court-related budgetary needs, and recommend the fair and equitable allocation of resources needed to sustain court operations.

<b>Ken Burke, CPA</b> Pinellas County EXECUTIVE COUNCIL CHAIR		<b>Stacy Butterfield, CPA</b> Polk County VICE-CHAIR		<b>Tara S. Green</b> Clay County SECRETARY/TREASURER	
<b>Sharon R. Bock, Esq.</b> Palm Beach County	<b>John Crawford</b> Nassau County	<b>Pat Frank</b> Hillsborough County	<b>Todd Newton</b> Gilchrist County	<b>Jeffrey R. Smith, CPA</b> Indian River County	
<b>Ron Ficarrotta</b> 13th Judicial Circuit Judge SUPREME COURT APPOINTEE	<b>Kyle Hudson</b> Holmes County SENATE APPOINTEE	<b>Paula S. O'Neil, Ph.D</b> Pasco County HOUSE APPOINTEE	<b>John Dew</b> EXECUTIVE DIRECTOR	<b>Joe Boyd</b> GENERAL COUNSEL	

## Agenda Item 6

Budget Committee Meeting

August 23, 2017

**Date:** August 23, 2017  
**Subject:** Title IV-D Child Support Reimbursement Rates

**Committee Action:** For discussion, only.

### **Overview:**

With the change in vendor for Title IV-D Reimbursement audits in the State of Florida to Maximus Consulting, there has been a change in philosophy with regards to the Indirect Costs Rates and allowable costs. This change is reflected in the CFY 2015-16 Indirect Cost Rates counties are receiving after their audit by Maximus. As the reimbursed amount is decreased, the non-reimbursed amounts are conversely increased, which could potentially impact the Clerks' CFY 2017-18 budget needs.

From the CFY 2017-18 Needs Based Budget submissions, the following Title IV-D Child Support funding data was reported:

- Projected Statewide Reimbursement Amount: \$18,759,003
- Projected Statewide Non-Reimbursement Amount: \$4,869,879
- Projected Statewide Reimbursement FTE: 301.54
- Projected Statewide Non-Reimbursement FTE: 109.12

A complete analysis of the budgetary impact to CFY 2017-18 budget submissions cannot be completed until all counties receive their revised Indirect Cost Rates for CFY 2015-16 from Maximus.

**Lead Staff:** Jason Harrell, CCOC Budget and Communications Director

**Attachments:** None



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